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NEW ADMISSIONS DEAN NAMED

Donald Kajcienski, currently dean of admissions at Eastern Michigan University, will be the new associate dean of admissions, records and outreach. He will arrive Sept. 12.

Selected after a national search, Kajcienski succeeds H. Stephen Prouty, who is now the associate dean for academic programs. In the position, which adds the words "and outreach" to the former title, Kajcienski will be responsible for the supervision and direction of Admissions and Records services and programs and for coordinating the admissions outreach efforts of the college.

"I was very pleased to be selected to join the staff at California State College, San Bernardino. The quality of academic programs is outstanding and the location is very desirable, but most of all the people are warm and receptive. There is also a strong commitment to serve students. Obviously, I am most eager to begin my duties this September," he said.

Kajcienski has been at EMU in Ypsilanti since 1976, first as associate director of admissions and then as director. Earlier he spent six years as associate director and then as director of admissions at Mercy College of Detroit. He also has been a project coordinator for the Michigan Health Council and a marketing representative for Kellogg Sales Co.

He earned his B.A. in 1968 from the University of Detroit and his M.A. in 1973 from Eastern Michigan University. He is married and has two children.

TWO LONG WEEKENDS COMING IN SEPTEMBER

College employees will have a short work week early in September, with Labor Day falling on Monday, Sept. 5 and Admission Day following on Friday, Sept. 9. Except for some essential staff members in Heating and Air Conditioning and Public Safety, college personnel will not work those two holidays, giving them two three-day weekends in a row.

Following is the calendar of campus holidays through December:

<table>
<thead>
<tr>
<th>Date of holiday</th>
<th>Holiday</th>
<th>To be taken on</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, Sept. 5</td>
<td>Labor Day</td>
<td>Same day</td>
</tr>
<tr>
<td>Friday, Sept. 9</td>
<td>Admission Day</td>
<td>Same day</td>
</tr>
<tr>
<td>Monday, Oct. 10</td>
<td>Columbus Day</td>
<td>Friday, Nov. 25</td>
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<tr>
<td>Friday, Nov. 11</td>
<td>Veteran's Day</td>
<td>In lieu floating</td>
</tr>
<tr>
<td>Thursday, Nov. 24</td>
<td>Thanksgiving</td>
<td>Same day</td>
</tr>
<tr>
<td>Sunday, Dec. 25</td>
<td>Christmas</td>
<td>Monday, Dec. 26</td>
</tr>
</tbody>
</table>

Paydays through December will be: Wednesday, Aug. 31; Friday, Sept. 30; Monday, Oct. 31; Wednesday, Nov. 30; and Friday, Dec. 30.
TRUSTEES TO CONSIDER
$40 APPLICATION FEE

The Board of Trustees will consider amending the California Administrative Code to increase the application for admission fee from $30 to $40, effective next summer.

Any persons interested may present statements, orally or in writing, at a hearing to begin at 9 a.m., Monday, Sept. 12 in the Trustees’ Conference Center in Long Beach. Inquiries concerning the proposed action may be directed to William G. Knight, assistant general counsel for the CSU. Written comments may be submitted prior to Sept. 12 to the Office of the General Counsel.

PF AU LIBRARY CLOSES

Since Monday afternoon, the main portion of the Pfau Library has been closed for safety reasons during recarpeting of the first floor. Remaining open are the portion of the fifth floor housing Continuing Education and Education offices, the entire second floor and the basement. The first, third, fourth and portion of the fifth floors may continue to be closed next week. Patrons should call the reference desk, Ext. 7335, or circulation desk, Ext. 7334, to check on the status of service. The recarpeting has not affected Library personnel work hours.

POTPOURRI OF CLASSES

The Office of Continuing Education has gathered together a potpourri of 90 courses for fall quarter and scheduled them to meet in Chino, Claremont, Corona, Hesperia, Highland, Indio, Palm Desert, Palm Springs, Redlands, Riverside, San Bernardino and Yucca Valley.

Active people might enjoy a course in canoeing, karate or bicycle touring. Dr. Reginald Price (Physical Education and Recreation) and Tom Edson from Riverside County Schools will give a one-day course on the Olympics. Stress management, massage for relaxation and health, and self-hypnosis are course topics. Writing is a popular subject this fall, with topics in self-improvement literature, novels, romance novels, comic strips, investigative reporting, fiction for children and theatrical plays, as well as more generalized courses on the freelance writing market.

The extension program again offers its external degree programs, enabling students to earn a B.A. in liberal studies and an M.A. in education without traveling to the San Bernardino campus. These classes will meet in Yucca Valley, Palm Springs and Palm Desert. Extension courses are planned for teachers, nurses, real estate investors, business people, tax preparers, secretaries and administrative aides. Students can enroll in an extension course designed to prepare them for the CBEST, GMAT, GRE, NTE, TOEFL and US Constitution exams.

The free extension bulletin is available from the Office of Continuing Education, PL 500, Ext. 7527, or from the Public Affairs Office, AD 117, Ext. 7558.
Sherri Deutchman, who has been assistant director of housing for the past two years, has been appointed coordinator of the Student Union, effective Sept. 1. She also will serve as an activities advisor.

Miss Deutchman holds a B.A. in psychology from Cal State, Bakersfield and an M.A. in college student services administration from Oregon State University. While at Oregon State, she completed a two-year graduate assistantship as head resident in one of its 13 dormitories. She also received on-the-job training in various student services areas, such as career planning and placement and new student programs. While at Cal State, Bakersfield, Miss Deutchman was a resident assistant her junior year and an educational program coordinator her senior year.

At Serrano Village, she was responsible for student relations and discipline, supervising student staff, and planning social and educational activities. In addition to initiating several new social events at Serrano Village, she also started the Village Living-Learning series this past year.

Workmen have been filling the cracks in the main parking lot this week in preparation for the two inches of asphalt to be spread. The lot then will be restriped and the parking bumpers reinstalled. The $73,821 project is expected to be completed within 21⁄2 weeks.

Part-time (continued)
Barbara A. Sovereign
Counseling Services Coordinator
Services to Students with Disabilities
PL 107, Ext. 7662

LEFT THE COLLEGE
Ben Tsom
Junior Staff Analyst
Personnel

LEAVING THE COLLEGE
Effective Aug. 31
Stephen Domingues
Coordinator
New Student Services

Vicki L. Hawkins
Department Secretary IC
Natural Sciences

Marianne Bencomo-Jasso
Clerical Assistant IIA
Personnel
SCHOOL MANAGEMENT PROGRAM

TOPIC OF MEETING SEPT. 7

A meeting for persons interested in the new certificate program in school business management will be held at 7:30 p.m., Wednesday, Sept. 7 in PL 8.

Coordinated by Dr. Thomas Woods (Education), the program is designed for classified and unclassified school employees and others interested in entering or advancing in school management positions. Four courses and one elective, totaling 25 units, are required for the certificate. Classes will meet in the evenings. Information is available from Dr. Woods, Ext. 7773.

SPEAKING OUT

David Neighbours (Computer Center) spoke to the East Rialto Kiwanis Club Aug. 17 about buying a small computer.

EMPLOYMENT OPPORTUNITIES

(Applications will be accepted from 2 p.m. today until 2 p.m., Monday, Sept. 12. Positions are contingent on funding availability.)

ACADEMIC PROGRAMS

Clerical Assistant IIIA--$1195-$1415/mo.; full-time, permanent; available immediately.

ACCOUNTING

Intermediate Account Clerk--$5.95-$7.01/hr.; intermittent, temporary to June 30; available Sept. 19.

ADMINISTRATIVE AFFAIRS

Clerical Assistant IIIA--$1195-$1415/mo.; full-time, permanent; available immediately.

CHILDREN'S CENTER

Teacher--$6.06-$7.17/hr.; approx. 20 hrs./wk.; temporary to June 15; available Sept. 22. (not state position)

COMPUTER CENTER

Computer Operator--$1230-$1457/mo.; full-time, permanent; available immediately.

FINANCIAL AID ACCOUNTING

Intermediate Account Clerk--$1031-$1215/mo.; full-time, permanent; available immediately.

HEALTH SCIENCE & HUMAN ECOCLOGY

Department Secretary IA--$564-$666.50/mo.; half-time, temporary to June 30; available immediately.

LIBRARY

Clerical Assistant IV--$1322-$1573/mo.; full-time, permanent; available immediately.

NATURAL SCIENCES/COMPUTER SCIENCE

Equipment Technician II A--$854-$1027/mo.; half-time, temporary to June 30; available immediately.

PERSONNEL

Clerical Assistant II A--$1031-$1215/mo.; full-time, permanent; available immediately.

PUBLIC AFFAIRS

Public Affairs Assistant I--$1396-$1669/mo.; full-time, permanent; available immediately.

RECORDS

Clerical Assistant II A--$5.95-$7.01/hr.; hourly, temporary to Oct. 31; available immediately.

ART

Equipment Maintenance Assistant A--$713.50-$854/mo.; 20 hrs./wk.; temporary to June 30; available immediately.