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Friday Bulletin

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WINTER INFORMATION FAIR
Scheduled For Dec. 29

The Winter Information Fair, an orientation program for new transfer students, will be Tuesday, Dec. 29. The program will begin at 7 p.m. in the Student Union.

Faculty and staff are asked to refer incoming students to the New Student Services Office or the Activities Office for registration and more information. New Student Services is located in SS 103, Ext. 7608; Activities is in SS 122, Ext. 7407.

The fair's purpose is to provide information on registration, academic advising, general education, student services and activities, and other aspects of life at Cal State.

HOLIDAY GREETINGS ARE HOLIDAY GIFTS

Donors to the 1981 Cal State Associates Scholarship Fund are being listed on five greeting card posters on bulletin boards in the basement and second floor of the Library and in the Administration, Student Services and Biology Buildings. Names will be posted until Jan. 16.

Each year, the campus community joins in this unique holiday greeting that also contributes scholarships for CSCSB students. All donors receive a card listing contributors. Departments or individual students, faculty and staff members may contribute to the fund by sending a check payable to Cal State Associates Scholarship Fund to Anne Crum (Foreign Languages), LC 266.

PLANNING ANY WINTER EVENTS?

The winter quarter events calendar, which is mailed to friends of the college throughout the area, will be printed by the Public Affairs Office during the holiday recess. Any individual or department planning a winter quarter event which is open to the public is asked to notify the Public Affairs Office immediately so that information may be listed in the publication. New events or changes in listings previously reported should be sent to the Public Affairs Office, AD 117, Ext. 7558, by Friday, Dec. 18.

CAMPUS PARTY DAY IS WEDNESDAY, DEC. 23

President Pfau has declared Wednesday, Dec. 23 as the day for holiday parties. He asked that personnel in each building schedule their holiday gathering on that day at an hour to be determined by them.
HIGH SCHOOL-COLLEGE PROGRAM
ENROLLMENT DEADLINE Dec. 23

High school juniors and seniors who would like to participate in the High School-College Program next quarter must apply by Dec. 23. The program offers the students an opportunity to get a head start on college and sample college life on a part-time basis. The students pay regular student registration fees and receive all normal student services. The $25 application fee is waived. More information is available at the Office of Academic Planning, AD 196, Ext. 7521.

WILKE TO HEAD HEATING & AIR; STEWART FIRST WOMAN SERGEANT

LeRoy Wilke is the new chief for Heating and Air-Conditioning Services. Before joining the Cal State staff in 1979 as building services engineer, Wilke was a stationary engineer at Memorial Hospital Medical Center in Long Beach. Previously, he worked as a boiler operator at the Philadelphia shipyards and as a boilerman for the Navy for eight years, five of the years in nuclear-powered ships. As chief, Wilke now supervises a nine-member staff responsible for heating and air-conditioning for the entire campus.

Pam Stewart is the first woman to be appointed sergeant in the Cal State, San Bernardino police department. Sgt. Stewart joined the College Police eight years ago. She has had one year experience as dispatcher, one as parking officer and six as sworn peace officer. Sgt. Stewart received her bachelor of arts degree in sociology from Cal State, San Bernardino in 1974.

BOOKSTORE OPEN HOUSE
CELEBRANTS WIN PRIZES

At the Bookstore's second annual Open House Dec. 3, eight staff members came away winners. The following people won prizes in drawings: Virginia McKenzie (Music), bicycle pump; Anne Crum (Foreign Languages), $10 gift certificate; John Arabatzis (Plant Operations), $10 gift certificate; Joyce Jensen (Registrar's Office), back pack; Betty Fogg (Academic Administration), back pack; Wanda Pate (Business Manager's Office), steak knife and carving set; Jim Martinez (Budget Office), Polaroid camera; and Sam Bruno (Plant Operations), AM/FM cassette recorder.

HOLIDAY SEASON BRINGS TWO THREE-DAY WEEKENDS

This holiday season will have two three-day weekends. The campus will be closed Christmas day, Friday, Dec. 25. The following week will also be a short one, with Jan. 1 falling on Friday.

GRADES ARE DUE MONDAY

The California State College, San Bernardino BULLETIN is published Fridays by the Public Affairs Office, AD 117, Ext. 7558. Items for publication should be received in writing by noon Tuesday.

Edna Steinman, Director of Public Affairs
Editor, Jill Scanlan Writer, Pat Wolff Calendar, Ruth Moran
Printed in the Duplicating Center
BOOKSTORE, ART GALLERY, P.E. HOURS ANNOUNCED

The Bookstore, Art Gallery and Physical Education Building will have special hours for the holiday break. The Bookstore will close at 4:30 p.m., Monday-Thursday, Dec. 1-31, and will close each Friday at 1 p.m. until winter registration.

The Art Gallery will continue to be closed during the lunch hour until the faculty art exhibit opens Jan. 11. Gallery hours are 9 a.m.-noon and 1-3 p.m., Monday-Friday.

The Physical Education Building will be open from 8 a.m.-4:30 p.m. except weekends and Dec. 24, 25, 31 and Jan. 1. The courts will be open daily from 4-9 p.m., except Dec. 24, 25, 31 and Jan. 1. The equipment and locker rooms will be closed Dec. 14-16.

REHEARSALS UNDERWAY FOR WORLD PREMIERE OF PLAY

The actors will begin rehearsing next week for the world premiere of a new comedy by playwright-actor Harry Cauley. "Next Time for Real" is a light comedy to be presented Wednesday-Saturday, Jan. 6-9, in the Theatre. Dr. William Slout will direct the play, featuring students Marisa Wine, Marc Dietrich and Dell Yount.

Cauley was a guest artist on campus in 1973 and appeared in the lead role in two Moliere plays, "The Physician In Spite of Himself" and "The Versailles Impromptu." He has written plays performed on Broadway and has appeared on the stage in summer stock and in New York. Cauley was a writer for Norman Lear's "Mary Hartman, Mary Hartman" and other television series. The author of the new play, who has a home in Cherry Valley, plans to attend all its rehearsals and performances.

BARGAINING UNIT ELECTION COMING

Official notices from PERB concerning upcoming bargaining unit elections are posted on each floor of campus buildings in which members of the voting units are employed. Official ballots for the elections will be mailed by Dec. 14 to all individuals who are members of the seven units involved. Ballots must be returned to PERB by Jan. 26.
The Children's Center will close for the quarter break early this afternoon and reopen Thursday, Jan. 7. The children decorated the Christmas tree that adorns the atrium of the Student Services Building. The middle of next week it will be given to the Home of Neighborly Service.

**PERSONNEL**

**NEW TO THE COLLEGE**

**Permanent, full-time**
Mary C. Palmer
Dispatcher
College Police
Ext. 7555, HA 3

**Temporary, part-time**
(To June 30, 1982)
Susan N. Garcia
Athletic Equipment Attendant II
Physical Education
Ext. 7568, PE 150

Joan B. Squire
Dispatcher
College Police
Ext. 7555, HA 3

**EMPLOYMENT OPPORTUNITIES**

**ACCOUNTING**
Intermediate Account Clerk--$1031-$1215/mo.; full-time, permanent; available immediately. Applications accepted 2 p.m. today-2 p.m., Friday, Dec. 18.

**LIBRARY**
Senior Secretary--$1322-$1573/mo.; full-time, permanent; available immediately. Applications accepted 2 p.m. today-2 p.m., Friday, Dec. 18.

**PROMOTION**

**Permanent, full-time**
Pam J. Stewart
Supervising Public Safety Officer I
Campus Police
Ext. 7555, HA 3

LeRoy A. Wilke
Chief Engineer I
Heating and Air-Conditioning
Ext. 7435, HA 1

**PUBLIC SAFETY**
(College Police)
Public Safety Investigator--$1822-$2193/mo.; full-time, permanent; available immediately. Applications accepted 2 p.m. today-2 p.m., Friday, Dec. 18.

Public Safety Officer--$1740-$2094/mo.; full-time, permanent; available immediately. Applications accepted 2 p.m. today-2 p.m., Wednesday, Dec. 23.