

12-21-1990

December 21 1990

Friday Bulletin

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Recommended Citation

Friday Bulletin, "December 21 1990" (1990). *Friday Bulletin*. Paper 950.
<http://scholarworks.lib.csusb.edu/fridaybulletin/950>

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THE FRIDAY bulletin

December 21, 1990





Dr. Lewis L. Jones will join Cal State in January as the new dean of undergraduate studies.

Dean Appointed for Undergraduate Studies

Dr. Lewis L. Jones, associate vice president for academic affairs at Central Connecticut State University, New Britain, CT, will join Cal State on Jan. 2, 1991, as dean of undergraduate studies, reports Dr. Dennis Hefner, vice president for academic affairs. Jones fills the vacancy created by the resignation of Dr. Sidney Ribeau, who left campus in August to join California Polytechnic State University in San Luis Obispo, CA, as dean of the School of Liberal Arts. Assistant Dean Joel Nossoff is serving as acting dean of undergraduate studies this quarter.

"I am honored to be selected, and look forward to working with a diverse group of individuals," says Jones. "I'm

Holiday Greetings!
 President and Mrs. Anthony H. Evans
 extend season's greetings to everyone in
 the university community.

*'Again this year, Lois and I wish for
 you and your family a joyous holiday
 season. Thank you for your
 unwavering efforts to improve the
 university during 1990.'*

impressed with the administrative leadership at CSUSB, my faculty colleagues and the quality of the student body.

"The CSU is highly respected nationally," continues Jones. "It has a reputation for being accessible without compromising academic excellence. I like the fact that the university is an integral part of the Inland Empire. It is truly a people's university that responds to the educational and cultural needs of the metropolitan area."

Jones brings a distinguished background in higher education to his new position at Cal State. Prior to joining Central Connecticut State University in 1987, Jones

served as an associate professor in the School of Urban Planning and Development at the University of Kentucky in Louisville. From 1981-1984, he was assistant dean for the College of Education and Human Services at the University of Cincinnati.

One of Jones' initial goals at Cal State involves staffing the Learning Center. "We must get the very best person possible to manage the center," says Jones. "The center exists for the students. We must get someone who is sensitive to their developmental needs and has the capacity to work with faculty, aca-

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Accounting Office Announces December Paycheck Availability

Although the university will be closed between Christmas and New Year's, December paychecks will be available on Monday, Dec. 31, according to Don Saproneetti (Accounting).

It is the responsibility of area administrators to notify their employees as to who will be responsible for distributing paychecks and to advise individuals regarding the location where checks will be issued.

Checks not disbursed on Monday, Dec. 31, will be picked up at the Bursar's window at 11 a.m., Wednesday, Jan. 2, 1991, by the regular designees from the schools and departments.

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demic administrators and others in a collegial manner."

Citing another goal, Jones says, "I hope to maintain the good working relationship among the staff in the Undergraduate Studies division. I was impressed with this relationship during my visit to the campus. I want to enhance the tradition of working as a team."

Teamwork will be a big factor in reaching other goals. "I hope to develop a model plan for student retention and diversity," he says. "I'd like to take the lead in raising the issue of general education courses and their relationship to a student's overall education. I think at some point, the Undergraduate Studies division must be an advocate for reviewing the advising process, particularly for undeclared majors."

In sharing his long-range plans, Jones says he'd like to see the university develop a Center for Teacher Excellence and a Center for Curriculum Innovations.

Jones earned his Ph.D. in Higher Education Administration from the University of Iowa. He holds a master's degree in American History from North Carolina Central University in Durham, and received a B.A. degree in social science from St. Paul's College, Lawrenceville, VA.

His professional affiliations include membership in with the Association for the Study of Afro-American Life and History, Phi Delta Kappa, American Association of Higher Education and the Urban Affairs Association.

Save the Date



Mark your calendar for Feb. 7, 8 and 9 as Cal State celebrates Homecoming '91. Los Angeles Rams head coach John Robinson will kick off festivities with a keynote address on Thursday, Feb. 7 at 7:30 p.m. in the university gymnasium. A dinner honoring Robinson will precede the speech at 6 p.m. in the Lower Commons. Admission to the dinner is \$12 per person and includes admission to Robinson's speech. Reservations are limited to the first 100 respondents. Contact Mary Colacurcio (Alumni Affairs) at Ext. 5008 for details.

Other events include the traditional Club Fest and car parade on Friday and homecoming basketball games on both Friday and Saturday evenings. Homecoming '91 concludes with a dance for students and alumni on Saturday night. Additional Homecoming information will be provided in upcoming issues of *The Friday Bulletin*.

Annual Breakfast Provides Economic Forecast

Glimpse into the economic future with local business and financial leaders as a participant of the Fourth Annual Economic Outlook Breakfast on Friday, Jan. 18, from 7:30-11 a.m. in the university's Upper Commons.

Sponsored by the School of Business and Public Administration's Board of Councillors and the university's Inland Empire Management Center, the program will center on the theme, "1991 Economic Forecast for the Inland Empire."

"The purpose of the breakfast is to discuss the economic conditions of the Inland Empire area and to explore trends in the national economy," says Dr. Bryan Pettit, who directs Cal State's Inland Empire Management Center. He notes that the event also will provide the university with the opportunity to share both business expertise and resources with the community.

Several business and economic leaders are scheduled to speak. "Developments Affecting the Banking Industry," will be addressed by Jerry Grundhofer, president and chief executive officer, Security Pacific National Bank. "Transportation: Economic Key to the Inland Empire" will be explored by Bill Leonard, Sr.,

of the California Transportation Commission. "Economic Trends in the U.S." will be discussed by Michael Bazarich, consulting economist, Union Bank; and "The Economic Perspective from the Inland Empire's Point of View" will be presented by John Husing, economist, Wood-Husing Consulting.

According to Pettit, the annual event is geared to decision-making level managers and planning personnel from public and private enterprise from throughout the Inland Empire. Information regarding economic assumptions for strategic business planning will be provided.

Admission to the breakfast is \$30 per person. Reservations are required. For more information, contact the School of Business and Public Administration at Ext. 5700.

The California State University, San Bernardino Friday Bulletin is published twice monthly. The next issue is scheduled for Friday, Jan. 11, 1991. Items for publication should be submitted in writing by noon, Friday, Jan. 4, 1991, to:

Terrie Jo Snyder, editor
Public Affairs Office
(AD-104) Ext. 5007.
Vol. 24, No. 24

Education Fraternity Installs Local Chapter

A new chapter of Phi Delta Kappa, an international fraternity of educators, was installed in early December, reports Dr. David Stine (Advanced Studies), who is serving as the organization's president.

"Phi Delta Kappa is dedicated to leadership, service and research," says Stine. "This is one educational organization that cuts across all lines. Its membership includes classroom teachers, school administrators, college and university professors, and graduate students in the education field."

In addition to Stine, several other Cal State representatives will serve as officers for the San Bernardino Desert Mountain chapter. Officers include: Dr. Charles Funkhouser (Elementary & Bilingual Education), vice president, membership; Dr. Geraldine Slaght (Secondary & Vocational Education), secretary; Dr. Stanley Swartz (Advanced Studies), treasurer; Dr. Gary Negin (Elementary & Bilingual Education), foundation representative; Dr. Kenneth Lane (Advanced Studies), newsletter editor; and Dr. Lynne Diaz Rico (Elementary & Bilingual Education), research representative. Membership information is available from Stine at Ext. 5673.



A collection of over 20 posters advertising various exhibits featured at the Kestner-Gesellschaft art museum in Hannover, Germany, were donated to the university this quarter, courtesy of Mr. and Mrs. Fred Berg of Alhambra, CA. Thanks to Don Woodford (Art) who had the collection framed. Posters are on display in the Lower Commons' Oak Room and in the Administration Building just outside AD-104.

The School of Social & Behavioral Sciences recognized its former Outstanding Professor recipients on Dec. 10, as a plaque listing the school's honorees was unveiled during a special ceremony hosted by Dean Aubrey Bonnett. Drawing on the words of author Alex Haley, Bonnett said, "We have found the good and we are honored to praise it." Honorees and guests are (from left): Dr. Robert Cramer (Psychology), Dean Aubrey Bonnett (Social & Behavioral Sciences), President Anthony Evans, Dr. Diane Halpern (Psychology), Dr. Richard Rowland (Geography), Dr. Robert Blackay (History), Dr. Frances Berdan (Anthropology), Dr. Frederick Newton (Psychology), Dr. Lynda Warran (Psychology) and Vice President Dennis Hefner (Academic Affairs).



Winter Bulletin Schedule

Spread the word about your special events, organizational activities and personal accomplishments through upcoming issues of The Friday Bulletin, a bimonthly newsletter for staff and faculty published by the Public Affairs Office. During the winter quarter, the Bulletin will be published according to the following schedule:

Publication Dates	Submission Deadlines
Jan. 11	Jan. 4
Jan. 25	Jan. 18
Feb. 1	Jan. 25
Feb. 15	Feb. 8
March 1	Feb. 22
March 15	March 8

Written submissions are accepted by noon the Friday preceding each publication date. Black and white photos, as well as story suggestions, are welcome for consideration. Please submit materials to Terrie Jo Snyder (Public Affairs) in AD-104 or call Ext. 5007.

On a Personnel Note



Upcoming Training Opportunities...

The Staff Training and Development brochure highlighting workshops scheduled for December, 1990 through May, 1991 was distributed in late November. All staff personnel should have received their copy. "I'd like to encourage all staff members to review the brochure and plan to take advantage of these opportunities for enriching professional growth," says Stephanie Keyes (Personnel).

The publication's new format represents an attempt to produce a serviceable cost-efficient document. We're also pleased to announce the use of recycled paper.

Several new workshops have been added to the schedule. "Developing Interviewing Skills for Successful Mobility" will be presented on March 13. It will highlight effective approaches and strategies to employment interviewing. While many individuals may experience anxiety and stress related to interviewing, this workshop will provide preparation techniques that will allow you to become more comfortable with the process and help you express your knowledge, expertise and experience in a relaxed and confident manner. Mock interviews will be conducted and if there is an interest, video recordings may be conducted for purposes of critique and feedback. This session will provide an excellent opportunity to prepare for career advancement.

"Payroll Office Procedures" will be featured on April 12. Presented by Teri Allen (Payroll), this session will focus on the requirements and procedures for submitting student payroll, general timekeeping and certification of attendance related to the bargaining agreements. This workshop is highly recommended for AOAs and other personnel with responsibility for attendance tracking. Check your brochure for additional procedures workshops being offered by the Budget, Accounting and Purchasing offices.

The month of April will lend itself to further professional enrichment and strategies to elevate your career. Plan to take advantage of "Networking for Success." Patricia Gordon (Career Development Center) will address the "how to" of networking practices. Networking is one of the most important tools you can utilize to interact with those individuals who are in your chosen field, profession or industry. Learn how to develop and cultivate these professional associations and relationships which will enable you to move onward and upward.

Representatives of the Personnel Office are available to meet with you personally to discuss your professional development and to help you set realistic goals that will allow you to work toward

your next career objective. Additionally, university classes are available through the Fee Waiver Program. Contact the Personnel Office at Ext. 5138 for additional information.

Two workshops will be offered during the month of January.

"Understanding Male and Female Differences in the Workplace: Improving Communication in the University Setting," by Dr. Craig Henderson (Student Services) and Dr. Geraldine Stahly (Psychology).

January 8, 1991; 10:30 a.m.-noon.

Pine Room, Lower Commons.

"Customer Service," by Twillea Carthen (Personnel).

January 22, 1991; 8:30-10:30 a.m.

Pine Room, Lower Commons.

To register for these workshops, complete the enrollment form in the training brochure, or call Jolene Armstrong at Ext. 5138 for additional information.

Wellness Update...

The Wellness Aerobics class will resume in January. Noon-time aerobics are offered at a minimal cost each Monday, Wednesday and Friday in the small gym. Start the new year trim and fit! Contact Mary Schmidt (Economics) at Ext. 5511 for more details.

Retirement News ...

"Through the Public Employees Retirement System (PERS), CSU offers one of the best retirement plans available," notes Marjorie Callaghan (Personnel). "This plan, as well as a variety of other benefits, is one of the major advantages of employment with CSU."

Did you know that to be eligible for service retirement, you must be at least age 50 and have five years of PERS credited services? There is no compulsory retirement age for state miscellaneous members. If you retire within 30 days after separation from employment, your health plan coverage will be automatically continued. If you retire between 30-120 days after separation from employment, your coverage will not automatically continue. However, you may re-enroll in your health plan by contacting PERS Health Benefits Division. If you retire more than 120 days after separation from employment, or you were not enrolled at the time of separation, you cannot enroll at retirement or any future date.

Eligible PERS members are covered by a Basic Death Benefit of \$5,000. If you die before you retire, PERS provides several benefits for your family or your beneficiary. More information on this benefit is available from Callaghan at Ext. 5138.

New Legislation Affecting PERS Benefits...

1. Final Compensation: For retirements on or after July 1, 1991, PERS retirement benefits will be based on the employee's

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EMPLOYMENT OPPORTUNITIES

Current job vacancies can be seen on Channel 3, the community access station in San Bernardino. Information also is available on a 24-hour hotline at Ext. 5139 which is updated at 2 p.m. Fridays. Due to ongoing recruitment activities and the Bulletin production schedule, some vacancies may not be listed here. For a complete listing of positions, call the hotline. Applications will be accepted until the dates listed below:

Campuswide Clerical Positions:

(Current & future openings)
Clerical Assistant II-
\$1611-\$1900/mo.; full-time,
permanent and full-time,
temporary through Dec. 31,
1990.

Clerical Assistant II-
\$9.29-\$10.96/hr.; temporary.
Open continuously.

Children's Center:

Head Teacher-
\$8.10-\$9.57/hr.; up to
full-time, temporary through
June 14, 1991.
Open until filled.
(not a state position)

Teachers Aide (2 positions)-
\$4.42-\$5.48/hr.; up to
full-time, temporary through
June 14, 1991.
Open until filled.
(not a state position)

Extended Education:

Clerical Assistant I-
\$1,498-\$1,760/mo.; full-time,
temporary through June 30,
1991.
Apply by January 10, 1991.

Financial Aid:

Student Services
Professional IB-
\$2,199-\$2,635/mo.; full-time,
permanent.
Apply by January 10, 1991.

Foundation:

Academic English Instructor-
\$19.97-\$23/hr.; part-time
from January through May
31, 1991.
Open until filled.
(not a state position)

Accounting Clerk-
\$1,669-\$1,968/mo.; full-time,
permanent.
Apply by January 10, 1991.
(not a state position)

Music/Theatre Arts:

Instructional Support
Technician II-
\$2,531-\$3,046/mo.; full-time,
permanent.
Apply by January 10, 1991.

Payroll:

Payroll Technician I-
\$1,686-\$1,900/mo.; full-time,
permanent.
Open until filled.

Physical Plant:

Supervising Building Service
Engineer-
\$2,961-\$3,366/mo.; full-time,
permanent.
Open until filled.

Pre-College Outreach:

Student Services
Professional IA-
\$2,034-\$2,216/mo.; full-time
temporary through June 30,
1991.
Apply by January 10, 1991.

Public Safety:

Public Safety Dispatcher-
\$1,801-\$2,133/mo.; full-time,
permanent.
Open until filled.

Supervising Public Safety

Officer I-
\$2,835-\$3,415/mo.; full-time,
permanent.
Open until filled.

Services to Students With Disabilities:

Interpreter/Transliterator I-
\$6.47-\$14.90/hr.

Interpreter/Transliterator II-
\$15.50-\$19.71/hr.; on-call
through June 30, 1991.
Open until filled.

Personnel

New Employees,

Full-time, permanent

Miriam T. Ott

Intermediate Account Clerk A

Accounting

Ext. 5153, AD-115

Promotions

Peggy S. Clark

SSP III

Financial Aid

Ext. 3425, SS-143

Julie A. Kajfasz

CA III

Extended Education

Ext. 5975, PL-501A

(On a Personnel Note... continued from page 4)

highest 12 months pay, rather than the current 36 months.

Usually, using a 12-month final compensation period results in an allowance approximately 5 percent greater than one calculated with a 36-month final compensation period.

COST-OF-LIVING INCREASE: The first cost-of-living increase (2 percent limited to the change in the Consumer Price Index) is received in the second calendar year of retirement.

2. Effective Dec. 1, 1990, Senate Bill 2470 provides that a member's accumulated PERS contributions will remain on deposit with PERS upon a member's separation from PERS-covered employment, regardless of the member's years of credited service, until the member requests to withdraw the contributions.

Your account will continue to earn interest at the PERS rate (currently 8-1/2 percent); however, you will not accrue any further service credit and will never be vested for retirement benefits unless you return to PERS-covered

employment and earn additional service credit that would qualify as vested, or unless you have reciprocal rights with another California public retirement system.

TSA News . . .

Watch for information on Tax-Sheltered Annuity (TSA) programs in the next issue of the Friday Bulletin. The beginning of a new year is a good time to begin planning for retirement and thinking about supplementing your income. CSU can help.

COMMUNITY SERVICE

Dr. Richard Barnett (Music) has been appointed to the William R. Gard Foundation scholarship grant review panel. Named for former National Association of Music Merchants (NAMM) executive vice president, William R. Gard, the foundation provides scholarships for students planning a career in the music and sound products industry.

Dr. Chuck Christie (Public Administration) was elected to a four-year term as a member of the San Bernardino County Committee on School District Organization, representing the Fifth Supervisorial District. This committee has responsibilities in the organization and reorganization of school districts within the county.

Margaret Dodds-Schumacher (Physical Planning &

Development) presented a parent workshop on "Listening Skills" at St. Catherine's Church in Rialto on Nov. 29.

Dr. Dennis Hefner (Academic Affairs) presented "State of the University - '90s" on Nov. 26 at a mini-conference for community college counselors held here at Cal State.

Johnnie A. Ralph (Library) spoke to the American Association of Retired Persons on "San Bernardino Celebrates Holidays" on December 5.

Dr. Peter Robertshaw (Anthropology) gave a talk on "Archaeology" to four sixth-grade classes at Mary Putnam Henck Intermediate School on Nov. 28.

Dr. David Stine (Advanced Studies) spoke to the Rancho Grande Kiwanis

Club in Rancho Cucamonga on "Cal State, San Bernardino - A University on the Move," on Dec. 7. On Dec. 12, he discussed "Meeting Management" to the Association of Government Accountants, and he addressed "Reducing Your Stress Through Effective Time Management" at the Dec. 18 meeting of supervisors and management trainees of Redlands Federal Bank.

Dr. Phillip Taylor (Academic Resources) discussed "Shall We Go to War in the Persian Gulf" at the Dec. 6 meeting of the San Bernardino Breakfast Rotary.

Dr. Kenneth Thygeron (Accounting & Finance) addressed the "Economic Outlook for 1991" at the Dec. 5 meeting of the San Bernardino Kiwanis Club.



Dr. Sarojam Mankau (Biology) organized a Marine Biology and Oceanography Field Trip for students at Sherman Indian High School in late November. Eight participants, representing seven different American Indian tribes, received "hands-on" experience in studying marine organisms aboard a floating laboratory near the Dana Point Marine Research Institute.

C · A · L · E · N · D · A · R

Saturday, Dec. 22

Women's Basketball.
Mankato (MN) State
University.
7:30 p.m.

Sunday, Dec. 30

Women's Basketball.
University of Victoria
(Canada)
7:30 p.m.

Monday, Dec. 31

Women's Basketball.
San Francisco State
University.
5:30 p.m.

Friday, Jan. 4

Men's Basketball.
Coyote Cage Classic.
Loma Linda University,
2 p.m.
University of Redlands vs.
Augustana (IL) University,
4 p.m.

Saturday, Jan. 5

Women's Basketball.
University of LaVerne.
4 p.m.

Men's Basketball.
Coyote Cage Classic
continues.
Consolation game, 6 p.m.
Championship game, 8 p.m.

Monday, Jan. 7

Men's Basketball.
Concordia (NB) College.
7:30 p.m.

Tuesday, Jan. 8

Women's Basketball.
Panhandle (OK) State
University.
7:30 p.m.

Wednesday, Jan. 9

Men's Basketball.
Regis (CO) College.
7:30 p.m.