

California State University, San Bernardino

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**August 31 1984**

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# THE BULLETIN

California State University, San Bernardino

AUGUST 31, 1984

## University Convocation To Be Tuesday, Sept. 11

Launching Cal State's 20th year, and its first as a university, will be President Anthony H. Evans' convocation address to all faculty and staff at 9 a.m., Tuesday, Sept. 11 in the Gymnasium.

The president will discuss plans and hopes for the coming year in the hour-long convocation. Supervisors will arrange for necessary services to be covered while employees attend.

This convocation will be Dr. Evans' third institution-wide address to the campus community. Last September the convocation also opened the new academic year. The first message to all employees came mid-year, as President Evans arrived on campus Nov. 1, 1982, after the school year was underway.

## 1984-85 Holiday Schedule Announced

For the first time in the history of the university, four earlier holidays will be observed around Christmas. Lincoln's and Washington's birthdays from February, 1984 will be observed on Thursday and Friday, Dec. 20-

21, 1984, extending the Christmas holiday to six days. Also university employees will have two short work weeks in September with the observance of Labor Day on Sept. 3 and Admission Day Sept. 10.

Following is the calendar of university holidays for the 1984-85 academic year:

<u>Date of holiday</u>	<u>Holiday</u>	<u>To be taken on</u>
Monday, Sept. 3	Labor Day	Same day
Monday, Sept. 10	Admission Day	Same day
Monday, Oct. 8	Columbus Day	Friday, Nov. 23
Monday, Nov. 12	Veteran's Day	Monday, Dec. 24
Thursday, Nov. 22	Thanksgiving	Same day
Tuesday, Dec. 25	Christmas	Same day
Tuesday, Jan. 1	New Year's Day	Same day
Monday, Jan. 21	Martin Luther King Day	Same day
Tuesday, Feb. 12	Lincoln's Birthday	July 5, 1985
Monday, Feb. 18	Washington's Birthday	Monday, Dec. 23, 1985
Monday, May 27	Memorial Day	Same day

## Newsweek Editors Speak Here To World Affairs Council

A panel of editors and correspondents from Newsweek magazine will speak to a World Affairs Council dinner at 6:45 p.m., Tuesday, Sept. 25 in the Commons.

Expected for the program are Maynard Parker, editor; Thomas M. DeFrank, White House correspondent; Susan Dentzer, general business editor; Nicholas M. Horrock, national security correspondent; and Gerald Lubenow, San Francisco bureau chief. Reservations should be made with the World Affairs Council, 787-5744.

## Class Schedule Change Effective This Fall

Beginning this fall quarter, the university will change its traditional four-day scheduling of classes. The new format will have classes in three- and two-day blocks.

Monday-Wednesday-Friday classes will meet for 70 minutes on Monday and Wednesday and 60 minutes on Friday. Tuesday-Thursday classes meet for 100-minute periods each day.

With the growing need for additional classroom space, an ad hoc committee of faculty, staff and students recommended the change which will make better use of the campus on Fridays.

The extra time available for class scheduling is equivalent to increasing the capacity by 613 full-time equivalent students. The projected schedule provides for a greater variety of class lengths and allows each classroom to be scheduled for two additional five-unit courses per term, said Dr. Jerrold Pritchard, associate vice president for academic programs.

## University Prepares For New Academic Year

Advisement and orientation activities will take place next week as the college prepares for its first academic year as a university.

Reading comprehension and Educational Opportunity Program math placement tests will be Wednesday, Sept. 5 in PS 10. The reading test begins at 1 p.m. and the math test is slated for 9 a.m.

EOP freshman advisement will be in PS 122, PS 131 and PS 133 from 9 a.m. to noon and 1 to 4 p.m., Thursday, Sept. 6.

New student orientation for transfer students will be from 6 to 9 p.m., Thursday, Sept. 6 in the Student Union.

On Saturday, Sept. 8, the English placement tests will be given at 8:30 a.m. and the entry-level mathematics test will be given at 1:30 p.m. Both are in PS 10.

Activities scheduled for the following week include parent and freshman orientation, faculty meetings and advisors meetings.

## Pool Closes Today

The pool in the physical education complex will close at 5 p.m., today until further notice. The facility is being shut down for maintenance work.

*The California State University, San Bernardino BULLETIN is published by the Public Affairs Office, AD 117, Ext. 7558. Items for publication should be received in writing by noon Tuesday.*

*Edna Steinman, Director of Public Affairs*

*Editor . . . . Ken Miller*

*Calendar Items . . . . Ruth Moran*

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*No. 49*

## Open Enrollment Begins Sept. 1 For Six Weeks

The open enrollment period for the State Employees' Medical and Hospital Care and Dental Benefit programs begins Sept. 1 and closes Oct. 15.

This is the time for employees to register for a new insurance program or to make changes to their present plans. Information about the plans is being sent to employees this week.

The effective date of the enrollment or change will depend upon the receipt of the application in the PERS Office (for medical) or the State Controller (for dental). The effective dates will be no later than Dec. 1.

The Personnel Office, located in SS 151, will accept enrollments or changes between 9 a.m. and 4 p.m. on the following Fridays: Sept. 7, Sept. 14, Sept. 21, Sept. 28, Oct. 5 and Oct. 12.

For a change in dental benefits, employees must complete necessary forms available from the Personnel Office. For a medical plan revision, employees must complete a worksheet in the information packet. Oct. 15 is the deadline for submission of documents. Nothing received by the Personnel Office after that date can be processed.

Rates for health insurance plans changed Aug. 1. Four plans increased and seven decreased. The changes were seen on July pay warrants.

Contributions by the state toward the employee's insurance plan increased, also effective on the July checks. The new state share is: employee only, \$86; employee and one dependent, \$167; employee and two or more dependents, \$209.

## Dr. Ackley Receives 11th Grant For Study Materials

Dr. Richard Ackley (National Security Studies) has received a \$500 grant from the National Strategy Information Center. His 11th award from the center is \$200 larger than previous years.

The funds will be used for teaching materials relevant to national security studies. The NSIC is a private foundation for improving and supporting the study of national security affairs.

## Employment Opportunities

(Applications will be accepted from 2 p.m., today until 2 p.m., Sept. 18, unless otherwise noted.)

### HOUSING

Assistant Director, Student Housing--\$1256-\$1487/mo.; full-time, permanent; available immediately.

### RECORDS

Clerical Assistant IIA--\$1093-\$1288/mo.; full-time, permanent; available immediately.

### SAIL

(not state position)  
Reading Specialist--\$1126-\$1349/mo.; 11/15 time, temporary to June 30, 1985; renewable, 2 years; available immediately.

### STUDENT UNION

(not state position)  
Night Manager--\$6.57/hr.; 20 hours per week, temporary to June 30, 1985; available immediately; three positions available; apply by 2 p.m., Sept. 11.

## Personnel

### NEW TO THE COLLEGE

#### Full-time, probationary

Beatrice Griffin  
Clerical Assistant IIA  
Admissions  
Ext. 7311, SS 106

Patricia Hutchins  
Clerical Assistant IIA  
Personnel  
Ext. 7205, SS 151

Roberta Sperry  
Clerical Assistant IIA  
Records  
Ext. 7317, SS 107  
effective Sept. 11, 1984

#### Full-time, temporary

James Anglin  
Painter I  
Plant Operations  
Ext. 7426, PP 122  
effective Sept. 4, 1984  
to Oct. 31, 1984

Merlin Scoville  
Painter I  
Plant Operations  
Ext. 7426, PP 122  
effective Sept. 4, 1984  
to Oct. 31, 1984

#### Half-time, temporary

Cecelia Contreras  
Clerical Assistant IIA  
Personnel  
Ext. 7205, SS 151  
effective Sept. 4, 1984  
to June 30, 1985

### LEFT THE UNIVERSITY

Kathy L. Castanon  
Clerical Assistant IIIA  
School of Education

Sherri Deutchman  
Head Resident I  
Housing

### RETURNING TO THE UNIVERSITY

#### Full-time, probationary

M. Barbara Joiner  
Custodian  
Housing  
Ext. 7415, J 119

#### Half-time, temporary

Howard E. Dexter  
Piano Technician II  
Music  
Ext. 7695, CA 132

### CHANGE IN POSITION

#### Full-time, permanent

Catherine Podrasky  
Department Secretary IC  
Computer Science  
Ext. 7368, PL 43  
from: Department Secretary IC  
Chemistry

#### Full-time, probationary

Catherine Livesay  
Senior Account Clerk  
Accounting  
Ext. 7501, AD 111  
from: Intermediate Account Clerk  
Accounting

#### Full-time, temporary

Caroline Galvan  
Project Secretary  
Bilingual Teacher Training Program  
extension pending, PL 500  
effective Sept. 11, 1984  
from: Clerical Assistant IIA  
Personnel