

California State University, San Bernardino

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Friday Bulletin

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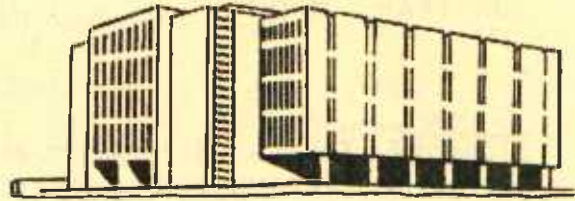
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bulletin

california state college, san bernardino



October 16, 1981

CHANCELLOR IMPOSES FREEZES ON HIRING AND PURCHASING

Chancellor Glenn Dumke yesterday issued an executive order imposing a freeze on personnel transactions and purchasing from Oct. 13 through Nov. 18 or until a reduction plan is implemented. The

action results from Gov. Brown's 2 percent budget cut imposed on all state agencies.

The freeze on all personnel transactions includes the following:

- +new appointments to positions supported by the General Fund,
- +increases in time base,
- +appointments of current temporary employees to permanent or probationary status,
- +appointments of current temporary employees to a new period of employment,
- +appointments of current employees to other positions in addition to their current positions,
- +promotion of current employees from one position to another with a higher salary range (reclassification),
- +and changes in the classification of a position which would result in current employees being moved to positions with a higher salary range.

The only exceptions will be in the following instances: when written offers of employment were made by the appropriate appointing authority on or before Oct. 13; promotion or reclassification actions in which the documentation clearly indicates a date of initiation prior to Oct. 13; merit salary adjustments which become effective during the period of the freeze.

The chancellor further ruled that no contracts or purchases over \$500 will be entered into during the period from Oct. 13 through Nov. 18. The only exception will be for emergency needs affecting health and safety and compliance with court orders. The college, however, will scrutinize all purchase requests under the \$500 limit and will be establishing guidelines for essential purchases up to that amount.

Contractual commitments dated prior to Oct. 13 on which final approvals by the appropriate agency have been received may be completed. However, the chancellor suggested these documents should be reviewed for possible delay or cancellation.

The executive order will remain in effect pending resolution of a reduction implementation plan. The chancellor will set up an advisory committee to study options and alternatives for coping with the problem.

The Chancellor's Office intends, once further information on the 2 percent cut is received from the Department of Finance, to develop an implementation plan for coping with the reduction and further to delegate the administration of this plan to the campuses. The chancellor anticipates this plan will take 40 days to complete, thus the freezes until Nov. 18.

EMPLOYEES HONORED FOR YEARS SERVICE

During the annual staff meetings yesterday, 28 campus employees were recognized for the years of service they have given Cal State, San Bernardino. Following is a list of 15-, 10-, and five-year employees.

15 years

Richard E. Ceballos (Plant Operations)
Sue Ellis (Library)
Vivian McEachern (Health Center)
Margaret Richards (Library)
JoAnn Von Waid (Admissions & Records)

10 years

Art Butler (College Police)
Nadine Horenburg (Property)
Sandra Lyn Jensen (Personnel)
Virginia McKenzie (Music & Theatre Arts)
Meredith Morrow (Humanities)
Libby Quinlan (Custodial Services)
Cheryl Weese (Admissions & Records)
Gerald Welch (Grounds Maintenance)

Five years

Sherri Anderson (Student Union)
Georgia Bell (Library)
Laura Carbis (Admissions & Records)
Margaret Chavez (Computer Center)
Daniel Herrbach (Grounds Maintenance)
Joyce Jensen (Admissions & Records)
Irene Jones (Library)
Willie Kelly (Housing Maintenance)
Joseph Liscano (Physical Education)
Cecilia McCarron (Health Center)
Karen Newman (Dean of Students Office)
Ann Niemeyer (Psychology)
Barbara Noble (Student Financial Aid)
Jane Rowland (Sociology)
Antonio Vilches (Library)

ANNUAL SCHOOL COUNSELOR CONFERENCE HERE TODAY

Counselors from about 150 Southern California high schools are on campus today for the CSUC Southern California High School Counselor Conference, held annually at a CSUC campus. About 350 counselors are expected to participate. For the first year, CSUC has a co-host, the California School Counselors Assn.

The day will begin with a welcome by President Pfau, followed by about 15 workshops led by representatives from CSUC campuses. Along with providing information on the usual topics such as financial aid and impacted programs, the conference will have seminars on professional concerns such as working with single parents, counseling the college-bound and public relations for school counselors.

Several faculty and staff members from this campus will participate in the all-day program. Discussing various topics will be: Walter Hawkins (Educational Support Services), effectiveness of EOP; Dr. Carolyn Kubiak (Education), the future of counseling; Dr. Theron Pace (Services to Students With Disabilities), serving students with disabilities; Nicholas Pencoff (Financial Aid), financial aid; Michael Rose (Relations With Schools), school relations services for new counselors; and Dr. Del LaVerne Watson (Nursing), getting students into nursing.

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Edna Steinman, Director of Public Affairs
Editor, Jill Scanlan Writer, Pat Wolff Calendar, Ruth Moran
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**NEWS PHOTOGRAPHERS ASSN.
AWARD WINNERS ON EXHIBIT**

Representing the best in photojournalism, the White House News Photographers Assn. Awards Exhibition will be on display beginning Monday in the Library.

The association selected the 55 color and black-and-white photographs as the most outstanding of 1980. They are by staff members of the Washington Post, Newsweek, TIME Magazine, National Geographic and other prominent newspapers and magazines. The exhibit, previously on display at the Library of Congress, will be in the Library until Nov. 16.

**LIBRARY HAS
NEW HOURS**

Library hours on Sundays, formerly 1-9 p.m., are now noon-8 p.m. Other Library hours, which remain the same, are Monday-Thursday, 8 a.m.-10 p.m.; Friday, 8 a.m.-5 p.m.; and Saturday, 9 a.m.-5 p.m.

**STUDENT RECEIVES
CRTA SCHOLARSHIP**

Randy Lester, who is working on his Master of Arts in education degree in special education (severely handicapped), received a \$500 scholarship from the California Retired Teachers Assn. The Laura E. Settle Scholarship is granted each year to

help outstanding students pursue education and careers in teaching. About 20 scholarships are awarded annually to students at the 11 University of California and the 19 CSUC campuses.

**STUDY, WRITING SKILLS
SEMINARS OFFERED**

The Learning Center is offering two non-credit seminars this quarter designed to help students improve study and writing skills.

"How to Survive in College" is a study skills seminar that meets from 3-4 p.m., Mondays and Wednesdays, in the Learning Center (LC 39). The topics next Monday and Wednesday will be "How To Study" and "Preparing for Exams." Other sessions scheduled are: memory techniques, Oct. 26; taking essay exams, Oct. 28; efficient use of exam time, Nov. 2; taking objective exams (part I), Nov. 4; taking objective exams (part II), Nov. 9; and improving concentration, Nov. 11.

The seminar on writing skills meets from 3-3:30 p.m., Tuesdays and Thursdays, in LC 130. Topics will be: periodical research--indexes and abstracts, Oct. 20; practicum--researching periodical literature, Oct. 22; documenting the paper, Oct. 27; and writing and revising the first draft, Oct. 29.

**OKTOBERFEST
TRIP SUNDAY**

Members of the campus community are invited to join the German Club in a visit on Sunday to the Oktoberfest at Alpine Village, a German shopping center in Torrance. Anyone wishing to go may call Petra Loehr, 882-6898, or Miranda Munson, 875-9974, for more information.

**TAX DISCUSSION
SCHEDULED**

An on-campus tax-saving discussion is scheduled 10 a.m.-3 p.m., Oct. 20 and 21, in SS 171. Led by a representative from Waddell & Reed, Inc., the workshop will focus on IRA accounts.

SAVE YOUR BLOOD FOR NOV. 3

The Health Center staff asks members of the campus community to mark on their calendars Tuesday, Nov. 3, the day for the annual CSCSB blood drive. Representatives from the San Bernardino County Blood Bank will be at the Health Center from 10 a.m.-3 p.m. that day to assist in donations.

PARKING LOT REPAIRS DONE

Motorists parking in the west end of the main lot have noticed that periodically different lanes were blocked from use. Physical Plant crews have replaced burned out wires in many lights, which have been inoperable. Workers also cleared brush, which was deflecting water into the wiring, and removed two diseased pines, an estimated 25 and 35 feet tall. Smog is being blamed, at least in part, for the demise of the trees. The first stage of the parking lot work is completed now.

HAYRIDE POSTPONED

The Escape program Hayride scheduled for Thursday, Oct. 22 has been rescheduled for Thursday, Nov. 5. Final day to register at the Student Union reception desk now is Wednesday, Nov. 4.

CAMPUS UNITED WAY DRIVE CONTINUES

Faculty and staff are reminded that the last day to turn in contributions for this year's United Way drive on campus is Friday, Oct. 23. The voluntary contributions may be made by check or through payroll deduction.

CLUB FINANCES WORKSHOP SET

"Managing Club Finances," a workshop for student clubs, is scheduled for noon Oct. 22 in the Student Union Multipurpose Room. Donald Saponetti, accounting officer, and Gregg Bynum, A.S. treasurer, will speak. The purpose of this workshop is to acquaint club members with banking procedures on and off campus and the proper way to set up records of financial transactions. All clubs are encouraged to send representatives.

PUBLICATIONS

Dr. Michael Clarke (Public Administration) and Sheldon Kamieniecki (USC) have an article titled "Municipal Advisory Councils in California" accepted for publication in the fall 1981 issue of The American Review of Public Administration.

Dr. Dianne E. Irwin (Learning Center) has published a paper, "Final Statistics Grade as a Function of the Amount of Tutoring," in the Proceedings of the 14th Annual Western College Reading Assn. Conference, 1981.

Dr. Nathan Kravetz (Education) has signed a contract with Albatross Publishers (Prague) for a Czech edition of his children's book, A Horse of Another Color. This book, published by Little, Brown, is now in French and Hungarian editions.

Dr. David Lutz (Psychology) is co-author of an article published in the Journal of Psychosomatic Research titled "Effectiveness of skin resistance biofeedback for controlling arousal in non-stressful and stressful situations: Two experiments."

HOUSEMAN RESERVATIONS DEADLINE IS TUESDAY

Reservations are due by Tuesday for the John Houseman lunch, which precedes his public lecture Sunday afternoon, Oct. 25. The luncheon, open to campus and community, is \$7.50 per person. Reservations, accompanied by check, must be made with the President's Office. The lecture, at 2:30 p.m. in the Commons patio, is free. Houseman is best known for his movie and television portraits of the stern Professor Kingsfield in "The Paper Chase."

INTERNSHIP ANNOUNCED

Internships are available for psychology and sociology majors through the Family Court Services Department of San Bernardino County Superior Court. Experience will be in family law, court-related work and crisis intervention. More information is available by calling Dr. John Heeren (Sociology), Ext. 7254.

CONGRATULATIONS

The campus extends congratulations to Janet (School of Administration) and Don Kendrew on the birth of their first child, a daughter. Erin Beth Kendrew was born Oct. 3 and weighed seven pounds, 2½ ounces.

PERSONNEL

NEW TO THE COLLEGE

Permanent, full-time

Nancy J. Gonzalez
Clerical Assistant IIA
School of Education, Ext. 7571

Ronald L. Riley
Stock Clerk
Shipping & Receiving, Ext. 7597

Temporary, full-time

Yvonne Everett
Clerical Assistant IIA
Financial Aid, Ext. 7741
To June 30, 1982

Temporary, part-time

Shirley Alvarez
Outreach Assistant
EOP, Ext. 7395
To June 30, 1982

REAPPOINTMENT

Janet I. Otteson
Accompanist I
Music, Ext. 7454

LEFT THE COLLEGE

Dona F. Galusha
Public Safety Dispatcher
College Police

EMPLOYMENT OPPORTUNITIES

(Applications accepted 2 p.m., today-2 p.m., Friday, Oct. 23)

CHILDRENS CENTER

Teacher--\$6.40/hr.; half-time,
temporary to June 11, 1982;
available immediately.
(Not a state position)

STUDENT UNION

Night Manager--\$6.19/hr.; part-time,
temporary to June 15, 1982; available
immediately. (Not a state position)

"what's happening at CSCSB"

FRIDAY, October 16

1:00 p.m.
2:00 p.m.
3:30 p.m.
6:30 & 9:00 p.m.

Disabled Student Services Meeting
Co-ed Flag Football
Men's Flag Football
Film "Little Darlings" Rated R

S.U. Mtg. Room A
Fields
Fields
SUMP Room

SATURDAY, October 17

NOTHING SCHEDULED

SUNDAY, October 18

NOTHING SCHEDULED

MONDAY, October 19

11:00 a.m.
11:00 a.m.
Noon
Noon
Noon
1:00 p.m.
2:00 p.m.
2:00 p.m.

Uni Phi Club Meeting
Committee for Clubs Meeting
Newman Club Meeting: "Who Is Jesus In The Gospels"
German Club Meeting
Baptist Student Union Meeting
Disabled Student Services Advisory Committee
Associated Students Board of Directors
3 on 3 Basketball

S.U. Mtg. Room A
S.U. Senate Room
S.U. Senate Room
LC-241
S.U. Mtg. Room B
S.U. Mtg. Room A
S.U. Senate Room
Gym

TUESDAY, October 20

10:00 a.m.

11:00 a.m.
11:00 a.m.
Noon
Noon
Noon
3:00 p.m.
6:00 p.m.

Basic Writing Lab: Generation and Control of
Thesis and Topic
Players of the Pear Garden Meeting
Newman Club Meeting
Marketing Club Meeting
LDSSA Club Meeting
Christian Life Club Meeting
3 on 3 Basketball
Adult College Opportunity Program

PS-105
CA-110
S.U. Senate Room
S.U. Mtg. Room B
S.U. Mtg. Room A
C-219
Gym
S.U. Mtg. Room A&B

WEDNESDAY, October 21

Noon

Noon
Noon
Noon
7:00 p.m.

Basic Writing Lab: Generation and Control of
Thesis and Topic
Accounting Association Meeting
MEChA Meeting
Psi Chi Club Meeting
Co-ed Volleyball Triples

LC-269
LC-500 North
C-219
PS-122
Gym

THURSDAY, October 22

Noon
Noon
Noon
Noon
Noon
3:00 p.m.

6:45 p.m.
7:00 p.m.
7:30 p.m.
9:00 p.m.

Sociology Club Meeting
LDSSA Club Meeting
Club Workshop: Managing Club Finances
English Department Brown Bag Lunch
Modern Gaming Society Club Meeting
Basic Writing Lab: Generation and Control of
Thesis and Topic
Volleyball Club Meeting
Campus Crusade Club Meeting
Woodpushers Anonymous Chess Club
Associated Students Sponsored Dance

S.U. Mtg. Room B
S.U. Mtg. Room A
SUMP Room
C-219
S.U. Senate Room

LC-244
Gym
C-104
S.U. Mtg. Room A&B
SUMP Room

FRIDAY, October 23

1:00 p.m.
2:00 p.m.
3:30 p.m.
6:30 & 9:00 p.m.
7:30 p.m.

Disabled Student Services Meeting
Co-ed Flag Football
Men's Flag Football
Film "Heaven Can Wait" Rated PG
Cal State Associates Meeting

S.U. Mtg. Room A
Fields
Fields
SUMP Room
C-104