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2-13-2024

## Faculty Senate Executive Committee Minutes (2/13/2024)

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**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**  
**FACULTY SENATE EXECUTIVE COMMITTEE**

<https://csusb.zoom.us/j/81024271347>

**MINUTES**

Tuesday, February 13, 2024, 2-4 PM

**Members Present:** Claudia Davis, Sherri Franklin-Guy, Jordan Fullam, Thomas Girshin, Tiffany Jones, Karen Kolehmainen, Rafik Mohamed, Ann Johnson, Tomás Morales, Donna Garcia

**Members Not Present:** Beth Steffel

1. Call to Order at 2:00 PM by Chair Davis
2. Approval of Executive Committee Meeting Minutes 1-30-2024 (Under Review)
3. Appointments
  - 3.1. Exceptional Service to Students Award (ESSA) Committee
    - 3.1.1. [Tamara Roose](#) was appointed to the Exceptional Service to Students Award (ESSA) Committee. The Faculty Senate office will notify the appointee.
  - 3.2. Black Student Success Steering Committee
    - 3.2.1. [Claudia Davis](#)
    - 3.2.2. Chair Davis stated that the black student success steering committee is chaired by Provost Mohamed and VP Oliverrez
    - 3.2.3. Provost Mohamed suggested filling the position with a member of the Faculty Senate. The call was sent and there were no responses.
    - 3.2.4. Chair Davis handed the gavel to Vice Chair Girshin to lead this section of the meeting.
    - 3.2.5. Claudia Davis was appointed to the Black Student Success Steering Committee. The Faculty Senate office will notify the appointee.
4. President's Report - No report.
5. Provost's Report
  - 5.1. Provost Mohamed announced the hiring of a new registrar. The senate had expressed interest in inviting him to the meeting so that he may introduce himself. A new director of admissions, Vincent Jackson, has also been hired and onboarded. Provost Mohamed stated that the

following positions were in the process of being recruited: Dean of Graduate Studies, AVP of Research, Associate Provost for Faculty Affairs and Development, and Director of Community and Engagement. Provost Mohamed asked Senator Jones if the Faculty Senate filled the SBS representative position. Senator Jones wanted to ensure each college had a representative.

- 5.1.1. Senator Jones answered Provost Mohamed that not all SBS representative positions are currently filled. The call has been going out regularly with no luck– nobody has volunteered yet but it will soon be announced on the college level.
- 5.2. Provost Mohamed also requested that MSPA materials be added to the next senate agenda for review because it is time-sensitive information.
- 5.3. Provost Mohamed acknowledged Black History Month on campus and encouraged the Executive Committee to support our staff, faculty, students, and the history of Black History Month by participating in campus-wide events.
- 5.4. Provost Mohamed mentioned that, at the last event, only one single faculty member attended, and it is important that the Senate do its part to embrace a community of scholars.
- 5.5. Vice Chair Girshin asked for an update on the Vice Provost for academic programs.
- 5.6. Provost Mohamed stated that an offer had previously been extended. An announcement is forthcoming.
- 5.7. Senator Fullam stated that the recommendation for the MSPA had been put forward, and the vote was to approve the item for the next Faculty Senate meeting agenda.
- 5.8. Chair Davis mentioned that all proposals will be reviewed as a committee.
- 5.9. Chair Davis asked Provost Mohamed about the status of the Awards Committee, specifically if all of the committee members will be allowed to review candidates' files.
- 5.10. Provost Mohamed stated that the files were released to the committee and applicants were ready for review.

6. [Chair's Report](#)

7. [FAC Report](#)

8. [EPRC Report](#)

8.1. FAM 803.65: "Student Grade Grievance Policy"

8.1.1. [With Markup](#)

8.1.2. [Without Markup](#)

- 8.1.2.1. Senator Fullam stated that revisions of FAM 803.65 were submitted to the EPRC, with the request that the grievance

form be made Adobe Sign friendly. After some review, they realized the content of the form was not aligned with the policy. After some review, the committee found that the online grievance form was not appropriate and too general. The grade grievance form now excludes “other academic grievances.”

- 8.1.2.2. Senator Fullam stated that a section was added to the policy, stating students under investigation for academic dishonesty cannot file a grade grievance until the investigation is closed.
- 8.1.2.3. Senator Fullam stated that the EPRC had previously shared a revision, and Chair Davis had provided feedback.
- 8.1.2.4. Senator Jones motioned for FAM 803.65 to be a first read.
- 8.1.2.5. Senator Garcia seconded the motion.

## 9. [Statewide ASCSU Report](#)

## 10. Old Business

- 10.1. MSPA Department
- 10.2. [MSPA Department Proposal](#) and [Proposal Statement](#)
  - 10.2.1. [EPRC Proposed Recommendation](#)
  - 10.2.2. [FAM 112.5](#) (Supporting Document)
  - 10.2.3. [Chancellor Office Extended Education Policy](#) (Supporting Document)
- 10.3. Senator Fullam stated that the EPRC would have already had the proposal ready, and was hoping to have this proposal on the meeting for the week. After the EPRC had finished the recommendation, it was shared in an email to the Executive Committee to add to the FS meeting agenda. It was voted upon and was supposed to be on the previous agenda but was ultimately not included, so the hope now is to honor the vote to have it included on the agenda.
- 10.4. Chair Davis corrected Senator Fullam, stating there was discussion in the email chain but no official vote. The correct procedure is to bring all proposals to the Executive Committee, discuss them, and vote before adding them to the Faculty Senate meeting agenda. This is standard procedure.
- 10.5. Chair Davis stated that previously there was no consensus.
- 10.6. Senator Kolehmainen asked about the nature of the program; it appeared to be split between CNS and CGI/CEGE. Senator Kolehmainen asked Provost Mohamed how these remodeled programs were being paid for.
- 10.7. Provost Mohamed mentioned these are self-support programs, managed by CGI/CEGE but based out of CNS. Funding was received– \$18,000,000 in external state and federal support– to help close the

gap in the IE Healthcare system. No general fund money was received from the CSU, as all of the funding was from federal and state governments.

- 10.8. President Morales stated that the IE has the worst patient-to-care ratio in the United States. Over \$14 million in funding for the IE has been provided for the development of this program by the late Senator Feinstein, Congressman Pete Aguilar, and Senator Padilla. They secured federal funding for the self-support program. The home of this program can be found in Extended Education but the academic home is in the College of Natural Science.
- 10.9. Senator Franklin-Guy asked if there has been any discussion and careful consideration of safeguards to protect the MSPA, given the number of programs recently discontinued and/or on probation in the United States.
- 10.10. Provost Mohamed mentioned the programs in CSUMB and their demise and has been in close conversation with accreditors, as one of the failed CSUMB programs did not have the base investment to get the program off the ground. CSUSB is currently in good shape to renovate both physical facilities and curriculum development.
- 10.11. John Binkley, a former CSUMB faculty, has first-hand experience with these issues and has joined CSUSB to ensure those obstacles are avoided.
- 10.12. Provost Mohamed expressed optimism in the development of the program as there is currently more than can be accommodated. Placements have been secured for more than enough students to get the program off to a good start.
- 10.13. Provost Mohamed stated that they have met with accreditors about the expectations for this program, and noted that CSUSB is in a good position.
- 10.14. President Morales stated that the department chairs have been supportive, and every single disciplinary program has been extraordinarily led by faculty. President Morales expressed confidence in the support of the College of Natural Science and stated that this is a significant positive change aligned with an anchor role in the Inland Empire.
  - 10.14.1. Chair Davis mentioned that the EPRC's recommendation (10.2.1) is different from the MSPA's proposal, specifically the EPRC's recommendation does not state that the MSPA program will also have an academic home in CNS.
  - 10.14.2. Senator Fulham responded that the EPRC had discussed physical location.
  - 10.14.3. Chair Davis reiterated that the MSPA proposal is different from the EPRC recommendation and it needs to be changed in order to remain consistent. Chair Davis requested that EPRC make the appropriate change to remain consistent.

- 10.14.4. Senator Fullam indicated that EPRC is willing to add that and accepted the motion as a friendly amendment.
- 10.14.5. Senator Jones motioned to revise the suggested change.
- 10.14.6. Senator Garcia seconds the motion. The motion was approved unanimously.

**11. New Business**

**11.1. [Academic Calendar 2024-2025](#)**

- 11.1.1. Senator Jones asked if the extension of the academic calendar cuts into the summer, and if it limits the amount of units that can be taught over the summer. Senator Jones states that the shorter summer does not allow enough hours for faculty to teach two courses, and it is harmful to professors who rely on this income over the summer.
- 11.1.2. Senator Jones suggests shortening the grading period by one day more so that faculty has the opportunity to teach more courses during the summer.
- 11.1.3. Chair Davis stated that this suggestion would follow up with Vice Provost Campbell and the Calendar Committee.
- 11.1.4. Senator Mohamed asked if the maximum number of classes that could be taught over the summer is either 4 or 3 traditionally.
- 11.1.5. Senator Jones said it used to be 4 classes, but that may have been only while the quarter system was in place.
- 11.1.6. Senator Garcia agreed and stated it was previously 3 classes.
- 11.1.7. Senator Jones stated that the summer hours limit timing regardless, and this causes problems with study abroad and summer classes.
- 11.1.8. Provost Mohamed said it was brought to the attention of the cabinet as well, and suggested Vice Provost Campbell to attend the next Executive Committee meeting.
- 11.1.9. Senator Jones mentioned that many department chairs raised it as a concern.
- 11.1.10. Chair Davis will follow up with Vice Provost Campbell.

**11.2. FAM 652.4: Evaluation of Tenure-Line Library Faculty**

**11.2.1. [With Markup](#)**

**11.2.2. [Without Markup](#)**

- 11.2.2.1. Chair Davis mentioned that FAM 652.4: Evaluation of Tenure-Line Library Faculty, was sent by a CSUSB Librarian. This FAM is memorialized and passed on to FAC.

**3:00-3:45 PM Time Certain (Closed Meeting)**

Meeting with CSU Board of Trustee, Member Lillian Kimbell  
Trustee Kimbell [Bio](#)

Zoom or In-person: **CGI-204 – Center for Global Innovation**

**12.** Adjournment (4:00 PM)