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Faculty Senate Executive Committee Minutes (4/30/2024)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

<https://csusb.zoom.us/j/81024271347>

MINUTES

Tuesday, April 30th, 2024, 2-4 PM

Members Present: Claudia Davis, Thomas Girshin, Sherri Franklin-Guy, Ann Johnson, Tiffany Jones, Donna Garcia, Jordan Fullam, Rafik Mohamed, Tomás Morales

Members Not Present: Beth Steffel

1. Call to Order at 2:03 PM
2. [Approval of Executive Committee Meeting Minutes 04-16-2024](#)
 - 2.1. Senator Jones motioned to approve the meeting minutes. Senator Kolehmainen seconded the motion.
 - 2.2. The FS Executive Committee unanimously approved the FS Executive Committee Minutes for February 20, 2024, as presented.
3. [Approval of Executive Committee Meeting Agenda 07-20-2023](#) (Off contract meeting)
4. [Approval of Executive Committee Meeting Minutes 07-20-2023](#) (Off contract meeting)
 - 4.1. Chair Davis mentioned that the approval of this agenda is to memorialize the summer meeting that took place to approve the renaming of a building on campus.
 - 4.2. Senator Jones motioned to approve the minutes. Senator Kolehmainen seconded the motion. The FS Executive Committee unanimously approved the FS Executive Committee Minutes for August 20, 2023.
5. Approval of the Faculty Senate Meeting Agenda 05-07-2024 (Under Review)

6. Review of Faculty Senate Meeting Minutes 04-23-2024 (Under Review)
7. Appointments
 - 7.1. Alcohol, Tobacco, & Other Related Drugs Advisory Committee - 1 Position, At-Large (2023-2026)
 - 7.1.1. [Jennifer Jin](#) (CNS)
 - 7.1.2. [Shuryo Fujita](#) (CSBS)
 - 7.1.2.1. Shuryo Fujita was appointed to the Alcohol, Tobacco, & Other Related Drugs Advisory Committee. The Faculty Senate office will notify the appointee.
 - 7.2. Scholarship Committee - 2 Positions, At-Large (2023-2025)
 - 7.2.1. [Jennifer Jin](#) (CNS)
 - 7.2.2. [Xiaoxu Jiang](#) (CNS)
 - 7.2.3. [Tykeysha Thomas](#) (CNS)
 - 7.2.3.1. Jennifer Jin was appointed to the Scholarship Committee. The Faculty Senate office will notify the appointee.
 - 7.3. Student Affairs Faculty Advisory Board - 1 Position, At-Large (2024-2026)
 - 7.3.1. [Debora D. Pérez Torres](#) (CAL)
 - 7.3.2. [Chad Sweeny](#) (CAL)
 - 7.3.2.1. Debora D. Pérez Torres was appointed to the Student Affairs Faculty Advisory Board. The Faculty Senate office will notify the appointee.
 - 7.4. Exceptional Service to Students Award (ESSA) Committee - 1 Position, JHBC (2024-2025)
 - 7.4.1. [Bailey Benedict](#) (JHBC)
 - 7.4.1.1. Bailey Benedict was appointed to the Exceptional Service to

Students Award (ESSA) Committee. The Faculty Senate office will notify the appointee.

7.5. Scholarship Committee - 1 Position, CNS (2024-2026)

7.5.1. [Tykeysha Thomas](#) (CNS)

7.5.2. [Phoebe Kim](#) (CNS)

7.5.2.1. Tykeysha Thomas was appointed to the Scholarship Committee. The Faculty Senate office will notify the appointee.

7.6. Exceptional Service to Students Award (ESSA) Committee - 1 Position, CAL (2024-2025)

7.6.1. [Ahlam Muhtaseb](#) (CAL)

7.6.2. [Mariam Betlemidze](#) (CAL)

7.6.3. [Erin Hall](#) (CAL)

7.6.3.1. Erin Hall was appointed to the Exceptional Service to Students Award (ESSA) Committee. The Faculty Senate office will notify the appointee.

7.7. Student Grade Appeal Panel - 1 Position, JHBC (2024-2026)

7.7.1. [Bailey Benedict](#) (JHBC)

7.7.1.1. Notify; not eligible

7.8. Student Grade Appeal Panel - 1 Position, CNS (2024-2026)

7.8.1. [Youngsu Kim](#) (CNS)

7.8.1.1. Notify; not eligible

7.9. International Student Services Advisory Committee - 1 Position, CNS (2024-2026)

7.9.1. [Fadi Muheidat](#) (CNS)

7.9.1.1. Fadi Muheidat was appointed to the International Student

Services Advisory Committee. The Faculty Senate office will notify the appointee.

7.10. High Impact Practices (Hips) Committee - 1 Position, CSBS (2024-2026)

7.10.1. [Thora Giallouri](#) (CSBS)

7.10.1.1. Thora Giallouri was appointed to the High Impact Practices (Hips) Committee. The Faculty Senate office will notify the appointee.

7.11. Research, Scholarly And Creative Activity Committee - 1 Position, CNS (2024-2026)

7.11.1. [Yunfei Hou](#) (CNS)

7.11.1.1. Yunfei Hou was appointed to the Research, Scholarly And Creative Activity Committee. The Faculty Senate office will notify the appointee.

7.12. Research, Scholarly And Creative Activity Committee - 1 Position, JHBC (2024-2026)

7.12.1. [Essia Hamouda](#) (JHBC)

7.12.2. [Nima Molavi](#) (JHBC)

7.12.2.1. Essia Hamouda was appointed to the Research, Scholarly And Creative Activity Committee. The Faculty Senate office will notify the appointee.

7.13. Palm Desert Campus Faculty Scholarly Research And Creative Activities Committee - 2 Positions, At-Large (2023-2025)

7.13.1. [Sarah Dowman](#) (CAL)

7.13.2. [Nima Molavi](#) (JHBC)

7.13.2.1. Sarah Dowman was appointed to the Palm Desert Campus Faculty Scholarly Research And Creative Activities

Committee. The Faculty Senate office will notify the appointee.

7.13.2.2. Nima Molavi was appointed to the Palm Desert Campus Faculty Scholarly Research And Creative Activities Committee. The Faculty Senate office will notify the appointee.

7.14. Academic Program Review/Self Study Review Committee - 1 Position, CSBS (2024-2025)

7.14.1. [Thomas Long](#) (CSBS)

7.14.1.1. Thomas Long was appointed to the Academic Program Review/Self Study Review Committee. The Faculty Senate office will notify the appointee.

7.15. Honorary Degree Committee - 1 Position, CNS (2024-2026)

7.15.1. [Stuart Sumida](#) (CNS)

7.15.1.1. Stuart Sumida was appointed to the Honorary Degree Committee. The Faculty Senate office will notify the appointee.

7.16. Instructional Quality Committee - 1 Position, JHBC (2024-2026)

7.16.1. [Essia Hamouda](#) (JHBC)

7.16.1.1. Essia Hamouda was appointed to the Instructional Quality Committee. The Faculty Senate office will notify the appointee.

7.17. Palm Desert Campus Student Engagement Committee 2 Positions, At-Large (2024-2026)

7.17.1. [Nima Molavi](#) (JHBC)

7.17.1.1. Nima Molavi was appointed to the Palm Desert Campus

Student Engagement Committee. The Faculty Senate office will notify the appointee.

7.18. Athletics Advisory Committee - 1 Position, CNS (2024-2027)

7.18.1. [Dorothy Chen](#) (CNS)

7.18.1.1. Dorothy Chen was appointed to the Athletics Advisory Committee. The Faculty Senate office will notify the appointee.

7.19. Distance Education Policy Survey Committee - 1 Position, WCOE

7.19.1. [Stanley Swartz](#) (WCOE)

7.19.1.1. Stanley Swartz was appointed to the Distance Education Policy Survey Committee. The Faculty Senate office will notify the appointee.

8. President's Report

8.1. President Morales stated that CSUSB celebrated 55 retirees at the President's Retirement luncheon, and thanked Kathrine Irving, who chairs the retirement association.

8.2. President Morales stated that a ceremony took place to memorialize the remodeling of Yasadal Hall, attended by Congressman Pete Aguilar and Assemblyman Richard Roth, who were instrumental in securing funding from the state and federal government. Furthermore, Congressman Pete Aguilar presented the Cyber Security program at CSUSB.

8.3. President Morales stated that a two-day workshop was hosted for tribal communities in the Inland Empire. President Morales acknowledged the extraordinary faculty participation at the Choose CSUSB event, which is a major yield day. over 700 students and family members at Choose CSUSB day

- 8.4. President Morales stated that the College of Arts and Letters showed support and celebrated the life of Tom Provazano in a memorial event.
- 8.5. President Morales stated that a fundraiser was hosted to interact with donors to support the performing arts center and the Inland Empire Black graduation ceremony was hosted after a hiatus following the pandemic.
- 8.6. Senator Garcia asked if the president's DEI board or another DEI entity would consider endorsing the report of the California Taskforce to study and develop a reparation proposal for African American people in California. Other Cal States have participated and would love to see CSUSB front and center.
- 8.7. President Morales asked Senator Garcia to relay the information in an email and stated that it would be further discussed with the board at an upcoming DEI retreat. President Morales expressed support for the movement.
- 8.8. Senator Garcia thanked President Morales and asked about a grant that the Chancellor's office received for the Black Student Success initiative. Senator Garcia noted that other CSUs had received the grant but had not received notification of CSUSB receiving the grant.
- 8.9. President Morales mentioned that CSUSB participated in the development of the Black Student Success inventory and just interviewed the first finalist for the director of the office of Black Student Success, and would be hiring an SSP to support them. President Morales mentioned that there was not a large allocation of funds from the grant, but a portion of the funds were reserved for a scholarship. CSUSB is actively involved in creating an office of Black Student Success on campus, which will report to the Division of Student Affairs. President Morales

mentioned that CSUSB is also creating an office of Tribal Relations.

- 8.10. Chair Davis asked about the exact amount of funds that was allocated to CSUSB.
- 8.11. President Morales stated that there was about \$2-300,000. President Morales stated that there were hopes of developing a mentorship program. President Morales noted that this was also a one-time fund.
- 8.12. Chair Davis asked if these funds would go towards students, or if it would also be allocated towards professional development for faculty who work with students.
- 8.13. Provost Mohamed stated that it would be allocated towards students, particularly toward the infrastructure that is being developed to create the Office of Black Student Success and implement the programs.
- 8.14. Senator Garcia noted that CSUSB received one of the larger amounts of the grant compared to the other CSUs.
- 8.15. President Morales stated that we received one of the larger amounts because CSUSB has one of the highest percentages of African American students and tenure-track faculty among the CSUs.
- 8.16. Chair Davis asked for an update on the FAMs recently approved by the Faculty Senate awaiting the President's signature.
- 8.17. President Morales stated that he would be sending the Senate a memorandum explaining why he is unable to sign FAM 641.3, FAM 640.6, and FAM 640.5 and there were no other outstanding FAMs.
- 8.18. Chair Davis stated that FAC and other committees worked tirelessly on these committees to draft these policies. They also have Admin representatives on the committee and guests are invited to come to the Faculty Senate meetings as well, thus discussions and amendments are

welcomed. Chair Davis stated that when these FAMs were presented in the Faculty Senate, this was also an opportunity to provide input.

- 8.19. President Morales stated that the ideal way to develop a FAM is for everybody to have a meaningful dialogue prior to the Faculty Senate and prior to the first reading, so that the Provost, Academic Council, and Executive Committee are in agreement before taking it to the full Senate.
- 8.20. President Morales stated that there are certain aspects of the FAMs that he cannot live with, and therefore he will not sign them, and therefore they will not become policy.
- 8.21. Chair Davis stated that policies are discussed in the Executive Committee, during the presence of both President Morales and are included in the agenda so that meaningful can be had before the first read. There are multiple opportunities to have those discussions.
- 8.22. Chair Davis asked Erika if she had routed the FAM to the President's Office. The FAM had not been sent over at that time.
- 8.23. Chair Davis stated that Erika would bring that over to the President's office shortly.
- 8.24. Provost Mohamed asked to ensure that the FAM was routed to the Provost's office.
- 8.25. Chair Davis stated that it is in the bylaws to send it to the President's office.
- 8.26. President Morales stated that when he arrived at CSUSB in 2012, the routing was originally directly from the Provost to the President. President Morales stated that he would send the memorandum shortly to the entire senate, articulating his reasons as to why he did not sign the FAMs.

- 8.27. President Morales noted that in the FAM it says that the search committee would rank the finalists. However, it is not the role of the search committee to rank the finalists– they are an evaluative committee; therefore should only make a recommendation to the appointing officers.
- 8.28. Senator Kolehmainen mentioned that the Admin representative in the FAC gave no indication of any disapproval of this policy. He was not ignored, in fact, all of his recommendations were included in the policy.
- 8.29. President Morales stated that he would take responsibility for the breakdown of the policy.
- 8.30. Chair Davis thanked Senator Kolehmainen and the work that FAC continues to do. Chair Davis stated that she was under the impression that anyone on the committee has an opportunity to provide feedback as these are policies.
- 8.31. Provost Mohamed stated that Admin representatives on the FAC and other committees are non-voting members, and while their opinions are voiced there is no real stake in the outcome. If the Senate wants to ensure that there is effective representation from administrators, then Ex-Officios should have voting rights, unless there is a conflict of interest.
- 8.32. Senator Kolehmainen stated that it is extremely rare for the FAC to hold votes, as they often make decisions based on consensus. Nobody is excluded.
- 8.33. Provost Mohamed stated that if the playing field is unlevel, some voices are more substantial than others.
- 8.34. Chair Davis noted that many committees are set up to have Ex-Officio members and their feedback is valued.

9. Provost's Report

- 9.1. Provost Mohamed stated that it is event season, and a couple of successful events were held, such as the Black and Educated Yield Event. Students put on their annual Gala, which was an opportunity for students to learn how to design and develop the event.
 - 9.2. Provost Mohamed stated that he had recently heard a lot from faculty members who are PI's; particularly their frustration towards the procurement post-award process. Provost Mohamed informed the Executive Committee of recurring meetings to articulate faculty concerns with the post-award process.
 - 9.3. Provost Mohamed stated that senior leadership recruitments are wrapping up. Candidates for academic research are currently under review with the search committee.
 - 9.4. Provost Mohamed stated that there is currently a call for PDC Faculty Fellows.
 - 9.5. Provost Mohamed stated that challenges are still being faced with enrollment and FAFSA, however, over 7000 award letters have been sent out, and hope to have all letters sent out shortly.
 - 9.6. Senator Garcia followed up on AB 760, which concerned student abilities to declare name, gender, and identification, commencing 2024-2025. Senator Garcia mentioned that she is on the name task force and requested an update.
 - 9.7. Senator Mohamed stated that he would reach out to the registrar and follow up.
- 10. [Chair's Report](#)**
- 10.1. Chair Davis noted that it has been a busy week, and thanked the Executive Committee for their participation in the large number of finalist

interviews..

11. [FAC Report](#)

- 11.1. Senator Kolehmainen mentioned that she was happy to answer any questions.
- 11.2. Senator Kolehmainen mentioned that the revisions would be passed on to next year's FAC.

12. [EPRC Report](#)

- 12.1. Senator Fullam stated that he was notified by Dr. Tony Coulson that the CSUSB Cybersecurity Center would be renamed to the Center for Cyber and AI (short name CyAI). Dr. Coulson had previously contacted the EPRC asking if there was a current policy or procedure for renaming a center or institute but there is none, but there is a procedure in the department policy that allows the faculty in the department to conduct a vote within the department. Dr. Coulson then moved forward with the plan to rename the center and documented the vote.
- 12.2. President Morales asked if the faculty would like to rename the school or the center.
- 12.3. Senator Fullam clarified that they wanted to rename the center and they followed the procedure in the department policy.
- 12.4. President Morales mentioned that there is a phenomenal opportunity for external funding in all things AI, and is comfortable in supporting the faculty in the School of Cyber Security to be the initial portal for AI research on campus.
- 12.5. **Chair Davis** asked if there is no documentation in the FAM for centers and institutes regarding name changes to allow EPRC to consider rewriting opportunities to rename themselves. The fact that it is not

mentioned in the FAM necessitates that it should be included.

- 12.6. Senator Fullam agreed that EPRC should make those changes and add it to the FAM.
- 12.7. Provost Mohamed asked if the changes in the FAM would have any effect on this name change or if they would only affect centers moving forward.
- 12.8. Chair Davis suggested deferring the name change until the policy is corrected.
- 12.9. Provost Mohamed noted that this is not the first time a center or institute has changed their name regarding that policy, and it could potentially be raised as a point of objection.
- 12.10. Chair Davis stated that it is important to memorialize that there is no current policy, and would like to institute it before the end of the semester.
- 12.11. Senator Fullam recommended allowing the School of Cyber Security to move forward with the name change. A vote has already taken place and deferring the name change would be disruptive to their work. Senator Fullam agreed that it is important to update the policy but would not want to interfere.
- 12.12. Senator Girshin agreed that it is important to update the policy, but the Executive Committee cannot justify deferring the name change if there is no policy oversight of name changes. Senator Girshin stated that he is in favor of letting the center move forward with the name change and then updating the FAM.
- 12.13. Senator Jones agreed, stating that without a policy there is no reason to hold up the process. Senator Jones noted that the suggested change will be memorialized in the EPRC report. Senator Jones noted that the

process of changing a center's name is different from a department name because they don't go through a master plan.

- 12.14. Senator Garcia stated that she supports Vice Chair Girshin and Senator Jones' statements.
 - 12.15. Senator Kolehmainen stated that she has no problem with the name change, and asked for clarification regarding President Morales' statement regarding grant money for AI research. Senator Kolehmainen asked if anybody who was pursuing grants regarding AI would have to go through this center.
 - 12.16. President Morales stated that this was not the case; rather it was an opportunity for the Cyber Security Center to support and not limit faculty applying for funding.
 - 12.17. Chair Davis stated that the motion on the floor was to approve the change of Cyber Security Center to CyAI.
 - 12.18. Senator Jones asked if the center would continue to do the same work as when it initially became a center, or if it would change along with the title.
 - 12.19. Senator Fullam stated that Dr. Coulson did not indicate any change in the mandate of the center.
 - 12.20. Chair Davis cast a vote to change the name of the Cyber Security Center to the Center for Cyber and AI. The vote passed unanimously.
 - 12.21. Chair Davis motioned for EPRC to review FAM 105.4 regarding the procedure to change the name of an Institute or Center. The motion passed unanimously.
- 13.** Statewide ASCSU Report (No report)
 - 14.** Old Business

14.1. CSUSB Academic Freedom Committee Proposal - Chair Davis

14.1.1. [Proposed bylaws for Academic Freedom and Expression Committee](#)

14.1.1.1. Chair Davis stated that Dr. Codi Lazar and Dr. Chris Hill took the recommendations from a previous meeting and made the subsequent changes for review, seeking approval for the Academic Freedom and Expression Committee.

14.1.1.2. Senator Jones motioned to approve the creation of the Academic Freedom and Expression Committee. Senator Fullam Seconded the motion. The motion passed unanimously.

15. New Business

15.1. [Dean of Graduate Studies Search - Chair Davis](#)

15.1.1. Chair Davis stated that she received communique regarding the Dean of Graduate Studies Search position, noting that some applicants did not have publications. The question was, If the position is for a Dean of Graduate Studies, why are candidates with no publications being considered?

15.1.2. Provost Mohamed mentioned that he would have to look back at each of their qualifications. The applicants are tenured faculty elsewhere and therefore have likely gone through an RPT process previously. Provost Mohamed mentioned that, as long as they met the requirements, it was the committee's prerogative, as they are the initial screening and make recommendations for on-campus visits.

15.1.3. Chair Davis noted that one applicant was a PhD candidate without

any publications and the other candidate had no publications.

- 15.1.4. Provost Mohamed stated that he had not looked closely and could not speak on it.
- 15.1.5. Provost Mohamed noted that the elections committee has faculty representatives who screened the candidates and they likely met the requirements.
- 15.1.6. Chair Davis stated that she is sharing the faculty concerns that were brought to her.
- 15.1.7. President Morales mentioned that the majority of the members of the search committee are faculty, who decided to move the candidates forward. President Morales noted that he interviewed all three candidates, and formed a clear opinion of who was most qualified. This information was shared with the Provost, who has the authority as the appointing officer.
- 15.1.8. President Morales noted that he respects the decisions of the search committee.
- 15.1.9. Senator Jones agreed that the search committee works hard, and stated that research was not written as a required qualification on the job description. If the search committee had been involved in the writing of the job description the outcome may have been different, however, it is hard to eliminate candidates if they do meet all of the qualifications. Senator Jones mentioned that candidates provided abbreviated CV and were unsure about whether they do or do not have publications.
- 15.1.10. Senator Kolehmaien stated that FAC made changes to the search policies to include a statement allowing the search committees to

help with writing the job descriptions; however, the revised FAMs were not signed and therefore are not in effect.

15.1.11. Provost Mohamed noted that the changes to the FAM would have had no effect on this particular election because it was held months ago. Provost Mohamed noted that this position was for facilitating graduate programs, and candidates were qualified in coordinating and administrative processes.

15.1.12. Chair Davis mentioned that as an R2-rated institution, and having candidates for the Dean of Graduate Studies without any publications is problematic.

15.2. General Education Director Position - Chair Davis

15.2.1. Chair Davis asked if there were any updates on this call.

15.2.2. Provost Mohamed stated he would check in with Vice Provost Campbell but believed that the candidates finished interviewing for the position and an offer had been extended already.

15.3. Writing Director Position - Chair Davis

15.3.1. Chair Davis requested an update on this position.

15.3.2. Provost Mohamed noted that a call had been put out and applicants are being evaluated for consideration.

3:15-4:00 PM (Closed Meeting)

Adjournment (4:00 PM)