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## Faculty Senate Meeting, 57th Senate Minutes (11/22/22)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 57<sup>th</sup> SENATE  
[Faculty Senate Remote/Zoom Meeting Practices](https://csusb.zoom.us/j/87179814033)  
[https://csusb.zoom.us/s/87179814033](https://csusb.zoom.us/j/87179814033)

**MINUTES**

**SESSION 3** - November 22, 2022 – 2-4 PM

**Members Present:** Helena Addae, Ece Algan, Cary Barber, Rong Chen, Nicole Dabbs, Claudia Davis, Sherri Franklin-Guy, Jordan Fullam, Paola Galvez, Donna Garcia, Janelle Gilbert, Thomas Girshin, Young Suk Hwang, Ann Johnson, Tiffany Jones, Karen Kolehmainen, Janet Kottke, Rafik Mohamed, Fadi Muheidat, John Mumma, Kathie Pelletier, Haiyan Qiao, John Reitzel, Ho Sung So, Beth Steffel, Monty Van Wart

**Members Not Present:** Melissa Bakeman, Haakon Brown, Stacey Fraser, Mark Groen, Alain Guevara, Gina Hanson, Angela Horner, Jason Jung, Ryan Keating, Angela Louque, Sailesh Maharjan, Tomas Morales, Brent Singleton, Chad Sweeney

**Alternate Members Present:** None

**Alternate Members Not Present:** Erin Alderson, Nicolas Bratcher, Taline Georgiou, Sharon Pierce, Terry Rizzo, Shannon Sparks

**Guest Presenter:** None

**Guests Present:** Gerard Au, Wendy Brower-Romero, Patrick Bungard, Kelly Campbell, Jesus Canelon Herrera, Lori Caruthers Collins, Rueyling Chuang, Chinaka DomNwachukwu, Melissa Evans, Twillea Evans-Carthen, Isatou Faal, Kamvar Farahbod, George Georgiou, Tomas Gomez-Arias, Kevin Grisham, Essa Hamouda, Dorota Huizinga, Hannah Kivalahula-Uddin, Rebecca Lubas, Miranda McIntyre, HK Oh, Paz Olivérez, Brad Owen, Sastry Pantula, Robin Phillips, Stacie Robertson, Conrad Shayo, Barbara Sirotnik, Javad Varzandeh, Jill Vassilakos-Long, Marisa Yeager, Jake Zhu

1. Call to Order at 2 pm
2. APPROVAL OF THE AGENDA

- 2.1. The Faculty Senate Agenda for November 22, 2022 was approved unanimously as presented.
3. APPROVAL OF THE MINUTES
  - 3.1. [Faculty Senate Meeting Minutes, October 25th, 2022](#)
    - 3.1.1. The Faculty Senate Meeting Minutes for October 25, 2022 were approved with an amendment to item 2.1.1 to correct typo to Senator Kottke's name.
4. COMMUNICATIONS/INFORMATION ITEMS
  - 4.1. [FS Executive Committee Meeting Minutes, October 18, 2022](#)
  - 4.2. [FS Executive Committee Meeting Minutes, November 01, 2022](#)
  - 4.3. [FS Executive Committee Meeting Minutes, November 08, 2022](#)
  - 4.4. Curriculum
    - 4.4.1. [Course Changes](#) 11/03/2022
    - 4.4.2. [Program Changes](#) 11/03/2022
    - 4.4.3. [Program Changes](#) 10/23/2022
  - 4.5. [2023-2025 CSU Faculty Trustee Nominations](#) (Senators apply by 1/9/2023)
5. OLD BUSINESS
  - 5.1. RETIREMENT RESOLUTION (One Reading)
    - 5.1.1. Javad "Jay" Varzandeh - [Resolution](#) (Barbara Sirotnik)
  - 5.2. FAM 832.4 "Policy on Final Exams" [EPRC] (Second Reading)
    - 5.2.1. [With Markup](#)
    - 5.2.2. [Without Markup](#)
      - 5.2.2.1. EPRC Chair Fullam moved, and Senator Chen seconded the motion to approve FAM 832.4 "Policy on Final Exams" for a second read.
      - 5.2.2.2. The vote for FAM 832.4 "Policy on Final Exams" passed with 21 Ayes, 0 Nays, and 3 abstentions.
  - 5.3. FAM 651.3 "Periodic Review of Academic Deans" [FAC] (Second Reading)
    - 5.3.1. [With Markup](#)
    - 5.3.2. [Without Markup](#)
      - 5.3.2.1. FAC Chair Kolehmainen moved, and Senator Pelletier seconded the motion to approve FAM 651.3 "Periodic Review of Academic Deans" for a second read.

- 5.3.2.2. Senator Kottke suggested a friendly amendment under Procedure and Process 1d to include, “If no chair is appointed by the administration the committee shall elect a chair among its faculty membership.”
- 5.3.2.3. Senator Pelletier recommends having someone chair the review that has knowledge of the process.
- 5.3.2.4. Members of FAC supported the amendment.
- 5.3.2.5. The vote for this friendly amendment was approved with 25 Ayes, 1 Nays, and 2 abstentions.
- 5.3.2.6. Vice Chair Jones asked where this language would be placed and suggested placing the amendment under Review Committee section 2b General Provisions.
- 5.3.2.7. Senator Kottke added to her amendment that the chair should be elected from their respective college.
- 5.3.2.8. Provost Mohamed suggested removing the section on conflict of interest from this policy found in Areas of Review section 3a.
- 5.3.2.9. Senator Pelletier suggested striking the sentence, “All members of the committee must reveal if they have a conflict of interest (as defined in the Conflict of Interest Handbook prepared by the Office of General Counsel for the California State University) with the Dean in question and shall recuse themselves from the committee if one is disclosed” and end with, “It is the committee's responsibility to conduct a fair and unbiased review of the Dean.”
- 5.3.2.10. Senator Kottke seconded the amendment to strike the sentence with the conflict of interest language.
- 5.3.2.11. The vote for this amendment was approved with 23 Ayes, 0 Nays, and 2 abstentions.
- 5.3.2.12. Senator Qiao suggested providing the survey online and as a hard copy and would like to amend the language in section 4d after the first sentence to say, “In addition to an online survey a hard copy survey will be available to ensure confidentiality.”
- 5.3.2.13. Senator Chen moved, and Senator Pelletier seconded the motion.

- 5.3.2.14. Senator Kolehmainen suggested making the survey available either online or in print but not both because there would be nothing preventing someone from filling out both the printed copy and the online survey. Unless there is some way of doing that, Senator Kolehmainen suggested making it available one way or the other, not both.
- 5.3.2.15. Senator Gilbert mentioned that regarding online surveys, there are ways in which the name can be indicated first and then removed from the survey. Senator Gilbert wondered if putting this modality in the policy document is necessary as opposed to a statement ensuring the survey would be anonymous.
- 5.3.2.16. Senator Chen suggested adding the word “confidential” in front of the word survey. The sentence would then read, “Prepare and distribute a “confidential” survey instrument to these constituencies as appropriate.” The survey instrument should include questions that relate to the College Dean's primary areas of responsibility.
- 5.3.2.17. Senator Qiao accepted Senator Chen’s suggestion.
- 5.3.2.18. The vote for the amendment to add the word “confidential” was approved with 25 Ayes, 0 Nays, and 3 abstentions.
- 5.3.2.19. Senator Dabbs proposed an amendment to Senator Kottke’s original amendment to have a time component for clarification. In the original amendment, it said, “If no chair is appointed by the administration”. Senator Dabbs wanted to add “within forty-five days”.
- 5.3.2.20. Senator Kottke accepted Senator Dabbs’s amendment.
- 5.3.2.21. A vote for the amendment, “If no chair is appointed by the administration within forty-five days, the committee shall elect a chair among its membership.” The amendment passed.
- 5.3.2.22. Vice Chair Jones proposed a friendly amendment to remove “the” in the first paragraph of section 1d to read, “If the Provost denies....”.
- 5.3.2.23. Chair Davis accepted that as a friendly amendment.

5.3.2.24. FAM 651.3 “Periodic Review of Academic Deans” passed with a vote of 18 Ayes, 4 Nyes, and 2 abstentions.

6. NEW BUSINESS

6.1. Proposed Center: [Center for Advanced Functional Materials \(CAFM\)](#)

6.1.1. [CAFM Recommendations](#) [EPRC] (First Reading)

6.1.1.1. EPRC Chair Fullam moved, and Senator Chen seconded the proposed center: Center for Advanced Functional Materials (CAFM) as a first read.

6.2. FAM 035.4 “Guideline for Distribution of Assigned Time for an Exceptional Level of Service to Students Awards” [FAC] (First Reading)

6.2.1. [With Markup](#)

6.2.2. [Without Markup](#)

6.3. FAM 105.4 “Policy Guidelines for the Formation and Review of Centers and Institutions” [EPRC] (First Reading)

6.3.1. [With Markup](#)

6.3.2. [Without Markup](#)

6.3.2.1. EPRC Chair Fullam asked for a motion to have a first reading of the policy on Centers and Institutes, the description of the proposed center, as well as the revision to the committee book. Vice Chair Jones seconded the motion.

6.3.2.2. Senator Kottke recommended that the dates, or at least the document, be distributed in this draft form to the current center and institute director so that they could review it and give feedback.

6.3.2.3. Senator Steffel mentioned that generally, we don't put specific technologies in policies to avoid merging our policies with the specific technology. Also, creating a new standing committee would require a change to Senate bylaws. Senator Steffel indicated that she believed the proposal said standing committee versus if this was proposed to be a special committee, it wouldn't require a change to the Senate bylaws.

6.3.2.4. EPRC Chair Fullam replied that the revised language with respect to using the online system is, the committee will use Adobe Sign, or another approved online platform approved by the University. It doesn't specify that it has

to be a specific platform. It says that as an example and says that it can be anything that is approved by the University. Regarding Senator Steffel's second suggestion, EPRC Chair Fullam can revisit if it would be more appropriate for this to be a special committee.

- 6.4. [Proposed Committee for Centers and Institutes](#) [EPRC] (First Reading)
- 6.5. Committee Book 2022-2023 [EPRC] (First Reading)
  - 6.5.1. [With Markup](#)
- 6.6. [HEERA Resolution](#) (Senator Rong Chen)
  - 6.6.1. Senator Chen moved, and Senator Kolehmainen seconded the motion to approve the HEERA Resolution.
  - 6.6.2. The vote to approve the HEERA Resolution passed with 23 Ayes, 0 Nyes, and 2 abstentions.
  - 6.6.3. Senator Pelletier thanked CFA for this important resolution and appreciates the clarity in its framing where faculty have primacy.
7. [CHAIR'S REPORT](#)
8. [PRESIDENT'S REPORT](#) - Unable to attend
  - 8.1. Senator Garcia mentioned that she would like to request that an email be sent to the community regarding the Club Q mass shooting on Saturday night. Senator Garcia indicated that she was surprised that we haven't seen one yet. Senator Garcia expressed that she's sure it may be because people are busy, but it's important that event is acknowledged and addressed for our faculty, students, staff, and the community who identify with LGBTQ+.
9. [PROVOST'S REPORT](#)
10. COMMITTEE REPORTS
  - 10.1. [FAC Report](#)
  - 10.2. [EPRC Report](#)
11. STATEWIDE/ASCSU (ACADEMIC SENATE OF THE CSU) SENATORS' REPORT
  - 11.1. [ASCSU Chair's Report](#)
  - 11.2. [Executive Summary Of Resolutions Academic Senate CSU Plenary](#)
12. SENATORS' REPORTS (INCLUDING ASI PRESIDENT'S REPORT)

- 12.1. [ASI President Report](#)
  
- 13. DIVISION REPORTS
  - 13.1. [Vice President for Information Technology Services](#)
    - 13.1.1. Senator Kottke would like to know how the DUO revision will affect the end user.
    - 13.1.2. Guest Brad Owen will pass this question along to the CIO.
  - 13.2. [Vice President for University Advancement](#)
  - 13.3. [Vice President for Student Affairs](#)
  - 13.4. [Vice President for Administration and Finance](#)
  - 13.5. [Vice President for Human Resources](#)
  - 13.6. [Academic Affairs/Deans' Reports](#)
  
- 14. DISCUSSION ITEMS
  
- 15. OTHER BUSINESS
  
- 16. ADJOURNMENT OF THE MEETING Senator Galvez motioned, and Senator Girshin seconded at 3:59 PM.