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Faculty Senate Executive Committee Minutes (11/8/22)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

<https://csusb.zoom.us/j/84761794289>

MINUTES

Tuesday, November 08, 2022 – 2-4 PM

Members Present: Claudia Davis, Thomas Girshin, Mark Groen, Sherri Franklin-Guy, Jordan Fullam, Ann Johnson, Tiffany Jones, Karen Kolehmainen, Rafik Mohamed, Tomás Morales, Beth Steffel

Members Not Present:

1. Call to Order

2. Approval of [FS Executive Committee Meeting Minutes, October 18, 2022.](#)
 - 2.1. The FS Executive Committee unanimously approved the FS Executive Committee Minutes for October 18, 2022.

3. Approval of [FS Executive Committee Meeting Minutes, November 01, 2022.](#)
 - 3.1 The FS Executive Committee unanimously approved the FS Executive Committee Minutes for November 01, 2022.

4. Appointments
 - 4.1. [High Impact Practices \(HIPS\) Committee](#) – 3 Positions COE, CNS, and CSBS (2022-2024)
 - 4.1.1. Tiffany Jones, **(CSBS)**
 - 4.1.1.1. Tiffany Jones was appointed to the committee. The Faculty Senate Office will notify the appointee.
 - 4.2. [PDC Student Engagement Committee](#) – 3 Positions (2021-2023) At-Large
 - 4.2.1. Jennifer Lotto
 - 4.2.1.1. Jennifer Lotto was appointed to the committee. The Faculty Senate Office will notify the appointee.

5. President's Report
 - 5.1. President Morales thanked the Division of Student Affairs and the faculty for encouraging our students to register to vote. CSUSB is one of the top CSU

campuses with the highest percentages of students who are registered to vote. President Morales mentioned that he is pleased that CSUSB students support our democracy.

- 5.2. President Morales thanked the FSEC members for their participation in the provost search process. We have 2 more candidates coming to campus, on Wednesday, November 09, and on Thursday, November 10.
- 5.3. President Morales shared that our Honorary Degree recipients, [Reggie and Rene Webb](#) were honored for their philanthropic work by the Association of Fundraising Professionals Inland Empire as Community Champions for the Year, but also for their philanthropic support for CSUSB and non-profit organizations.
 - 5.3.1. Vice Chair Jones thanked President Morales for sending the FSEC the update on the pesticide information and that they are using a less hazardous pesticide on campus.
 - 5.3.2. President Morales mentioned that we have an incredible Senior Associate Vice President of Facilities Planning & Management Jenny Sorenson, and we are very fortunate to have her leading our facilities. President Morales sent an [update on the flood](#). President Morales thanked Vice Chair Tiffany Jones for her acknowledgment.

6. Provost's Report

- 6.1. Provost Mohamed said there are a number of department chair recruitments underway and has been meeting with the deans from their prospective colleges and the faculty to ensure the recruitment process is followed correctly, specifically for internal candidates versus external candidates. Thus far, Provost Mohamed met with biology, chemistry, music, and theater.
- 6.2. Provost Mohamed mentioned forty-two academic searches are underway. Provost Mohamed received an update from Associate Provost/Interim Kevin Grisham yesterday and everything is moving along very quickly with no unforeseen impediments to the searches and recruitment process.
- 6.3. Provost Mohamed mentioned that yesterday's Strategic Plan 2022-2028 kickoff went very well. The two co-chairs are Interim Vice Provost, Academic Affairs Kelly Campbell, and Senator Nicole Dabbs (Kinesiology).
- 6.4. Provost Mohamed reported that recently we contacted the Chancellor's Office to drop our campus-level impaction which they received, and we no longer have impaction at the institutional level. This did not do anything to affect the specific programs that are impacted like nursing and social work. It does make it easier for us to recruit and admit students who aren't in our immediate service area or our priority service area. This may help in enrollment management.

6.4.1. Chair Davis mentioned that in nursing, there are many students that would like to be in the nursing program so what are the plans going forward to expand the number of admissions and offer admissions to students?

6.4.1.1. Provost Mohamed verbalized that the university's impactation requires two different sets of admission. We have students who are in our immediate service area and students who are in the secondary area. So, eliminating institutional-level impactation doesn't have any impact on the programs that are impacted. It does make it more equitable for all students in the Inland Empire to competitively apply to be admitted to CSUSB. With respect to program-level impactation, the four programs on campus that are impacted are social work, nursing, kinesiology, and criminal justice. There is a hard cap on how many students can get admitted into the nursing program each year. We can't lift impactation there. In terms of expanding opportunity, we are doing some things strategically for example having nursing out at the Palm Desert campus we are increasing bandwidth and we are doing the same thing with social work. We are in the development stage of the MSW program in PDC. We're also working with departments and advising to determine bottlenecks.

7. [Chair's Report](#)

8. [FAC Report](#)

9. [EPRC Report](#)

9.1. [Proposed Committee for Centers and Institutes](#)

9.1.1. EPRC Chair Fullam asked for feedback on the duties of the committee and if the EC approves the proposal how should it be proposed to the Faculty Senate. Should it be proposed to the Faculty Senate as part of the package with the revised Centers and Institutes FAM or should these two things be proposed as separate proposals to the Faculty Senate?

9.1.2. Senator Kolehmainen asked how the committee members will be selected. Will the members be elected, or will they be appointed and what will the terms be will they be staggered terms or just one-year terms?

- 9.1.3. EPRC Chair Fullam mentioned those details we haven't discussed yet.
- 9.1.4. Vice Chair Jones recommended staggered terms because we have worked hard to make all committees uniform and stagger the terms so that you have people that have some institutional knowledge on the committee with a two-year term. Since it is a subcommittee of the EPRC, she would not recommend that it be elected and just put a call out like we do the other committees.
- 9.1.5. Senator Steffel asked if this was going to be a subcommittee for EPRC.
- 9.1.6. EPRC Chair Fullam said he was proposing this would be a stand-alone committee.
- 9.1.7. Senator Steffel mentioned that if it is a stand-alone committee that EPRC consider adding the policies to the existing C&I FAM and to be consistent with the wording across all related FAMs.
- 9.1.8. Senator Steffel asked if the proposed two directors of C&I as ex officio would be voting or non-voting members and how those directors would be chosen.
- 9.1.9. EPRC Chair Fullam said they would be non-voting ex-officio members and his thoughts were that having members of the committee who were current directors of the C&I would bring insight to the committee.
- 9.1.10. Senator Steffel if that does come forward, suggests making sure it is clear how the two directors are chosen.
- 9.1.11. Senator Girshin asked if the controversy was on having directors of the C&I on the committee that they would be there for the review of their own C&I or for other C&Is.
- 9.1.12. EPRC Chair Fullam's understanding was that having both directors from two C&Is would not be an issue since they'll be non-voting ex-officio members.
- 9.1.13. Chair Davis asked if there were any C&Is at PDC and if so, would they be represented.
- 9.1.14. EPRC Chair Fullam said he didn't know if there were any C&Is at PDC, but EPRC will look into it. If they do, this will be considered.

10. Statewide/ASCSU (Academic Senate of the CSU) Senators' Report

- 10.1. ASCSU Chair Report
- 10.2. Vice Chair Jones mentioned that now that Cal-GETC was approved does it go to the Chancellor's Office, and do we have a timeline?
- 10.3. ASCSU Chair Steffel said this proposal came from ICAS last May and each of the systems has to approve it. The CSU has approved it and hopefully, the UCs

and the community colleges will approve it shortly. ASCSU Chair Steffel mentioned that the UCs may not reply until January so we wouldn't be able to move on it until our February meeting. She plans to prepare a report bringing forward the pathway, adding the nuances and the changed procedures and putting that into our process and that report will go to the legislators. From there the CSU will amend Title V and it will go through a trustee approval process to add that to our transfer pathway that is in EO1100. This will take effect for students entering community colleges in the Fall of 2025.

11. Old Business

11.1. COE Dean's Review (Tiffany Jones and Jordan Fullam)

- 11.1.1. Vice Chair Jones reached out to the Chair of the committee Dean Chuang to make sure no one had already been appointed to the committee. Vice Chair Jones and COE Election Officer Jordan Fullam wrote up the report and reviewed it to put a call out for the five faculty members that will sit on the Deans' Review Committee.
- 11.1.2. Senator Fullam sent out the call today (11-8-2022) and has already received four nominations this afternoon.
- 11.1.3. Chair Davis asked Provost Mohamed if there was an update on the review for Associate Provost for Academic Research and Dean of Graduate Studies.
- 11.1.4. Provost Mohamed said she is not an Academic Dean, so the review process is different and reviewed under the MPP [FAM 650.5](#) which is a different policy that governs the review.
- 11.1.5. Chair Davis asked if the faculty will be able to give feedback.
- 11.1.6. Provost Mohamed said yes. The FAM states "Five tenured faculty members, one from each College shall be elected. Elections officers shall conduct the election of these members. Elections shall be held in a timely fashion."
- 11.1.7. Chair Davis mentioned that since they shall be elected, this is under our purview, there would have to be a call sent out for faculty.
- 11.1.8. Provost Mohamed said that it also involves students.
- 11.1.9. Vice Chair Jones said that she and the election officers would start working on that and put a call out to faculty members.
- 11.1.10. Provost Mohamed asked if this was Associate Provost for Academic Research and Dean of Graduate Studies fifth or sixth year.
- 11.1.11. Chair Davis asked Provost Mohamed if he could let us know.

- 11.1.12. Provost Mohamed will have Janette look into it but doesn't believe that Associate Provost for Academic Research and Dean of Graduate Studies is up for review because per the FAM she should have had an initial periodic review of the academic affairs administrators after three years of service and thereafter it should occur every five years.
- 11.1.13. Senator Steffel said that Associate Provost for Academic Research and Dean of Graduate Studies has not been evaluated. It was something that didn't happen during the COVID years, so she is due for an evaluation. Senator Steffel mentioned the election process started in Spring and we couldn't get people to run for an election.
- 11.1.14. Provost Mohamed said the process was initiated by the provost's office, but it did happen.
- 11.1.15. Senator Steffel said that it was initiated last Spring 2022 and deferred until this Fall 2022.
- 11.1.16. Chair Davis asked Provost Mohamed if he would provide an update and he agreed to do so.

3:00PM Time Certain (if preceding times have not been completed)

12. New Business

12.1. Inclusion of FERPers on CEC ([FAM 652.1](#)) (Vice Chair Jones)

- 12.1.1. Vice Chair Jones said the elections committee is having difficulties filling the College Election Committees (CEC). Vice Chair Jones's sense is that this may be due to the hiring freeze, and we have a large number of faculty retire. There are a limited number of full professors that can sit on the CEC, and it is not clear in the FAM if FERPers can sit on the CEC or on the University Evaluation Committee (UEC). We (the election committee) are hoping that that can be clarified and maybe send this to the FAC for review.
- 12.1.2. Senator Steffel agreed it would be helpful to have it explicitly in our policies. The only thing our policy says is that FERPers can serve on the department evaluation committees (DEC), but they can't be the majority. The understanding is that FERPers can serve on any evaluation committee at any level as long as they can fulfill the obligation. Last year we took out verbiage in the library evaluation committee policy because it said they couldn't, so we specifically took it out to make it clear because it was a violation of their rights.

- 12.1.3. Senator Ann Johnson asked if the CEC went all year. If a FERPer is FERPing for one semester does that matter?
- 12.1.4. Vice Chair Jones said the DEC policy says that they have to be appointed in the time that they will be evaluating which requires they have to be teaching both semesters.
- 12.1.5. Senator Kolehmainen mentioned that there may be some restrictions on this in the CBA, but if you want to refer it to FAC we would be happy to take a look at it and make sure that what we do is consistent with the CBA.
- 12.1.6. Chair Davis said this will be referred to FAC Chair Kolehmainen with the understanding that Karen and the committee will check the CBA to ensure we are following the guidelines.
- 12.2. Follet Access Presentation
 - 12.2.1. The FSEC members unanimously voted to invite Interim AVP for Faculty Development and Chief Academic Technologies Officer Brad Owen to the next FSEC meeting on November 18, to do a presentation on the Follet Access. Chair Davis will invite him.
- 13. Adjournment of the meeting: Senator Girshin motioned, and Vice Chair Jones seconded at 3:00 PM.