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Faculty Senate Executive Committee Minutes (10/11/22)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

<https://csusb.zoom.us/j/84761794289>

MINUTES

Tuesday, October 11, 2022 2 - 4 PM

Members Present: Claudia Davis, Sherri Franklin-Guy, Mark Groen, Ann Johnson, Tiffany Jones, Karen Kolehmainen, Jordan Fullam, Tomás Morales

Members Not Present: Thomas Girshin, Rafik Mohamed, Beth Steffel

Presenters: Brad Owen and Kevin Grisham

1. Call to Order
2. Approvals of the [FS Executive Committee Meeting Minutes, October 4th, 2022](#).
 - 2.1. The FS Executive Committee unanimously approved the FS Executive Committee Minutes for October 04, 2022.
3. Review of the [Faculty Senate Meeting Minutes, September 27th, 2022](#).
 - 3.1. The Executive Committee reviewed the Faculty Senate Minutes for September 27, 2022, and had no amendments.
4. Appointments
 - 4.1. [Recreation Committee – 1 Position](#) (2022-2024) At-Large
 - 4.1.1. Herb Shon
 - 4.1.2. Jose Munoz
 - 4.1.2.1. Jose Munoz was appointed to the committee. The Faculty Senate Office will notify the appointee and the nominee not selected.
 - 4.2. [Academic Program Review/Self-Study Review Committee – 1 Position](#) JHBC (2022-2023)
 - 4.2.1. Stella (Ranfeng) Qiu, (JHBC)
 - 4.2.1.1. Stella (Ranfeng) Qiu was appointed to the committee. The Faculty Senate Office will notify the appointee.
5. Incoming Policies
 - 5.2 Proposed Center: [Center for Advanced Functional Materials](#) [Referred to EPRC]
 - 5.2.2.1. ERPC Chair Fullam appreciated the effort with students, faculty, and members of the community.
 - 5.2.2.2. FAC Chair Kolehmainen appreciated the collaboration approach of the grant with various departments in CNS..
 - 5.2.2.3. The EC members unanimously voted to refer this to EPRC.

6. President's Report

- 6.1. President Morales stated that the Winter commencement will be held at the Toyota Arena in Ontario. They will be holding the Fall Commencement in two ceremonies on Sunday, December 11, 2022, at 1:00 pm and 5:30 pm. Communication was made to the campus regarding this.
- 6.2. President Morales mentioned that today was the kickoff of the Student Services building planning process at PDC.
- 6.3. President Morales attended the Hispanic Association of Colleges and Universities 36th annual conference held October 8-10 with 90 students in San Diego.
- 6.4. President Morales brought up that the faculty office building has electricity restored.
- 6.5. President Morales said that at the President's retreat (Chancellor senior leadership retreat) which will be held in a couple of weeks there will be a major discussion about the travel ban. More information to come after the retreat.
 - 6.5.1. Chair Davis asked President Morales if tenure line needs to attend a conference in a banned location and they can't attend, how does that come into play with their RPT ?
 - 6.5.2. President Morales responded by saying that in the travel policy item 7 which says, " To complete job-required training necessary to maintain licensure or similar standards required for holding a position, in the event that comparable training cannot be obtained in California or a different state not affected" includes the training for professional development for state employees that are required to maintain licensure, or for their own progression in their work as faculty members.
 - 6.5.3. Senator Franklin-Guy clarified some of her comments from last week.

7. [Provost's Report](#) - Unable to attend, he is at a systemwide Provost meeting in San Francisco.

- 7.1. Chair Davis wanted to know if the \$20,000,000 cost for flood repairs has increased.
- 7.2. Chair Davis asked if there were any questions for the Provost.

8. [Chair's Report](#)

8.1 Council of Campus Senate Chairs: ASCSU Senator Simon Rodan [CSU 2030 Survey](#)

- 8.1.1 Chair Davis discussed this survey which explores the identification of the vision for CSU in the future by faculty. Faculty input is needed in all areas and Chair Davis asked FSEC members to consider encouraging their constituents to complete the CSU 2030 Survey.

8.1.2 A discussion was held regarding AB 928. Chair Davis said the deadline for this survey is October 24, 2022, however FS next meeting occurs on October 25th, 2022. Chair Davis will reach out to Senator Steffel to see when it officially closes.

9. [FAC Report](#)

- 9.1. Senator Franklin-Guy asked if there is a policy related to the review of Associate Deans.
- 9.2. FAC Chair Kolehmainen said there is no policy for Associate Deans now. However last year there was discussion writing a new policy for the review and selection of Associate Deans, including Assistant Deans, Dean's Fellows, and Program Directors was discussed and they will be taking a look at that.
- 9.3. President Morales mentioned that all MPPs are evaluated every year by their supervisor.
- 9.4. Senator Johnson mentioned that JBHC college has a different structure based on accreditation issues.
- 9.5. Senator Kolehmainen mentioned that a survey was sent to Deans to determine current common practices and this was the first step in terms of creating policy.

10. [EPRC Report](#)

11. Statewide/ASCSU (Academic Senate of the CSU) Senators' Report

11.1 [ASCSU Chair's Report](#)

11.2 ASCSU Chair is attending statewide meetings in Sacramento.

12. Old Business

12.1 Travel to Banned States: Discussion continuation

12.2 Prohibition on State-Funded & State Sponsored-Travel [AB 1887](#)

12.3 Q&A exceptions e.g., grants and training [CO's Exceptions to AB 1887](#)

12.4 Chancellor's Office Travel Policy 8-2022 [Chancellor's Office Travel Policy](#)

12.5 CSUSB Policy/ Q&A 2017: [Campus Travel Restrictions](#)

12.5.1 Chair Davis mentioned that Concur still needs to be updated to reflect updated information about the travel ban and exceptions.

13. **3:00PM Presentation Time Certain (if preceding times have not been completed)**

13.1 TRC Faculty Director Position [Presenters: Brad Owen and Kevin Grisham]

13.1.1 Brad Owen provided the link for the draft call for the [TRC Faculty Director Position](#).

13.1.2. Kevin Grisham discussed the history of TRC regarding full-buyouts and prefers to use half-buyout and offer the rest of the funding for faculty

development. He sees this position as programmatic and not an administrative one as it is already covered by other entities.

13.1.3 Brad Owen indicated that ATI has provided training for faculty development regarding teaching and technology.

13.1.4. Kevin Grisham indicated that faculty can't supervise (against HEERA) and under Brad there are 17 staff.

13.1.5. Brad Owen stated that his position has taken on duties that used to fall under the TRC Faculty Director.

13.1.6. Vice Chair Jones mentioned if you don't have a full-time TRC director, the concern is that the quality may go down and as such, there should be an emphasis for best practices.

13.1.7. Brad Owen mentioned that the TRC Director would be responsible for the high quality program and would be bought out for 16 hours a week.

13.1.8. Chair Davis discussed elevating the TRC and how will a part time person contribute to the elevation of the TRC if the person in this position will now be part-time?

13.1.9. Senator Kolehmainen appealed to President Morales to have a full-time TRC director and support funding for faculty development.

13.1.10. President Morales said money is not the issue, the issue is the structure, e.g., we have the FCE, which includes research and programming.

13.1.11. Chair Davis if there's a need at PDC could the individual have a full course buyout at PDC and CSUSB for consideration of justification for a full course buyout.

13.1.12. Kevin Grisham said that PDC wants someone who knows and understands their campus.

13.1.13. Chair Davis wants to give all FSEC members the opportunity to review the call and provide input.

14. New Business

14.1 None

15. Adjournment of the meeting at 3:35 PM, a motion was made by Vice Chair Jones, seconded by Senator Fullam.