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## Faculty Senate Executive Committee Minutes (10/4/2022)

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**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**  
**FACULTY SENATE EXECUTIVE COMMITTEE**

<https://csusb.zoom.us/j/84761794289>

**MINUTES**

Tuesday, October 04, 2022 – 2-4 PM

**Members Present:** Claudia Davis, Sherri Franklin-Guy, Tiffany Jones, Thomas Girshin, Karen Kolehmainen, Jordan Fullam, Mark Groen, Ann Johnson, Rafik Mohamed, Tomás Morales, Beth Steffel

**Members Not Present:**

1. Call to Order
  
2. Approval of [FS Executive Committee Meeting Minutes, September 20, 2022](#).
  - 2.1. The FS Executive Committee approved the FS Executive Committee Minutes for September 20, 2022 with an amendment to item 3.2. The term of 2021-2023 was added for Deirdre Lanesskog.
  
3. Appointments
  - 3.1. [Committee for Exceptional Assigned Time \(CEAT\) – 2 Positions](#) COE, and SSP, ARs, Librarians, and Coaches (2022-2023)
    - 3.1.1. Shana Higgins, **Librarian**
    - 3.1.2. Young Suk Hwang, **(COE)**
      - 3.1.2.1. Shana Higgins and Young Suk Hwang were appointed to the committee. The Faculty Senate Office will notify the appointees.
  - 3.2. [Instructionally Related Programs Board – 1 Position](#) (2021-2023) At Large
    - 3.2.1. Arianna Huhn
      - 3.2.1.1. Arianna Huhn was appointed to the committee. The Faculty Senate Office will notify the appointee.
  - 3.3. [PDC Faculty Scholarly Research and Creative Activities Committee – 1 Position](#) (2021-2023) and **1 Position** (2022-2024) At-Large
    - 3.3.1. Michael Salvador
    - 3.3.2. Eric Newman
      - 3.3.2.1. Michael Salvador (2022-2024) and Eric Newman (2021-2023) were appointed to the committee. The Faculty Senate Office will notify the appointees.
  - 3.4. [Palm Desert Campus Teaching Committee – 1 Position](#) (2022-2024) At-Large
    - 3.4.1. Eric Newman
      - 3.4.1.1. Eric Newman was appointed to the committee. The Faculty Senate Office will notify the appointee.

- 3.5. [Sustainability Committee](#) – **1 Position** COE (2020-2023) and **2 Positions** CNS and CSBS (2022-2025)
  - 3.5.1. Jennifer B. Alford, **CSBS**
  - 3.5.2. Mahmood Nikbakhtzadeh, **CNS [CV](#)**
    - 3.5.2.1. Jennifer B. Alford and Mahmood Nikbakhtzadeh were appointed to the committee. The Faculty Senate Office will notify the appointees.
  
4. Information items & Approval
  - 4.1. [2024-25 \[docs.google.com\] \(unable to open\)](#)
  - 4.2. [2025-26 \[docs.google.com\]](#)
  - 4.3. [2026-27 \[docs.google.com\]](#)
  - 4.4. [2027-28 \[docs.google.com\]](#)
  - 4.5. Senators Girshin, Kolehmainen, Johnson noted areas for additional review regarding the number of days between the last day of final exams to when grades are due.
  - 4.6. Senator Kolehmainen mentioned that since Q2S faculty had up to Thursday to submit grades and would not like to see that day pushed back.
  
5. Discussion & Action
  - 5.1. Flash Flood Disruptions and its Impact on RPT cases: Senator Tom Girshin
    - 5.1.1. Robust discussion and suggestions provided to ensure processes in place to support faculty during their RPT process.
    - 5.1.2. Regarding modality of courses, Vice Chair Jones suggested providing a list to ascertain the number of faculty who may be affected.
  
6. Incoming Policies
  - 6.1. Policy Statement Concerning Title and Status of Emeritus For and Student Services Professional, Retired Instructional Faculty, Librarians, Administrators [FAM 612.4](#)
    - 6.1.1 To gain an understanding of the process/procedure on how to apply for emeritus status.
    - 6.1.2 Senator Kolehmainen indicated that the policy has been updated.
    - 6.1.2 President Morales mentioned that an email to him would suffice.
  
7. President's Report
  - 7.1. President Morales is at the PDC campus today because he is there for the [signing of the historical MOU](#) with the California Indian Nations College President and CEO Celeste Townsend to increase the number of Native American transfer students to the CSUSB campus.
  - 7.2. President Morales mentioned that there is \$20,000,000 in damages from the flood to 11 separate buildings.

- 7.3. President Morales also talked about the December commencement and that there will be a communication sent out to let the students know that there will only be one commencement this year in May.
  - 7.4. President Morales will be attending the [Mary Stuart Rogers Foundation Scholarship dinner](#) tonight.
  - 7.5. Had a wonderful brunch for the new faculty and newly promoted faculty which was held on Saturday, September 24, from 10am to 12pm in the Obershaw dining room. President Morales thanked Chair Davis for attending.
8. Provost's Report
- 8.1. [Leadership Flood Update](#) Week 3
  - 8.2. December commencement will be canceled. The graduates for December will be included in the Spring commencement. [Commencement](#)
  - 8.3. Provost Mohamed confirmed that the funding for the CEAT awards has been transferred from the CO and wants to ensure that faculty are awarded during the specified time.
  - 8.4. Provost Mohamed mentioned a DFW pilot that is underway. This will help to identify students who are not passing.
  - 8.5. Jenny Sorenson and Lynniece Warren came to campus to discuss COVID 19. In SB County deaths and positivity rates are at or near all time lows since COVID began. Our campus is asking that individuals get their COVID vaccines and boosters and a flu shot.
    - 8.5.1. Chair Davis asked if the flu shot was going to be available on campus.
      - 8.5.1.1. Provost Mohamed is not sure but it is something that is being discussed.
9. [Chair's Report](#)
10. [FAC Report](#)
- 10.1. Senator Franklin-Guy asked in terms of a potential conflict of interest what would be the evidentiary process to substantiate or refute the claim of conflict of interest.
    - 10.1.1. FAC Chair Kolehmainen said that is something we can think about. We have provided a reference for the definition of conflict of interest. We referred to a document that would abide by the CO that pertains to definitions and examples.
  - 10.2. Senator Franklin-Guy also asked if this would reference certain language that might speak to a review or an evaluation process that might be unfairly favored to an individual.
    - 10.2.1. FAC Chair Kolehmainen said we did not specify that in the revisions we made so far but we could make that more explicit. FAC Chair Kolehmainen would be happy to take any suggestions or comments back to FAC to discuss.

- 10.3. Vice Chair Jones mentioned that she knew there was a discussion about having the review policy of Academic Deans be in line with other review policies on campus. Is that the goal for all of these policies?
  - 10.3.1. FAC Chair Kolehmainen stated that FAC is planning on looking at the other review policies. We haven't done so yet because we want to do this one first to see if it goes through. Then we can make parallel changes to the other review policies as well.
  
11. [EPRC Report](#)
  - 11.1. FAM 832.4 "Policy on Final Exams"
    - 11.1.1. [With Markups](#)
    - 11.1.2. [Without Markups](#)
      - 11.1.2.1. This will be placed on the next FS meeting for a first read.
  
12. Statewide/ASCSU (Academic Senate of the CSU) Senators' Report
  - 12.1. [Chancellor's Resolution Packet and Executive Summary of Resolutions](#)
  - 12.2. [ASCSU Chair's Report to the CSU Board of Trustees \(September 13, 2022\)](#)
  - 12.3. [Cozen O'Connor Systemwide Title IX and DHR \(Discrimination, Harassment, and Cozen O'Connor Systemwide Title IX/DHR Assessment Individual Campus Visit Tentative Schedule Retaliation\) Assessment Presentation to the ASCSU \(September 9, 2022\)](#)
  - 12.4. [Cozen O'Connor Systemwide Title IX/DHR Assessment Individual Campus Visit Tentative Schedule](#)
  - 12.5. [September ASCSU Resolutions \(First Reading and Approved\)](#)
  - 12.6. [All ASCSU Resolution Summaries](#)
  - 12.7. [All ASCSU Resolutions](#)
  - 12.8. [CSU Board of Trustees Resolutions \(September 13-14, 2022\)](#)
  
13. Old Business
  - 13.1. Banned States: Is there an update?
    - 13.1.1. President Morales suggested putting this topic on the next EC agenda.
    - 13.1.2. Provost Mohamed reached out to Dr. Sudhakar and was told Concur would be updated with the information.
  
14. New Business
  
15. Adjournment of the meeting (Time Certain 4:01PM)

Reviewed and approved by Chair Davis