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## Faculty Senate Executive Committee Minutes (9/20/2022)

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**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**  
**FACULTY SENATE EXECUTIVE COMMITTEE**

<https://csusb.zoom.us/j/84761794289>

**MINUTES**

Tuesday, September 20, 2022 – 2-4 PM

**Members Present:** Claudia Davis, Tiffany Jones, Thomas Girshin, Karen Kolehmainen, Jordan Fullam, Mark Groen, Ann Johnson, Rafik Mohamed, Tomás Morales, Beth Steffel

**Members Not Present:** Sherri Franklin-Guy

**Presenters:** Senator Janelle Gilbert

1. Meeting called to order by Chair Davis at 2:00 PM
2. Approval of [FS Executive Committee Meeting Minutes, September 13, 2022](#).
  - 2.1. The FS Executive Committee unanimously approved the FS Executive Committee Minutes for September 13, 2022.
3. Appointments
  - 3.1. [Intellectual Life and Visiting Scholar Committee](#) – **1 Position** COE (2022-2024)
    - 3.1.1. Golge Seferoglu, **(COE)**
      - 3.1.1.1. Golge Seferoglu was appointed to the committee. The Faculty Senate Office will notify the appointee.
  - 3.2. [PDC Faculty Scholarly Research and Creative Activities Committee](#) – **2 Positions** (2021-2023) and **1 Position** (2022-2024) At-Large
    - 3.2.1. Deirdre Lanesskog
      - 3.2.1.1. Deirdre Lanesskog was appointed to the term 2021-2023 to the committee. The Faculty Senate Office will notify the appointee.
  - 3.3. [Scholarship Committee \(University\)](#) – **1 Position** (2022-2024) At-Large
    - 3.3.1. Yan Zhang
    - 3.3.2. [Austin Shelton](#) - [CV](#)
      - 3.3.2.1. Austin Shelton was appointed to the committee. The Faculty Senate Office will notify the appointee.
4. Information Item & Approval
  - 4.1. Academic Calendar [AY 2023-2024 Academic Calendar](#)
    - 4.1.1. The FS Executive Committee unanimously approved the Academic Calendar for the 2023-2024 AY.
    - 4.1.2. Chair Davis will place this on the 09/27/2022 FS agenda.
5. Discussion & Action

- 5.1. Banned Travel States: Senator Sherri Franklin Guy raised the issue of the CSU-wide travel ban to various states with discriminatory practices and laws and some faculty have shared that the travel ban prevents them from sharing their thoughts and ideas in these geographical spaces.
- 5.2. AB 1887 [Prohibition on State-Funded and State-Sponsored Travel to States with Discriminatory Laws \(AB 1887\)](#)
- 5.3. Chancellor's Office Travel Policy 8-2022 [Chancellor's Office Travel Policy](#)
- 5.4. CSUSB Policy/ Q&A 2017: [Campus Travel Restrictions](#)
- 5.5. Q&A exceptions e.g. grants and training [Chancellor's Office Exceptions to AB 1887](#)
  - 5.5.1. Chair Davis recommended conferring with the Administration to update CSUSB's Travel policy to reflect the complete list of banned states.
  - 5.5.2. Chair Davis mentioned that given the 23 banned states (almost 50%), this information should be front and center on the Concur Travel page so faculty are informed accordingly.
  - 5.5.3. Chair Davis mentioned the caveat that faculty can travel to banned states if they meet the specific exceptions e.g., faculty travel supported by grants, litigation, training.
  - 5.5.4. Senator Jones mentioned that there should be clarification on what job training actually means.
  - 5.5.5. Senator Steffel stated that the state law is not on travel to the states. It's about not using state money to travel to those states. If there was a local interpretation of that law it would be useful.
    - 5.5.5.1. Senator Steffel mentioned that grants typically aren't state funded. If you have a grant that pays for then you can travel.
    - 5.5.5.2. Senator Jones mentioned there are some fields that don't get as much external funding. Faculty in some departments can't travel to these states. Faculty are unaware and if we could get the word out, it would be good, because faculty are booking conferences and finding out after the fact and then they have to cancel. If they are aware upfront then they wouldn't look at those places. Senator Jones liked the idea of having it front and center on Concur to make it more clear to all faculty what job required training is and suggested adding a link to that information and FAQs.
    - 5.5.5.3. Senator Girshin asked if this policy makes it more difficult for faculty who are going up for RPT given that almost 50% of the states are travel banned and whether this reduces the potential places they can travel for conferences. Is there a mechanism or should we consider one that would allow for faculty that were accepted to a conference but were prevented from traveling? Senator Kolehmainen mentioned that in FAC they are discussing some kind of statement about interruptive circumstances for RPT.

5.6. Incoming Policies Revision for consideration

5.6.1. Periodic Review of Academic Deans [Monica Wang-FAM Review 651.3](#)  
[FAC]

- 5.6.1.1. Senator Fullam suggested a definition for “conflict of interest” should be better defined and Provost Mohamed agreed and said this should also include faculty reviews and have it evenly applied.
- 5.6.1.2. Senators Kolehmainen mentioned this topic was discussed in length during last years and possible to previous years EC meeting and no agreement was reached and remains a stalemate.
- 5.6.1.3. Senators Kolehmainen and Fullam suggested that a past grievance should not be considered a conflict of interest. Provost Mohamed agreed with Senator Fullam and said an active grievance should be considered a conflict of interest and this should be applied to evaluations through Academic Affairs when a definition is agreed upon.
- 5.6.1.4. Senator Kolehmainen clarified that a grievance is not against a person, it is against the university.
- 5.6.1.5. Senator Kolehmainen indicated there were also extensive conversations in FAC regarding Conflict of Interest.
- 5.6.1.6. Senator Steffel recommended sending Wang’s review back to FAC as these policies have been vetted and returned unsigned.
- 5.6.1.7. Chair Davis indicated that Wang’s review will be referred to FAC for their consideration.

6. President’s Report

7. Provost’s Report

- 7.1. Provost Mohamed encouraged EC members to attend the new and newly promoted faculty brunch which will be held this Saturday, September 24, from 10am to 12pm in the Obershaw dining room.
- 7.2. Applications for the Academic Affairs Research Assigned Time Awards are due on September 28th at 11:59 pm. The Provost asked the EC members to help get the word out that the deadline is coming soon.

8. [Chair's Report](#)

9. [FAC Report](#)

9.1. [RPT - Kinesiology](#)

- 9.1.1. To be placed on 09/27/2022 FS meeting agenda.

10. [EPRC Report](#)

- 10.1. FAM 803.65 “Student Academic Grievance Procedures”
  - 10.1.1. EPRC discussed making the FAM Adobe Sign friendly for all those involved in this process.
  - 10.1.2. President Morales recommended consulting with Sam Sudhakar regarding technology in place and supports the idea of moving towards a paperless process to ensure that students and faculty are aware of this by making it clear up front.
- 10.2. Centers and Institutes [Other CSU's Policies on C&I](#)
  - 10.2.1. EPRC Chair Fullam in discussing the workload of the EPRC, how it relates to the audit findings and factors that have led to the issues identified in the Chancellor’s Office audit. EPRC Chair Fullam quoted this section “in general, the audit revealed the campus needed to provide enhanced administration and oversight of C&I to ensure compliance with campus and systemwide requirements.” Essentially, we weren’t following our policies and we weren’t following the systemwide policies.
  - 10.2.2. EPRC Chair Fullam discussed the workload of EPRC and indicated that EPRC does not have adequate time to conduct meaningful oversight of the C&I review process. He also mentioned that in some areas, the FAMs and Bylaws don’t make it clear whose responsibility it is.
  - 10.2.3. EPRC Chair Fullam reported that some previous EPRC members did not remember conducting C&I reviews and writing reports.
  - 10.2.4. EPRC Chair Fullam's recommendation to respond to the audit and do a better job at this is that we adopt an approach similar to CSUCI. CSUCI has a standing committee of the faculty senate for C&I and their charge is to do the oversight of the review process, to coordinate support and collaboration for C&I processing. EPRC Chair suggests creating a committee like this so we don’t run into the same workload problem. However, the EPRC Chair indicated that EPRC will continue its work to meet the upcoming deadline.
  - 10.2.5. FAC Chair Karen Kolehmainen indicated that in the recently revised constitution bylaws, there is a section that describes the standing committees and what their responsibilities are, and a statement in that EPRC is empowered to set up a subcommittee for things they may not have time for. The specific example given was regarding C&I reviews.. So, EPRC has the power to do that right now.
  - 10.2.6. President Morales suggested that the oversight is the work of the administration who can partner with appropriate faculty to address issues that come up.
  - 10.2.7. EPRC Chair Jordan clarified that the review of a C&I can be initiated early by the Provost and/or the reporting person.
  - 10.2.8. EC supports creating a separate committee for the purpose of oversight and review of the C&I.

11. Statewide/ASCSU (Academic Senate of the CSU) Senators' Report
  - 11.1. [Chancellor's Resolution Packet and Executive Summary of Resolutions](#)
  - 11.2. [ASCSU Chair's Report to the CSU Board of Trustees \(September 13, 2022\)](#)
  - 11.3. [Cozen O'Connor Systemwide Title IX and DHR \(Discrimination, Harrassment, and Retaliation\) Assessment Presentation to the ASCSU \(September 9, 2022\)](#)
  - 11.4. [Cozen O'Connor Systemwide Title IX/DHR Assessment Individual Campus Visit Tentative Schedule](#)
  - 11.5. [September ASCSU Resolutions \(First Reading and Approved\)](#)
  - 11.6. [All ASCSU Resolution Summaries](#)
  - 11.7. [All ASCSU Resolutions](#)
  - 11.8. [CSU Board of Trustees Resolutions \(September 13-14, 2022\)](#)

**3:00 Time Certain (if preceding items have not been completed)**

12. Presentation by Senator Janelle Gilbert -GE Committee Chair to discuss the Impact of AB 928 at CSUSB and updates, given that most of our students are first-generation.
  - 12.1. Senator Groen provided this link:  
<https://www.calstate.edu/csu-system/faculty-staff/academic-senate/resolutions/2022-2023/3565.pdf>
  - 12.2. Senator Steffel mentioned that the information is not correct and stated that there is no proposal currently to change CSU GE and it is not on the table.
  - 12.3. Senator Gilbert mentioned relevant information pertinent to AB 928 and ASCSU request. Senator Gilbert is willing to work with all entities to ensure the campus can provide the requested feedback.
13. [Retirement Resolutions](#)
  - 13.1. Faculty Senate Office staff will reach out to the retirees that have resolutions to be read to see if they will be attending the FS meeting on September 27,2022.
  - 13.2. Faculty Senate Office staff will reach out to FAD and ask for an updated list of retirees and provide it to the EC members.
  - 13.3. Suggestions provided on utilizing other resources to obtain information on colleagues.
  - 13.4. Chair Davis thanked everyone for their assistance.
14. New Business
  - 14.1. AB 2464 grants parental leave for employees/faculty after birth [AB 2464](#)
  - 14.2. Accordingly, through AB 2464 the trustees shall grant to an employee a leave of absence with pay for one semester during an academic year, or equivalent duration, in a one-year period, following the birth of a child of the employee or

the placement of a child with an employee in connection with the adoption or foster care of the child by the employee.

- 14.3. Proposed Resolution [Draft](#) developed by CFA and other organizations and requested feedback from EC.
- 14.4. There was overwhelming support by the EC for this resolution and President Morales verbalized his support as well.
- 14.5. Senator Kolemaninen made a motion in support of bringing this resolution to the Faculty Senate and was seconded by Senator Fullam. It was approved.

**3:45 PM Time Certain (If preceding items have not been completed)**

- 15. Approval of the [September 27, 2022, Faculty Senate Agenda](#).
  - 15.1. The FS Executive Committee unanimously approved the September 27, 2022 Faculty Senate Agenda.
- 16. Adjournment of the meeting Vice Chair Jones motioned and was seconded by Senator Girshin. [at 3:56 PM]