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Faculty Senate Executive Committee Minutes (9/6/22)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

<https://csusb.zoom.us/j/84761794289>

MINUTES

Tuesday, September 06, 2022 – 2-4 PM

Members Present: Claudia Davis, Tiffany Jones, Thomas Girshin, Karen Kolehmainen, Jordan Fullam, Sherri Franklin-Guy, Ann Johnson, Beth Steffel, Tomás Morales, Rafik Mohamed

Members Not Present: Mark Groen

1. **Call to Order**
2. **Approvals** of the [FS Executive Committee Meeting Minutes, May 17, 2022](#).
 - 2.1. The Executive Committee unanimously approved the FS Executive Committee Minutes for May 17, 2022.
3. Review of the [Faculty Senate Meeting Minutes, May 26, 2022](#). (Organizational Meeting 01)
 - 3.1. The Executive Committee reviewed the Faculty Senate Minutes for May 26, 2022, made an amendment to Dr. Girshin's name.
4. Review of the [Faculty Senate Meeting Minutes, May 26, 2022](#). (Organizational Meeting 02)
 - 4.1. The Executive Committee reviewed the Faculty Senate Minutes for May 26, 2022, made an amendment to Dr. Girshin's name.
5. **Appointments**
 - 5.1. [Academic Program Review/Self-Study Review Committee](#) - **4 Positions** CAL, COE, CNS, and JHBC (2022-2023)
 - 5.1.1. Khalil Dajani, **(CNS)**
 - 5.1.2. Shannon Sparks, **(COE)**
 - 5.1.3. Jason Mann, **(CAL)**
 - 5.1.4. Crystal Xiaoyu Huang, **(JHBC)**
 - 5.1.4.1. Khalil Dajani, Shannon Sparks, Jason Mann, and Crystal Xiaoyu Huang were appointed to the committee. The Faculty Senate Office will notify the appointee.
 - 5.2. [Campus Accessibility Advisory Board](#) – **1 Position** (2022-2024) At-Large
 - 5.2.1. Yu Liu **(JHBC)**
 - 5.2.2. [Abbas Quamar CV](#) **(COE)**
 - 5.2.2.1. Abbas Quamar was appointed to the committee. The Faculty Senate Office will notify the appointee.

- 5.3. [Chief of Police and Director of Public Safety](#) - **1 Faculty member**
 - 5.3.1. Zachary A. Powell (**CSBS**)
 - 5.3.2. Jeremy A. Murray (**CSBS**)
 - 5.3.3. Sharon Pierce (**JHBC**)
 - 5.3.3.1. Senator Kolehmainen suggested having two faculty representatives serve on the search committee with unanimous EC support.
 - 5.3.3.2. Chair Davis is going to reach out to Dr. Sudhakar to see if two faculty can serve on this committee. The EC has chosen Zackary Powell and Jeremy Murray to serve as members for the search committee for the Chief of Police and Director of Public Safety.
 - 5.3.3.3. Dr. Sudakar and Provost Mohamed were open to the idea of having 2 faculty members serve on this committee.
- 5.4. [Committee for Exceptional Assigned Time \(CEAT\)](#) – **3 Positions** COE, JHBC, and SSP, ARs, Librarians, and Coaches (2022-2023)
 - 5.4.1. Bailey C. Benedict, (**JHBC**)
 - 5.4.1.1. Bailey C. Benedict was appointed to the committee. The Faculty Senate Office will notify the appointee.
- 5.5. [Director of Counseling & Psychological Services](#) - **1 Faculty member**
 - 5.5.1. Erik Schott (**CSBS**)
 - 5.5.1.1. Erik Schott was appointed to the committee. The Faculty Senate Office will notify the appointee.
- 5.6. [Honorary Degree Committee](#) – **4 Positions** CNS, CSBS, JHBC, and Librarian (2022-2023)
 - 5.6.1. Brent Singleton, **Librarian**
 - 5.6.2. Luba Levin-Banchik, (**CSBS**)
 - 5.6.3. Stuart Sumida, (**CNS**)
 - 5.6.3.1. Brent Singleton, Luba Levin-Banchik, and Stuart Sumida were appointed to the committee. The Faculty Senate Office will notify the appointee.
- 5.7. [Honors Committee](#) -**2 Positions** COE and Librarian (2022-2024)
 - 5.7.1. Brent Singleton, **Librarian**
 - 5.7.2. Eric Milenkiewicz, **Librarian**
 - 5.7.2.1. Eric Milenkiewicz was appointed to the committee. The Faculty Senate Office will notify the appointee.
- 5.8. [Intellectual Life and Visiting Scholar Committee](#) – **2 Positions** COE, and CSBS (2022-2024)
 - 5.8.1. Cary Barber, (**CSBS**)
 - 5.8.1.1. Cary Barber was appointed to the committee. The Faculty Senate Office will notify the appointee.
- 5.9. [International Student Services Advisory Committee](#) – **1 Position** JHBC (2022-2024)
 - 5.9.1. Yu Liu, (**JHBC**)

- 5.9.2. Taewoo Kim, **(JHBC)**
 - 5.9.2.1. Yu Liu was appointed to the committee. The Faculty Senate Office will notify the appointee.
- 5.10. [PDC Teaching Committee](#) - **2 Positions** (2021-2023) At-Large
 - 5.10.1. Dawn Blue, **(CNS)**
 - 5.10.2. Cynthia Schreihans, **(JHBC)**
 - 5.10.3. Anissa Rogers, **(CSBS)**
 - 5.10.4. Kelly Straight Dortch, **(CAL)**
 - 5.10.4.1. Kelly Straight Dortch and Cynthia Schreihans were appointed to the committee. The Faculty Senate Office will notify the appointee.
- 5.11. [PDC Faculty Scholarly Research and Creative Activities Committee](#) – **5 Positions** CAL, CNS, and JHBC (2021-2023), COE and CSBS (2022-2024)
 - 5.11.1. Michael Karp, **(CSBS)**
 - 5.11.2. Sarah Dunn, **(CNS)**
 - 5.11.2.1. Michael Karp and Sarah Dunn were appointed to the committee. The Faculty Senate Office will notify the appointee.
- 5.12. [PDC Student Engagement Committee](#) – **5 Positions** CAL, CNS, and JHBC (2021-2023), COE and CSBS (2022-2024)
 - 5.12.1. Michael Karp, **(CSBS)**
 - 5.12.1.1. Michael Karp was appointed to the committee. The Faculty Senate Office will notify the appointee.
- 5.13. [Research, Scholarly and Creative Activity Committee](#) – **5 Positions** CNS, and JHBC (2022-2024, COE, CSBS, and Librarian (2021-2023))
 - 5.13.1. Mahmood Nikbakhtzadeh, **(CNS)** [CV](#)
 - 5.13.2. Lua Lopez, **(CNS)**
 - 5.13.3. Yolonda Youngs, **(CSBS)**
 - 5.13.4. Essia Hamouda, **(JHBC)**
 - 5.13.5. [Jacob Jones](#), **(CSBS)** [CV](#)
 - 5.13.6. Qingquan Sun, **(CNS)**
 - 5.13.7. Wagner Prado, **(CNS)**
 - 5.13.7.1. Lua Lopez, Yolonda Youngs, and Essia Hamouda were appointed to the committee. The Faculty Senate Office will notify the appointee.
- 5.14. [Scholarship Committee \(University\)](#) – **3 Positions** CAL CNS, and JHBC (2022-2024)
 - 5.14.1. Qingquan Sun, **(CNS)**
 - 5.14.1.1. Qingquan Sun was appointed to the committee. The Faculty Senate Office will notify the appointee.
- 5.15. [Student Grade Appeal Panel](#) – **4 Positions** CAL, COE, CNS, and JHBC (2022-2024)
 - 5.15.1. Daniel Nickerson, **(CNS)**
 - 5.15.2. Maggie Boyraz, **JHBC)**
 - 5.15.3. Sharon Ward, **(COE)**

- 5.15.3.1. Daniel Nickerson, Maggie Boyraz, and Sharon Ward were appointed to the committee. The Faculty Senate Office will notify the appointee.
 - 5.16. [Student Research Competition - Undergraduate](#) - **3 Positions** CAL (2021-2023), COE, and CSBS (2022-2024)
 - 5.16.1. Luba Levin-Banchik, **(CSBS)**
 - 5.16.1.1. Luba Levin-Banchik was appointed to the committee. The Faculty Senate Office will notify the appointee.
 - 5.17. [Student Research Competition \(Graduate\)](#) - **3 Positions** COE and CSBS (2022-2024), CNS (2021-2023)
 - 5.17.1. Wagner Prado, **(CNS)**
 - 5.17.1.1. Wagner Prado was appointed to the committee. The Faculty Senate Office will notify the appointee.
6. [Retirement Resolutions](#) (EC)
- 6.1. EC members were selected for resolutions; they will be responsible for soliciting colleagues to write and read the resolutions.
 - 6.1.1. EC members will provide the faculty senate office staff with the writers by September 20th.
 - 6.1.2. Chair Davis will send out previous examples to the EC members.
 - 6.1.3. Faculty Senate office staff will send email to FAD inquiring about Cheryl Brandt.
 - 6.1.4. Chair Davis will provide FS documents with previous retirement resolutions. [FSAgenda2021-09-28](#)
7. **Incoming Policies**
- 7.1 [DEPARTMENT OF NURSING GUIDELINES FOR THE EVALUATION OF TENURE-LINE FACULTY](#) (Refer to FAC)
 - 7.1.1 [CSUSB Department/School RPT Guidelines Faculty Senate Review](#) (Form-Nursing)
 - 7.1.2 [FAM 803.65 Student Academic Grievance Procedures](#) (Refer to EPRC)
8. President's Report
- 8.1. Welcomed everyone back and welcomed Interim Provost Mohamed to his first FSEC meeting.
 - 8.2. Thanked the Faculty Senate and the CFA for their contributions for a successful orientation of the new faculty. We welcomed 46 new tenure track faculty this AY.
 - 8.3. Campus Convocation and Student Convocation for freshmen were both well attended.
 - 8.4. Recently we had convocation at PDC.
 - 8.5. Invited everyone to attend tomorrow's groundbreaking of the new Performing Arts Center.

- 8.6. Broken all records with sponsored research and our revenues are up significantly.
- 8.7. Recently our Institute for Child Development and Family Relations received a \$168,000 to explore potential race inequity and experiences in racism with the early childhood workforce in San Bernardino County.
- 8.8. Congratulations to Isabel Pena for earning the Kennedy Center American College Theater Festival (KCACTF) fellowship in stage management, both regionally and nationally. She is the first CSUSB student to earn this award.
- 8.9. President Morales wrote each faculty member retiring a personalized letter, and wanted to applaud you Madame chair and each member of the EC for arranging that each faculty member receive a formal recognition at the opening FS meeting.
 - 8.9.1. EC Member Thomas Girshin asked if the university has plans with California's decision recently regarding that by 2035 all cars would be electric. Is the university looking into making changes?
 - 8.9.1.1. President Morales replies by saying that parking is a self support part of the campus. We are limited at using taxpayer dollars to do construction. We are one of the few campuses not charging for electric docking stations. We will be increasing the number of charging stations on campus.
 - 8.9.2. Chair Davis asked, will there continue to be a pandemic committee given that we're still in the pandemic?
 - 8.9.2.1. We have a committee and there are faculty representatives on this committee.

9. Provost's Report

- 9.1. Started the year off with an Academic Affairs retreat where we identified key strategic priorities.
- 9.2. Looking at 40 tenure-line faculty recruitments for this year.
- 9.3. Mentioned the sponsored programs and making it as efficient as possible.
- 9.4. RAFMA is undergoing reaccreditation.
- 9.5. GI 25 is still top priority.
- 9.6. Re Enrollment campaign is underway. Working with ASUA.
- 9.7. Embarking on a new strategic planning process for the campus. Interim Vice Provost Kelly Campbell will be leading that as one of the co-chairs.
- 9.8. Vice President Robert Nava will be bringing news regarding launching our \$200,000,000 capital campaign.

10. Chair's Report

- 10.1. Look forward to serving as Faculty Senate Chair and working with everyone to do the work of FS. Many intricacies of this role that I am learning, even after serving on EC for some time.

- 10.2. To give all senators a choice in the modality of our upcoming Faculty Senate meetings, a qualtrics survey was sent and due on Friday, September 9, 2022.

11. [FAC Report](#)

11.1. FAM 651.2 “Library Dean Review”

11.1.1. [With Markup](#)

11.1.2. [Without Markup](#)

11.1.2.1. FAC Chair Kolehmainen will be taking this FAM back to the committee to discuss including students and PDC members.

11.1.2.2. FAC Chair Kolehmainen stated this is ready for a first read at the Faculty Senate meeting.

11.1.2.2.1. Vice Chair Jones asked about the verbiage “From these student candidates the Vice President for Academic Affairs/Provost Provost and Vice President for Academic Affairs will make the final selection.” being in the document twice.

11.1.2.2.1.1. FAC Chair Kolehmainen said she would consider a friendly amendment to remove the duplication.

11.1.2.2.2. Chair Davis asked if student representation was inclusive of the PDC.

11.1.2.2.2.1. FAC Chair Kolehmainen said if it is the wish of the EC we would consider that.

11.1.2.2.2.2. Vice Chair Jones said they may be interested in serving on the review.

11.1.2.2.3. President Morales said we should think about this as one library, two sites.

11.1.2.2.3.1. FAC Chair Kolehmainen said it would be appropriate to have PDC inclusion. With the guidance of the EC do you recommend a faculty and a student representative from PDC.

11.1.2.2.3.1.1. Vice Chair Jones said it could be either/or.

11.1.2.2.3.1.2. EC Member Girshin suggested opening this to both the main campus and PDC.

11.1.2.2.3.1.3. Chair Davis recommended having a PDC representation from the faculty as well as a student.

11.1.2.2.3.1.4. EC Member Girshin asked if it would remain parallel with other similar policies with specific positions for PDC. Would that be parallel with other similar committees or do we need to look at this for other committees as well?

11.1.2.2.3.1.5. FAC Chair Kolehmainen does not believe there are PDC reps on the other review committees or other administrators. Those are policies we will be looking at. So, if needed we can add them in as well.

11.2. [RPT - Kinesiology Department Guidelines](#)

11.3. [CSUSB Department/School RPT Guidelines Faculty Senate Review](#)

11.3.1. FAC Chair Kolehmainen said the committee has reviewed this document and has sent it back with minor suggestions.

11.3.2. This is not ready to move forward to the Senate and the Kinesiology department is going to make a few changes and send it back to FAC.

12. [EPRC Report](#)

13. Statewide/ASCSU (Academic Senate of the CSU) Senators' Report

13.1. Via email ASCSU Senator Groen indicated there was no report : First meeting will be held in two weeks.

14. EC Secretary (Vice Chair Jones/Senator Girshin)

14.1. EC Secretary Girshin was unable to attend some meetings and Vice Chair Jones volunteered to assist in his absence.

15. New Business

15.1. Not discussed at this time.

16. Adjournment (Time Certain 4:05PM)