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Faculty Senate Executive Committee Minutes (2/28/2023)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

<https://csusb.zoom.us/j/84761794289>

M I N U T E S

Tuesday, February 28, 2023 – 2-4 PM

Members Present: Claudia Davis, Sherri Franklin-Guy, Jordan Fullam, Thomas Girshin, Mark Groen, Ann Johnson, Tiffany Jones, Karen Kolehmainen, Rafik Mohamed, Tomás Morales

Members Not Present: Beth Steffel

Guest Presenters Present: John Gutierrez, Juan Macias, Jennifer Sorenson, Paul Walker

1. Call to Order (2:01PM)
2. Approval of [FS Executive Committee Meeting Minutes, February 21, 2023](#)
 - 2.1. The FS Executive Committee unanimously approved the FS Executive Committee minutes for February 21, 2023.
3. Approval of the [Faculty Senate Agenda, March 7, 2023](#)
 - 3.1. The FS Executive Committee unanimously approved the agenda.
4. Appointments
 - 4.1. Police Advisory Committee Appointment Request
<https://docs.google.com/document/d/1KHAuXFRNsrf1TNcO68DA3pZg8-YYsv2W/edit#>
 - 4.1.1. An additional faculty representative for the Police Advisory Committee was approved.
5. President's Report- None.
6. Provost's Report
 - 6.1. Provost Mohamed discussed weather conditions in the local mountain communities. Provost Mohamed asked faculty to be flexible with students since some may not be able to make it to campus in these conditions.

- 6.2. Provost Mohamed shared that the recruitment for the CEGE Dean was not successful. The recruitment firm Isaacson-Miller has been hired to assist with the search. The search will likely continue into the summer.
- 6.3. Provost Mohamed shared that the position for AVP for PDC has been posted and has received some interest to date.
- 6.4. Provost Mohamed mentioned that the following positions will be posted soon: Dean of the College of Social and Behavioral Sciences, Associate Provost for Faculty Affairs and Development, and Vice Provost for Academic Affairs.
- 6.5. Provost Mohamed mentioned that both he and the President are continuing to hold open forums with each of the colleges and are working on addressing the issues discussed at the forums.
- 6.6. Provost Mohamed highlighted efforts made by Dr. Nicole Dabbs, Department Chair of Kinesiology regarding recruitment of students.
- 6.7. Chair Davis mentioned that faculty asked if there will be a search for the Associate Vice President for Faculty Development and Chief Academic Technology Officer.
- 6.8. Provost Mohamed mentioned that the search and recruitment for a permanent position will occur in the fall.
- 6.9. Chair Davis asked what role the faculty senate will have in the recruitment of the position.
- 6.10. Provost Mohamed mentioned that he will refer to the policy guidelines.
- 6.11. Provost Mohamed also shared that he met with the new CSU Program for Education and Research in Biotechnology (CSUPERB) Executive Director, Dr. Ikhide Imumorin. Dr. Imumorin is conducting a twenty-three campus tour and visiting CSUSB today. The CSUPERB program has had the same baseline funding for over twenty years and Dr. Imumorin is advocating for more funding and to create partnership programs.
- 6.12. Provost Mohamed thanked the FSEC members for attending the Pioneer Breakfast.

7. [Chair's Report](#)

- 7.1. Chair Davis shared that she attended the Golden Apple ambush and it was a nice event. Chair Davis mentioned that CSU Faculty Trustee Romey Sabalius and Student Trustee Maria Linares are scheduled to visit the campus on March 23, 2023. The FSEC will be scheduled to meet with both.

8. [FAC Report](#)

- 8.1. FAM XXX.X "Interruptive Circumstances"

8.1.1. [With Markup](#)

8.1.2. [Without Markup](#)

- 8.1.2.1. Senator Kolehmainen mentioned that changes were made in response to feedback given at the previous faculty senate meeting. The language regarding the “mobility of the faculty” was made clearer.
- 8.1.2.2. Vice Chair Jones asked for clarification on the time period, specifically is there a time limit.
- 8.1.2.3. Senator Kolehmainen indicated that the policy is broad because interruptive circumstance can be anything. The policy asks faculty to keep documentation which evaluators will take into consideration in their review.
- 8.1.2.4. Senator Girshin asked if the policy would cross different levels of the evaluation process.
- 8.1.2.5. Vice Chair Jones mentioned that this can be done at the start of the policy.
- 8.1.2.6. Senator Kolehmainen motioned for a second reading at the next faculty senate meeting. Senator Fullam seconded the motion. The motion was approved unanimously.

8.2. FAM 652.1 “Evaluation of Tenure-Line Faculty”

8.2.1. [With Markup](#)

8.2.2. [Without Markup](#)

- 8.2.2.1. Senator Kolehmainen mentioned that the faculty senate previously approved a version in Spring 2021, however it was not signed. Those old revisions are still intact, along with new revisions. The new revisions include language to allow FERPs to serve on college and university evaluation committees. The CBA language states that the entire committee cannot be comprised of FERPs.
- 8.2.2.2. Senator Johnson pointed out the “period of active employment” terminology. If a FERPer has classes in one semester and none in the other, are they considered in the period of employment?
- 8.2.2.3. Senator Kolehmainen mentioned this was discussed at the FAC, and the period of employment would span the whole year even if an individual is not teaching for one semester.
- 8.2.2.4. Vice Chair Jones mentioned there are not enough tenured, full professors who can sit on the committees because of limitations.

- 8.2.2.5. Senator Franklin-Guy mentioned there was previously brief conversations regarding recommending tenure, not promotion to an assistant professor. Although the language in the FAM permits this type of recommendation, the general concern shared was that it may not be good practice for the University to have assistant professors with tenure as it may slow the pace of activity and progress towards promotion. Senator Franklin-Guy asked if the FAC had the opportunity to discuss this aspect of the RPT policy.
- 8.2.2.6. Senator Kolehmainen mentioned that it was discussed last year, but not this year.
- 8.2.2.7. Provost Mohamed encouraged that this particular issue be revisited since the FAM is already open for revision. Provost Mohamed suggested including a statement that allows FERPs to serve only if there is a need.
- 8.2.2.8. Senator Kolehmainen argued against this idea indicating that the CBA states FERPs should be considered equally. Senator Kolehmainen is concerned FERPs will be excluded.
- 8.2.2.9. Provost Mohamed clarified that his intention was not to exclude FERPs, but rather give active faculty the opportunity to serve since it is vital to their service requirements.
- 8.2.2.10. Senator Kolehmainen motioned for a first read at the next faculty senate meeting. Senator Girshin seconded the motion. The motion passed unanimously.

9. [EPRC Report](#)

9.1. [CSUSB Distance Learning Policy: Background and Recommendations](#)

- 9.1.1. Senator Fullam mentioned he combined the two prior presentations into one to be shared at the next faculty senate meeting. The EPRC included a summary of recommendations from the EC.
- 9.1.2. Senator Girshin asked if there is language in the policy that faculty cannot be compelled to teach online if they are not interested in doing so. Senator Girshin mentioned whether modality is about faculty appointment or course design. Senator Girshin mentioned faculty should be able to make decisions about pedagogy and how to teach the content they want to teach.
- 9.1.3. Senator Fullam stated that current FAM on distributive learning states faculty cannot be compelled to teach in any modality. That language will

get serious consideration when revising the FAM. The language regarding curriculum control should cover faculty control over pedagogy decisions.

- 9.1.4. Chair Davis mentioned modality can be seen as a pedagogical approach and should be taken into consideration. Chair Davis suggested the EPRC include that in the presentation.
- 9.1.5. Senator Fullam mentioned he can go back and make that addition.
- 9.1.6. Senator Fullam made a motion to share the presentation at the next faculty senate meeting. Senator Girshin seconded the motion. The motion passed unanimously.

10. [Statewide/ASCSU \(Academic Senate of the CSU\) Senators' Report](#)

11. Old Business- None.

3:00-3:15 PM Time Certain (if preceding times have not been completed)

12. [Presentation: Campus and Faculty Safety](#)

Jennifer Sorenson, Senior AVP for Facilities Planning and Management

John Gutierrez, Interim Chief of Police

Paul Walker, Manager for Emergency Management & Business Continuity

Juan Macias, Interim Associate Director for Facilities Planning and Management

- 12.1. Guest Chief Gutierrez discussed several safety practices currently in place and provided information on what would happen if there was an active shooter situation on campus. There are annual drills on active shooters. Several presentations of first response/active shooters have been given to the campus community. The campus community is being educated on what to do in an active shooter situation. The campus is being monitored by video cameras.
- 12.2. Guest Jennifer Sorenson mentioned that electronic lock systems and lockdown devices were funded through University Budget Advisory Committee (UBAC). Electronic lock systems have been installed in all academic buildings at CSUSB and PDC. When the system is activated, the building will lock preventing anyone from entering, but still allows individuals to exit the building.
- 12.3. Guest Jennifer Sorenson mentioned that the first layer in emergency communication is the CSUSB alert system. It is an opt-in system. The campus website is also used to communicate emergencies as well as social media sites.
- 12.4. Guest Jennifer Sorenson shared that she has been working with IT on developing a digital panic button. There will be two options, access via a mobile

device or an actual panic button in the classroom. There will be a pilot program and it will be implemented campuswide by Fall 2023. Currently there is a CSUSB SAFE app which allows individuals to make emergency calls.

- 12.5. Senator Girshin asked if the response will always be an armed response.
- 12.6. Guest Chief Gutierrez mentioned that UPD wants to protect the sanctity of the classroom and a uniformed presence may disrupt classroom instruction. The detective patrolling nights is in a suit and tie, resembling an administrator. However, if there is a need, a dressed officer will handle the emergency situation.
- 12.7. Senator Johnson asked if faculty members ask for the various response options.
- 12.8. Guest Chief Gutierrez stated that the situation is assessed, and an appropriate response determined.
- 12.9. Chair Davis mentioned the safety app requires a few layers to get to the emergency option. Chair Davis suggested making the process quicker (example one tap to call) and updating the font color to red to indicate an emergency.
- 12.10. Guest Jennifer Sorenson mentioned there will be modifications and updates. This will be taken into consideration.
- 12.11. Guest Paul Walker mentioned the app has a geolocation. It will contact the appropriate dispatch office. Corrections are still being made to the app.
- 12.12. Chair Davis asked for clarification regarding existing lockdown buttons across campus.
- 12.13. Guest Jennifer Sorenson mentioned that only academic buildings with classrooms were provided with these devices. The faculty office building, administration building, and Sierra Hall currently are not equipped with these devices.
- 12.14. Guest Juan Macias mentioned there are currently lockdown buttons at the Wedge and the first floor of the library. In academic buildings, the buttons are located in general areas such as by the elevators or in the main lobby. Student union north has them on every floor and CGI has them in every classroom.
- 12.15. Chair Davis mentioned that it should be up to the faculty member to decide whether a CARE team member or police representative shows up.
- 12.16. Guest Chief Gutierrez mentioned that UPD works in partnership with CARE.
- 12.17. Senator Girshin asked if the lockdown buttons lock the exterior doors, not each classroom doors.
- 12.18. Guest Jennifer Sorenson mentioned that that is correct. However, the CGI building only locks the classroom doors. The campus standard is that all buildings have the ability to lock exterior and classroom doors.

13. New Business- None.

3:45 - 4:00 PM Time Certain

14. Executive Session

15. Adjournment (Time Certain 4:00PM)