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Faculty Senate Meeting, 56th Senate Minutes (2/8/2022)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 56th SENATE
[Faculty Senate Remote/Zoom Meeting Practices](#)
<https://csusb.zoom.us/j/526138095>

MINUTES

SESSION 4 - February 08, 2022 – 2-4 PM ([Recording Link](#))

Members Present: Beth Steffel, Helena Addae, Mariam Betlemidze, Haakon Brown, Rong Chen, Thomas Corrigan, Nicole Dabbs, Sherri Franklin-Guy, Donna Garcia, Janelle Gilbert, Tom Girshin, Mark Groen, Christine Hassija, Angela Horner, Jacqueline Hughes, Young Suk Hwang, Ann Johnson, Ryan Keating, Karen Kolehmainen, Angela Louque, Shari McMahan, John Mumma, Kathie Pelletier, Haiyan Qian, Karen Robinson, Daisy Ramos Gomez, Brent Singleton, Ho Sung So, Mary Texeria

Members Not Present: Dionisio Amodeo, Wendy Brower Romero, Claudia Davis, Stacey Fraser, Madeleine Jetter, Tomás Morales

Alternate Members Present: Sharon Pierce

Alternate Members Not Present: John Reitzel, Terry Rizzo, Shannon Sparks

Guests Present: **Sam Sudhakar**, Paz Olivérez, Shanthi Srinivas, Sandy Bennett, Rueyling Chuang, Sastry Pantula, Lorena Segovia, Rafik Mohamed, George Georgiou, Dorota Huizinga, Clare Weber, Jason Burke, Robert Nava, Lisa Looney, Brad Owen, Chinaka DomNwachukwu, Rachel Beech, Josephine Mendoza, Barry Ryan, Lori Caruthers-Collins, Lynnie Warren, Jake Zu, Jill Vassilakos-Long, Pamela Langford, Gerard Au, Melissa Evans, Khalil Dajani, Jennifer Sorenson, Shanthi Srinivas, Twillea Evans-Carthen, Jullian Lopez

Guest Presenters: Tatiana Karmonova, HyunKyoung Oh

1. APPROVAL OF THE MINUTES
 - 1.1. [Faculty Senate Meeting Minutes, November 23, 2021](#)
 - 1.1.1. The Faculty Senate Minutes for November 23, 2021, were approved unanimously as presented.
2. COMMUNICATIONS/INFORMATION ITEMS
 - 2.1. [FS Executive Committee Meeting Minutes, November 16, 2021](#)
 - 2.2. [FS Executive Committee Meeting Minutes, November 30, 2021](#)
 - 2.3. [Faculty Senate College of Education Naming Memo](#)

2:10PM Time Certain (If preceding items have not been completed)

3. APPROVAL OF THE AGENDA
 - 3.1. The Faculty Senate Agenda for February 8, 2022 was approved unanimously as presented.

4. OLD BUSINESS
 - 4.1. [Department RPT Guidelines - Biology](#) [FAC] (Second Reading)
 - 4.1.1. Senator Kolehmainen moved and Senator Pelletier seconded the motion to approve the Department RPT Guidelines - Biology for the second reading.
 - 4.1.2. The Department RPT Guidelines - Biology was unanimously approved by the FS. **Passed Unanimously**
 - 4.2. FAM 845.72 “Institutional Review Board” [EPRC] (Second Reading)
 - 4.2.1. (Previous Version) FAM 845.72 “Policy Concerning Research Involving Human Subjects” [Without Markup](#)
 - 4.2.2. (New Version) [Without Markup](#)
 - 4.2.2.1. Senator Hughes moved and Senator Pelletier seconded the motion to approve FAM 845.72 “Institutional Review Board” for the second reading.
 - 4.2.2.2. FAM 845.72 “Institutional Review Board” was unanimously approved by the FS. **Passed Unanimously**
 - 4.3. FAM 612.4 “Title and Status of Retired Instructional Faculty, Librarians, and Student Services Professionals, Academic Related” [FAC] (Second Reading)
 - 4.3.1. [With Markup](#)
 - 4.3.2. [Without Markup](#)
 - 4.3.2.1. Senator Kolehmainen moved and Senator Pelletier seconded the motion to approve FAM 612.4 “Title and Status of Retired Instructional Faculty, Librarians, and Student Services Professionals, Academic Related” for the second reading.
 - 4.3.2.2. FAM 612.4 “Title and Status of Retired Instructional Faculty, Librarians, and Student Services Professionals, Academic Related” was unanimously approved by the FS. **Passed Unanimously**
 - 4.4. FAM 852.6 “Policy on Office Hours” [EPRC] (Second Reading)
 - 4.4.1. [With Markup](#)
 - 4.4.2. [Without Markup](#)
 - 4.4.2.1. Senator Hughes moved and Senator Garcia seconded the motion to approve FAM 852.6 “Policy on Office Hours”. The motion to approve the FAM as amended passes with

17 ayes, 6 nays, and 1 abstention. **Approved as Amended.**

4.4.2.2. Senator Hwang moved to amend Section 5.1 under “Office Hours with Respect to Modes of Instruction” for full time and FERP faculty and Senator Pelletier seconded the motion to change the word “and” to “or” so faculty will have a choice.

4.4.2.2.1. Senator Pelletier expressed her reason for this is due to the current situation and this will allow faculty to continue doing what they are doing and she is in favor of anything that gives flexibility to faculty and students.

4.4.2.2.2. Provost McMahan is wondering if the “or” means that faculty will only do virtual office hours which would be devastating to the students because they really need to see faculty members. She thinks that was discussed in EPRC and if we keep “and” there would be more flexibility for the students, but if we change it to “or” there would not be that flexibility and then faculty would not be in touch with the students like they should.

4.4.2.2.3. Senator Chen wanted to remind the Senate that one of the amendments passed the Senate twice last time. There was a vote in support of this amendment which passed by about 80% and then there was a motion to reconsider the revision and that motion passed too. Then there was a motion to send this back to the committee. Secondly, Senator Qiao raised an issue today that has not been addressed, which is that there are faculty who are not living in this area, but are living out of state. These faculty cannot come to campus and provide one (1) hour of in-person office hours. I view that as another hurdle in this policy because it needs to address all faculty.

4.4.2.2.4. Senator Hwang is in support of changing the conjunction from “and” to “or” but the question that arises is are we allowed to appoint part time lecturers or visiting professors who do not reside in California? If we have visiting faculty or part time lecturers from overseas I don’t think we can put this FAM in place. With the understanding that we

want our online professor to offer in-person office hours how would this be possible?

- 4.4.2.2.4.1. Provost McMahan would like to speak with AP Yildirim before providing an answer.
- 4.4.2.2.5. Senator Ramos is asking to keep the word “and” in the document and expressed that as a student feels changing it to “or” would limit the flexibility for the students and would limit their options.
- 4.4.2.2.6. Senator Johnson asked if FERP faculty members are teaching out of state are they considered part time faculty?
 - 4.4.2.2.6.1. Senator Hughes said that we assume that when a faculty member retires and teaches as a FERP that they teach all their classes online.
- 4.4.2.2.7. Senator Chen mentioned that we have programs that teach classes fully online where our students take classes all around the world and the faculty teaching these classes are fully online. If this has not changed then do the fully online programs have to offer in person as well? This is something we need to consider.
- 4.4.2.2.8. Senator Hwang feels in sections 5.1 and 5.2 there are some inconsistencies regarding students who take online courses from part time faculty. They will be deprived from in-person meetings if we insist on keeping the “and” word in section 5.1.
- 4.4.2.2.9. After the discussion a vote was taken to amend FAM 852.6 “Policy on Office Hours” and change the word in section 5.1 from “and” to “or”. The motion to amend the language passed with a vote of 13 ayes, 11 nays, and 2 abstentions.
Amendment Passed
- 4.4.2.2.10. Provost McMahan expressed that she did not think the administration would be very receptive to the change because we really want to be able to engage our students. I am just letting you know that it is unlikely to move forward at this point and if we can continue to work on a resolution to help this FAM survive.

5. NEW BUSINESS

- 5.1. [FAM XXX.XX Library Dean Review](#) [FAC] (First Reading)

5.2. RPT - English [FAC] (First Reading)

5.2.1. [With Markup](#)

5.2.2. [Without Markup](#)

6. CHAIR'S REPORT

6.1. Senator Pelliter brought up the communications from the Chancellor's Office regarding the process of the President's review and then a second memo came out in reference to his behavior while he served as the President of Fresno State. Given the later communication it seems apparent that CSU is in the public sphere and it is likely that campuses are going to be audited. I would like to ask our Statewide Senators if any discussions are taking place at the Statewide Senate on this matter?

6.1.1. Chair Steffel, also a Statewide Senator, said they have not had any communications at this point, but would say that there will be communications. She also mentioned that she serves as the Vice Chair of the Academic Senate of the CSU, and serves on the Executive Committee for the Systemwide Senate and will be meeting with Chancellor Castro on Friday, February 11, 2022. If there are any questions or concerns you have that you would like me to bring forward, I would be happy to do so.

6.1.1.1. Senator Pelletier expressed her appreciation and went on to say that under the circumstances it's very important that any process which the Chancellor would be involved in as far as objectivity, impartiality, and good judgment be examined. Would our Statewide Senators be willing to ask ASCSU to recommend some strategies to ensure that any issue that is brought forward by any campus be taken seriously and handled with impartiality?

6.1.1.1.1. Chair Steffel asked Senator Pellitier is she asking them to take that concern forward or to ask for some action from the ASCSU?

6.1.1.1.1.1. Senator Pellitier said preferable some action given where we are and the CSU systemwide. We need to know the concerns will be addressed objectively.

6.1.1.1.1.1.1. Chair Steffell and Senator Groen both agreed to take that concern forward.

6.2. Senator Chen mentioned that the EC was working on the "conflict of interest" statement and if the statement is agreed upon it will make its way into several review policies. Is the EC soliciting comments on that or is your report only for information?

6.2.1. Chair Steffel told Senator Chen that she would welcome any feedback or comments.

6.2.1.1. Senator Chen asked Chair Steffel if she wanted him to email her his comments and she said that would be fine.

6.2.1.2. Senator Chen then asked if this was why there were delays in the review of several MPP's?

6.2.1.2.1. Chair Steffel told Senator Chen that is her understanding.

6.3. Senator Chen continued by stating that delaying the reviews of our administrators is a violation of our FAM. Last year the VNC of AP Yildirim listed a number of documented violations. I am hoping the EC will talk about how to deal with violations before we subject our good colleagues serving on EPRC so they receive the right policies. I would urge the EC to look at how to resolve documented violations before we engage ourselves in the writing of new policies and revisions of old ones.

6.4. Senator Pelletier mentioned that in reviewing the draft statement the one thing that concerns me the most is that there is this process that is being constructed without a clear definition of what constitutes a conflict of interest. I appreciate your attempt to get a definition from legal counsel and I am sorry we didn't get a response, but from my recollection there was a conflict-of-interest statement in the CSU handbook that I remember reading in the past. So, I would have concern about something that starts to exclude people without any basis for that exclusion. I see just a few mentions in the policy, but I would have hoped that we could have a discussion as a full Senate on this issue before starting to amend a policy if possible.

6.4.1. Chair Steffel responded by saying it has been a difficult process. Hopefully the process I outlined in my report is two staged. The draft we are working on would handle the outstanding reviews that have been delayed by years now. Then that language will be institutionalized as part of the policies moving forward. If you have feedback for moving forward please offer it. This policy will go through the normal approval process like all other FAMs.

6.5. Senator Corrigan would like to know who we turn to when we need legal counsel since when we reached out to our legal counsel they made it clear that they did not represent us.

6.5.1. Chair Steffel said the closest we got was General Counsel and you can see the results from that.

7. [PRESIDENT'S REPORT](#)

8. [PROVOST'S REPORT](#)

- 8.1. Provost McMahan shared that earlier today the Department of Nursing faculty was recognized by the Association of California Nurse Leaders on work they have done looking at a Tri-County Nursing Pathway to get students to get their bachelors degree in Nursing. I was happy to be there with Dean Pantula while they received their award.
- 8.2. AP Dean Huizinga shared that CSUSB university has been designated as an R2 university in recognition of its development from a master's level-comprehensive university to one that awards doctorates by Carnegie Classification of Institutions of Higher Education. This means our status has been raised to an R2 Doctoral University: High Research activity at a national university level from a regional university level, and only 7 CSU have been in this classification. This is based on the data collected nationally from us. We meet the new classification criteria by having over \$10.10 million in research expenditure in fiscal year 2019-2020..
- 8.3. Senator Pelliter asked if we are going to reopen as planned on February 15, 2022 as indicated in the memo?
 - 8.3.1. Guest Sorenson stated that we are going to reopen as planned on February 22, 2022 because Monday, February 21, 2022 is a non instruction day. We are one of the last if not the last CSU campuses to return to in-person instruction.
- 8.4. Senator Corrigan asked about evaluations for lecturers and said he has 3 lecturers in his college that as part of their 2020 – 2021 evaluations under FAM 652.2 they were review at the chair and dean levels during the spring 2021 however they were not provide their reviews by FAD for 6 plus months and only after sending multiple emails requesting those reviews. One lecturer said they still have not received their review from last year's cycle. The 6 months is obviously well after the expected time frame for review rebuttal and their new contracts. Thankfully each of them received contracts for 2021-22 but the delay meant that they had no opportunity to rebut their reviews or to make timely adjustments to their teaching practice. It also created uncertainty about their 2021-22 contracts, and they said they just didn't feel like they were valued. Are you aware of significant delays in the evaluation process or lecturer or other faculty? If so, how is it being addressed? If not, do you mind looking into this matter and let us know at the March Senate meeting what you find out?
 - 8.4.1. Provost McMahan said this is the first she has heard and she would be happy to follow up and report back at the March Senate meeting.
- 8.5. Senator Chen asked how we are doing with student enrollment this year and in particular this semester?

8.5.1. Guest Beech said we have not quite reached our census yet. We are nearly at the target we intended for our headcount enrollment for this Spring. All of this information is on the Institutional Research website. We have seen the student take a slightly lower unit load than we have seen historically. We may end the year a little under the Chancellor target. We are not seeing a significant decrease in our overall enrollment. If students chose to take fewer units over the course of time we will need to help them find and identify new strategies to encourage them and take courses in the summer and winter intersessions so they are still achieving their graduation goals in that 4 to 6 year timeline. We have closed the undergraduate application for the Fall 2022 term. We are pleased with the number of first time and transfer applications that are in the process of admitting those to classes. As of today over 300 students have already committed to us for Fall 2022. This is about 110 more than last year, so this is a good sign.

9. COMMITTEE REPORTS

9.1. [FAC](#)

9.2. [EPRC](#)

10. [STATEWIDE/ASCSU \(ACADEMIC SENATE OF THE CSU\) SENATORS' REPORT](#)

10.1. [CSU Board of Trustees January 2022 Resolutions](#)

10.2. [January 2022 Resolution Summary](#)

11. SENATORS' REPORTS (INCLUDING ASI PRESIDENT'S REPORT)

11.1. Senator Ramos reported that the ASI election launched yesterday February 7, 2022. We also have a Vice President for our Palm Desert Campus on the ballot.

12. DIVISION AND OTHER REPORTS

12.1. [Vice President for Information Technology Services](#)

12.2. [Vice President for University Advancement](#)

12.3. [Vice President for Student Affairs](#)

12.4. [Vice President for Administration and Finance](#)

12.5. Academic Affairs/Deans' Reports

12.6. [Staff Council Report](#)

13. DISCUSSION ITEMS

3:50PM Time Certain (If preceding items have not been completed)

14. PRESENTATIONS
 - 14.1. [American Council on Education Internationalization Laboratory](#) [Tatiana Karmonova, AVP & Dean, CECE and HyunKyoung Oh, Faculty Director, CISP]
 - 14.2. [CSUSB Internationalization Laboratory Report](#)
 - 14.3. [CSUSB ACE Internationalization Laboratory Recommendations for Future Strategic Direction](#)
15. OTHER BUSINESS
16. ADJOURNMENT (Time Certain 3:36 PM)