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Faculty Senate Meeting, 56th Senate Minutes (11/23/21)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 56th SENATE
[Faculty Senate Remote/Zoom Meeting Practices](#)
<https://csusb.zoom.us/j/526138095>

MINUTES

SESSION 3 - November 23, 2021 – 2-4 PM ([Recording Link](#))

Members Present: Beth Steffel, Helena Addae, Mariam Betlemidze, Wendy Brower Romero, Haakon Brown, Rong Chen, Thomas Corrigan, Nicole Dabbs, Claudia Davis, Sherri Franklin-Guy, Stacey Fraser, Donna Garcia, Janelle Gilbert, Christine Hassija, Jacqueline Hughes, Young Suk Hwang, Ann Johnson, Ryan Keating, Karen Kolehmainen, Angela Louque, Shari McMahan, John Mumma, Kathie Pelletier, Haiyan Qian, Karen Robinson, Ho Sung So, Mary Texeria

Members Not Present: Dionisio Amodeo, Tom Girshin, Mark Groen, Angela Horner, Madeleine Jetter, Tomás Morales, Daisy Ramos Gomez, Brent Singleton

Alternate Members Present: John Reitzel, ASI President Designee Echevarria

Alternate Members Not Present: Sharon Pierce, Shannon Sparks, Terry Rizzo

Guests Present: Julie Lappin, Sam Sudhakar, Anissa Rogers, Paz Olivérez, Shanthi Srinivas, Sandy Bennett, Rueyling Chuang, Sastry Pantula, Lorena Segovia, Rafik Mohamed, George Georgiou, Dorota Huizinga, Clare Weber, Bruce Hagan, Robert Nava, King-To Yeung, Brad Owen

1. APPROVAL OF THE MINUTES
 - 1.1. [Faculty Senate Meeting Minutes, October 26, 2021](#)
 - 1.1.1. The Faculty Senate Minutes for October 26, 2021, were approved unanimously as presented.
2. COMMUNICATIONS/INFORMATION ITEMS
 - 2.1. [FS Executive Committee Meeting Minutes, October 19, 2021](#)
 - 2.2. [FS Executive Committee Meeting Minutes, November 2, 2021](#)
 - 2.3. [FS Executive Committee Meeting Minutes, November 9, 2021](#)
 - 2.4. Curriculum
 - 2.4.1. [Course Changes 10/25/2021](#)
 - 2.4.2. [Course Changes 10/26/2021](#)
 - 2.4.3. [Course Changes 11/05/2021](#)
 - 2.4.4. [Course Changes 11/15/2021](#)
 - 2.4.5. [Program Changes 10/25/2021](#)

2.4.6. [Program Changes 11/05/2021](#)

2.4.7. [Program Changes 11/15/2021](#)

2:10PM Time Certain (If preceding items have not been completed)

3. APPROVAL OF THE AGENDA

3.1. The Faculty Senate Agenda for November 23, 2021 was approved unanimously as presented.

4. OLD BUSINESS

4.1. FAM 854.34 “Research, Scholarly and Creative Activity Committee” [FAC] (Second Reading)

4.1.1. [With Markup](#)

4.1.2. [Without Markup](#)

1.1.1.1. Senator Kolehmainen moved and Senator Pelletier seconded the motion to approve FAM 854.34 “Research, Scholarly and Creative Activity Committee” in second reading.

1.1.1.1.1. FAM 854.34 “Research, Scholarly and Creative Activity Committee” **Passed Unanimously.**

4.2. FAM 852.6 “Policy on Office Hours” [EPRC] (Second Reading)

4.2.1. [With Markup](#)

4.2.2. [Without Markup](#)

4.2.3. Senator Hughes moved and Senator Kolehmainen seconded the motion to approve FAM 852.6 “Policy on Office Hours” in second reading.

4.2.3.1. [Discussion on FAM 852.6](#)

5. NEW BUSINESS

5.1. [Department RPT Guidelines - Biology](#) [FAC] (First Reading)

5.2. FAM 845.72 “Institutional Review Board” [EPRC] (First Reading)

5.2.1. (Previous Version) FAM 845.72 “Policy Concerning Research Involving Human Subjects” [Without Markup](#)

5.2.2. (New Version) [Without Markup](#)

5.3. FAM 612.4 Title and Status of Retired Instructional Faculty, Librarians, and Student Services Professionals, Academic Related [FAC] (First Reading)

5.3.1. [With Markup](#)

5.3.2. [Without Markup](#)

5.3.3. Provost McMahan: I know the title says something about student service professionals and I'm wondering if we could be very specific because there's a lot of student service professionals, other than counselors and to clarify any ambiguity, it would only

be unit three employees. Maybe we can just tighten it up a little bit so it doesn't mean that not all SSP because we have different classes of SSP that are non counselors, so I just think if we can talk about that or review it.

5.3.4. Senator Kolehmainen: I can double check the language, but I thought that we had to be very careful every time we referred to students service professionals, we put the Academic related after that. I believe that restricts it to counselors, but I can double check, we may have missed that in one or two places.

5.3.5. Provost McMahan: Because of the undergraduate we have a lot of essays in undergraduate studies and many different groups, and I don't want the staff to become confused, and more than anything Let's just triple check Senator Kolehmainen.

5.3.6. Senator Brower-Romero: Senator dabbs mentioned the specific terminology regarding the specific process that someone that isn't considered tenure track can go through, to be able to achieve this status, I know at the counseling center we have very low tenure track density.

5.3.7. Senator Kolehmainen: You know, there are there are some faculty who really do feel like we shouldn't be giving this emeritus title out to to all lecturers and all tenure track faculty, and this was kind of a way of leaving in the restriction to full professors that had been in the original policy but still maybe widening that door a little bit so that people who had not achieve that rank could still be recognized if recommended by by their colleagues.

5.4. College of Education Naming

5.4.1. [Letter from Provost and VP of Advancement](#)

5.4.2. [California State University Naming Policy Guidelines and Procedures](#)

5.4.3. Guest VP Nava: We bring this forward to the Senate for a year's review and approval per our policies in terms of shared governance, but also in line with the CSU Board of Trustees policy on naming centers. Overall state funding for CSU continues to be a challenge for us and it's critical that we develop philanthropy in our long term relationship with Jim and Judy Watson. Judy and Jim have been very active on our campus specifically in the College of Education, but also have been generous donors and supporting public art initiatives. President Morales spoke with Jim and Judy about the timing for this extraordinary opportunity to name our college of education and a couple of weeks ago we were delighted to learn that Mr Watson said to the President they were ready to move forward in the naming of this college. So Senators, we are bringing this forward

to you. The total gift value from the Watson family is going to be 8.4 million. We are in the process of finalizing the endowment agreement. We've been in close conversation and consultation with the Cal State University foundation legal counsel. Before we sign the actual gift agreement, the President and the provost wanted to be certain that the academic senate had an opportunity to review this to ask any questions and of course we would ask for your support and approval.

- 5.4.4. No objection was raised to the naming of the College of Education as described in the letter in 5.4.1. Seeing no one with questions or comments I will deem that the Faculty Senate has been consulted, and thank you very much. This is a great donation, so thank you very much.

6. [CHAIR'S REPORT](#)
7. [PRESIDENT'S REPORT](#)
8. [PROVOST'S REPORT](#)
9. COMMITTEE REPORTS
 - 9.1. [FAC](#)
 - 9.2. [EPRC](#)
10. [STATEWIDE/ASCSU \(ACADEMIC SENATE OF THE CSU\) SENATORS' REPORT](#)
11. SENATORS' REPORTS (INCLUDING ASI PRESIDENT'S REPORT)
 - 11.1. [ASI President's Report](#)
 1. DIVISION AND OTHER REPORTS
 - 11.2. [Vice President for Information Technology Services](#)
 - 11.3. [Vice President for University Advancement](#)
 - 11.4. [Vice President for Student Affairs](#)
 - 11.5. [Vice President for Administration and Finance](#)
 - 11.6. Academic Affairs/Deans' Reports
 - 11.7. Staff Council Report

3:40PM Time Certain (If preceding items have not been completed)

12. DISCUSSION ITEMS
 - 12.1. FAM 827.3 "Distributed Learning Policy"
 - 12.1.1. [With Markup](#)
 - 12.1.2. [Without Markup](#)

- 12.1.3. Senator Pelletier: My comment is which version should we be referring to, because it appears that a sentence that I think is an important sentence is not included in the new version. I think we should track the changes in the proposed policy, so we can see what has been eliminated, and what it's been replaced by. In the earlier mark version I'm reading, it says no faculty member shall be compelled directly or indirectly to teach a distributed learning without his or her consent. I think that's an important statement, but when I go to the new policy that sentence is not there.
- 12.1.4. Senator Hughes: So yes, that's our mode of operation. We usually do the original and then use that to do so, you can see striking in the pure clean copy. Part of this is because we have two committees working on this policy right now.
- 12.1.5. Guest Brad Owen: It was getting cumbersome when we were revising it because it's very extensively revised so what we thought we would do is take the previous version and set maps to the old version with all the strike-throughs so you could see all of the changes.
- 12.1.6. Senator Hwang; it is important to have history of the changes. We should be able to track the changes and also have them on the original documentation. It is very difficult to compare and I would like to see them in the original document.
- 12.1.7. Senator Hughes: We were just doing this for presentation purposes here, so this is just for discussion and information for our first meeting but we will do what we generally have done with these policies.
- 12.1.8. Senator Davis: I would like to have this thought taken into consideration as EPRC is working on this. That they would consider the faculty workload. I think number 7 said that faculty assignments would be taken into consideration with class size with the Dean. I would like the committee to take a look at the appropriate document that speaks to how many students can be in each particular class. I understand that this is to advance technologies with regards to teaching, but I think that with regards to faculty workload that we have a clear understanding of what is the normal limit of the sizes of these classes. That is EPR-7636 specifically the faculty work with policy and procedures. Thank you.
- 12.1.9. Senator Hughes: Thank you Senator Davis for that. I am very familiar with that document and the committee actually addressed that. We did talk about the workload and the class size in the document so it should be under the faculty or under the procedures and process. We did talk about workload in the

beginning but there must be some more consultation and we can talk about class size so thank you for highlighting that particular aspect.

13. OTHER BUSINESS

14. ADJOURNMENT (Time Certain 4:05 PM)