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Faculty Senate Executive Committee Minutes (11/16/21)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

<https://csusb.zoom.us/j/83292441089>

MINUTES

Tuesday, November 16, 2021 – 2-4 PM

Members Present: Beth Steffel, Claudia Davis, Sherri Franklin-Guy, Donna Garcia, Mark Groen, Jacqueline Hughes, Ann Johnson, Karen Kolehmainen, Shari McMahan, Tomás Morales

Members Not Present:

1. Approval of [FS Executive Committee Meeting Minutes, November 9, 2021](#)
 - 1.1. The Executive Committee unanimously approved the FS Executive Committee Minutes for November 09, 2021, as presented.

2. Appointments
 - 2.1. [Diversity, Equity & Inclusion Board - 1 Position](#)
 - 2.1.1. Rajrani Kalra
 - 2.1.2. Monideepa (Moni) B. Becerra
 - 2.1.3. Abhilasha Srivastava
 - 2.1.3.1. Abhilasha Srivastava was appointed to the committee. The Faculty Senate Office will notify the appointee and those not appointed.
 - 2.2. Honorary Degree Committee - **1 Position** COE (2021-2022)
 - 2.2.1. Viktor Wang, **(COE)**
 - 1.1.1.1. This committee is finished for this year so the Faculty Senate Office will notify the nominee.
 - 2.3. [Recruitment Committee for the Dean of Undergraduate Studies for the Office of the Deputy Provost and Vice Provost for Academic Programs](#) [Associate Vice President, Academic Success and Undergraduate Advising]
 - 2.3.1. [FAM 640.5 Recruitment and Appointment of Academic Affairs Central Administrators](#)
 - 2.3.2. [Proposed additional appointees](#)
 - 2.3.2.1. Would require four additional faculty members
 - 2.3.2.2. FAC Chair Kolehmainen shared her concern that the committee will be too large.
 - 2.3.2.3. President Morales and Provost McMahan both expressed that each member would have access to the necessary information. If they were unable to attend on campus meetings and/or interviews they would have the opportunity to do so virtually.

- 2.3.2.4. Chair Steffel mentioned that faculty and student schedules should be taken into account when scheduling the meetings.
 - 2.3.2.4.1. Provost McMahan agreed that should be the scheduling priority.
- 2.3.3. Matthew Poole, **(CAL)**
- 2.3.4. Nicole Klimow, **(COE)** (Previous Nominee)
- 2.3.5. Caroline Vickers, **(CAL)** (Previous Nominee)
- 2.3.6. Janelle Gilbert, **(CSBS)**
- 2.3.7. Mark Agars, **(CSBS)**
- 2.3.8. Xinying Yin, **(COE)** (Previous Nominee)
 - 2.3.8.1. Matthew Poole, Nicole Klimow, Janelle Gilbert, and Xinying Yin were appointed to the committee. The Faculty Senate Office will notify the appointees and those not appointed.
- 2.4. [Scholarship Committee \(University\)](#) – **3 Positions** CAL, COE, CSBS (2021-2023)
 - 2.4.1. Abhilasha Srivastava, **(CSBS)**
 - 2.4.1.1. Abhilasha Srivastava was appointed to the committee. The Faculty Senate Office will notify the appointee.
- 3. [FAC Report](#)
 - 3.1. FAM 612.4 Title and Status of Retired Instructional Faculty, Librarians, and Student Services Professionals, Academic Related
 - 3.1.1. [With Markup](#)
 - 3.1.2. [Without Markup](#)
 - 3.1.2.1. This will be included on the November 23, 2021, Faculty Senate agenda for first reading.
- 4. EPRC Report
 - 4.1. No report due to Veteran's Day holiday.
 - 4.2. EPRC Chair will provide the links for the Distributing Learning Policy and the Office Hours Policy to the Faculty Senate staff (Phyllis Meadows) to be uploaded to the Faculty Senate agenda.
- 5. President's Report
 - 5.1. No report
- 6. Provost's Report
 - 6.1. President Morales received an award for the amount of Latinos and African American transfer students from the camp campaign from the college features foundation.

- 6.2. The College of Education hosted a wonderful summit at the Doubletree. We had Judith White and Carlos Elia there, and Will Greer spoke.
 - 6.2.1. EC member Davis asked the Provost what the definition of ADT was?
 - 6.2.1.1. Provost McMahan explained that it stood for Associate Degree Transfer.

- 7. Chair's Report

- 8. College of Education Naming
 - 8.1. [Letter from Provost and VP of Advancement](#)
 - 8.2. [California State University Naming Policy Guidelines and Procedures](#)
 - 8.2.1. This requires Academic Senate consultation so it will be put on the Faculty Senate agenda for November 23, 2021 as a new business item.
 - 8.2.2. EC member Hughes wanted to know if there was going to be a letter coming from the Senate or the EC in support of this or is there just going to be a vote on it?
 - 8.2.2.1. President Morales responded that it has been done both ways. He feels it would be ideal if the Senate would send a note to VP Nava or the Provost saying we support the naming of the College.
 - 8.2.3. EC member Kolehmainen asked where the policy on naming that was attached to the agenda came from, is that a system wide policy?
 - 8.2.3.1. President Morales said it was a system wide policy.
 - 8.2.4. The Faculty Senate Office staff will reach out to VP Nava and provide him with the information so he can join the Faculty Senate meeting on November 23, 2021.

- 9. Fall 2021 Campus Repopulation Discussion
 - 9.1. [Resolution](#)
 - 9.1.1. Provost McMahan thought that the CFA was going to be present because there is a reference in the resolution regarding the October 27th date and that was picked by the union not CSU. She feels it is unfortunate to put that deadline on the university when it was the bargaining unit that picked it.
 - 9.1.2. President Morales brought up that APC which represents most of the academic advisors negotiated a deadline of December 22 to certify. There are staff that have not yet to certify which is just to say yes or no if they are vaccinated. These deadlines were not created or imposed by CSUSB, they were negotiated with the Chancellor.
 - 9.1.3. Chair Steffel said her understanding of the resolution is that it acknowledges that we are still in a pandemic and that transitioning to remote instruction is reasonable or necessary in some cases so as to remove the administrative barriers and be more flexible in order to do

that transition and most importantly that no discipline or penalties accrued when faculty did transition classes nor would it be held against them during their evaluations. Chair Steffel asked if the President and/or the Provost would be willing to send out a communication that faculty would be held harmless and not disciplined as well as consider a more flexible or transparent process?

- 9.1.4. Provost McMahan asked for clarification or examples of faculty that have been negatively impacted by their evaluations or accrued penalties from this situation.
- 9.1.5. Chair Steffel said there is a perception and fear of future discipline or negative evaluations in the RPT process. Since there has not been consistent and clear communication, it creates unnecessary fear.
- 9.1.6. EC member Hughes asked if a conversation can be had regarding the process between the decision makers and the people involved in implementing the decision so that faculty members feel they are part of the process?
- 9.1.7. Chair Steffel asked what the process was if someone wanted to transition an in person class for one day or one week versus a modality change for a longer period of time? EC member Kolehmainen spoke about her experience.
- 9.1.8. Provost McMahan mentioned that there is a section on return of the pack regarding if a faculty member is at risk of a pre-existing medical condition and it provides the ADA accommodations and there are a few more things listed there as well.
- 9.1.9. Chair Steffel asked the Provost if she would be willing to send out a communication from Academic Affairs outlining what the Provost said about no one being punished for changing their teaching modality?
 - 9.1.9.1. Provost McMahan expressed her concern about this because class modalities have already been determined for the Spring semester.
- 9.1.10. Chair Steffel reiterated that it was just the lack of clarity of process. If a faculty member asked to teach online, had training, and their discipline supported an online modality, who makes the decision?
- 9.1.11. EC member Hughes suggested that it is kept internal within the department and that there is some flexibility. The Chair and the faculty member work together to make a decision but if they cannot agree on what is reasonable then they can get the Dean involved at that point. Getting clarification from the Dean might go a long way in eliminating some of the fears and concerns moving forward regarding changing modalities.
- 9.1.12. EC member Kolehmainen mentioned that due to the nature of the situation that we try to be nimble about the processes that are set up to accommodate last minute changes.

- 9.1.13. Provost McMahan said she would support that and that they are trying to treat each individual situation with that kind of concern.
- 9.1.14. Chair Steffel summed it up by saying that her understanding was that Provost McMahan will communicate with the Deans and Chairs for more flexibility for making the necessary changes. Her recommendation moving forward is to hold off putting the resolution on the Faculty Senate agenda and revisit in the future if the concerns are still present.
- 9.1.15. [Resolution Discussion](#)
- 9.2. [Fall 2021 Campus Repopulation Discussion 10/26/2021](#)
- 9.3. [Building Ventilation and COVID-19 Notes from Jenny Sorenson](#)
- 9.4. [Concerns about Airflow in Campus Buildings](#)
- 9.5. [Aggregate Survey Results Overall](#)
- 9.6. [Aggregate Survey Results from Faculty](#)
- 9.7. [COVID-19 Dashboard Update](#)
- 9.8. [Responses from 10/05/2021 Discussion and Requests](#)
- 9.9. [Request for Continued Accommodations and Flexibility in the Time of COVID-19 \(Academic Senate of the CSU Resolution\)](#)
- 9.10. [Response to Escalating Pandemic Conditions in Stanislaus and the Surrounding Counties \(Sense of the Stanislaus Senate Executive Committee\)](#)
- 9.11. [Commitment to Flexibility for Faculty Returning to Face-to-Face Teaching and Faculty and Staff Providing Face-to-Face Services in Response to the Aggravated Pandemic Conditions in Los Angeles and Surrounding Counties \(Sense of the Dominguez Hills Academic Senate\)](#)
- 9.12. [COVID-19 Infection Prevention Requirements \(AB 685\)](#)
- 9.13. ["Fresno State considers ending all in-person classes. Some students want it to happen now"](#)
- 10. [Response from General Counsel Re: Conflicts of Interest](#)
- 10.1. [Faculty-Senate-Requested Letter to University Counsel](#)
- 10.2. List of criteria that would preclude a member from serving
 - 10.2.1. Chair Steffel will put together the list from the conversation had during the meeting and present it at the next meeting.
- 11. [Terms of Engagement/Collaboration Standards Discussion](#)
- 11.1. Top three items to discuss
 - 11.1.1. Deferred until the next Executive Committee meeting on November 30, 2021.
- 12. [Statewide/ASCSU \(Academic Senate of the CSU\) Senators' Report](#)
- 13. New Business

3:50PM Time Certain (If preceding items have not been completed)

14. Approval of the [November 23, 2021, Faculty Senate Agenda](#)
 - 14.1. The Executive Committee unanimously approved the Faculty Senate Agenda for November 23, 2021, as amended.
15. Adjournment at 3:49PM