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10-12-2021

## Faculty Senate Executive Committee Minutes (10/12/2021)

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**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**  
**FACULTY SENATE EXECUTIVE COMMITTEE**

<https://csusb.zoom.us/j/83292441089>

**MINUTES**

Tuesday, October 12, 2021 – 2-4 PM

**Members Present:** Beth Steffel, Claudia Davis, Sherri Franklin-Guy, Donna Garcia, Mark Groen, Jacqueline Hughes, Ann Johnson, Karen Kolehmainen, Shari McMahan, Tomás Morales

**Members Not Present:**

1. Approval of [FS Executive Committee Meeting Minutes, October 05, 2021.](#)
  - 1.1. The Executive Committee unanimously approved the FS Executive Committee Minutes as amended for October 05, 2021.
2. Appointments
  - 2.1. [Honorary Degree Committee](#) - **2 Positions** COE and LIBRARIAN (2021-2022)
    - 2.1.1. Brent Singleton, **(Librarian)**
      - 2.1.1.1. Brent Singleton was appointed to the committee. The Faculty Senate Office will notify the appointee.
  - 2.2. [Recruitment Committee for the Dean of Undergraduate Studies for the Office of the Deputy Provost and Vice Provost for Academic Programs](#) - **2 Position** CAL and COE.
    - 2.2.1. Caroline H. Vickers, **(CAL)**
    - 2.2.2. David Marshall, **(CAL)**
      - 2.2.2.1. David Marshall was appointed to the committee. The Faculty Senate Office will notify the appointee.
  - 2.3. [Recruitment Committee for the University Budget Director](#) - **1 Position**
    - 2.3.1. Codi Lazar
      - 2.3.1.1. Codi Lazar was appointed to the committee. The Faculty Senate Office will notify the appointee.
3. Nursing Department RPT Guidelines Amended [Refer to FAC]
  - 3.1. [Cover Form](#)
  - 3.2. [Nursing Department Guidelines Amended](#)
    - 3.2.1. The Faculty Senate office will send an email to Dr. Burch to follow up and ask for clarification on what change(s) have been made and let the FAC Chair know.

- 3.2.2. Senator Davis mentioned that she was one of the two faculty that did not support this and also wanted to highlight that there are some discrepancies in this form. She asked if she needed to notify FAC of this.
    - 3.2.2.1. Chair Steffel recommended Senator Davis inform FAC of her concerns.
- 4. Curriculum Deadlines
  - 4.1. [Initial Request](#)
  - 4.2. [Conversation](#)
    - 4.2.1. The EC will consider at the last calendar year meeting of the EC any curriculum that doesn't make the last senate meeting. If the vendor deadlines can be adjusted, the EC will consider any subsequent curriculum at the EC meeting on February 1st and/or the Senate at their first new calendar year meeting on February 8th, 2022.
    - 4.2.2. Provost McMahan will check on the catalog deadlines on what that means, and why there is a specific timeline there.
- 5. [Deletion of American Studies BA \(Memo from Coordinator\)](#)
  - 5.1. [FAM 856.3 Policy and Procedures for Reviewing a Program for Discontinuance or Merger](#)
  - 5.2. [Current CIM Status](#)
    - 5.2.1. The EC will request that the program coordinator send a memo detailing the status of the program to the Dean, the Provost, and the Executive Committee of the Senate.
- 6. [Communication from Chair of Chairs](#)
  - 6.1. Chair Steffel recommended referring this to FAC for review for possible inclusion in the policy.
  - 6.2. Provost McMahan requested to nominally consent to the practice for this term while the policy is being revised.
- 7. [Response from General Counsel Re: Conflicts of Interest](#)
  - 7.1. [Faculty-Senate-Requested Letter to University Counsel](#)
  - 7.2. Recommendations
    - 7.2.1. The EC didn't support asking the committee members to again consider recusing themselves.
    - 7.2.2. The EC did support developing clear criteria for what would preclude someone from serving on an evaluation committee and will send their thoughts to the Faculty Senate Office for next week's EC agenda.
- 8. President's Report
  - 8.1. We are the second largest Hispanic serving institution in California and the 16th largest in the United States and, most recently, you may have read it inside

CSUSB that we're 11th in the United States in awarding baccalaureate degrees to Hispanics, 37th in awarding masters degrees, 32nd in total enrollment 9th in the degrees in business, 9th in degrees in kinesiology and there are many other statistics and the top 40 in this group of 100 Institutions.

- 8.2. December 17 through January 19 we will hold our second winter intersession. It really provides a great opportunity for students who are looking to make progress towards their degree, and we will be providing HEERF funds for those students who decided to attend that intersession.
- 8.3. Homecoming is this Saturday. October 16, 2021
- 8.4. Raising the championship banner for the women's volleyball team.

9. Provost's Report

- 9.1. As the President mentioned it's Homecoming week and there's a number of events happening on campus.
- 9.2. Following up from last week's meeting. Most buildings are outfitted with AED's. Every first responder vehicle has an AED.
  - 9.2.1. The Provost will get a listing of the buildings, share it and talk a little bit more about the training when she knows more. The university is hiring for an emergency manager on the campus, which is, as you know, a very important role given what our campus goes through oftentimes between all the natural disasters and other disasters.
- 9.3. The Provost verified that the Spousal Hiring/Dual Career Report had been referred to FAC.

10. [Chair's Report](#)

11. [FAC](#)

- 11.1. FAM 612.4 "Title and Status of Retired Instructional Faculty, Librarians, Student Service Professionals, and Administrators"
  - 11.1.1. [With Markup](#)
  - 11.1.2. [Without Markup](#)
    - 11.1.2.1. FAC will consult with the Staff Council. President Morales will consult with the VP of Admin and Finance and Admin Council on the policy.

12. [EPRC Report](#)

- 12.1. FAM 852.6 "Policy on Office Hours"
  - 12.1.1. [With Markup](#)
  - 12.1.2. [Without Markup](#)
    - 12.1.2.1. This will be put on the Faculty Senate agenda report on October 26, 2021 for a second reading.

13. [Statewide/ASCSU \(Academic Senate of the CSU\) Senators' Report](#)

- 13.1. [Resolutions Summary](#)
- 13.2. [AB 928 Student Transfer Achievement Reform Act of 2021: Associate Degree for Transfer Intersegmental Implementation Committee](#): “require the Intersegmental Committee of the Academic Senates of the University of California, the California State University, and the California Community Colleges, on or before May 31, 2023, to establish a singular lower division general education pathway that meets the academic requirements necessary for transfer admission to the California State University and the University of California, and would require, if the committee is unable to come to agreement on or before May 31, 2023, the respective administrative bodies of those segments to establish a singular lower division general education pathway that meets the academic requirements necessary for transfer admission to the California State University and the University of California by December 31, 2023.” [Signed into law by the governor on 10/6/2021]
- 14. Fall 2021 Campus Repopulation Discussion
  - 14.1. Time did not permit discussion
  - 14.2. [COVID-19 Dashboard Update](#)
    - 14.2.1. [Responses from 10/05/2021 Discussion and Requests](#)
  - 14.3. [Aggregate Survey Results Overall](#)
  - 14.4. [Aggregate Survey Results from Faculty](#)
  - 14.5. [Request for Continued Accommodations and Flexibility in the Time of COVID-19 \(Academic Senate of the CSU Resolution\)](#)
  - 14.6. [Response to Escalating Pandemic Conditions in Stanislaus and the Surrounding Counties \(Sense of the Stanislaus Senate Executive Committee\)](#)
  - 14.7. [Commitment to Flexibility for Faculty Returning to Face-to-Face Teaching and Faculty and Staff Providing Face-to-Face Services in Response to the Aggravated Pandemic Conditions in Los Angeles and Surrounding Counties \(Sense of the Dominguez Hills Academic Senate\)](#)
  - 14.8. [COVID-19 Infection Prevention Requirements \(AB 685\)](#)
  - 14.9. [“Fresno State considers ending all in-person classes. Some students want it to happen now”](#)
- 15. [Terms of Engagement/Collaboration Standards Discussion](#)
  - 15.1. Time did not permit discussion
  - 15.2. Top three items to discuss

**3:50PM Time Certain (If preceding items have not been completed)**

- 16. Convening of Election Appeal Board [Garcia]
  - 16.1. Chair Steffel recused herself from the item, yielded the gavel to Vice Chair Garcia, and left the meeting

- 16.2. The Election Appeal Board unanimously voted to invalidate the announced election results for the Department of Art and Design's Recruitment Committee for the Assistant Professor of Photo/Video and ordered a new election be run that conforms to election requirements
17. New Business
18. Adjournment