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Faculty Senate Meeting, 54th Senate Minutes (9/29/20)

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**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 55th SENATE**

<https://csusb.zoom.us/j/526138095>

MINUTES

SESSION 1 - Tuesday, September 29, 2020 – 2-4 PM ([Recording Link](#))

Members Present: B. Steffel, H. Addae, D. Amodeo, J. Anderson, M. Betlemidze, H. Brown, W. Brower-Romero, R. Chen, T. Corrigan, C. Davis, J. Gilbert, M. Groen, C. Hassija, J. Hughes, Y. Hwang, M. Jetter, A. Johnson, K. Kolehmainen, A. Louque, O. Mango, S. McMahan, T. Morales, G. Moran, P. Okpala, K. Pelletier, J. Reitzel, T. Rizzo, K. Robinson, H. So, S. Sparks, M. Texeira, J. Vassilakos-Long, J. Vicknair

Members Not Present: K. Collins, D. Garcia

Guests Present: L. Rose, S. Sudhakar, D. Huizinga, E. Arredondo, P. Oliverez, L. Looney, R. Nava, S. Pantula, S. Yildirim, J. Lappin, R. Mohammed, J. Zhu, R. Mohamed, C. Weber, B. Tu, S. Bennett, R. Beech, R. Chuang, T. Karmanova, C. DomNwachukwu, J. Mendoza, C. Caballero, P. Langford, M. Karp, G. Georgiou, J. Martin, S. Robertson, C. Provencio, B. Khan, A. Hughes, T. Evans-Carthen, S. Swartz, J. Sorenson

1. APPROVAL OF THE MINUTES

1.1. [Faculty Senate Meeting Minutes, June 9, 2020](#)

1.1.1. The Faculty Senate approved the FS Meeting Minutes of June 9, 2020 as presented.

1.2. [Faculty Senate Meeting Minutes, June 16, 2020](#)

1.2.1. The Faculty Senate approved the FS Meeting Minutes of June 16, 2020 as presented.

2. APPROVAL OF THE AGENDA

2.1. The Faculty Senate approved the Agenda for September 29, 2020 as presented.

3. COMMUNICATIONS/INFORMATION ITEMS

3.1. May 28, 2020, [FS Executive Committee Meeting Minutes](#)

3.2. September 1, 2020, [FS Executive Committee Meeting Minutes](#)

3.3. September 8, 2020 [FS Executive Committee Meeting Minutes](#)

3.4. September 15, 2020, [FS Executive Committee Meeting Minutes](#)

3.5. [University Budget Advisory Committee \(UBAC\) Handouts September 11, 2020](#)

3.6. ["Ethnic Studies Requirement Implementation Plan and Timeline" Memo from CO](#)

3.7. [AS-3438: Recommended Core Competencies for Ethnic Studies: Response to California Education Code 89032c](#)

3.8. [CSUCO AS 3438 Response One September 2020 Final](#)

3.9. [Spousal Hiring Task Force](#)

4. OLD BUSINESS – None

5. NEW BUSINESS – No vote is taken on first reading items.

5.1. FAM 607.6 Policy on Nepotism (First Reading)

5.1.1. [With Markup](#)

5.1.2. [Without Markup](#)

5.1.3. FAC reviewed in the Spring

5.1.4. This FAM was put in new format

5.1.5. The last statement speaks to alleged violations of this policy.

5.1.6. Can we include a policy for “close friends”? How do we define close friends?

5.1.7. Perhaps we can address this on a hiring committee and they can recuse themselves.

5.1.8. Are we expected to disclose conflicts of interest? (Visitations or search committee)

5.1.9. When applying for a job on campus, applicants are asked if they have any relatives on campus.

5.2. FAM 665.73 Scheduling of Counselor Faculty (First Reading)

5.2.1. [With Markup](#)

5.2.2. [Without Markup](#)

5.2.3. Again, this is a FAM reviewed by FAC in the Spring.

5.2.4. This FAM was put in the new format.

5.2.5. Checked with the Counselors on this FAM

5.3. FAM 653.43 Range Elevation (First Reading)

5.3.1. [With Markup](#)

5.3.2. [Without Markup](#)

5.3.3. Put in new format by last year’s FAC

5.3.4. The semester timeline dates were changed

5.3.5. Professor Georgiou pointed out that it is not clear who makes the final decision on range elevation, it “implies” the college dean

5.3.6. Also, Professor Georgiou also noted that there is no time limitation given to request the review process, after denial, maybe 10 days would be appropriate

5.4. FAM 355.6 Professional Ethics & Responsibilities (First Reading)

5.4.1. [With Markup](#)

5.4.2. [Without Markup](#)

5.4.3. Put into format and made title changes

5.4.4. Added “this policy does not address research misconduct” and provided a link where this is addressed

5.4.5. Dr. Huizinga suggested the following changes:

Suspected violations of these standards should be called to the attention of the Associate Provost for Faculty Affairs and Development, who is empowered to conduct an investigation and take appropriate action. However, violations of **observed, suspected or apparent** misconduct in research and creative activities shall be reported to the Associate Provost for Research and are **is** subject to the **University Policy on Misconduct in research** **Policy on Upholding Research Integrity and Responding to the Allegations of Research Misconduct** and creative activities

- 5.5. [Shared Governance Statement](#) (First Reading)
 - 5.5.1. [Previous Discussion Points](#)
 - 5.5.2. This was discussed last spring and we are bringing it for first reading
 - 5.5.3. FS Executive Committee will take responsibility for adding/making changes and providing revised statement for a vote in the Senate.
 - 5.5.4. Under Consultation at CSUSB: "Effective and meaningful consultation.... Senator Vassilakos-Long suggests we add a sentence that when rendering a decision input shall be listed and offered as part of the path to the decision. People that gave input, need to know that they were heard. She emphasized that input should be listed and acknowledged when it comes to the shared governance statement.
 - 5.5.5. Senator Hughes suggests we need to operationalize this document and decide how we move forward and put this in our daily operations...
 - 5.5.6. Senator Mango asks what happens if the statements in this document actually do not happen that way?
 - 5.5.7. Senator Moran also asks how we keep this document sustainable?

6. [CHAIR'S REPORT – September 2020](#)
 - 6.1. Senator Gilbert reminds everyone of the open forum videos on the Ethnic Studies requirement. She sent a link to the videos and encouraged all to view them.

7. [PRESIDENT'S REPORT](#)
 - 7.1. President Morales opted to read his report in its entirety
 - 7.2. In his previous report to the Executive Committee, he stated we expected to be 4% above our allocation
 - 7.2.1. Enrollment is robust: 1.8% over funded target of 15,889 FTS (approximately 286 FTES).
 - 7.2.1.1. We do not get state funding for students over our enrollment target. (We do get tuition and fees.)
 - 7.2.1.2. For every student:
 - 7.2.1.2.1. \$7-8,000 from state
 - 7.2.1.2.2. \$6-7,000 from tuition and fees from student

7.2.2. President feels that being overenrolled by less than 5% is not an undue burden on our budget.

7.2.2.1. We are typically overenrolled by 3-5%.

8. [PROVOST'S REPORT](#)

8.1. Special thanks to our IT group and Sam Sudhakar and Brad Owens and others who worked hard to provide training over the summer. None of us had a summer!

8.2. Enrollment is open this week for next Fall.

8.3. Graduate Education Week is this week

8.4. We are celebrating our 49 new faculty and our newly promoted and tenured faculty on October 1st at 4PM. And we are celebrating the Q2S conversion process on Friday, October 2nd.

8.5. And thanks to Senator Gilbert for keeping on top of the Ethnic Studies requirement and being right at the forefront

8.6. Senator Corrigan expressed concern for the late timing of Contingent faculty contracts as some did not get contracts until just days before the Fall semester started. However, they were expected to get ready and work without a contract.

8.6.1. Had additional language necessary in the contracts due to COVID and negotiated with the CFA for the language in the contracts. Don't expect these issues going forward.

9. COMMITTEE REPORTS

9.1. [EPRC](#)

9.1.1. Senator Gilbert would like to receive a list of FAMs FAC & EPRC are working on for the year in advance

9.2. [FAC](#)

9.3. [WSCUC](#)

10. [STATEWIDE/ASCSU \(ACADEMIC SENATE OF THE CSU\) SENATORS' REPORT – September 2020](#)

10.1. First Plenary was 2 weeks ago, The main topic was the implementation of the Ethnic Studies Requirement for CSUs, all colleges/campuses

10.2. We have a new Chancellor - Dr. Joseph Castro

10.3. Chancellor White says the current year budget received a 7.4% cut. The most difficult year will be 2021-2022, but would be surprised if it is as bad as the Great Recession.

11. SENATORS' REPORTS (INCLUDING ASI PRESIDENT'S REPORT)

11.1. Senator Moran representing ASI reported the following:

11.1.1. She introduced herself

11.1.2. Senator Moran asked for support for Voter engagement

- 11.1.3. Encourage your students, be present, and lead/teach with love
- 11.1.4. Will submit a written report
- 11.1.5. What are some of the challenges students are facing?
 - 11.1.5.1. Adjusting and are overwhelmed with a lot of course work
 - 11.1.5.2. Feel they are submitting assignments without learning
 - 11.1.5.3. They are not seeing longevity of things
 - 11.1.5.4. Having issues with faculty members
 - 11.1.5.5. Will have more information after survey is completed
- 11.2. Senator Brower-Romero will submit a written report
 - 11.2.1. Senator Brower-Romero wanted to advise that Counseling & Psychological Services are providing services not only to students
 - 11.2.2. They are meeting with students by Zoom
 - 11.2.3. Providing individual therapy and group therapy
 - 11.2.4. Will bring a flyer to the next meeting

12. DIVISION REPORTS

- 12.1. [Vice President for Information Technology Services – September 2020](#)
 - 12.1.1. [Technology Resources – September 2020](#)
 - 12.1.2. Cordially invite all of you to Tech Fest 2020
 - 12.1.3. Senator Chen wants to acknowledge great service received from IT
 - 12.1.4. Senator Mango is glad IT is always there
 - 12.1.5. Chair Steffel thanks for a seamless process
- 12.2. [Vice President for Student Affairs – September 2020](#)
 - 12.2.1. Welcoming a number of new leaders to Student Affairs
 - 12.2.2. Coyote Connection is designed to get students engaged
 - 12.2.3. Links are in her report to share with students
 - 12.2.4. University Hour just started this year on Tuesdays & Thursdays
- 12.3. [Vice President for Administration and Finance – September 2020](#)
- 12.4. [Vice President for University Advancement – September 2020](#)
 - 12.4.1. Have done briefings on COVID for City of San Bernardino and Palm Desert (City Council & City Managers)
 - 12.4.2. We have a goal to raise \$10M this year in cash and pledges
 - 12.4.3. A donor made a \$5M planned gift in July to support CAL & CSBS. It will support RAFFMA
 - 12.4.4. We just received a gift from a couple of \$100,000 cash to establish a scholarship endowment in honor of a faculty member in CSBS, Dr. Tom Pierce, for mentoring and support to the family and the donor's father. The scholarship will support a student in the Economics department.
- 12.5. Academic Affairs/Deans' Reports
 - 12.5.1. Dean R. Mohammed wanted to echo the comments of Sam Sudahakar's world class IT crew for what they offered over the spring & summer and thank the faculty who participated in the training. And thank SBS IT crew and faculty team led by Janine Kremling.

12.5.2. Dean Chuang wants to thank the super IT team helping us transition to online learning. Want to thank everyone for their help.

12.5.2.1. Senator Betlemidze thankful for the CAL online committee and Dean Chuang.

13. OTHER BUSINESS

13.1. Senator Louque reports some of the faculty of the COE would like to appeal the Provost's decision to not conduct an early review of the COE Dean. Chair Steffel needs a letter with signatures requesting this to initiate the full vote

13.1.1. May need to revise FAM 651.3 to clarify the process

13.1.2. Provost stated we have never done a one year review of a Dean or Central Administrator

13.2. Guest Yu wanted to thank everyone for their safety precautions with COVID. Want your support of student COVID safety training/this is a requirement.

13.3. Senator Mango wanted to assure her comments were not directed at anyone—just to make things better.

13.4. Senator Corrigan appreciates the new Faculty Senate meeting structure, an incredibly efficient process

13.5. Chair Steffel announced this is the last Senate Meeting with our Senate Staff Analyst Sylvia Myers and she wants to thank her for her service. She is moving to another exciting opportunity/exciting new place, please give her a round of applause. Thank you!

14. ADJOURNMENT (Time Certain 4:00 PM)- Meeting adjourned at 3:44PM.