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Faculty Senate Executive Committee Minutes (3/16/21)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

<https://csusb.zoom.us/j/389256734>

MINUTES

Tuesday, March 16, 2021 – 2-4 PM

Members Present: Beth Steffel, Claudia Davis, Donna Garcia, Mark Groen, Jacqueline Hughes, Young Suk Hwang, Ann Johnson, Karen Kolehmainen, Shari McMahan, Tomás Morales

Guest Speaker: Brad Owen

1. Next Generation Smart Classroom Project Presentation [Guest: Brad Owen]
 - 1.1. [Next Generation Smart Classroom](#)
 - 1.1.1. [Q & A Discussion](#)

2:30PM Time Certain (If preceding items have not been completed)

2. Approval of [FS Executive Committee Meeting Minutes, March 02, 2021](#)
 - 2.1. Senator Garcia corrected section 2.5.5.2. and section 3.2. There was no objection to the changes.
 - 2.1.1.1. The Executive Committee unanimously approved the FS Executive Committee Minutes for March 02, 2021 as amended.
3. Appointments
 - 3.1. [Post-Pandemic Planning Subcommittee on Human Resources & Risk Management](#)
 - 3.1.1. Cheryl Brandt, (CNS)
 - 3.1.1.1. Cheryl Brandt was appointed to this committee. The Faculty Senate will notify the appointee.
 - 3.2. [Director of Academic Technologies and Innovation/Chief Academic Technology Officer](#)
 - 3.2.1. John Hernandez, (Library)
 - 3.2.2. Benjamin Becerra, (JHBC)
 - 3.2.3. Judith Sylva, (COE)
 - 3.2.3.1. This will be deferred until the next FS Executive Committee meeting on Tuesday, April 6, 2021.
4. Consider Faculty Senate donation to [Pioneer Breakfast/Black Faculty, Staff, and Students Association \(BFSSA\) Scholarships](#)
 - 4.1. The Executive Committee is in support of the Faculty Senate making a donation, and Chair Steffel will work with Phyllis to make the donation.

5. [Committee Book Update](#) [Donna Garcia/Phyllis Meadows]
 - 5.1. Table of content will link directly to the committee.
 - 5.2. Explained briefly each committee page layout.
 - 5.3. Some of the documents are in hardcopy in the office.
 - 5.4. Only use relevant title(s) for the committee and At-large under Unit.
 - 5.5. Want to get all committees on a single page.
 - 5.6. Hope to get posted to our website soon.

6. Request for development of a policy on appointment and role of department program coordinator and assistant/associate chair [refer to FAC]

7. President's Report
 - 7.1. The President had nothing to report.

8. Provost's Report
 - 8.1. The Provost had to leave the meeting early.

9. Chair's Report

10. [FAC](#)
 - 10.1. Senator Kolehmainen mentioned two things in her report. First, the need to amend FAM 652.6 (Election of DEC) for consistency with the recently-amended FAM 652.1 (RPT) if it is signed by the President. Second, before amending the SOTE policy, we recommend that the senate establish a SOTE implementation committee to set up a pilot study of the proposed form and procedures to gather feedback from a variety of disciplines and types of courses.
 - 10.2. The EC refers revision of FAM 652.6 (Election of DEC) to FAC with the understanding that it won't come back until FAM 652.1 (RPT) is signed by the President. For the SOTE implementation committee, Senator Kolehmainen will write up a brief charge of what that committee would do and then will call for nominees to serve on the committee.
 - 10.3. FAM 035.3 "Awards"
 - 10.3.1. [With Markups](#)
 - 10.3.2. [Without Markups](#)
 - 10.3.2.1. This will go to the Faculty Senate meeting on Tuesday, April 12, 2021, for a second read.
 - 10.4. FAM 651.3 "Periodic Review Academic Deans"
 - 10.4.1. [With Markups](#)
 - 10.4.2. [Without Markups](#)
 - 10.4.2.1. Chair Steffel suggested that the Provost send her response to a request for early review to both the Senate Chair and the

- University Elections Officer so that there is a double check and that two people are aware that the review has been denied.
 - 10.4.2.2. Senator Kolemäinen will take this change back to FAC to make this update and doesn't feel it will be a problem.
 - 10.4.2.3. Senator Davis is wondering if the Dean of the Library should be included in the Preamble.
 - 10.4.2.3.1. Senator Kolemäinen will clarify whether the Dean of the Library should be included in the policy.
 - 10.4.2.4. Vice Chair Garcia suggests that "Conflict of Interest" be addressed in the bylaws including the definition of "Conflict of Interest".
 - 10.4.2.4.1. This will go to the Faculty Senate meeting on Tuesday, April 12, 2021, for a second read.
- 10.5. FAM 627.65 "Sabbatical Leaves"
 - 10.5.1. [With Markups](#)
 - 10.5.2. [Without Markups](#)
 - 10.5.2.1. Will reconsider the language written under Criteria for Approval number 6.
 - 10.5.2.2. Will revisit this at a subsequent FSEC meeting.

11. [EPRC Report](#)

- 11.1. Senator Hughes mentioned the concerns that EPRC had with the Post-Pandemic Subcommittees, most specifically the one concerns that were raised by Senator Corrigan at the March 9 th Faculty Senate meeting. The committee requests that the President and Provost address the areas of concerns mentioned in the EPRC report.
- 11.2. FAM 803.65 "Student Academic Grievance Procedures"
 - 11.2.1. [With Markups](#)
 - 11.2.2. [Without Markups](#)
 - 11.2.2.1. Senator Hughes will ask EPRC why they chose to use the seventh week to file a grievance that occurs during any summer session.
- 11.3. FAM 105.4 "Policy Guidelines for the Formation and Review of CSUSB Ancillary Units"
 - 11.3.1. [With Markups](#)
 - 11.3.2. [Without Markups](#)
 - 11.3.2.1. This is the final version approved at the last Faculty Senate meeting.
- 11.4. FAM 832.4 "Policy on Final Examinations"
 - 11.4.1. [With Markups](#)
 - 11.4.2. [Without Markups](#)
 - 11.4.2.1. This is the final version approved at the last Faculty Senate meeting.

- 12.** [Statewide/ASCSU \(Academic Senate of the CSU\) Senators' Report](#)
 - 12.1. Standing Committee meetings will be held tomorrow, Wednesday, March 17, 2021.
 - 12.2. The plenary meeting will be held on Thursday and Friday.
- 13.** New Business
- 14.** Adjournment @4:00PM