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Faculty Senate Executive Committee Minutes (3/2/21)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

<https://csusb.zoom.us/j/389256734>

MINUTES

Tuesday, March 02, 2021 – 2-4 PM

Members Present: Beth Steffel, Donna Garcia, Shari McMahan, Karen Kolehmainen, Jacqueline Hughes, Ann Johnson, Claudia Davis, Young Suk Hwang, Mark Groen, Tomás Morales

1. Approval of [FS Executive Committee Meeting Minutes, February 23, 2021](#)
 - 1.1. The Executive Committee approved the FS Executive Committee Minutes for February 23, 2021 as presented unanimously.

2. Appointments
 - 2.1. [Post-Pandemic Planning Subcommittee on Facilities Planning](#)
 - 2.1.1. Ryan Keating, (CSBS)
 - 2.1.2. Christina Hassija, (CSBS)
 - 2.1.3. Cheryl Brandt, (CNS)
 - 2.1.3.1. Christina Hassija was appointed to this committee. The Faculty Senate will notify the appointee appointed and not appointed.
 - 2.2. [Post-Pandemic Planning Subcommittee on External Relations & Special Events](#)
 - 2.2.1. Christina Hassija, (CSBS)
 - 2.2.2. Enrique Murillo Jr., (COE)
 - 2.2.2.1. Enrique Murrillo Jr. was appointed to this committee. The Faculty Senate will notify the appointee appointed and not appointed.
 - 2.3. [Post-Pandemic Planning Subcommittee on Student Affairs & Student Services](#)
 - 2.3.1. Stacy Magedanz, (Library - tenure track)
 - 2.3.2. Essis Hammouda, (JHBC)
 - 2.3.3. Nancy Acevedo-Gill, (COE) - [CV](#)
 - 2.3.4. Paul Orwin, (CNS)
 - 2.3.5. John Hernandez, (Library - tenure track)
 - 2.3.5.1. Stacy Magedanz was appointed to this committee. The Faculty Senate will notify the appointee appointed and not appointed.
 - 2.4. [Post-Pandemic Planning Subcommittee on Strategic Enrollment Management](#)
 - 2.4.1. Taewon Yang, (JHBC)
 - 2.4.2. Eric Vogelsang, (CSBS)
 - 2.4.3. George Thomas, (CAL)
 - 2.4.4. Dorothy Chen-Maynard, (CNS)

- 2.4.4.1. Eric Vogelsang was appointed to this committee. The Faculty Senate will notify the appointee appointed and not appointed.
 - 2.5. [Post-Pandemic Planning Subcommittee on Instructional & Academic Programs](#)
 - 2.5.1. John Reitzel, (CSBS)
 - 2.5.2. Jeremy Aikin, (CNS)
 - 2.5.3. Abhilasha Srivastava, (CSBS)
 - 2.5.4. Beth Steffel, (CAL)
 - 2.5.5. Janelle Gilbert, (CSBS)
 - 2.5.5.1. Beth Steffel, Jeremy Aikin, John Reitzel, Taewon Yang, and Janelle Gilbert as the GE rep were appointed to this committee. The Faculty Senate will notify the appointee appointed and not appointed.
 - 2.5.5.2. Request was made and Provost McMahan agreed to have a member represented from each college.
 - 2.5.5.3. Will seek a nomination from the College of Education.
- 3. SOTE Presentation [Dr. Jan Kottke, Chair of the SOTE Instrument Review Committee] (postponed)
 - 3.1. [SOTE Instrument Review Report](#)
 - 3.2. Invite to next April Senate meeting or next EC meeting?
 - 3.2.1. Will invite to the next Senate Meeting
- 4. For Spring 2021, do we continue to allow faculty to exclude their SOTE evaluations from their RPT file?
 - 4.1. Survey Results
 - 4.1.1. [Overall Results](#)
 - 4.1.2. [Tenure-Track Results](#)
 - 4.1.3. [Lecturer Results](#)
 - 4.1.4. [Evaluation Committee Members Results](#)
 - 4.1.4.1. This has been placed on the Faculty Senate Agenda for Tuesday, March 9, 2021.
- 5. Request to share EC meeting recordings
 - 5.1. A poll was taken that asked, "Should we post recordings of the EC meeting?". The request to post EC meeting recordings failed, but we can revisit this in the future.
- 6. FAM Approval Process
 - 6.1. Review Cycle
 - 6.2. Amending v. comprehensive review (reactive v. proactive)
 - 6.2.1. Updating FAMs due to Q2S in the last couple of years.
 - 6.2.2. Prior we had a 5-year review of FAMs that would come up for a comprehensive review.

- 6.2.3. Senator Kolehmainen is not sure that was a process that there is a formalized process in place to ensure FAMS are reviewed every 5-years. During this AY there has been no attempt by FAC to do that – establish any type of regular review cycle. They have been dealing with things that have come up either Q2S, switch to online instruction, or other problems that have been identified. Senator Hughes agrees with Senator Kolehmainen and said there is no tracking mechanism in place.
 - 6.2.4. Chair Steffel shared an idea of adding to the FAM a section for amended/updated/revised or comprehensively-reviewed.
- 7. President's Report
 - 7.1. Nothing to report this week
 - 8. Provost's Report
 - 8.1. Following up on Sabbaticals – at the beginning of this AY able to fund 19 Sabbaticals, now can fund 25 Sabbaticals. We have 33 applications so it looks like 8 will need to be deferred.
 - 9. [Chair's Report](#)
 - 9.1. Open Forum with Chancellor Castro tomorrow, March 3 @11AM
 - 9.2. EC and Chancellor Castro meeting tomorrow, March 3 @1PM
 - 10. [FAC](#)
 - 10.1. FAM 642.4 “Hiring of Tenure-Line Faculty”
 - 10.1.1. [With Markups](#)
 - 10.1.2. [Without Markups](#)
 - 10.1.2.1. Second reading at the next Faculty Senate meeting on Tuesday, March 09, 2021.
 - 10.2. FAM 642.76 “Hiring of Lecturers”
 - 10.2.1. [With Markups](#)
 - 10.2.2. [Without Markups](#)
 - 10.2.2.1. Second reading at the next Faculty Senate meeting on Tuesday, March 09, 2021.
 - 10.3. FAM 652.1 “Evaluation of Tenure-Line Faculty”
 - 10.3.1. [With Markups](#)
 - 10.3.2. [Without Markups](#)
 - 10.3.2.1. Second reading at the next Faculty Senate meeting on Tuesday, March 09, 2021.
 - 11. [EPRC Report](#)
 - 11.1. [School of CJ Proposal 2/16/2021](#)
 - 11.1.1. Waiting for signature of FAM 112.5 “Establish or Rename Academic department or School”
 - 11.1.2. Provost is looking into this.

- 11.2. FAM 105.4 “Ancillary Units”
 - 11.2.1. [With Markups](#)
 - 11.2.1.1. Second reading at the next Faculty Senate meeting on Tuesday, March 09, 2021.
- 11.3. FAM 832.4 “Final Examinations”
 - 11.3.1. [With Markups](#)
 - 11.3.1.1. Second reading at the next Faculty Senate meeting on Tuesday, March 09, 2021.

12. [Statewide/ASCSU \(Academic Senate of the CSU\) Senators' Report](#)

- 12.1. Next meeting in 2 weeks.
- 12.2. Legislative Advocacy this week

3:30PM Time Certain (If preceding items have not been completed)

13. ADVANCE Grant/DEPTH Team Survey [Donna Garcia]

- 13.1. [Advance-Depth PowerPoint](#)
 - 13.1.1. Senator Davis recommends gas cards as an incentive in addition to Amazon gift cards..

3:50PM Time Certain (If preceding items have not been completed)

14. Approval of [March 9 2021, Faculty Senate Agenda](#)

- 14.1. The Executive Committee unanimously approved the Faculty Senate Agenda for March 9, 2021 as amended.

15. New Business

- 15.1. Vice Chair Garcia received a communication from a faculty regarding a situation with a student that they were not able to resolve. The faculty member is asking for training for faculty framed around how to help students in these situations.
 - 15.1.1. Provost McMahan will discuss this with VP Olivérez and VP Freer and come up with a plan to do training for faculty - What to do in difficult situations with students.

16. Adjournment (@3:36PM)