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Faculty Senate Executive Committee Minutes (2/16/21)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

<https://csusb.zoom.us/j/389256734>

MINUTES

Tuesday, February 16, 2021 – 2-4 PM

Members Present: Beth Steffel, Donna Garcia, Shari McMahan, Karen Kolehmainen, Jacqueline Hughes, Ann Johnson, Claudia Davis, Young Suk Hwang, Tomás Morales, Mark Groen

1. SOTE Presentation [Brad Owen, Gerard Au, and Seval Yildirim]
 - 1.1. Chair Steffel said there was a question about being able to control the availability of SOTEs and reduced responses rates. Gerard replied that is a target that we are working on response rates for this semester and partnering with other entities to increase that significantly. We did that in Spring and work with ASI but that took a back seat in the Fall because we had a new integration.
 - 1.2. Having the results available before the end of the term has been mitigated. Need to work on increasing the response rate and completing the integration.
 - 1.3. FAC Chair Kolehmainen mentioned that Gerard and Brad showed FAC a potential drop down menu that would be found in the Faculty Center in MyCoyote that would give the option to choose to have their SOTEs open in week 12, 13, or 14 or during the entire period during week's 12-14. We recommend that we have tighter control.
 - 1.4. Will follow up in a month with an update on progress.

2:30PM Time Certain (If preceding items have not been completed)

2. Approval of [FS Executive Committee Meeting Minutes, February 02, 2021](#)
 - 2.1. The Executive Committee unanimously approved the FS Executive Committee Minutes for February 02, 2021 as amended.
3. Review of [Faculty Senate Meeting Minutes, February 9, 2021](#)
 - 3.1. The Executive Committee reviewed the Faculty Senate Minutes for February 09, 2021 and had no changes.
4. Appointments
 - 4.1. [PDC Teaching Committee](#)
 - 4.1.1. Cynthia Schreihans, (JHBC)
 - 4.1.1.1. Cynthia Schreihans was appointed to this committee. The Faculty Senate Office will notify the appointee.
 - 4.2. [Academic Technologies & Distributed Learning](#)

- 4.2.1. Laura Woodney, **(CNS)**
 - 4.2.1.1. Laura Woodney was appointed to this committee. The Faculty Senate Office will notify the appointee.
 - 4.3. [Post-Pandemic Planning Subcommittee on Facilities Planning](#)
 - 4.3.1. Ryan Keating, **(CSBS)**
 - 4.3.2. Christina Hassijia, **(CSBS)**
 - 4.3.2.1. Deferred to a subsequent meeting.
 - 4.4. [Post-Pandemic Planning Subcommittee on External Relations & Special Events](#)
 - 4.4.1. Christina Hassijia, **(CSBS)**
 - 4.4.1.1. Deferred to a subsequent meeting.
 - 4.5. [Post-Pandemic Planning Subcommittee on Student Affairs & Student Services](#)
 - 4.5.1. Stacy Magedanz, **(Library tenure track)**
 - 4.5.2. Essia Hamouda, **(JHBC)**
 - 4.5.2.1. Deferred to a subsequent meeting.
 - 4.6. [Post-Pandemic Planning Subcommittee on Instruction & Academic Programs](#)
 - 4.6.1. John Reitzel, **(CSBS)**
 - 4.6.2. Jeremy Aikin, **(CNS)**
 - 4.6.2.1. Deferred to a subsequent meeting.
 - 4.7. [Post-Pandemic Planning Subcommittee On Strategic Enrollment Management](#)
 - 4.7.1. Taewon Yang, **(JHBC)**
 - 4.7.1.1. Deferred to a subsequent meeting.
 - 4.8. [Associate Vice President for Human Resources and Co-Chief Diversity Officer](#)
 - 4.8.1. Mihaela Popescu, **(CAL)**
 - 4.8.1.1. Mihaela Popescu was appointed to this committee. The Faculty Senate Office will notify the appointee.
5. [Curriculum Review](#)
- 5.1. The committee approved the curriculum so it could be included in the next catalog.
6. President's Report
- 6.1. Nothing to report.
7. Provost's Report
- 7.1. Yesterday 36 faculty received their second-year review.
 - 7.2. Still summarizing the feedback from the faculty survey for Fall regarding instruction so I will just give a verbal summary and I will make sure it is official for the Senate report. It looks like so far 166 faculty of which the top one is online synchronous (30%), followed by in person (27%), online asynchronous (22%), the rest other hybrid mixed (21%). Comments were made about vaccinations.
 - 7.3. No update regarding signing the SOTE policy passed by the senate.

8. [Chair's Report](#)
 - 8.1. Sent survey to faculty about SOTEs
 - 8.1.1. >200 responses so far.

9. [FAC](#)
 - 9.1. [RPT - Department of Psychology \(revised\)](#)
 - 9.1.1. This will go on the next Senate agenda.
 - 9.2. FAC and EPRC Chairs will attend next Deans' Meeting to gain additional consultation on the first-reading FAMs that will be in second reading at the next senate meeting

10. [EPRC Report](#)
 - 10.1. Received feedback from the Deans on FAMs 105.4, 832.4 and 803.65 so we are reviewing and responding before we present them.
 - 10.2. [Program Review - Abbreviated for 2019-21](#)
 - 10.2.1. EPRC Chair Hughes would like this removed from the agenda.
 - 10.3. [CD Proposal 1-22-21](#)
 - 10.3.1. EPRC is recommending that the EC supports the request and place it on the next Senate agenda.
 - 10.4. [School of CJ Proposal](#)
 - 10.4.1. Seeking consultation, feedback, and questions

11. [Statewide/ASCSU \(Academic Senate of the CSU\) Senators' Report](#)

3:30PM Time Certain (If preceding items have not been completed)

12. COE Dean's Review
 - 12.1. [FAM 651.3 Periodic Review of Academic Deans](#)
 - 12.2. [CSU Conflict of Interest Handbook](#)
 - 12.3. [Grievance Procedures](#)
 - 12.4. [Statutory Hearing Manual](#)
 - 12.5. The Executive Committee charged the Chair of the Faculty Senate, Chair of Elections, and an EC member who is also a member of the College of Education to meet with the committee member to discuss how to move forward.

13. New Business

14. Adjournment @4:05PM