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Faculty Senate Executive Committee Minutes (2/2/21)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

<https://csusb.zoom.us/j/389256734>

MINUTES

Tuesday, February 2, 2021 – 2-4 PM

Members Present: Beth Steffel, Donna Garcia, Shari McMahan, Karen Kolehmainen, Jacqueline Hughes, Ann Johnson, Claudia Davis, Mark Groen, Young Suk Hwang, Tomás Morales

1. Campus Reopening Plan Fall 2021 [Guest: Deputy Provost and Vice Provost for Academic Programs Clare Weber and Thomas Long]
 - 1.1. [Fall 2021 COVID 19 course scheduling procedures](#)
 - 1.2. [CSU Fall Planning - Info 1.30.21](#)
 - 1.3. [SB_sfdb_2020 Instructional Spaces CADPH-CDC COVID](#)

2:30PM Time Certain (If preceding items have not been completed)

2. Approval of [FS Executive Committee Meeting Minutes, December 01, 2020](#)
 - 2.1. The Executive Committee approved the FS Executive Committee Minutes for December 01, 2020 as presented.
3. Appointments
 - 3.1. [Faculty Professional Development Coordinating Committee](#)
 - 3.1.1. Wagner Prado, (CNS)
 - 3.1.2. Essia Hamouda, (JHBC)
 - 3.1.2.1. Wagner Prado and Essia Hamouda were both appointed to this committee. The Faculty Senate Office will notify each appointee.
 - 3.2. [Scholarship Committee \(University\)](#)
 - 3.2.1. Gilna Samuel, (JHBC) At-Large
 - 3.2.1.1. Gilna Samuel was appointed to the committee. The Faculty Senate Office will notify the appointee.
 - 3.3. [Student Grade Appeal Panel](#)
 - 3.3.1. Renwu (John) Zhang, (CNS)
 - 3.3.2. David Smith, (CNS)
 - 3.3.2.1. Renwu (John) Zhang was appointed to the committee. The Faculty Senate Office will notify the appointee.
 - 3.4. [PDC Student Engagement Committee](#)
 - 3.4.1. Pablo Gomez, (CSBS)
 - 3.4.1.1. Pablo Gomez was appointed to the committee. The Faculty Senate Office will notify the appointee.
 - 3.5. [AVP for Human Resources Search](#)

- 3.6. [Assistant Director Technology Support Center](#)
 - 3.6.1. Fadi Muheidat, (CNS)
 - 3.6.1.1. Fadi Muheidat was appointed to the committee. The Faculty Senate Office will notify the appointee.
- 3.7. [Spousal Hiring Committee](#)
 - 3.7.1. Larry Gaines, (CSBS)
 - 3.7.1.1. Larry Gaines was appointed to the committee. The Faculty Senate Office will notify the appointee.
- 3.8. [Director of Osher Lifelong Learning Institute \(OLLI\)](#)
 - 3.8.1. Ahlam Muhtaseb, (CAL)
 - 3.8.2. Sidney Burks, (COE)
 - 3.8.3. [Jacob Jones. \(CSBS\)](#)
 - 3.8.3.1. Jacob Jones was appointed to the committee. The Faculty Senate Office will notify the appointee.
- 3.9. [PDC Strategic Plan Faculty and Staff Subcommittee](#)
 - 3.9.1. John Reitzel, (CSBS)
 - 3.9.2. Pablo Gomez, (CSBS)
 - 3.9.2.1. John Reitzel and Pablo Gomez were both appointed to the committee. The Faculty Senate Office will notify each appointee.
- 3.10. [Student Research Competition \(Undergraduate\) Committee](#)
 - 3.10.1. Manpreet Dhillon Brar, (CSBS)
 - 3.10.1.1. Manpreet Dhillon Brar was appointed to the committee. The Faculty Senate Office will notify the appointee.
- 3.11. [Director of Strategic Technology Initiative Search Committee](#)
 - 3.11.1. Nasrin Mohabbati, (JHBC)
 - 3.11.1.1. Nasrin Mohabbati may be appointed to the committee pending acceptance to the answers to the questions in their email. The Faculty Senate Office will send an email to Dr. Sudhakar requesting this information.
4. [Proposal to Establish a Department of Childhood Development](#) (Refer to EPRC)
5. [CSU General Education Policy Updated December 3, 2020](#) (Information item for the senate)
6. [Spring 2021 Grading Policy](#)
 - 6.1. This will continue as is and will also be discussed at next week's Faculty Senate meeting on February 09, 2021.
7. For Spring 2021, do we continue to allow faculty to exclude their SOTE evaluations from their RPT file?
 - 7.1. This will continue as is and will also be discussed at next week's Faculty Senate meeting on February 09, 2021.

- 7.2. Provost McMahan mentioned that she is working on promotions and that the SOTE's are a very important part of that process and feels we need to start to include them again.
 - 7.3. Vice Chair Garcia shared the same sentiment since she serves on the college evaluation committee. She also feels this can become a problem in the future if SOTE's are not reinstated.
 - 7.4. Senator Hughes feels there should be options for faculty that are under review to ensure that they have sufficient evidence i.e. the SOTE's necessary for them to be properly and accurately evaluated. Maybe there should be a consideration of both.
 - 7.5. If we don't let faculty remove them from their file we should at least watermark them or indicate on them some way that they occurred during the pandemic.
 - 7.6. Vice Chair Garcia thinks that Senator Kolehmainen has a great suggestion. So that the evaluators take that into consideration.
- 8. Distributed Learning after the COVID-19 Pandemic**
- 8.1. This will be taken to the Senate meeting on February 09, 2021 to get feedback.
 - 8.2. [FAM 827.3 Distributed Learning Policy](#)
 - 8.3. QLT Certification?
 - 8.4. Define Modes of Delivery (Hybrid, HyFlex, Face-to-Face)
- 9. FAM Approval Process**
- 9.1. Chair Steffel reviewed her knowledge of the FAM process and where she thinks the breakdowns may be and how we can make it better before it goes for signatures.
 - 9.2. Senator Hughes feels that more feedback would be more beneficial in the process.
 - 9.3. Senator Kolehmainen also feels it would be helpful to have feedback before the first reading.
 - 9.4. President Morales brought up that drafting the FAMs going between the staff liaison, Provost, and me to be vetted and discussed and changes made. The Provost also shares them with the Dean's council.
 - 9.5. President Morales suggested that a substitute/designee always be sent if the regular administration representative cannot attend.
- 10. President's Report**
- 10.1. Sent out an announcement regarding the virtual Spring Commencement on May 22, 2021. There will be an opportunity for an in person commencement free of charge once we are able to do so safely.
 - 10.2. Our summer session is going to be virtual and this is going to be our very first semester of summer session.
 - 10.3. Extending moratorium on events through August 15th, 2021 and a message will go out next week.

- 10.4. Cynthia Crawford was the winner of the Wang Family Excellence Award for Outstanding Faculty Innovator in Student Success.
 - 10.5. Launching Black History Month on Friday, February 5, 2021 with an opening ceremony and the Annual Pioneer Breakfast which the Black Faculty Staff and Student Association does every year will take place virtually.
 - 10.6. Feel very sure we will get the CARES 2 packet which will help where we took a hit due to COVID.
 - 10.7. The Office of Academic Research just released a mid-year report on government and grant proposals.
- 11. Provost's Report**
- 11.1. In December we submit the WASC report for our reaccreditation and we have an upcoming visit.
 - 11.2. Ran intersession courses during the break and had roughly 800 students enrolled.
 - 11.3. Academic Affairs turned in their mid-year reports and are now being evaluated.
 - 11.4. Financial Aid and Scholarships distributed around \$75,000,000 for Spring going out to students.
 - 11.5. Thank the Advance team and Donna for training 51 faculty on best practices and faculty recruitment and hiring in November and December.
 - 11.6. RPT update - in the middle of 2 year reviews (36 to do) and just to reiterate how important the SOTE's are in the process.
 - 11.7. Launch a post pandemic steering committee so when we move from the continuity to then what does the institute look like in the future. The main committee will consist of about 5 or so subcommittees.
- 12. [Chair's Report](#)**
- 12.1. [University Budget Advisory Committee Meeting February 2, 2021](#)
 - 12.2. [FAM 820.5 Policy on the Administration, Processing, and Use Of Student Opinions Of Teaching Effectiveness and FAM 665.73 Scheduling of Counselor Faculty](#)
- 13. [FAC](#)**
- 14. [EPRC Report](#)**
- 15. [Statewide/ASCSU \(Academic Senate of the CSU\) Senators' Report](#)**
- 16. [Correspondence from President Morales, January 13, 2021](#)**
- 16.1. Chair Steffel will reach out to President Morales for further discussion.

3:40PM Time Certain (If preceding items have not been completed)

17. Approval of [February 9, 2021, Faculty Senate Agenda](#)
 - 17.1. Will be pulling all of the second reading items off of the agenda and put them on the March, 9, 2021 meeting.
18. New Business
19. Adjournment at 3:58PM