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Faculty Senate Executive Committee Minutes (11/3/2020)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

<https://csusb.zoom.us/j/389256734>

MINUTES

Tuesday, November 03, 2020 – 2-4 PM

Members Present: Beth Steffel, Jacqueline Hughes, Karen Kolehmainen, Shari McMahan, Young Hwang, Ann Johnson, Mark Groen, Donna Garcia. Tomas Moras

Not Present: Claudia Davis

Guest: Brad Owen

1. [Potential Future Learning Management Systems](#) (Blackboard Ultra, Canvas, etc.) [Guest: Brad Owen] [PowerPoint](#)
 - 1.1. Dr. Owen presented a powerpoint to the Executive Committee.
 - 1.2. Agreed to present at the next Senate meeting if needed.

2:30PM Time Certain (If preceding items have not been completed)

2. Approval of [FS Executive Committee Meeting Minutes, October 20, 2020](#)
 - 1.1. The Faculty Senate Executive Committee approved the Faculty Senate Executive Committee Minutes for October 20, 2020 as presented.
3. Review of [Faculty Senate Meeting Minutes, October 27, 2020](#)
 - 3.1. The Faculty Senate Executive Committee approved the Faculty Senate Minutes for October 27, 2020 as presented.
4. Appointments
 - 4.1. [CEAT](#)
 - 4.1.1. Lida Amadi, CNS (2020-2021)
 - 4.2. [Spousal Task Force](#)
 - 4.2.1. Lucy Lewis, CAL (2020-2021)
 - 4.2.2. Rong Chen, CAL (2020-2021)
 - 4.2.3. Matthew Poole, CAL (2020-2021)
 - 4.2.4. Jessica Luck, CAL (2020-2021)
 - 4.2.5. Dorothy Chen-Maynard, CNS (2020-2021)
 - 4.2.6. Nena Torrez, COE (2020-2021)
 - 4.3. [Academic Technologies and Distributed Learning \(ATDL\)](#)
 - 4.3.1. Eun-Ok Baek, COE (2020-2021)
 - 4.4. [Honorary Degree Committee](#)

- 4.4.1. Richard Samuelson, SBS (2020-2021)
 - 4.4.2. Zhaojing Chen, CNS (2020-20201)
 - 4.4.3. Brent Singleton, Library (2020-2021)
 - 4.4.4. Crystal Xiaoyu Huang, JHBC (2020-2021)
 - 4.5. [International Student Service Advisory Committee](#)
 - 4.5.1. Salome Kapella Mshigeni, CNS (2020-2022)
 - 4.6. [Grade Appeal Panel](#)
 - 4.6.1. Christine Famaga, SBS (2020-2022)
5. [FAM 652.1 Evaluation of Tenure-Line Faculty](#) [Refer to FAC]
- 5.1. Consider allowing multiple Evaluation Committees per department or for Department Evaluation Committees to be larger than three people
 - 5.2. Clarify Item 4 under “Policy Statement”
 - 5.2.1. Currently states: “In cases of promotion, evaluation committee members must have a higher rank than those being considered for promotion.”
 - 5.2.1.1. In the case that one of the elected Department Evaluation Committee members would not be eligible under this provision, that the remaining (two) members of the committee would complete the evaluation.
 - 5.2.1.2. The Provost suggested an alternative of having a 4th person like a full professor as a back-up.
6. FAM 805.2 “Academic Advising” (Passed Unanimously at June 2, 2020, Faculty Senate Meeting)
- 6.1. [With Markup](#)
 - 6.2. [Without Markup](#)
 - 6.2.1. Chair Steffel will work with the Faculty Senate Office to get this signed.
7. FAM 035.6 “Procedures for Nominating Honorary Degree Recipients” (Passed Unanimously at June 2, 2020, Faculty Senate Meeting)
- 7.1. [With Markup](#)
 - 7.2. [Without Markup](#)
 - 7.2.1. Chair Steffel will work with the Faculty Senate Office to get this signed.
8. Request to change DEI statement link in FAM 820.9 Course Syllabus Policy and Guidelines
- 8.1. [Request from Jeremy Murray](#)
 - 8.2. Current [FAM 820.9 Course Syllabus Policy and Guidelines](#)
 - 8.3. [Current Link](#)
 - 8.4. Requested Link [Option 1](#) or [Option 2](#)
 - 8.4.1. EC agreed to update with both links as a non-substantive administrative change to the FAM.

9. [ASCSU Chair's Call for Nominees for Faculty Trustee](#)

10. President's Report

- 10.1. We have been selected by the National Security Agency and the Department of Homeland Security as a Community National Center for Cyber Security Education.
- 10.2. Will be holding an upcoming Budget Forum on November 19, 2020 which Vice President Freer sent out a notice to all faculty and staff.
- 10.3. Waiting for the Governor's budget which expected to be released in the second week of January.
- 10.4. We will be primarily virtual in the Spring semester and the Provost and Deputy Provost Weber is working with Department Chairs regarding faculty who want to teach in person classes.
- 10.5. Will be holding 5 virtual Commencement ceremonies.
- 10.6. The Student Health Center will be providing students with free flu vaccines with a series of drive-thru clinics.
- 10.7. An influenza vaccine program Nov. 9, 10, 18, and 19 between 9:00 am and 2:00 pm in the east parking structure. This will be for all employees.
- 10.8. We are in the middle of the application process and the Office of Admissions to ensure a strong and vibrant incoming class by offering a series of steps designed to assist prospective first year and transferring students.

11. Provost's Report

- 11.1. Coyote Cares Day was done virtually this year over a period of 5 days. 530 CSUSB students, faculty, staff and alumni registered through an app and our campus logged over 10,000 miles which contributed over \$2,000 to Feeding America which produced 17,000 meals for people in our community who are suffering from food insecurity.

12. [Chair's Report](#)

13. [FAC Report](#)

- 13.1. FAM 651.3 "Periodic Review College Deans"
 - 13.1.1. [With Markup](#)
 - 13.1.2. [Without Markup](#)
 - 13.1.3. Will be a first-reading item at the next Faculty Senate meeting.
- 13.2. FAM 652.1 "Evaluation of Tenure-Line Faculty"
 - 13.2.1. [With Markup](#)
 - 13.2.2. [Without Markup](#)
 - 13.2.3. Will be a first-reading item at the next Faculty Senate meeting.
- 13.3. FAM 035.3 "Award Policy"
 - 13.3.1. [With Markup](#)

13.3.2. [Without Markup](#)

13.3.3. Will be a first-reading item at the next Faculty Senate meeting.

14. [EPRC Report](#)

15. Statewide/ASCSU (Academic Senate of the CSU) Senators' Report

15.1. Will be meeting November 4-6, 2020, for standing committee and plenary meetings.

16. New Business

16.1. A discussion was raised about a conflict of interest of someone serving on a Provost's Review Committee or Department Evaluation Committee. The Chair will add this to next week's EC meeting agenda.

17. Adjournment at 4:00PM