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Faculty Senate Executive Committee Minutes (10/6/20)

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**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE**

<https://csusb.zoom.us/j/389256734>

MINUTES

Tuesday, October 6, 2020 – 2-4 PM

Members Present: Beth Steffel, Karen Kolehmainen, Donna Garcia, Ann Johnson, Shari McMahan, Claudia Davis, Jacqueline Hughes, Mark Groen, Young Hwang

1. Approval of [FS Executive Committee Meeting Minutes, September 22, 2020](#)
 - 1.1. The Faculty Senate Executive Committee approved the Faculty Senate Executive Committee Minutes for September 22, 2020 as presented.

2. Approval of [FS Meeting Minutes, September 29, 2020](#)
 - 2.1. The Faculty Senate Executive Committee approved the FS Minutes for September 29, 2020 as presented.

3. [Appointments](#)
 - 3.1. Alcohol, Tobacco & Other Related Drugs Advisory Committee
 - 3.1.1. Shuryo Fujita, At Large (2020-2023)
 - 3.2. CEAT Award Committee
 - 3.2.1. Tabled until we have more volunteers
 - 3.3. Intellectual Life & Visiting Scholar Committee
 - 3.3.1. Golge Seferoglu, COE (2020-2022)
 - 3.4. International Student Services Advisory Committee
 - 3.4.1. Hosung So, CNS (2020-2022)
 - 3.5. Spousal Hiring Task Force Committee
 - 3.5.1. Tabled until we have more volunteers
 - 3.6. Athletics Advisory
 - 3.6.1. Nena Torrez, COE (2020-2023)
 - 3.7. Award Committee - Co-Chair
 - 3.7.1. Kevin Grisham was nominated pending his acceptance
 - 3.7.2. [FAM 035.3 Award Policy](#)
 - 3.7.3. [FAM 404.36 Faculty Senate Constitution](#)
 - 3.7.4. [Outstanding Professor Winners](#)
 - 3.7.5. [Golden Apple Winners](#)

4. [FAM 651.3 Periodic Review of Academic Deans](#) (Refer to FAC)
 - 4.1. "Procedure and Process" 1a
 - 4.1.1. Clarify "20% of faculty members": define "faculty member"
 - 4.2. "Procedure and Process" 1c
 - 4.2.1. Clarify "the faculty members" and method of appeal

5. President's Report – Not present/No report
6. Provost's Report
 - 6.1. We had the Q2S celebration on Friday and thank you to those who attended. It was a nice way to say thank you to the team.
 - 6.2. Last Thursday we had a new and newly promoted celebration which was well attended with over 100 faculty. We were able to showcase some of the art; Ed Garcia showed his sculptures, so we were going through the experiences with them.
7. [Chair's Report](#)
 - 7.1. Tomorrow is Sylvia Myer's (senate staff) last day
 - 7.1.1. Want to thank her for her service.
 - 7.2. Our new senate staff, Phyllis Meadows, started yesterday
8. [FAC Report](#)
 - 8.1. FAM 651.3 Periodic Review of Academic Deans
 - 8.1.1. [FAM 651.3 with Markup](#)
 - 8.1.2. [FAM 651.3 Without Markup](#)
 - 8.1.3. Made one-word change - just referred back to FAC from Agenda Item 4
 - 8.2. FAM 355.6 Professional Ethics & Responsibilities
 - 8.2.1. [FAM 355.6 with Markup](#)
 - 8.2.2. [FAM 355.6 Without Markup](#)
 - 8.2.3. Made Purpose & Scope changes as requested - it can now go to second reading
 - 8.3. Will start meeting every Friday
 - 8.4. High priority FAMs are: FAM 652.1 - RPT policy; FAM 820.5 - SOTE policy; FAM 642.4 - Tenure Track Hiring; FAM 642.76- Lecturer Hiring Policy
 - 8.5. Sabbatical Leaves FAM - need to refine language and have FAC Admin Rep review before finalize
 - 8.5.1. May be coming time when cannot grant every sabbatical request.
9. [EPRC Report](#)
 - 9.1. [FAM 105.4 Ancillary Units Markup](#)
 - 9.1.1. Meeting weekly
 - 9.1.2. Prioritized FAMs to review for this year
 - 9.1.3. FAM returned unsigned and made the following changes: *The committee will include a representative from EPRC, the reporting person of the AU, the AU Director(s) or designee, and as appropriate, a representative of Sponsored Programs Administration, University Enterprises Corporation (UEC) and/or the CSUSB Philanthropic Foundation. The Reporting Person may appoint additional members as needed. Any reallocation of funds will*

be contingent on prior contractual agreements made with specific funding sources.

- 9.1.4. This FAM will go on the next FS Agenda
- 9.2. [FAM 112.5 Establish or Rename Academic Department or School](#)
 - 9.2.1. Two minor changes
 - 9.2.2. Will postpone until FSEC Meeting next week for President Morales' input
- 10. [Statewide/ASCSU \(Academic Senate of the CSU\) Senators' Report – September 2020](#)
 - 10.1. Interim meetings on Friday
 - 10.1.1. AB 1460 Ethnic Studies Implementation Process
- 11. New Business
 - 11.1. Ancillary Reports - Review and make recommendations to the EC
 - 11.2. Need faculty for COE for the College Evaluation Committee. Mark Groen volunteered to move from the Departmental Evaluation Committee. Offering assigned time or some incentive may encourage faculty to serve on this committee.
 - 11.3. How do we retire/archive an obsolete FAM?
 - 11.3.1. Don't currently have process; will likely do two-reading for senate and maintain archived/retired FAMs
 - 11.3.2. FAC & EPRC have policies that can be archived.
 - 11.4. Consider listing on the FS website a list of new FAMs; archived FAMs. Will post the status of FAMs.
- 12. Adjournment at 2:45PM