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Faculty Senate Executive Committee Minutes (9/22/20)

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**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE**

<https://csusb.zoom.us/j/389256734>

MINUTES

Tuesday, September 22, 2020 – 2-4 PM

Members Present: Beth Steffel, Karen Kolehmainen, Donna Garcia, Ann Johnson, Shari McMahan, Claudia Davis, Jacqueline Hughes, Mark Groen, Young Hwang

1. Approval of [FS Executive Committee Meeting Minutes, September 15, 2020](#)
 - 1.1. The Executive Committee approved the FS Executive Committee Minutes of September 15, 2020 as amended.

2. [Appointments](#)
 - 2.1. Student Research Competition - Graduate
 - 2.1.1. Leslie Amodeo, CSBS (2020-2022)
 - 2.1.2. Lynn Scow, CNS (2020-2022)
 - 2.2. Honors Committee
 - 2.2.1. Karen Jeng Robinson, CSBS (2020-2022)
 - 2.3. Athletics Advisory
 - 2.3.1. George Thomas, CAL (2020-2023)
 - 2.4. Diversity Committee (University)
 - 2.4.1. This Committee has been retired
 - 2.5. Intellectual Life and Visiting Scholar Committee
 - 2.5.1. Pinthusorn Pattayakorn, CNS (2020-2022)
 - 2.6. International Student Services Advisory Committee
 - 2.6.1. Benjamin Becerra, CBPA (2020-2022)
 - 2.7. Academic Technologies & Distributed Learning Committee
 - 2.7.1. Lisa Looney, CSBS (2020-2022)
 - 2.8. Alcohol, Tobacco & Other Related Drugs Advisory Committee
 - 2.8.1. Leslie Amodeo, At Large (2020-2023)
 - 2.9. [Teaching Academy](#)
 - 2.9.1. Lucy Lewis, At Large (2020-2023)
 - 2.10. Space Planning Advisory Committee
 - 2.10.1. Lucy Lewis, At Large (2020-2022)
 - 2.11. Philanthropic Foundation Board of Directors
 - 2.11.1. Benjamin Becerra, At Large (2020-2022)
 - 2.11.2. Mariam Betlemidze, At Large (2020-2022)
 - 2.12. Scholarship Committee
 - 2.12.1. No appointment made
 - 2.13. Instructionally Related Programs Board
 - 2.13.1. Lisa Looney, At Large (2020-2022)

3. President's Report – attending CSU Board of Trustees Meeting

4. Provost's Report
 - 4.1. Virtual Graduation was well received and is scheduled for December 12th. Hope to have an in-person ceremony in the future.
 - 4.2. Forming a Spousal Hiring Task Force which will advise on whether a policy should be developed
 - 4.3. General Education Committee is holding open forums regarding the Ethnic Studies requirement

5. [Chair's Report](#)
 - 5.1. [AS-3438: Recommended Core Competencies for Ethnic Studies: Response to California Education Code 89032c](#)
 - 5.2. [CSUCO AS 3438 Response One September 2020 Final](#)
 - 5.3. [Spousal Hiring Task Force](#)
 - 5.3.1. This Task Force will report to the Senate in the Spring. Provost McMahan has selected a Chair for this committee.
 - 5.4. We expect the Chancellor-Select to be announced tomorrow

6. [FAC Report](#)
 - 6.1. We may start meeting more often
 - 6.2. A couple of the FAMs that were not signed had very minor changes

7. EPRC Report
 - 7.1. [FAM 105.4 Policy Guidelines for the Formation and Review of CSUSB Ancillary Units](#)
 - 7.1.1. Original language was fine. Chair Hughes will take back to committee. We recommend consultation with the dean and faculty members.
 - 7.2. [FAM 112.5 Establish or Rename Academic Department or School](#)
 - 7.2.1. Provost McMahan will check with President Morales regarding a timeline. Will include EPRC Admin Rep in the discussions.
 - 7.3. [FAM 803.65 Student Academic Grievance](#)
 - 7.4. [FAM 856.6 Program Review](#)
 - 7.5. Would like Provost McMahan to meet with the EPRC Chair and/or EPRC to ensure we are addressing the issues accurately and hear any administration recommendations.
 - 7.6. Want to ensure we get input and dialogue up-front so the process is more efficient and productive.

8. [Statewide/ASCSU \(Academic Senate of the CSU\) Senators' Report](#)
 - 8.1. Plenary meeting on Sept 17-18
 - 8.2. Most animated discussion was on AB-1460 requirements and implementation
 - 8.3. System took a \$300M baseline cut this year
 - 8.4. Furloughs are in consideration and likely next year

9. Retirement Resolutions
 - 9.1. They will be on the Faculty Senate Agenda for October 27, 2020
 - 9.2. Senate Staff will coordinate with retirees who want their resolutions read in the meeting and those not available we will approve/include on agenda
10. [FAM 035.4 Exceptional Service to Students Award/Committee for Exceptional Assigned Time \(CEAT\)](#) – Funds and Committee
 - 10.1. Senate Staff will send a call for CEAT committee members and applications for awards
11. [Award Committee Co-Chair Eligibility Question](#)
 - 11.1. [FAM 035.3 Award Policy](#)
 - 11.2. [FAM 404.36 Faculty Senate Constitution](#)
 - 11.3. MPP cannot co-chair committee
 - 11.4. Senate Staff will get list(s) from Provost's Office so EC can select a co-chair
12. [Shared Governance Statement](#)
 - 12.1. Place this on Faculty Senate Agenda next week as a first reading
 - 12.2. Senate Staff will include minutes of Faculty Senate Meeting where this was discussed last year
13. Approval of [Faculty Senate Meeting Agenda - September 29, 2020](#)
 - 13.1. The EC approved the Faculty Senate Meeting Agenda for September 29, 2020 as amended
14. New Business
 - 14.1. Office Hours Policy
 - 14.1.1. Confusion on exactly how many office hours are required to be posted at this time since we are doing distance learning
 - 14.1.2. FAM 852.6 Policy on Office Hours has been referred to EPRC for review
 - 14.2. Syllabi terminology is still under quarter system - will bring to next meeting
15. Adjournment at 3:12PM