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## Developing and Using Grading Guides, Checklists, and Rubrics

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## Carol Damgen

## Developing and Using Grading Guides, Checklists, and Rubrics

Criteria	Meets	Rubrics/Sample Papers and Analysis
Selection of technique	Technique is from the module and new to you	In my Intro to the
Teach students to use the	1 v	Theatre course a
grading tool to improve.	I typically give my students an example paper to	major assignment is
	review before submitting an assignment.	to write a Theatre
Following the example in the		review after seeing a
module, work with your	However, I do not usually make copies of the	live play written by
students to use either a	assignment and have the students in groups	a playwright.
checklist or rubric to	understand what makes a successful submission.	
improve either current or		I provide my
future assignments.	Additionally, I have a rubric for the assignment,	students an
C	but I haven't taken class time to go over the rubric	excellent, "A"
Use group analysis of sample	and compare it to the sample assignment.	submission from a
papers to improve student		former student to
understanding of		review when they
expectations.		are writing their
-		critique.
Use the example in the		
module to walk your students		However, in
through the process of using		hindsight, I love the
the rubric associated with an		idea of using class
assignment to analyze		time to go over this
sample papers.		assignment in great
		detail by having my
		students work
		together in small
		groups.
		My intention is to
		print 30-40 copies
		for my 150 students,
		placing them in
		groups of 4-5
		members. With the
		rubric projected on
		the class media
		screen, each group
		will read the review
		and go through the

		strengths of the review based on the grading criteria.
<b>Support for the choice</b> I am always interested in creating a proactive approach in teaching and learning. Even though I provided an example to guide, taking additional steps to provide clarity is exciting to me.	Explains how the technique is connected to your concerns, challenges, or goals for the class or your professional goals I am always excited to cover/teach/structure an assignment better. Giving my students an opportunity to do work in a class and create an interactive moment is always a win-win for all.	
Successes and/or challenges encountered At times in large lecture classes, some group members are quiet. My goal is assigned roles to each group-reader, note taker, discussion leader and then switch roles as they go etc.	<b>Describes and provides an explanation for either</b> <b>successes or challenges encountered</b> With providing roles, each group member will feel important and clear on their part of the work. Going through the rubric, may a be a bit time consuming, yet necessary to guide the group moment.	
Impact of your use of the technique on student learning and/or engagement It can be a nice change of pace to go over an assignment in another way besides lecture. This approach is interactive, providing an opportunity for understanding, analysis etc.	<b>Describes observed evidence of student learning</b> <b>and/or engagement</b> In the beginning of the group work, students tend to be shy and/or demonstrative. Assigning roles, gives structure and allows each student to feel they are contributing to the work.	
<b>Plans for refinement</b> In the future, I would like my students to create their own rubric.	Specifies how you will use and/or adjust this technique or other techniques from the module After creating a rubric, the students will grade in class assignments to further understanding the importance of rubrics.	