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## Faculty Senate Meeting, 54th Senate Minutes (3/3/2020)

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**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**  
**FACULTY SENATE MEETING, 54<sup>th</sup> SENATE**  
 MC Pine Room or <https://csusb.zoom.us/j/526138095>

**MINUTES**

**SESSION 06** - Tuesday, March 3, 2020 – 2-3:50 PM (Recording links to [Speaker View](#) and [Shared Screen with Speaker View](#))

**Members Present:** All members were present with the following exceptions: J. Andersen, K. Collins, Y. Hwang, A. Johnson, A. Louque, P. Okpala, J. Reitzel, T. Rizzo, H. So, J. Ullman, P. Vicknair

**Guests Present:** L. Rose, S. Sudhakar, D. Huizinga, D. Freer, L. Root, P. Oliverrez, E. Arredondo, C. DomNwachukwu, R. Nava, T. Provenzano, S. Pantula, S. Yildirim, J. Lappin, P. Williams, R. Mohamed, J. Wimply, G. King, C. Weber

1. APPROVAL OF THE MINUTES
  - 1.1. Minutes for February 18, 2020 – [Attachment](#)
  - 1.2. Minutes for February 18, 2020 were approved as presented.
  
2. APPROVAL OF THE AGENDA
  - 2.1. Senator Chen-Maynard moved and Senator Ajayi seconded the motion to approve the agenda as presented. **PASSED Unanimously**
  - 2.2. A request was made to have a more descriptive line item, including date for all future “reports” on the agenda
  
3. COMMUNICATIONS/INFORMATION ITEMS
  - 3.1. Executive Committee Minutes February 11, 2020 – [Attachment](#)
  - 3.2. University Budget Advisory Committee Meeting
    - 3.2.1. [February 17, 2020 Agenda](#)
    - 3.2.2. [Operating Fund Activity 19-20 as of Dec 2019](#)
    - 3.2.3. [2020-21 Draft Planning Budget 01 31 2020](#)
    - 3.2.4. [Summer 2019 Actuals - Final](#)
  - 3.3. Administrative Council Meeting
    - 3.3.1. [February 26, 2020 Agenda](#)
    - 3.3.2. [Administrative Council Meeting Attachments](#)
  - 3.4. Changes in Registration Procedures for Semester Academic Calendar – [Attachment](#)
  - 3.5. SOTE Committee Update – [Attachment](#)
  - 3.6. Maximum Unit Load for Semester Registration – [Attachment](#)
  - 3.7. Draft Shared Governance Statement
    - 3.7.1. [Shared Governance Consultant’s Notes from January 21, 2020 Visit](#)

- 3.7.2. [Draft Shared Governance Statement](#)
  - 3.8. Graduate Education Strategic Plan – [Attachment](#)
4. OLD BUSINESS
- 4.1. FAM 652.1 “Evaluation of Tenure Line Faculty” (Second Reading)
    - 4.1.1. [With Markup](#)
    - 4.1.2. [Without Markup](#)
      - 4.1.2.1. Senator Chen moved and Senator Fischman seconded the motion to accept FAM 652.1 Evaluation of Tenure Line Faculty in Second Reading. **PASSED Unanimously**
5. NEW BUSINESS
- 5.1. FAM 641.5 “Appointment of Department Chairs” (First Reading) – [Attachment](#)
    - 5.1.1. Senator Chen moved and Senator Pelletier seconded the motion to accept FAM 641.5 Appointment of Department Chairs for first reading **PASSED Unanimously.**
6. CHAIR’S REPORT – [Attachment](#)
- 6.1. Ad Hoc Committee on Course Continuity
    - 6.1.1. Need volunteers for an ad-hoc committee on course continuity considering fires, campus closures, COVID-19, etc. First meeting is next Wednesday at 11:00AM with a zoom option. We will send out a call for volunteers.
7. PRESIDENT’S REPORT – [Attachment](#)
- 7.1. Travel restrictions to three countries. We are encouraging people to come home. Planned travel is being reviewed. No suspected or confirmed cases in San Bernardino county.
  - 7.2. Some study abroad programs have been cancelled
  - 7.3. Faculty should give students options and not penalize them for being ill
8. PROVOST’S REPORT – [Attachment](#)
- 8.1. 33 confirmed faculty have been hired so far with more to go.
  - 8.2. Time blocks were changed last October and no one knows who authorized the change.
    - 8.2.1. The appropriate consultation process was not followed.
    - 8.2.2. Deputy Provost Weber and Q2S will consult
    - 8.2.3. Deputy Provost Weber will be invited to the Executive Committee Meeting for follow-up
9. STATEWIDE/ASCSU (ACADEMIC SENATE OF THE CSU) SENATORS’ REPORT – [Attachment](#)

10. COMMITTEE REPORTS
  - 10.1. EPRC
  - 10.2. FAC
  - 10.3. Q2S
  - 10.4. [WSCUC](#)
  
11. SENATORS' REPORTS (INCLUDING ASI PRESIDENT'S REPORT)
  
12. DIVISION REPORTS
  - 12.1. Vice President for Information Technology Services – [Attachment 1](#) and [2](#)
  - 12.2. Vice President for University Advancement – [Attachment 1](#) and [2](#)
    - 12.2.1. Take note of Proposition 13 on this Super Tuesday
  - 12.3. Academic Affairs/Deans' Reports
  - 12.4. Vice President for Administration and Finance – [Attachment](#)
  - 12.5. Vice President for Student Affairs – [Attachment](#)
  
13. Presentation from Office of Student Conduct and Ethical Development (SCED) – [SCED Report & Presentation](#)
  - 13.1. Lisa Root reviewed presentation with the senate
  - 13.2. SCED offers presentations on Integrity and Ethical conduct and speak at every Orientation
  - 13.3. Website has recently gone through reconstruction
  - 13.4. There are various reasons/conditions why students choose to cheat
  - 13.5. Some referrals are submitted with no additional action to be taken
  - 13.6. Shared tips on what faculty can do to lessen cheating in the classroom
  - 13.7. Place policy and recommendation outcomes on cheating in the syllabus
  - 13.8. Addressing online cheating
  - 13.9. It would be great if the students are hearing the message more than once
  - 13.10. Senators' concerns/questions/comments and SCED responses:
    - 13.10.1. Q: If a student withdraws from the university, is the case closed?
      - 13.10.1.1. A: No, if the case is not resolved a hold is placed in the file, and the student may not re-register until the case is resolved.
    - 13.10.2. Q: The less than 1% of students reported to have been reported found cheating appears to be pretty low compared to the 20% and I was wondering if we have conducted any surveys of the students anonymously recorded, yes/no, just to see what the students are saying about themselves when they don't need to be identified. If there is a big discrepancy, maybe more education for the faculty is in order.
      - 13.10.2.1. A: Then we will track and see if there is a second violation and if we need to take additional action.

13.10.3. Q: The presentation shows fewer than 1% of students are reported as cheating. About 80% of students said they have cheated at some point. How do you explain the difference?

13.10.3.1. (no answer provided)

13.10.4. Q: What kinds of situations would lead to suspension or expulsion?

13.10.4.1. A: That is determined on a case-by-case basis. Most students respond to the educational training we provide.

14. DISCUSSION ITEMS

15. OTHER BUSINESS

16. ADJOURNMENT (Time Certain 3:50 PM)OTHER BUSINESS