Faculty Senate Executive Committee Minutes (5/12/2020)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE EXECUTIVE COMMITTEE  

MINUTES  
Tuesday, May 12, 2020 – 2-3:50PM (https://csusb.zoom.us/j/389256734)

Members Present: Beth Steffel, Rong Chen, Jodie Ullman, Kathie Pelletier, Davida Fischman, Dorothy Chen-Maynard, Lasisi Ajayi, Janine Kremling, Shari McMahan

1. Approval of April 28, 2020, FS Executive Committee Meeting Minutes  
   1.1. The FS Executive Committee Meeting Minutes for April 28, 2020 were approved as presented.

2. Approval of May 5, 2020, Faculty Senate Meeting Minutes  
   2.1. The Faculty Senate Meeting Minutes were approved as presented.

3. Professional Development Fund Deadlines  
   3.1. Deadlines were moved to December 2020 when most of the conferences are in the Spring.
   3.2. The funds will go back to the College and can be requested from the Dean.
   3.3. Faculty are given two years to use the funds; will find out how many people will be affected by this situation.

   4.1. Recognize Beth Steffel for being re-elected as Secretary to the ASCSU  
   4.2. Chancellor White announced the CSUs will be primarily virtual for the Fall semester  
   4.3. The Chancellor addressed the idea of online learning being inferior—refuting that notion  
   4.4. The forecasted numbers resulting from COVID–19 are terrifying, and the CSU will be looking at its biggest challenge ever  
   4.5. The Chancellor reiterated that the second wave is projected to be much worse than the first

5. Provost’s Report  
   5.1. We have been reaching out to several groups to see if their needs are being met  
   5.2. Some students state they are receiving very little instruction  
   5.3. Should we have Zoom protocols  
   5.4. Need to have electronic textbooks for everyone, familiarize students with available resources  
   5.5. The announcements for the two positions were to go out yesterday or today. TRC Director and Executive Director for FCE to help coordinate 3 co-directors. Both are faculty appointments. The call will include position descriptions.
5.6. Can faculty do some of the teaching of the just-in-time courses?
5.7. Can the training be ongoing?

6. FAC Report
6.1. FAM 641.3 "Recruitment and Appointment of Academic College Deans"
   6.1.1. With Markup
   6.1.2. Without Markup
   6.1.3. Will be placed on next FS Agenda for first reading
   6.1.4. Will consider a policy for appointing an Associate Dean (maybe next year)
6.2. FAM 627.65 “Sabbatical Leaves”
   6.2.1. With Markup
   6.2.2. Without Markup
   6.2.3. Will be placed on next FS Agenda for first reading

6.3. FAM Structure and Format
   6.3.1. Working to make FAMs more consistent
   6.3.2. FAM template is maintained in the Senate Office
   6.3.3. Will be on the next FS Agenda for first reading

7. EPRC Report - Still finalizing/revising FAMs

8. President’s Report – Not present due to CSU Board of Trustees Meeting

9. Chair’s Report
   9.1. Provost’s Review Panel election timing
   9.2. FAM 650.7 Periodic Review of the Vice President for Academic Affairs/Provost
   9.3. Elections for the Provost Review Panel should be in the Spring, if possible
   9.4. Course Continuity also should address Faculty concerns
   9.5. Brad Owen will be coming to the EC Meeting next week
   9.6. Can Course Continuity decisions be shared
   9.7. People need to ask/make request and then we can do our best to assist/solve

10. “Final Draft” of the Statement on Shared Governance
    10.1. Pdf
    10.2. Doc
    10.3. Not one faculty statement is included
    10.4. This is a disappointment
    10.5. Diluting the role of faculty is evident
    10.6. Shared governance has been defined by HEERA as Faculty and Administrators
    10.7. We will put this as a discussion item to the full Senate at the next meeting and the remaining two meetings it will be a 2 reading item
11. **Recruitment, Selection, and Appointment of Management Employees** (New proposal, out for campus comment)
   11.1. Potential conflict with FAM 640.5 “Recruiting and Appointing of Academic Central Administrators”, FAM 640.6 “Recruiting and Appointment of the Provost/Vice President for Academic Affairs”, and FAM 641.3 “Recruiting and Appointment of College Deans”

12. **Information Items**
   12.1. Possible Revisions to FAM 845.72 Policy Concerning Research Involving Human Subjects
      12.1.1. Narrative
      12.1.2. Revisions
   12.2. Motion from 01/14/2020 Faculty Senate Meeting: “charge the Faculty Senate Executive Committee and the Administration to jointly determine the process to investigate and address FAM violations and draft a proposal to the Senate within four weeks”
      12.2.1. Draft FAM Implementation FAM
      12.2.2. HSU Policy on Policies and Perceived Violation Practice
      12.2.3. Fresno State Policy and Perceived Violation Practice
      12.2.4. CSU San Marcos follows a similar process as Fresno State
      12.2.5. San Jose State University follows a similar process as Fresno State
      12.2.6. SF State identifies in policies who is responsible for implementation and enforcement
      12.2.7. CSU East Bay brings up publicly in senate meetings any time a policy hasn’t been followed
      12.2.8. CSULA makes adjustments to policy and/or writes new policy as made aware of violations or lack of clarity
      12.2.9. CSU Fullerton has a constant problem of violations and follow an informal process of taking issues to the Senate Chair
      12.2.10. CSU Dominguez Hills doesn’t write policy

13. **Appointments**
   13.1. Student Grade Appeal Panel
   13.2. Institutional Review Board
      13.2.1. Nerea Marteache, CSBS (2020-2023)
   13.3. Intellectual Life & Visiting Scholar Committee
      13.3.1. Rajrani Kaira, CSBS (2020-2022)
   13.4. Alcohol, Tobacco and Other Related Drugs Advisory Committee, At-Large
      13.4.1. Nerea Marteache (2020-2023)
   13.5. Children’s Center Advisory Committee - At-Large
      13.5.1. Stacy Forcino (2020-2022)
14. Remaining Meetings Schedule
   14.1. May 19 Executive Committee Meeting
   14.2. May 26 Faculty Senate Meeting
   14.3. June 2 Faculty Senate Meeting (Executive Committee Elections would need to happen here—will college senator elections be completed by this date?)
   14.4. June X New Executive Committee would need to meet to nominate Chairs for EPRC and FAC
   14.5. June 9 Faculty Senate Meeting (Chairs for EPRC and FAC elections would need to happen here)
   14.6. We need to do Retirement Resolutions

15. New Business

16. Adjournment (Time Certain 3:50PM)