Faculty Senate Executive Committee Minutes (4/14/2020)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S
Tuesday, April 14, 2020 – 2-3:50PM (https://csusb.zoom.us/j/389256734)

Members Present: Beth Steffel, Rong Chen, Jodie Ullman, Kathie Pelletier, Davida Fischman, Dorothy Chen-Maynard, Lasisi Ajayi, Janine Kremling, Tomás Morales, Shari McMahan

Visitors: Clare Weber, Rachel Beech, Amy Braceros

1. Approval of April 2, 2020, FS Executive Committee Meeting Minutes
   1.1. The Executive Committee approved the FSEC Minutes of April 2, 2020 as presented

2. Approval of April 7, 2020, Faculty Senate Meeting Minutes
   2.1. The Executive Committee approved the Faculty Senate Minutes of April 7, 2020 as presented

3. Approval of the Agenda
   3.1. The Executive Committee approved the agenda as presented.

   4.1. Draft Recommendation for CSUSB Spring 2020 Quarter
       4.1.1. All F’s become no credit
       4.1.2. Unspecified deadline should be as late as possible
       4.1.3. Deadline a few days before grade rosters are posted would be best
       4.1.4. Should have a process for grade changes after grades are posted
       4.1.5. The Veterans “grade implications” have changed regarding credit/no-credit
       4.1.6. The grade will always be retained in the record
       4.1.7. Letter grades give them something to look forward to; a lot of the CBPA faculty do not want the credit, no credit option
       4.1.8. The student will work with the records office to make changes
       4.1.9. We will put this on the FS Agenda as an information item and/or have a vote
       4.1.10. ASI has drafted a resolution and voted on it
       4.1.11. Executive will work with ASI to ensure all ideas are included
       4.1.12. We should develop a process for opting out, deadline should be as late as possible
4.1.13. We will check with the other campuses to see how they are handling the opt out process
4.1.14. Deadlines were decided and the document was updated
4.1.15. The students who want to make changes will have about two weeks after grades have been posted; will be flexible with exceptions on a case by case basis; consideration for compassionate deadlines will be made.
4.1.16. Waive unit restrictions for this quarter

4.2. Other CSU Campus’ Grading Options for Spring 2020
   4.2.1. CSU Long Beach CR/NC
   4.2.2. CSU Los Angeles
   4.2.3. CSU Stanislaus
   4.2.4. San Francisco State
   4.2.5. Cal Poly Pomona
   4.2.6. CSU East Bay
   4.2.7. Sonoma State
   4.2.8. San Marcos
   4.2.9. San Jose State
   4.2.10. CSU Domínguez Hills
   4.2.11. Fresno State
   4.2.12. CSU Fullerton “In Support of Student Withdrawals and Waiving EO 1037” and “Extending the Deadline to Change to CR/NC Grading”
   4.2.13. CSU Northridge
   4.2.14. Sacramento State and Message to Students

4.3. Background Information
   4.3.1. CSU Grading Policy Considerations
   4.3.2. COVID-19 Interim Impacts on CSU Undergraduate Admissions Policies and Practices
   4.3.3. Faculty Survey Results Aggregate
      4.3.3.1. CAL
      4.3.3.2. CNS
      4.3.3.3. COE
      4.3.3.4. JHBC
      4.3.3.5. SBS

5. COVID-19 and FAM 852.6 “Policy on Office Hours”
   5.1. Faculty Concern about Office Hours
      5.1.1. Apply same compassion to faculty when it comes to office hours
      5.1.2. Student need our help and we can make this time less stressful for them
      5.1.3. We deal with a lot of emails and this should be taken into consideration
      5.1.4. Deans will be reminded of the current policy
   5.2. Office hours email to “academic”, 4/10/20 (from EPRC)
6. FAC Report
   6.1. FAM 626.35 “Faculty Leave of Absence Without Pay”
      6.1.1. With Markup
      6.1.2. Without Markup
      6.1.3. We added a definitions section
      6.1.4. Full-time Faculty Unit Employee is a Unit 3 Employee
      6.1.5. Will go to senate for first reading on April 21, 2020
   6.2. FAM 642.56 “Joint Faculty Appointments”
      6.2.1. With Markup
      6.2.2. Without Markup
      6.2.3. No major changes
      6.2.4. Will go to senate for first reading on April 21, 2020
   6.3. FAM 854.34 “Faculty Professional Development Coordinating Committee”
      6.3.1. With Markup
      6.3.2. Without Markup
      6.3.3. No major changes
      6.3.4. Will go to senate for first reading on April 21, 2020
   6.4. FAM 871.75 “Teaching Academy”
      6.4.1. With Markup
      6.4.2. Without Markup
      6.4.3. All editorial and formatting changes
      6.4.4. The terminology should be consistent–use “semester” when updating FAMs going forward
      6.4.5. Will go to senate for first reading on April 21, 2020

7. EPRC Report
   7.1. Consider Rescinding FAM 817.2 "The Academic Year"
      7.1.1. Not sure why this FAM exists–can we rescind it/archive
      7.1.2. There are about 7 FAMs that can be archived–will produce a list for EC to be done at one time
      7.1.3. Send to senate as information item on FS Agenda for April 21, 2020

8. Professional Development Fund Deadlines (draft)
   8.1. Extending deadlines on one document for Faculty
   8.2. If you were the author of a presentation it would be essential
   8.3. Consider campus financial situation
   8.4. The travel document that went out will evolve
   8.5. $12M losses due to COVID-19 so far; we will receive from the CARE Act $26.250M and $13M+ is earmarked for students. So the remainder is already spoken for. We are hoping for additional stimulus dollars
   8.6. Two years ago it was communicated that professional development funds must be used within a 2-year time period. In June 2020 when those funds expire, we
will extend to December. The money goes back to the college and you can petition those funds.

8.7. We need more specifics on the guidelines
8.8. The Provost is open to a discussion of more reassigned time rather than smaller amounts of money piecemeal

9.1. All campuses have involved faculty on the grade issue
9.2. Nothing new on Ethnic Studies requirement

10. President’s Report

11. Provost’s Report

12. Chair’s Report

13. Information Items
13.1. Recruitment, Selection, and Appointment of Management Employees (New proposal, out for campus comment)
13.1.1. Potential conflict with FAM 640.5 “Recruiting and Appointing of Academic Central Administrators”, FAM 640.6 “Recruiting and Appointment of the Provost/Vice President for Academic Affairs”, and FAM 641.3 “Recruiting and Appointment of College Deans”
13.2. Possible Revisions to FAM 845.72 Policy Concerning Research Involving Human Subjects
13.2.1. Narrative
13.2.2. Revisions
13.3. Motion from 01/14/2020 Faculty Senate Meeting: “charge the Faculty Senate Executive Committee and the Administration to jointly determine the process to investigate and address FAM violations and draft a proposal to the Senate within four weeks”
13.3.1. Draft FAM Implementation FAM
13.3.2. HSU Policy on Policies and Perceived Violation Practice
13.3.3. Fresno State Policy and Perceived Violation Practice
13.3.4. CSU San Marcos follows a similar process as Fresno State
13.3.5. San Jose State University follows a similar process as Fresno State
13.3.6. SF State identifies in policies who is responsible for implementation and enforcement
13.3.7. CSU East Bay brings up publicly in senate meetings any time a policy hasn’t been followed
13.3.8. CSULA makes adjustments to policy and/or writes new policy as made aware of violations or lack of clarity
13.3.9. CSU Fullerton has a constant problem of violations and follow an informal process of taking issues to the Senate Chair
13.3.10. CSU Dominguez Hills doesn't write policy

14. **Approval of Faculty Senate Agenda April 21, 2020**
14.1. The EC approved the Faculty Senate Agenda for April 21, 2020 as amended

15. **Appointments**
15.1. Ad Hoc Committee on Course Continuity
15.1.1. Nerea Marteache

16. **New Business**
16.1. Course Continuity - Some faculty have unreliable connectivity, so at what point can faculty return and handle classes from their office.
16.2. We have not yet postponed commencement–need to make a decision soon
16.3. We have given out some hot spots

17. **Adjournment (Time Certain 3:50PM)**