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Staff Council Meeting Agenda (11/13/2023)

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**STAFF COUNCIL
MEETING AGENDA**

11/13/2023 | 12PM

California State University, San Bernardino

<https://csusb.zoom.us/j/86702860378?pwd=SFkKcUhTRmNPQmIRTTfZkg1OEVIQT09> | Password: 130134

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

IV. APPROVAL OF THE AGENDA

V. PUBLIC COMMENT

Public comment is designated as a time for the public to address the Staff Council during a scheduled meeting on items of business or issues/concerns.

VI. REPORTS

A. Co-Chairs, Sarah Calderon and Pamela De La Torre

- i. Marketing materials update
 - 1. Tablecloth: quote \$270 or \$320.40
 - 2. Tent: Jaime will ask for an additional quote

B. Vice Chair, Ken Jacobs

C. Secretary, Diana Quijano

D. Treasurer, Raquel Vallejo

- i. Budget update
 - 1. Approve \$50 for the upcoming hiking event
 - 2. The SEF grant has officially been paid out
 - 3. Lisa's \$1,000 Scholarship has been transferred
- ii. Budget totals (Lisa Gordon)

E. Communication Liaison, Lisa Gordon

- i. Access updates
- ii. Website changes
- iii. Guidance on working with the website, email, etc.

F. Committees

- i. Bylaws Committee Report, Ken Jacobs
 - 1. Review proposed changes/updates
- ii. Events Committee Report, Marina Andrews
- iii. Staff Emergency Fund Report, Diana Quijano
- iv. Staff Recognition Committee

G. Staff Council Members

VII. PRESENTATIONS:

A. Pamela De La Torre: Vision for Staff Council

VIII. OLD BUSINESS

A. Giving Tuesday update

IX. NEW BUSINESS Agenda Items

A. DISCUSSION ITEM:

- i. Future of the Staff Council: Questions
- ii. Deadlines
- iii. Self-appointment for staff recognition committee

B. ACTION ITEM:

X. ANNOUNCEMENTS:

A.

XI. ADJOURNMENT

Alicia Gee: Present

Amber Adams: Present

Diana Quijano: Sends Regrets

Jennifer Martin: Sends Regrets

Pamela De La Torre:

Sarah Calderon:

Tracy Luu: Sends Regrets

Lisa Gordon: Present

Jaime Espinoza: Present

Kim Hunsaker: Present

Ken Jacobs: Present

Marcos Pineda: not present

Maricarmen Martinez-Solano:

Marina Andrews: Present

Raquel Vallejo: Sends Regrets

Stacey Ortiz: Present