2-25-2020

Faculty Senate Executive Committee Minutes (2/25/2020)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S
Tuesday, February 25, 2020 – 2-3:50PM (AD-145 or https://csusb.zoom.us/j/389256734)

Members Present: Beth Steffel, Rong Chen, Jodie Ullman, Kathie Pelletier, Davida Fischman, Janine, Kremling, Lasisi Ajayi, Tomas Morales, Shari McMahan

Visitors: Seval Yildirim

1. Approval of EC Minutes for February 11, 2020 – Attachment
   1.1. The EC Minutes for February 11, 2020, were approved as presented by the Executive Committee.

2. Approval of February 18, 2020 Faculty Senate Meeting Minutes – Attachment
   2.1. The Faculty Senate Meeting Minutes for February 18, 2020 were approved as presented by the Executive Committee.

3. Appointments
   3.1. Honors Committee
       3.1.1. Jacqueline Romano, COE
   3.2. Vital & Expanded Technologies Initiative Steering Committee
       3.2.1. Rachel Keener

4. Motion from 01/14/2020 Faculty Senate Meeting: “charge the Faculty Senate Executive Committee and the Administration to jointly determine the process to investigate and address FAM violations and draft a proposal to the Senate within four weeks” [S. Yildirim]
   4.1. FAM Implementation FAM
   4.2. HSU Policy on Policies and Perceived Violation Practice
   4.3. Fresno State Policy and Perceived Violation Practice
   4.4. CSU San Marcos follows a similar process as Fresno State
   4.5. San Jose State University follows a similar process as Fresno State
   4.6. Arguments were made for and against creating a FAM to address perceived/alleged FAM violations
   4.7. Suggestions were made to revise some wording in the document
   4.8. We will communicate the following to the Senate: “We talked and had a constructive dialogue. Issues and concerns were raised from Administration and Faculty. We are working together on a path forward and have received constructive feedback.”
   4.9. This will be on the next FSEC Meeting agenda
5. Discussion of Faculty Center for Excellence (FCE) Organization
   5.1. FAM 871.4 Teaching Resource Center
   5.2. Faculty Center for Excellence
      5.2.1. Team
      5.2.2. Strategic Plan
      5.2.3. Strategic Plan Implementation Budget
   5.3. S. Yildirim and the Provost have been discussing the faculty development structure with the three co-directors of the FCE and how they view the current Faculty development structure. Suggest the three co-directors be invited to a future EC meeting.
   5.4. How can we restructure our faculty development to get better outcomes
   5.5. Would like to know the challenges they are currently experiencing and how the restructure would help
   5.6. Three co-directors will write a proposal for a restructure and present it at a future Faculty Senate Executive Committee meeting

6. Draft Shared Governance Statement [time did not permit addressing this agenda item]
   6.1. Shared Governance Consultant's Notes from January 21, 2020 Visit
   6.2. Draft Shared Governance Statement

7. Discontinuation of Programs Due to Semester Transformation [time did not permit addressing this agenda item]
   7.1. Request from University Curriculum Committee Chair Re: Program Discontinuance Due to Semester Transformation
   7.2. FAM 856.3 Policy and Procedures for Reviewing a Program for Discontinuance or Merger

8. Statewide/ASCU (Academic Senate of the CSU) Senators' Report [time did not permit addressing this agenda item]

9. EPRC Report
   9.1. FAM 803.65 Student Academic Grievance Procedure -
      9.1.1. With Markup
      9.1.2. Without Markup
   9.2. FAM 112.5 Establishing New Department, School or Name Change – Attachment

10. FAC Report
    10.1. FAM 641.5 Appointment of Department Chairs – Attachment
       10.1.1. Removed “if possible” for consultation is the only substantive change
       10.1.2. This will be placed on the Faculty Senate Agenda for March 3
11. Reassigned Time for Junior Faculty and Proposed Draft Workload Guidelines
   11.1. Draft CSUSB Faculty Workload Guidelines
   11.2. Reassigned Time Language
   11.3. Reassigned Time Form
   11.4. After CBA buyouts expire, they will receive one buyout
   11.5. Each college will have their own policy for mid-career and seniors
   11.6. Will be on the FS Agenda as an information item

12. Office of Student Conduct and Ethical Development (SCED) Report – Attachment
   [time did not permit addressing this agenda item]
   12.1. Academic Dishonesty Report Request Considerations – Attachment

13. Assistant/Associate Dean Recruitment Policy [time did not permit addressing this agenda item]

14. President's Report [time did not permit addressing this agenda item]

15. Provost's Report [time did not permit addressing this agenda item]

16. Chair's Report [time did not permit addressing this agenda item]

17. Information Items [time did not permit addressing this agenda item]
   17.1. Administrative Council Meeting
       17.1.1. February 26, 2020 Agenda
       17.1.2. Administrative Council Meeting Attachments
   17.2. University Budget Advisory Committee Meeting
       17.2.1. February 17, 2020 Agenda
       17.2.2. Operating Fund Activity 19-20 as of Dec 2019
       17.2.3. 2020-21 Draft Planning Budget 01 31 2020
       17.2.4. Summer 2019 Actuals - Final
   17.3. Changes in Registration Procedures for Semester Academic Calendar – Attachment
       17.3.1. Will be on the FS Agenda as an information item
   17.4. SOTE Committee Update – Attachment
   17.5. Graduate Education Strategic Plan Update (2/11/2020) – Attachment
   17.6. Possible Revisions to FAM 845.72 Policy Concerning Research Involving Human Subjects
       17.6.1. Narrative
       17.6.2. Revisions

18. Meeting Schedule
   18.1. Add EC Meeting for March 17, 2020
       18.1.1. We will have an EC Meeting on March 17, 2020
18.2. Cesar Chavez Holiday Campus Closed for March 31, 2020 EC Meeting
   18.2.1. No EC Meeting on March 31, 2020
18.3. Change April 7, 2020 FS Meeting to EC Meeting and have FS Meeting on April 21, 2020
   18.3.1. Will consider this at next EC Meeting

19. Approval of Faculty Senate Agenda March 3, 2020 – Attachment
   19.1. Request a report on Student Conduct Presentation elaboration of the report and understand their process and philosophy
      19.1.1. It is possible to indicate “no action required” on the form
      19.1.2. They should show their website
      19.1.3. What they view as good data/good justification
      19.1.4. What constitutes cheating in the world of technology
      19.1.5. How do we communicate importance of integrity
      19.1.6. Trends/Expectations
      19.1.7. Sharing their resources with faculty
   19.2. Presentation on Coronavirus and study abroad and communications
      19.2.1. Faculty Senate Office will send an email to Dean of College of Extended Learning to request an update and presentation on any projected changes
   19.3. Placement of motion from 01/14/2020 Faculty Senate Meeting: “charge the Faculty Senate Executive Committee and the Administration to jointly determine the process to investigate and address FAM violations and draft a proposal to the Senate within four weeks”
      19.3.1. The FS Chair will update the FS on the progress that has been made in her Chair’s report

20. New Business [time did not permit addressing this agenda item]

21. Adjournment (Time Certain 3:50PM)