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## Faculty Senate Executive Committee Minutes (2/25/2020)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

Tuesday, February 25, 2020 – 2-3:50PM (AD-145 or <https://csusb.zoom.us/j/389256734>)

**Members Present:** Beth Steffel, Rong Chen, Jodie Ullman, Kathie Pelletier, Davida Fischman, Janine, Kremling, Lasisi Ajayi, Tomas Morales, Shari McMahan

**Visitors:** Seval Yildirim

1. **Approval of EC Minutes for February 11, 2020** – [Attachment](#)
  - 1.1. The EC Minutes for February 11, 2020, were approved as presented by the Executive Committee.
  
2. **Approval of February 18, 2020 Faculty Senate Meeting Minutes** – [Attachment](#)
  - 2.1. The Faculty Senate Meeting Minutes for February 18, 2020 were approved as presented by the Executive Committee.
  
3. **Appointments**
  - 3.1. Honors Committee
    - 3.1.1. Jacqueline Romano, COE
  - 3.2. Vital & Expanded Technologies Initiative Steering Committee
    - 3.2.1. Rachel Keener
  
4. **Motion from 01/14/2020 Faculty Senate Meeting: “charge the Faculty Senate Executive Committee and the Administration to jointly determine the process to investigate and address FAM violations and draft a proposal to the Senate within four weeks” [S. Yildirim]**
  - 4.1. [FAM Implementation FAM](#)
  - 4.2. [HSU Policy on Policies](#) and [Perceived Violation Practice](#)
  - 4.3. [Fresno State Policy and Perceived Violation Practice](#)
  - 4.4. CSU San Marcos follows a similar process as Fresno State
  - 4.5. San Jose State University follows a similar process as Fresno State
  - 4.6. Arguments were made for and against creating a FAM to address perceived/alleged FAM violations
  - 4.7. Suggestions were made to revise some wording in the document
  - 4.8. We will communicate the following to the Senate: “We talked and had a constructive dialogue. Issues and concerns were raised from Administration and Faculty. We are working together on a path forward and have received constructive feedback.”
  - 4.9. This will be on the next FSEC Meeting agenda

5. **Discussion of Faculty Center for Excellence (FCE) Organization**
  - 5.1. [FAM 871.4 Teaching Resource Center](#)
  - 5.2. Faculty Center for Excellence
    - 5.2.1. [Team](#)
    - 5.2.2. [Strategic Plan](#)
    - 5.2.3. [Strategic Plan Implementation Budget](#)
  - 5.3. S. Yildirim and the Provost have been discussing the faculty development structure with the three co-directors of the FCE and how they view the current Faculty development structure. Suggest the three co-directors be invited to a future EC meeting.
  - 5.4. How can we restructure our faculty development to get better outcomes
  - 5.5. Would like to know the challenges they are currently experiencing and how the restructure would help
  - 5.6. Three co-directors will write a proposal for a restructure and present it at a future Faculty Senate Executive Committee meeting
  
6. **Draft Shared Governance Statement [time did not permit addressing this agenda item]**
  - 6.1. [Shared Governance Consultant's Notes from January 21, 2020 Visit](#)
  - 6.2. [Draft Shared Governance Statement](#)
  
7. **Discontinuation of Programs Due to Semester Transformation [time did not permit addressing this agenda item]**
  - 7.1. [Request from University Curriculum Committee Chair Re: Program Discontinuance Due to Semester Transformation](#)
  - 7.2. [FAM 856.3 Policy and Procedures for Reviewing a Program for Discontinuance or Merger](#)
  
8. **Statewide/ASCU (Academic Senate of the CSU) Senators' Report [time did not permit addressing this agenda item]**
  
9. **EPRC Report**
  - 9.1. FAM 803.65 Student Academic Grievance Procedure -
    - 9.1.1. [With Markup](#)
    - 9.1.2. [Without Markup](#)
  - 9.2. FAM 112.5 Establishing New Department, School or Name Change – [Attachment](#)
  
10. **FAC Report**
  - 10.1. FAM 641.5 Appointment of Department Chairs – [Attachment](#)
    - 10.1.1. Removed “if possible” for consultation is the only substantive change
    - 10.1.2. This will be placed on the Faculty Senate Agenda for March 3

11. **Reassigned Time for Junior Faculty and Proposed Draft Workload Guidelines**
  - 11.1. [Draft CSUSB Faculty Workload Guidelines](#)
  - 11.2. [Reassigned Time Language](#)
  - 11.3. [Reassigned Time Form](#)
  - 11.4. After CBA buyouts expire, they will receive one buyout
  - 11.5. Each college will have their own policy for mid-career and seniors
  - 11.6. Will be on the FS Agenda as an information item
  
12. **Office of Student Conduct and Ethical Development (SCED) Report – [Attachment](#) [time did not permit addressing this agenda item]**
  - 12.1. Academic Dishonesty Report Request Considerations – [Attachment](#)
  
13. **Assistant/Associate Dean Recruitment Policy [time did not permit addressing this agenda item]**
  
14. **President’s Report [time did not permit addressing this agenda item]**
  
15. **Provost’s Report [time did not permit addressing this agenda item]**
  
16. **Chair’s Report [time did not permit addressing this agenda item]**
  
17. **Information Items [time did not permit addressing this agenda item]**
  - 17.1. **Administrative Council Meeting**
    - 17.1.1. [February 26, 2020 Agenda](#)
    - 17.1.2. [Administrative Council Meeting Attachments](#)
  - 17.2. **University Budget Advisory Committee Meeting**
    - 17.2.1. [February 17, 2020 Agenda](#)
    - 17.2.2. [Operating Fund Activity 19-20 as of Dec 2019](#)
    - 17.2.3. [2020-21 Draft Planning Budget 01 31 2020](#)
    - 17.2.4. [Summer 2019 Actuals - Final](#)
  - 17.3. **Changes in Registration Procedures for Semester Academic Calendar – [Attachment](#)**
    - 17.3.1. Will be on the FS Agenda as an information item
  - 17.4. **SOTE Committee Update – [Attachment](#)**
  - 17.5. **Graduate Education Strategic Plan Update (2/11/2020) – [Attachment](#)**
  - 17.6. **Possible Revisions to [FAM 845.72 Policy Concerning Research Involving Human Subjects](#)**
    - 17.6.1. [Narrative](#)
    - 17.6.2. [Revisions](#)
  
18. **Meeting Schedule**
  - 18.1. Add EC Meeting for March 17, 2020
    - 18.1.1. We will have an EC Meeting on March 17, 2020

- 18.2. Cesar Chavez Holiday Campus Closed for March 31, 2020 EC Meeting
  - 18.2.1. No EC Meeting on March 31, 2020
- 18.3. Change April 7, 2020 FS Meeting to EC Meeting and have FS Meeting on April 21, 2020
  - 18.3.1. Will consider this at next EC Meeting
- 19. Approval of Faculty Senate Agenda March 3, 2020 – [Attachment](#)**
  - 19.1. Request a report on Student Conduct Presentation elaboration of the report and understand their process and philosophy
    - 19.1.1. It is possible to indicate “no action required” on the form
    - 19.1.2. They should show their website
    - 19.1.3. What they view as good data/good justification
    - 19.1.4. What constitutes cheating in the world of technology
    - 19.1.5. How do we communicate importance of integrity
    - 19.1.6. Trends/Expectations
    - 19.1.7. Sharing their resources with faculty
  - 19.2. Presentation on Coronavirus and study abroad and communications
    - 19.2.1. Faculty Senate Office will send an email to Dean of College of Extended Learning to request an update and presentation on any projected changes
  - 19.3. Placement of motion from 01/14/2020 Faculty Senate Meeting: “charge the Faculty Senate Executive Committee and the Administration to jointly determine the process to investigate and address FAM violations and draft a proposal to the Senate within four weeks”
    - 19.3.1. The FS Chair will update the FS on the progress that has been made in her Chair’s report
- 20. New Business [time did not permit addressing this agenda item]**
- 21. Adjournment (Time Certain 3:50PM)**