

California State University, San Bernardino

CSUSB ScholarWorks

CSUSB Staff Council records

Arthur E. Nelson University Archives

3-2-2022

Staff Council Regular Meeting Minutes (3/2/2022)

CSUSB Staff Council

Follow this and additional works at: <https://scholarworks.lib.csusb.edu/staffcouncil>

Recommended Citation

CSUSB Staff Council, "Staff Council Regular Meeting Minutes (3/2/2022)" (2022). *CSUSB Staff Council records*. 170.

<https://scholarworks.lib.csusb.edu/staffcouncil/170>

This Minutes is brought to you for free and open access by the Arthur E. Nelson University Archives at CSUSB ScholarWorks. It has been accepted for inclusion in CSUSB Staff Council records by an authorized administrator of CSUSB ScholarWorks. For more information, please contact scholarworks@csusb.edu.



CALIFORNIA STATE UNIVERSITY SAN BERNARDINO

STAFF COUNCIL Meeting Minutes

March 2, 2022 | 2:00 pm

California State University, San Bernardino

ZOOM Link: Zoom: <https://csusb.zoom.us/j/82759678910>

I. CALL TO ORDER: 2:04 p.m.

II. ROLL CALL

Present: Patricia Aguilera, Marina Andrews, Ian Banuelos, Tiffany Bookman, Kim Hunsaker, Elizabeth Junker, Jessica Madrigal, Katrina McDowell, Lonelle Minesinger, Avenida Pena, Diana Quijano, Dusty Rushia, Lorena Segovia,

Apologies: Stacy Brooks, Jaime Espinoza

Absent: Daisy Ramos, Beth Steffel

III. APPROVAL OF MINUTES

Attachment: Minutes of February 2, 2022 - A minor correction changing Career Development to Staff Develop was noted. The Minutes of February 2, 2022, as amended were presented for approval.

M/Patty Aguilera S/Tiffany Bookman Unanimously approved.

IV. APPROVAL OF THE AGENDA

M/Ian Banuelos S/Elizabeth Junker Unanimously approved.

V. PUBLIC COMMENT

Public comment is designated as a time for the public to address the Staff Council during a scheduled meeting on items of business or issues/concerns.

VI. REPORTS

a. Chair, Jessica Madrigal:

- There will be an Educational Opportunity and discussion on the Crisis in Ukraine put together by Dr. Kevin Grisham from 12-1 p.m. on March 3, 2022, to be held in person and via zoom. Please share this information with your students and colleagues. If you have any questions, please contact Jessica.
- Staff Council shirts are in Jessica's office so please drop by to pick up. Reminder that the vendor requested the wrong shirts be returned so please bring to exchange when you pick up your shirt.
- Jessica conducted a tour of the SU on Monday which Dusty Rusha and Diana Quijano arranged for their colleagues. If anyone would like to schedule a tour for your office, please contact Jessica.

- The SEF has updated the SEF application which is now available for use on the SC website. The form is live and completely online. The Events team hosted a successful Staff Chat held last week. We appreciate all the work and time of our SC committee members.
- b. Vice Chair, Lorena Segovia: Shared that there was a recent discussion of when mask mandate will be removed. The current thought is to keep the mandate in place until after commencement. These questions will go to cabinet for further updates.
 - c. Secretary, Diana Quijano: We are working to update the SC website. Prior to making any changes or deletions we are making sure to capture the posted Minutes and Agendas to ensure that they have been saved to our Google Drive. In preparation for the Trustee visit I assisted Jessica in updating the SC PowerPoint to be shared at the meeting.
 - d. Treasurer, Stacy Brooks
 - e. Committee Chairs
 - i. Bylaws Committee, No report.
 - ii. Events Committee, Staff Chats have been going well. We have new people who have been joining and more SC members have been attending. Feedback has been positive, but staff are expressing that they would like to see more in attendance. Please share information for future Staff Chat events and encourage staff members from your areas to join in. \$10 gift cards are being given out as incentives. Paint night will be in April or May and held during the evening. The Staff Recognition Committee has not yet met again. There is a thought to combine the Events Committee and Staff Recognition committee as there is only a one-member difference in the composition of the committee membership.
 - iii. Staff Emergency Fund: The new application is now on-line, and we are working on a new rubric that will be adopted. The goal is to make the process clearer and more equitable moving forward.
 - f. Staff Council Members – *No report.*
 - g. Administration Advisor, Sam Sudhakar: Thanked the SC for their work and the positive energy that is brought to campus by the work of this Council. The telecommuting agreement has been implemented. Sam encourages that even if you don't want to telecommute to go ahead and pick a day and get an agreement signed should you decide to take a day of telecommuting an agreement will be approved and in place. David Wesse has been brought on board to act as acting Administrator of Finance to assist Sam. Lisa Bourns will be providing support. Sam will bring him to join us at the next SC meeting. At this time, Sam is not sure if he will continue to be SC advisor or if David Wesse will be assigned. David is going to provide leadership to all Administration and Finance operations except for Human Resources. A new VP for Human Resources will be on board in the very near future. Sam saw a flyer about a protest on campus that will occur tomorrow from 12-12:30 p.m. at the library, which has been organized by students, faculty and staff of CSUSB.
 - h. Jessica is on the Dining Committee but will not be able to go to the next meeting. She will share the meeting information in case anyone is interested in attending.

VII. PRESENTATIONS

2:45pm- 3:20pm Time Certain

CSU Trustee Larry Adamson – Trustee is running a few minutes behind schedule. SC will reconvene at 2:50 p.m. to meet with the Trustee.

VIII. OLD BUSINESS – *None.*

IX. NEW BUSINESS

A. DISCUSSION ITEM: PDC EMPLOYEE GIFT BAG CONTRIBUTION

Discuss Staff Council donating funds or supplies for this effort.

At PDC they are giving staff gift bags to employees on their anniversary dates and asked for anything SC would like to contribute. SC has stress balls that can be donated towards this effort. Jessica will arrange with Katrina for delivery to PDC Campus.

X. ANNOUNCEMENTS

XI. ADJOURNMENT *2:32 p.m.*