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Staff Council Regular Meeting Minutes (1/19/2022)

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STAFF COUNCIL MEETING MINUTES COUNCIL

January 19, 2022 | 2:00 pm

California State University, San Bernardino

ZOOM Link: Zoom: <https://csusb.zoom.us/j/82759678910>

I. CALL TO ORDER – 2:04 p.m.

II. ROLL CALL

Present: Marina Andrews, Ian Banuelos, Stacy Brooks, Kim Hunsaker, Jessica Madrigal, Lonelle Minesinger, Diana Quijano, Dusty Rushia, Lorena Segovia

Apologies: Tiffany Bookman, Elizabeth Junker, Auenida Pena, Beth Steffel

Absent: Patricia Aguilera, Jaime Espinoza, Daisy Ramos

I. APPROVAL OF MINUTES

Attachment: Minutes of December 1st, 2021

II. APPROVAL OF THE AGENDA

III. PUBLIC COMMENT

Public comment is designated as a time for the public to address the Staff Council during a scheduled meeting on items of business or issues/concerns.

IV. REPORTS

- a. Chair, Jessica Madrigal: *Chair Madrigal was invited and attended a meeting with campus dining. They shared their current protocol at campus dining. Staff were able to sit at the table and share concerns. When classes resume on January 22, 2022, the Burrito Wagon, Starbucks and The Hub will be open. There will be more options once classes start up in person. Dining services will make sure the vending machines are stocked on campus. Chair Madrigal has a meeting with the President's Cabinet on the 27th of this month. She has sent out a spreadsheet and asks that we fill out what we are working on so that the information may be shared with cabinet with respect to our activities. A request for an HR representative to sit at council meetings is being made to assist us to navigate issues of what is within the scope of staff council. In addition, request is being made for the dedication of a half-time person to assist with administrative issues for staff council, which position will be housed in the Staff Development Center. Jessica will meet with Dr. Sudhakar to go over this sheet and prepare for the cabinet*

meeting. Jessica shared that she has approximately 200 Staff Council Stress balls that were ordered a few years ago that we can distribute. She will share this with the Events Committee for distribution at an upcoming event.

- b. Vice Chair, Lorena Segovia: *No report.*
- c. Secretary, Diana Quijano *No report.*
- d. Treasurer, Stacy Brooks: *No report.*
- e. Committee Chairs
 - i. Bylaws Committee: *No reports*
 - ii. Events Committee: *Chair Madrigal shared that she will be working with the events committee about resuming Staff Chats in February. A calendar will be forthcoming with those dates.*
 - iii. Staff Emergency Fund: *No report.*
 - iv. Other: *There are two search committees seeking representatives. One for Chief of Police and the second for Finance Officer positions.*
- f. Staff Council Members: *No report.*
- g. Administration Advisor, Sam Sudhakar: *There should be no out-of-pocket expenses for any employee for COVID testing. Risk management is working to ensure that no one is charged for the tests happening on campus. Classes will resume remotely on January 24th. Staff are to report to campus, however those who have been exposed or tested positive can work remotely if they are able to work. The telecommuting policies have been signed off by the unions to accommodate this. We have a new interim chief of police who started yesterday. We have new interim positions for which announcements went out to campus yesterday. Departments can request at home COVID testing kits from Risk Management and distribute one kit per employee. You may also request from the government website four kits per household. A booster requirement has been imposed for MPPs and Students, the deadline of which is end of February. Administration is working on an agreement with the unions with respect to booster requirements and deadlines respective deadlines for represented employees. More information will be forthcoming when an agreement is reached. Dr. Sudhakar thanked Staff Counsel for advocating on behalf of staff and for the compassion that it brings to the campus community.*

V. PRESENTATIONS – *No presentations.*

VI. OLD BUSINESS

A. DISCUSSION ITEM: EMPLOYMENT DEVELOPMENT DAYS, LEARNING CHAMPION AWARD (EDD)

EDD would like to have feedback from Staff Council for the potential to offer a Learning Champion Award for Employee Development Days 2022

EDD would like our input regarding a Learning Champion Award. They have forwarded an attachment. The proposal is not concrete yet and is seeking feedback from the SC. Please forward feedback to Jessica Madrigal and she will provide that to Rowena and Marissa in the Staff Development Center. We have never had an award for an MPP before at EDD.

There has also been a request for participation from SC and Jessica will touch base with Marissa to determine what exactly that means and get more clearly defined information as to what they are seeking.

B. DISCUSSION ITEM: NOTARY SERVICES FOR STAFF

Discuss notary services for staff members.

Tabled.

C. DISCUSSION ITEM: STAFF MIXER EVENT

Discuss questions from staff submitted for the Staff Mixer.

Tiffany shared that some of the questions from people who responded to the invitation to the mixer were inquiring about more information about SC and what our role is.

VII. NEW BUSINESS

A. DISCUSSION ITEM: Outreach for New Staff Council Members

Outreach via email, word of mouth and recruitment

Jessica asked that SC to share information and encourage people who would be good SC representatives who might be interested to come and meet with the SC.

VIII. ANNOUNCEMENTS – Next meeting will be on February 2, 2022

IX. ADJOURNMENT: 2:35 p.m.