Faculty Senate Meeting, 54th Senate Minutes (5/26/2020)

CSUSB Faculty Senate

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 54th SENATE
https://csusb.zoom.us/j/526138095

MINUTES
SESSION 10 - Tuesday, May 26, 2020 – 2-3:50 PM (Shared Screen with Speaker View and Speaker View)

Members Present: All members were present with the following exceptions: K. Collins, C. Davis, O. Mango, M. Texeira


1. APPROVAL OF THE MINUTES
   1.1. May 5, 2020, Faculty Senate Meeting Minutes
       1.1.1. The Faculty Senate Minutes for May 5, 2020 were approved as presented.

2. APPROVAL OF THE AGENDA
   2.1. The FS Agenda for May 26, 2020 was approved as presented.

3. COMMUNICATIONS/INFORMATION ITEMS
   3.1. April 28, 2020, FS Executive Committee Meeting Minutes
   3.2. May 12, 2020, FS Executive Committee Meeting Minutes
   3.3. [Draft] FAM Implementation Process (from Motion at January 14, 2020 Faculty Senate Meeting; context provided in item 7 of the Chair’s Report)
   3.4. Maximum Unit Load Summer Semester Registration Recommendation Recruitment, Selection, and Appointment of Management Employees (New proposal, out for campus comment)
       3.4.1. Potential conflict with FAM 640.5 “Recruiting and Appointing of Academic Central Administrators”, FAM 640.6 “Recruiting and Appointment of the Provost/Vice President for Academic Affairs”, and FAM 641.3 “Recruiting and Appointment of College Deans”
           3.4.1.1. Senator Chen moved and Senator Chen-Maynard seconded the motion to make this item a discussion item.
           3.4.1.2. There may be some conflicting policies in the works.
           3.4.1.3. President Morales will look at the policies and will get back to the senate.
4. OLD BUSINESS

4.1. FAM 640.5 “Recruitment and Appointment of Academic Affairs Central Administrators” (Second Reading)

4.1.1. With Markup
4.1.2. Without Markup
4.1.3. Senator Chen moved and Senator Ajayi seconded the motion to accept FAM 640.5 “Recruitment and Appointment of Academic Affairs Central Administrators” for second reading. PASSED Unanimously.

4.1.3.1. Language was changed to be consistent.
4.1.3.2. “academic departments” includes Library” will be added.
4.1.3.3. Senator McMahan moved and Senator Chen seconded the motion to move the Dean of CEGE to section B and not Section A. PASSED.

4.2. FAM 640.6 “Recruitment and Appointment of the Provost” (Second Reading)

4.2.1. With Markup
4.2.2. Without Markup
4.2.3. Senator Chen moved and Senator Chen-Maynard seconded the motion to accept FAM 640.6 “Recruitment and Appointment of the Provost” for second reading. PASSED Unanimously.

4.2.3.1. Add the first paragraph back and delete paragraph 2.

4.3. FAM 871.4 “Policy on TRC” (Second Reading)

4.3.1. With Markup
4.3.2. Without Markup
4.3.3. Senator Chen moved and Senator Ajayi seconded the motion to approve FAM 871.4 “Policy on TRC” for second reading. PASSED Unanimously.

5. FAM 105.4 Formation & Review of CSUSB Ancillary Units (Second Reading)

5.1.1. AU Flow Chart
5.1.2. Ancillary Unit Annual Report
5.1.3. AU Cover Sheet
5.1.4. Senator Fischman moved and Senator Ullman seconded the motion to accept FAM 105.4 Formation & Review of CSUSB Ancillary Units for second reading. PASSED Unanimously.

5.1.4.1. Added a section to be able to place an ancillary unit on probationary status.
5.1.4.2. Provided information on how to request an earlier review

6. NEW BUSINESS

6.1. FAM 641.3 “Recruitment and Appointment of Academic College Deans” (First Reading)

6.1.1. With Markup
6.1.2. Without Markup
6.1.3. Senator Chen moved and Senator Groen seconded the motion to accept FAM 641.3 "Recruitment and Appointment of Academic College Deans" for first reading. **PASSED Unanimously.**

6.1.3.1. Made very minor edits.

6.1.3.2. “Tenured” vs. tenure-line language should be in this FAM also.

6.2. FAM 627.65 “Sabbatical Leaves” (First Reading)

6.2.1. **With Markup**

6.2.2. **Without Markup**

6.2.3. Senator Chen moved and Senator Fischman seconded the motion to accept FAM 627.65 “Sabbatical Leaves” for first reading. **PASSED Unanimously.**

6.3. FAM 650.5 “Periodic Review of Academic Affairs Central Administrators” (First Reading)

6.3.1. **With Markup**

6.3.2. **Without Markup**

6.3.3. Senator Chen moved and Senator Groen seconded the motion to accept FAM 650.5 “Periodic Review of Academic Affairs Central Administrators” for first reading. **PASSED Unanimously.**

6.3.3.1. Will include Dean of the Library

6.4. FAM 819.5 “Off Campus Course Offerings” (First Reading)

6.4.1. **With Markup**

6.4.2. **Without Markup**

6.4.3. Senator Chen moved and Senator Groen seconded the motion to approve FAM 819.5 “Off Campus Course Offerings” for first reading. **PASSED Unanimously.**

6.4.3.1. Policy statement refers to a document that we have asked the Deputy Provost to check with the Chancellor’s Office.

6.4.3.2. Cannot find out what TSA means and we are still researching its importance to/in this document.

6.4.3.3. Will change the wording to: “campuses”

6.4.3.4. We will determine if this policy needs to be archived or not

6.5. FAM 805.2 “Academic Advising” (First Reading)

6.5.1. **With Markup**

6.5.2. **Without Markup**

6.5.3. Senator Fischman moved and Senator Chen-Maynard seconded the motion to accept FAM 805.2 “Academic Advising” for first reading. **PASSED Unanimously.**

6.5.3.1. Can Graduate Studies be consulted about this.

6.6. **FAM Structure and Format** (First Reading)

6.6.1. Senator Chen moved and Senator Fischman seconded the motion to accept FAM Structure and Format for first reading. **PASSED Unanimously.**

6.6.1.1. Suggest we make this a FAM
6.7. FAM 035.6 “Procedures for Nominating Honorary Degree Recipients” (First Reading)

6.7.1. With Markup
6.7.2. Without Markup
6.7.3. Senator Fischman moved and Senator Ullman seconded the motion to accept FAM 035.6 “Procedures for Nominating Honorary Degree Recipients” for first reading. PASSED Unanimously.

7. STATEWIDE/ASCSU (ACADEMIC SENATE OF THE CSU) SENATORS’ REPORT – May 2020 – Time did not permit discussion

8. CHAIR’S REPORT – May 26, 2020 – Time did not permit discussion

9. PRESIDENT’S REPORT – May 26, 2020 – Time did not permit discussion

10. PROVOST’S REPORT – May 5, 2020 – Time did not permit discussion

11. COMMITTEE REPORTS – Time did not permit discussion
   11.1. EPRC
   11.2. FAC
   11.3. Q2S
   11.4. WSCUC

12. SENATORS’ REPORTS (INCLUDING ASI PRESIDENT’S REPORT) – Time did not permit discussion

13. DIVISION REPORTS – Time did not permit discussion
   13.1. Vice President for Information Technology Services – May 5, 2020 and Technology Resources for Students
   13.2. Vice President for Student Affairs – May 5, 2020
   13.3. Vice President for Administration and Finance – May 26, 2020
   13.4. Vice President for University Advancement – May 5, 2020 and Philanthropic Productivity Dashboard
   13.5. Academic Affairs/Deans’ Reports

14. DISCUSSION ITEMS
   14.1. Discussion of implications of remote fall semester
   14.1.1. Do we continue in the Fall with the SOTE policy (required to implement but faculty choose whether to include in their RPT file)?
   14.1.2. Do we allow faculty in the Fall to get another extension on tenure and promotion?
   14.1.2.1. Suggest we extend this especially for new faculty coming in the Fall
14.1.3. When and how do we do lecturer reviews in the fall?
14.1.4. How do classroom visitations change?
   14.1.4.1. We could use the same format (some have already done so)
   14.1.4.2. Can we put a “notation” on these similar to watermarking the SOTEs?
14.1.5. Are we planning to extend the grading policy in the fall?
   14.1.5.1. Suggest this be extended, will increase enrollment and relieve some stress
14.1.6. Should we watermark Spring Quarter 2020 and perhaps future SOTEs as during the “COVID-19 pandemic”?
   14.1.6.1. Suggest we watermark SOTEs as long as we are in COVID-19 pandemic
14.1.7. Suggest we send out a survey to all faculty to get their input. We could get this done in a timely manner.
14.1.8. What are we doing about giving the faculty a “break/mental health time” and helping with the added stress of this time?
14.1.9. We need to consider our faculty that are not tenured
14.1.10. We are offering training programs for faculty and we need to do more in the area of research for untenured faculty
14.1.11. Please continue writing groups for research during the summer

14.2. “Final Draft” of the Statement on Shared Governance
   14.2.1.1. Pdf
   14.2.1.2. Doc
   14.2.1.3. The statement should have been crafted by sharing thoughts and conversations between all groups
   14.2.1.4. To get buy-in people need to sit down and have difficult conversations face to face. It has to be organic. We, the University, should have written it together.
   14.2.1.5. Primary responsibilities are not identified in the final document
   14.2.1.6. Mention recommendations and how choices were made so that people know that they are heard

15. OTHER BUSINESS – Time did not permit discussion

16. ADJOURNMENT (Time Certain 3:50 PM)