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Faculty Senate Meeting, 54th Senate Minutes (5/26/2020)

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**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 54th SENATE**

<https://csusb.zoom.us/j/526138095>

MINUTES

SESSION 10 - Tuesday, May 26, 2020 – 2-3:50 PM ([Shared Screen with Speaker View](#) and [Speaker View](#))

Members Present: All members were present with the following exceptions: K. Collins, C. Davis, O. Mango, M. Texeira

Guests Present: L. Rose, S. Sudhakar, D. Huizinga, D. Freer, E. Arredondo, P. Oliverez, J. Grant, S. Pantula, S. Yildirim, J. Lappin, R. Mohammed, J. Zhu, M. Ahmed, G. King, C. Weber, S. Bennett, R. Beech, R. Chuang, T. Karmanova, C. DomNwachukwu, J. Mendoza, C. Caballero, K. Escalante, P. Bungard, J. Romano, T. Provenzano, D. Chester

1. APPROVAL OF THE MINUTES
 - 1.1. May 5, 2020, [Faculty Senate Meeting Minutes](#)
 - 1.1.1. The Faculty Senate Minutes for May 5, 2020 were approved as presented.

2. APPROVAL OF THE AGENDA
 - 2.1. The FS Agenda for May 26, 2020 was approved as presented.

3. COMMUNICATIONS/INFORMATION ITEMS
 - 3.1. April 28, 2020, [FS Executive Committee Meeting Minutes](#)
 - 3.2. May 12, 2020, [FS Executive Committee Meeting Minutes](#)
 - 3.3. [\[Draft\] FAM Implementation Process](#) (from Motion at January 14, 2020 Faculty Senate Meeting; context provided in item 7 of the [Chair's Report](#))
 - 3.4. [Maximum Unit Load Summer Semester Registration Recommendation Recruitment, Selection, and Appointment of Management Employees](#) (New proposal, out for campus comment)
 - 3.4.1. Potential conflict with [FAM 640.5 "Recruiting and Appointing of Academic Central Administrators"](#), [FAM 640.6 "Recruiting and Appointment of the Provost/Vice President for Academic Affairs"](#), and [FAM 641.3 "Recruiting and Appointment of College Deans"](#)
 - 3.4.1.1. Senator Chen moved and Senator Chen-Maynard seconded the motion to make this item a discussion item.
 - 3.4.1.2. There may be some conflicting policies in the works.
 - 3.4.1.3. President Morales will look at the policies and will get back to the senate.

4. OLD BUSINESS
 - 4.1. FAM 640.5 "Recruitment and Appointment of Academic Affairs Central Administrators" (Second Reading)
 - 4.1.1. [With Markup](#)
 - 4.1.2. [Without Markup](#)
 - 4.1.3. Senator Chen moved and Senator Ajayi seconded the motion to accept FAM 640.5 "Recruitment and Appointment of Academic Affairs Central Administrators" for second reading. **PASSED Unanimously.**
 - 4.1.3.1. Language was changed to be consistent.
 - 4.1.3.2. "academic departments" includes Library" will be added.
 - 4.1.3.3. Senator McMahan moved and Senator Chen seconded the motion to move the Dean of CEGE to section B and not Section A. **PASSED.**
 - 4.2. FAM 640.6 "Recruitment and Appointment of the Provost" (Second Reading)
 - 4.2.1. [With Markup](#)
 - 4.2.2. [Without Markup](#)
 - 4.2.3. Senator Chen moved and Senator Chen-Maynard seconded the motion to accept FAM 640.6 "Recruitment and Appointment of the Provost" for second reading. **PASSED Unanimously.**
 - 4.2.3.1. Add the first paragraph back and delete paragraph 2.
 - 4.3. FAM 871.4 "Policy on TRC" (Second Reading)
 - 4.3.1. [With Markup](#)
 - 4.3.2. [Without Markup](#)
 - 4.3.3. Senator Chen moved and Senator Ajayi seconded the motion to approve FAM 871.4 "Policy on TRC" for second reading. **PASSED Unanimously.**
5. FAM 105.4 [Formation & Review of CSUSB Ancillary Units](#) (Second Reading)
 - 5.1.1. [AU Flow Chart](#)
 - 5.1.2. [Ancillary Unit Annual Report](#)
 - 5.1.3. [AU Cover Sheet](#)
 - 5.1.4. Senator Fischman moved and Senator Ullman seconded the motion to accept FAM 105.4 [Formation & Review of CSUSB Ancillary Units](#) for second reading. **PASSED Unanimously.**
 - 5.1.4.1. Added a section to be able to place an ancillary unit on probationary status.
 - 5.1.4.2. Provided information on how to request an earlier review
6. NEW BUSINESS
 - 6.1. FAM 641.3 "Recruitment and Appointment of Academic College Deans" (First Reading)
 - 6.1.1. [With Markup](#)
 - 6.1.2. [Without Markup](#)

- 6.1.3. Senator Chen moved and Senator Groen seconded the motion to accept FAM 641.3 "Recruitment and Appointment of Academic College Deans" for first reading. **PASSED Unanimously.**
 - 6.1.3.1. Made very minor edits.
 - 6.1.3.2. "Tenured" vs. tenure-line language should be in this FAM also.
- 6.2. FAM 627.65 "Sabbatical Leaves" (First Reading)
 - 6.2.1. [With Markup](#)
 - 6.2.2. [Without Markup](#)
 - 6.2.3. Senator Chen moved and Senator Fischman seconded the motion to accept FAM 627.65 "Sabbatical Leaves" for first reading. **PASSED Unanimously.**
- 6.3. FAM 650.5 "Periodic Review of Academic Affairs Central Administrators" (First Reading)
 - 6.3.1. [With Markup](#)
 - 6.3.2. [Without Markup](#)
 - 6.3.3. Senator Chen moved and Senator Groen seconded the motion to accept FAM 650.5 "Periodic Review of Academic Affairs Central Administrators" for first reading. **PASSED Unanimously.**
 - 6.3.3.1. Will include Dean of the Library
- 6.4. FAM 819.5 "Off Campus Course Offerings" (First Reading)
 - 6.4.1. [With Markup](#)
 - 6.4.2. [Without Markup](#)
 - 6.4.3. Senator Chen moved and Senator Groen seconded the motion to approve FAM 819.5 "Off Campus Course Offerings" for first reading. **PASSED Unanimously.**
 - 6.4.3.1. Policy statement refers to a document that we have asked the Deputy Provost to check with the Chancellor's Office.
 - 6.4.3.2. Cannot find out what TSA means and we are still researching its importance to/in this document.
 - 6.4.3.3. Will change the wording to: "campuses"
 - 6.4.3.4. We will determine if this policy needs to be archived or not
- 6.5. FAM 805.2 "Academic Advising" (First Reading)
 - 6.5.1. [With Markup](#)
 - 6.5.2. [Without Markup](#)
 - 6.5.3. Senator Fischman moved and Senator Chen-Maynard seconded the motion to accept FAM 805.2 "Academic Advising" for first reading. **PASSED Unanimously.**
 - 6.5.3.1. Can Graduate Studies be consulted about this.
- 6.6. [FAM Structure and Format](#) (First Reading)
 - 6.6.1. Senator Chen moved and Senator Fischman seconded the motion to accept FAM Structure and Format for first reading. **PASSED Unanimously.**
 - 6.6.1.1. Suggest we make this a FAM

- 6.7. FAM 035.6 “Procedures for Nominating Honorary Degree Recipients” (First Reading)
 - 6.7.1. [With Markup](#)
 - 6.7.2. [Without Markup](#)
 - 6.7.3. Senator Fischman moved and Senator Ullman seconded the motion to accept FAM 035.6 “Procedures for Nominating Honorary Degree Recipients” for first reading. **PASSED Unanimously.**

7. [STATEWIDE/ASCSU \(ACADEMIC SENATE OF THE CSU\) SENATORS’ REPORT – May 2020](#) – Time did not permit discussion

8. [CHAIR’S REPORT – May 26, 2020](#) – Time did not permit discussion

9. [PRESIDENT’S REPORT – May 26, 2020](#) – Time did not permit discussion

10. [PROVOST’S REPORT – May 5, 2020](#) – Time did not permit discussion

11. COMMITTEE REPORTS – Time did not permit discussion
 - 11.1. EPRC
 - 11.2. FAC
 - 11.3. Q2S
 - 11.4. [WSCUC](#)

12. SENATORS’ REPORTS (INCLUDING ASI PRESIDENT’S REPORT) – Time did not permit discussion

13. DIVISION REPORTS – Time did not permit discussion
 - 13.1. [Vice President for Information Technology Services – May 5, 2020](#) and [Technology Resources for Students](#)
 - 13.2. [Vice President for Student Affairs – May 5, 2020](#)
 - 13.3. [Vice President for Administration and Finance – May 26, 2020](#)
 - 13.4. [Vice President for University Advancement – May 5, 2020](#) and [Philanthropic Productivity Dashboard](#)
 - 13.5. Academic Affairs/Deans’ Reports

14. DISCUSSION ITEMS
 - 14.1. Discussion of implications of remote fall semester
 - 14.1.1. Do we continue in the Fall with the SOTE policy (required to implement but faculty choose whether to include in their RPT file)?
 - 14.1.2. Do we allow faculty in the Fall to get another extension on tenure and promotion?
 - 14.1.2.1. Suggest we extend this especially for new faculty coming in the Fall

- 14.1.3. When and how do we do lecturer reviews in the fall?
 - 14.1.4. How do classroom visitations change?
 - 14.1.4.1. We could use the same format (some have already done so)
 - 14.1.4.2. Can we put a “notation” on these similar to watermarking the SOTEs?
 - 14.1.5. Are we planning to extend the grading policy in the fall?
 - 14.1.5.1. Suggest this be extended, will increase enrollment and relieve some stress
 - 14.1.6. Should we watermark Spring Quarter 2020 and perhaps future SOTEs as during the “COVID-19 pandemic”?
 - 14.1.6.1. Suggest we watermark SOTEs as long as we are in COVID-19 pandemic
 - 14.1.7. Suggest we send out a survey to all faculty to get their input. We could get this done in a timely manner.
 - 14.1.8. What are we doing about giving the faculty a “break/mental health time” and helping with the added stress of this time?
 - 14.1.9. We need to consider our faculty that are not tenured
 - 14.1.10. We are offering training programs for faculty and we need to do more in the area of research for untenured faculty
 - 14.1.11. Please continue writing groups for research during the summer
- 14.2. “Final Draft” of the Statement on Shared Governance
- 14.2.1.1. [Pdf](#)
 - 14.2.1.2. [Doc](#)
 - 14.2.1.3. The statement should have been crafted by sharing thoughts and conversations between all groups
 - 14.2.1.4. To get buy-in people need to sit down and have difficult conversations face to face. It has to be organic. We, the University, should have written it together.
 - 14.2.1.5. Primary responsibilities are not identified in the final document
 - 14.2.1.6. Mention recommendations and how choices were made so that people know that they are heard
15. OTHER BUSINESS – Time did not permit discussion
16. ADJOURNMENT (Time Certain 3:50 PM)