Faculty Senate Executive Committee Minutes (1/22/2019)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

MINUTES

Tuesday, January 22, 2019
2:00-3:50PM
AD-145

Members Present: Karen Kolehmainen, Rong Chen, Davida Fischman, Haakon Brown, Jodie Ullman, Jill Vasillakos-Long

Visitors: Diane Podolske, Seval Yildirim

1. 20 Year Anniversary – CSU Center for Community Engagement – Diane Podolske
   • The ASCSU passed a resolution recognizing 20 years of Community Engagement Excellence for all CSU’s and this is our 20th anniversary. They are asking that we hold an event that highlights and showcases 20 years of student success efforts in service learning and community engagement.
   • The actual anniversary is in May—looking for a date around then.
   • Include ASI, Staff Council on planning committee.

   Event Suggestions:
   • Nominate students to recognize.
   • Bring former faculty members and honor their contributions to the community.
   • Invite faculty who have received funding.
   • Highlight achievements—programs that launched out of this center. Supports ongoing work.
   • Have a poster session and circulate through the room and can later put the posters some place on campus.
   • Have an engaging speaker and food.
   • Could be an open house/reception combination.
   • Community partners should be invited.
   • Recognize those who supported faculty in their own professional growth.

General Comments:
   • High quality faculty work has resulted from this endeavor.
   • Diane will email updates to Chair Kolehmainen and Sylvia.

Action Item:
   • The Faculty Senate could pass a resolution—Chair Kolehmainen will draft a resolution.

2. Approval of EC Minutes – 1/8/19, ECM-18-07
   The EC approved the Executive Committee minutes of January 18, 2019 as amended.

3. Approval of FS Minutes – 1/15/19, FSM 18-05
   The EC approved the Faculty Senate Minutes of January 15, 2019 as amended.
   • Chair Kolehmainen will contact Craig Seal regarding using the term Designated Note Takers vs. just Note Takers going forward.
4. Appointments
The EC made the following appointments:
- Student Grade Appeal Panel (CNS) – Chris Gentry, (2018-2020)
- SOTE Instrument Review Ad-Hoc Committee – Jo Anna Grant
- Search Committee for VP and Dean of Students – Christina Hassija, CSBS
- Search Committee for Director of Financial Aid – Kim Wobick, Library

5. FAM Changes: FAMs 650.5, 650.7, 651.3 – Seval Yildirim
Associate Provost Yildirim brought a recommendation to the EC to replace the three above FAM’s with the proposed document (attached) which addresses the Periodic Reviews of the Provost, Central Administrators and College Deans.

Rationale for Changes:
- Streamline review process and eliminates committee work.
- The reviews would be housed in Qualtrics.
- Everyone can go online and submit their comments.

EC Responses to proposed changes:
- Would like to see a table of: current policy, suggested change(s), reason for change.
- What problem are we attempting to solve?
- EC would like to find out where FAM 650.7 currently stands—was sent to President to be signed.
- FAM 650.5 and 651.3 have been signed.

Hot Buttons are as follows:
- Committee would be eliminated, leaving no one to summarize and/or analyze
- The process needs to include a report (from someone/somebody)
- 360 review process would need to be thoroughly explained
- Need to avoid naming specific products because they change over time
- Anonymity would be an issue.
- The system would collate the comments and submit a report.
- Analysis would be up to Provost and/or President
- Committee could/would develop survey and questions.
- Individuals need to know what they are being evaluated on.
- There are a different set of questions for each individual/group.

Action Taken:
- EC referred this and Associate Provost to work with FAC.

Associate Provost Yildirim also wanted input regarding creating a Spousal Hiring Policy.

Rationale:
- We currently have 3-4 spousal hire demands which we think will result in lost hires.
- Staff, adjunct faculty hires might be easier to do something for.

EC Responses/Suggestions:
- We may need to add an extra line since over time these lines are absorbed into the regular department lines – Provost McMahan is willing to do so. However, adding extra lines could eventually present a problem.
- Partner with other local institutions that may have openings.
Action Taken:
- FAC would be willing to take on this project and work with AP Yildirim
- AP Yildirim will do some research with other CSU campus and work with the FAC.

- This will be an item on the next Faculty Senate Meeting agenda.

7. President’s Report – No report.


9. Chair’s Report – No report

10. FAC Report
- IDS RPT Guidelines
- Would like to renumber: 652.1 – Evaluation of Tenure-Line Faculty, etc.
- If we have a separate policy for lecturers and tenure-line faculty, will need to change in two documents.
- FAC plans to reduce the number of FAMs to under 100.

Consensus:
- The EC approved the FAC request to re-number the Faculty Evaluation FAMs.

Action Taken:
- IDS RPT Guidelines will be placed on the next Faculty Senate Agenda.

11. EPRC Report
- It was requested that an item be added to include a diversity and inclusion statement in the syllabus.
- EPRC would send out options to Senate by email prior to next FS Meeting.
- Include a link to several sample statements.
- Statement would be added to Item 2 and make it a requirement.

Meeting adjourned.