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Staff Council Regular Meeting Minutes (5/6/2020)

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CALIFORNIA STATE UNIVERSITY
SAN BERNARDINO

STAFF COUNCIL

REGULAR MEETING

Wednesday, May 6, 2019 | 2:00pm

California State University, San Bernardino

ZOOM Link: <https://csusb.zoom.us/j/211248577>

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES – M. BY TIFFANY, GUADALUPE S. APPROVED UNANIMOUSLY

IV. APPROVAL OF THE AGENDA M. BY FELIPE J, KIMBERLAIN PORTER – APPROVED UNANIMOUSLY

V. PUBLIC COMMENT

Public comment is designated as a time for the public to address the Staff Council during a scheduled meeting on items of business or issues/concerns.

VI. REPORTS

- a. Alfredo Barcenas, Chair – Mtg w/ VP Freer
- b. Stacy Brooks, Vice Chair -
- c. Rob Garcia, Secretary – No report
- d. Felipe Jimenez, Treasurer - Budget update coming soon.
- e. Committee Chairs
- f. Staff Council Members - Resources available for students in need. Connect w/ Jenny C. or visit the Basic Needs Website.
 Guadalupe: AVP for Dean of Students for the division of student affairs

VII. PRESENTATIONS

VIII. NEW BUSINESS

A. ACTION ITEM: APPOINTMENT OF 2 STAFF COUNCIL MEMBERS TO THE UNIVERSITY SCHOLARSHIP COMMITTEE

Staff Council will appoint two members of its membership to serve on Scholarship Committee
 M. Tiffany B., Kim H. – Guest Sylvia Myers, Need two appointees, 2 year appointment.
 Tiffany B., Susan M. – APPROVED UNANIMOUSLY

B. DISCUSSION ITEM: EMPLOYEE DEVELOPMENT DAYS ACTIVITY

Staff Council member Susan Mendoza will discuss the opportunity to host a virtual activity at the upcoming CSUSB Employee Development Days.

M. SUSAN M., KIM H. – Can Staff Council moderate the break periods. (3) 15-minute break periods. Looking volunteers. Need a response by May 14th or sooner. Contact Susan M. Dates: TBD during the month of June.

C. DISCUSSION ITEM: CSUSB POLICY REVISIONS

Chair Barcenas will gather feedback from Staff Council members on the revisions of CSUSB policies being considered by the Administrative Council. (Policies: CSUSB Wind Procedure, Lodging on Campus, Procedures for Handling Law Enforcement Inquiries & Subpoenas, CSUSB Campus Accessibility Advisory Board Charter, ADA Procedures & Guidelines, Recruitment, Selection, and Appointment (both management and staff), Policy on Key and Access Issuance, Administration of Grants and Contracts in Support of Sponsored Programs, University Policy and Procedures for Student Records Administration, Student Database Access Policy, University Hold Policy, External Use of Enrolled Student Mailing List Policy)

M. by Randy R., Susan M.

Check Staff Council Google Drive – Policy Folder / Gather Feedback / Chair will take feedback to Administrative Council.

D. INFORMATION ITEM: STAFF COUNCIL ELECTIONS

The Staff Council Elections Committee will provide an update on the current status of the 2020 Staff Council Elections

M. Patricia A., Felipe G. -

List of people who are up for re-elections.

IX. ANNOUNCEMENTS – Payroll Dept, Supplemental Instruction: Iwona C., Carolina Yanez.

Hector Cervantes Gamon – Student Health Center Remote Tech Set-up

Jay Woods & Whole AP Dept, thousands of check sent to students.

Brian Beran – IT customer service excellence

Doris Selva – new timesheet for fed work study. Instrumental in implementation bug fixing.

X. ADJOURNMENT

M. Lorena, Randy R. – 2:53 pm. ApproedUnanimously

