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Faculty Senate Committee Book (2020-2021)

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*FACULTY SENATE
2020-2021
COMMITTEE BOOK*



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ARTS & LETTERS

BUSINESS & PUBLIC ADMINISTRATION

EDUCATION

LIBRARY EVALUATION COMMITTEE

NATURAL SCIENCES

SOCIAL & BEHAVIORAL SCIENCES

SSP,AR EVALUATION COMMITTEE

COACHES

COLLEGE/OTHER EVALUATION COMMITTEE POLICY

COLLEGE EVALUATION COMMITTEE

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PROFESSIONAL AWARDS COMMITTEE

ARTS & LETTERS

BUSINESS AND PUBLIC ADMINISTRATION

EDUCATION

LIBRARY

NATURAL SCIENCES

SOCIAL AND BEHAVIORAL SCIENCES

COLLEGE PROFESSIONAL AWARDS COMMITTEES POLICY

MEMBERSHIP AND CALENDAR OF THE FACULTY SENATE



ROSTER OF THE 55TH FACULTY SENATE

Last Name	First Name	Department	Term	E-mail
Addae	Helena	Business & Public Administration	2019-21	haddae@csusb.edu
Amodeo	Dionisio	Social & Behavioral Sciences	2020-22	dionisio.amodeo@csusb.edu
Andersen	Jennifer	Arts & Letters	2019-21	janderse@csusb.edu
Betlemidze	Mariam	Arts & Letters	2020-22	mariam.betlemidze@csusb.edu
Brower-Romero	Wendy	Counseling & Psychological Svcs	2020-22	gbrower@csusb.edu
Brown	Haakon	Business & Public Administration	2020-22	hbrown@csusb.edu
Chen	Rong	Arts & Letters	2020-22	rchen@csusb.edu
Collins	Kurt	Arts & Letters	2019-21	kcollins@csusb.edu
Corrigan	Thomas	Arts & Letters	2020-22	corrigan@csusb.edu
Davis	Claudia	Natural Sciences	2020-22	cmdavis@csusb.edu
Garcia	Donna	Social & Behavioral Sciences	2019-21	dmgarcia@csusb.edu
Gilbert	Janelle	Social & Behavioral Sciences	2020-22	janelle@csusb.edu
Groen	Mark	ASCSU/Statewide Senator	2020-23	mgroen@csusb.edu
Hassija	Christina	Social & Behavioral Sciences	2020-22	chassija@csusb.edu
Hughes	Jacqueline	Education	2020-22	jacqueline.hughes@csusb.edu
Hwang	Young Suk	Education	2020-22	yhwang@csusb.edu
Jetter	Madeleine	Natural Sciences	2020-22	mjetter@csusb.edu
Johnson	Ann	Business & Public Administration	2019-21	ajohnson@csusb.edu
Kolehmainen	Karen	Natural Sciences	2020-22	karen@csusb.edu
Louque	Angela	Education	2019-21	alouque@csusb.edu
Mango	Oraib	Arts & Letters	2019-21	omango@csusb.edu
McMahan	Shari	Provost/ VPAA	Non-voting	smcmahan@csusb.edu
Morales	Tomás	President	Non-voting	tmorales@csusb.edu
Moran	Graciela	ASI President	2020-21	graciela.moran@csusb.edu
Okpala	Paulchris	Natural Sciences	2019-21	pokpala@csusb.edu
Pelletier	Kathie	Business & Public Administration	2020-22	kpelleti@csusb.edu
Reitzel	John	Social & Behavioral Sciences	2019-21	jreitzel@csusb.edu
Rizzo	Terry	Natural Sciences	2019-21	trizzo@csusb.edu
So	Ho Sung	Natural Sciences	2020-22	hosungso@csusb.edu
Sparks	Shannon	Education	2019-21	shannon.sparks@csusb.edu
Steffel	Beth	ASCSU/Statewide Senator/Chair	2018-21	bsteffel@csusb.edu
Texeira	Mary	Social & Behavioral Sciences	2019-21	texeira@csusb.edu
Vassilakos-Long	Jill	Library	2019-21	jvlong@csusb.edu
Vicknair	J. Paul	Natural Sciences	2019-21	jvicknai@csusb.edu
Robinson	Karen	Social & Behavioral Sciences	2020-22	KRobinson@csusb.edu

SENATE MEETINGS

2020-2021

MEETINGS ARE HELD ON TUESDAYS FROM 2:00 PM TO 4:00 PM

EXECUTIVE COMMITTEE MEETINGS

September 1, 2020
September 8, 2020
September 15, 2020
September 22, 2020

October 6, 2020
October 13, 2020
October 20, 2020

November 3, 2020
November 10, 2020
November 17, 2020

December 1, 2020

February 2, 2021
February 16, 2021
February 23, 2021

March 2, 2021
March 16, 2021
March 23, 2021

April 6, 2021
April 20, 2021

May 4, 2021

FACULTY SENATE MEETINGS

September 29, 2020

October 27, 2020

November 24, 2020

February 9, 2021

March 9, 2021

April 13, 2021
April 27, 2021

May 11, 2021

STANDING COMMITTEES OF THE FACULTY SENATE



CURRICULUM COMMITTEE

Roster:

Name	Unit	Term (# of years)
Brian Heisterkamp	College of Arts & Letters	2020-2022
Haakon Brown	College of Business & Public Administration	2019-2021
Mark Groen	College of Education	2019-2021
Douglas Smith (Chair)	College of Natural Sciences	2020-2022
Thomas Long	College of Social & Behavioral Sciences	2019-2021
Clare Weber	Vice Provost for Academic Programs	Ex-Officio
Dorota Huizinga	Dean of Graduate Studies	Ex-Officio
VACANT	Student Representative	2020-2021

Membership Composition

One tenured representative of senior rank (Associate or Full Professor) elected from each constituent unit, one student representative, the Dean of Graduate Studies, and the Vice Provost for Academic Programs.

Membership and Chair Selection

Members are elected from each constituent unit and the student representative must be an upper division or graduate student who has completed two or more semesters at the University. College representatives shall also be members of their respective college curriculum committees.

Duties/Roles

The committee shall:

- Review all curriculum proposals, including experimental courses.
- Approve student proposals for undergraduate special majors and proposals for special master’s programs.
- Review credential programs, graduate degrees and other post-baccalaureate programs and curricula.
- Be responsible for implementing campus policy on course deletion.

Curriculum proposals that the committee judges to require additional faculty, staff, equipment, facilities, or financial resources shall be referred to the Educational Policy and Resources Committee for its recommendation. Committee recommendations concerning program proposals shall be forwarded to the Faculty Senate. The committee shall act for the Senate in approving course proposals.

Reference

[FAM 822.5 Curriculum Guidelines](#)
[University Curriculum Committee | Academic Scheduling](#)
[Volunteer Position Description.pdf](#)

Committee Report

Date committee established (for committees added in 2020 onward)

EDUCATIONAL POLICY AND RESOURCES COMMITTEE**Roster:**

Name	Unit	Term (# of years)
Jacqueline Hughes	Chair	2020-2021
Sunny Hyon	College of Arts and Letters	2020-2022
Michael Stull	College of Business & Public Administration	2020-2022
VACANT	College of Education	2019-2021
VACANT	College of Natural Sciences	2020-2022
Janet Kottke	College of Social & Behavioral Sciences	2019-2021
Clare Weber	Vice Provost for Academic Programs	Ex-Officio
VACANT	Student Representative	2020-2021

Membership Composition

One representative of senior rank elected from each constituent unit, one student representative, and the Vice Provost for Academic Programs. All representatives shall be of senior rank (Associate or Full Professor or equivalent). The chair shall serve as a member of the Executive Committee.

Membership and Chair Selection

A tenured chair of senior rank elected by the Faculty Senate.

Duties/Roles

This committee shall evaluate, initiate and review educational policies and plans. The committee shall familiarize itself with the budget process, be informed of budget allocations at the divisional level, make budget recommendations to the President or designee. The committee shall review and recommend annual policies regarding the allocation of educational resources within the audio-visual service and computer services areas. The committee shall also act as a consultative body in matters regarding facilities planning. All recommendations shall be made to and approved by the Faculty Senate.

The committee shall also act as a consultative body in matters regarding facilities planning. All recommendations shall be made to and approved by the Faculty Senate. The committee shall participate in the development of the academic master plan; and review and develop criteria for the adoption, modification or termination of courses and programs (e.g., majors, minors, credential programs, options, tracks, concentrations, emphases, general education, continuing education, and other self-supporting programs such as institutes and centers). It shall review and initiate recommendations concerning grading standards and practices, admissions policies, academic disqualification and probation, each annual academic calendar, and non-traditional modes of instruction (e.g., credit by examination, credit for prior experience, advanced placement, media-based instruction, internships, computer-assisted instruction).

When appropriate, this committee shall meet with the Dean of Extended Education and/or with extension program coordinators to originate and review proposals for courses, programs, conferences, etc., and to initiate and review policy recommendations affecting Extended Education (e.g., extension, summer session, open university, etc.). Curriculum recommendations of the committee dealing with degree applicable items shall be sent to the Curriculum Committee. The committee shall act for the Senate in a review of all non-credit Extension courses and programs not subject to specific departmental approval, and shall review all Extended Education policies.

This committee shall consult with appropriate standing committees of the Faculty Senate when considering policy in areas affecting the duties of those committees. This committee shall review all Faculty Senate approved documents that originated from or were reviewed by this committee that subsequent to Faculty Senate approval have substantive modifications proposed by Academic Affairs, the President, or any other non-Faculty Senate entity. Upon review of the proposed modifications, this committee shall provide the Executive Committee a statement of approval or disapproval of the proposed modifications, or an alternative modification.

Reference

Committee Report

The committee meets weekly, starting from the second week of the semester to the last week of classes.

Date committee established (for committees added in 2020 onward)

ELECTIONS COMMITTEE - 2020-2021

Roster:

Name	Unit	Term (# of years)
Rong Chen	College of Arts and Letters	2020-2021
Anthony Silard	College of Business & Public Administration	2020-2021
Shannon Sparks	College of Education	2020-2021
Davida Fischman	College of Natural Sciences	2020-2021
Donna Garcia (Chair)	College of Social & Behavioral Sciences	2020-2021
Stacy Magedanz	Library	

Membership Composition

The Vice Chair of the Faculty Senate shall serve as the Chair of the Elections Committee and serve as the representative of their constituent unit.

Membership and Chair Selection

The Faculty Senate shall elect from its voting membership one representative from each remaining constituent unit.

Duties/Roles

The Elections Committee shall administer all provisions of Article II and III of the Bylaws.

Reference

- [FAM 404.35 - Bylaws of the Faculty Senate](#)
- [FAM 404.36 - Faculty /Senate Constitution](#)
- [FAM 652.6 - Election of Department Evaluation Committees](#)

Committee Report

Date committee established (for committees added in 2020 onward)

EXECUTIVE COMMITTEE - 2020-2021

Roster:

Name	Unit	Term (# of years)
Beth Steffel (Chair)	College of Arts and Letters	2020-2021
Ann Johnson (Executive Secretary)	College of Business & Public Administration	2020-2021
Young Hwang (At-Large)	College of Education	2020-2021
Claudia Davis (At-Large)	College of Natural Sciences	2020-2021
Donna Garcia (Vice Chair)	College of Social & Behavioral Sciences	2020-2021
Jacqueline Hughes	EPRC Chair	2020-2021
Karen Kolehmainen	FAC Chair	2020-2021
Beth Steffel	Statewide Academic Senator	2020-2021
Mark Groen	Statewide Academic Senator	2020-2021
Tomas Morales	President	2020-2021
Shari McMahan	Provost & VP of Academic Affairs	2020-2021

Membership Composition

The Executive Committee shall consist of the Chair, Vice Chair, and Executive Secretary of the Faculty Senate, two other members of the Faculty Senate who shall serve at-large, the Chair of the Educational Policies and Resources Committee, the Chair of the Faculty Affairs Committee, the Provost and the President or designee. The Provost and President or designee shall not be voting members.

Membership and Chair Selection

The Executive Committee members are elected by the Faculty Senate in this order: Chair, Vice Chair, Executive Secretary, and members At-Large.

Duties/Roles

The Executive Committee shall:

- Interpret the meaning and intent of all articles of the Constitution and bylaws except as specified in Article II, Section J of the bylaws.
- Make appropriate nominations and appointments to the campus committee when necessary.
- Have other duties that include, but not be limited to, acting on behalf of the Faculty Senate when the Senate is not meeting regularly, such as in the summer.

Reference

Committee Report

<https://www.csusb.edu/faculty-senate/meetings/executive-committee-meetings>

Date committee established (for committees added in 2020 onward)

FACULTY AFFAIRS COMMITTEE

Roster:

Name	Unit	Term (# of years)
Karen Kolehmainen	Chair	2020-2021
David Carlson	College of Arts & Letters	2020-2022
Kathie Pelletier	College of Business & Public Administration	2020-2022
Young Hwang	College of Education	2019-2021
Dorothy Chen-Maynard	College of Natural Sciences	2020-2022
Larry Gaines	College of Social & Behavioral Sciences	2019-2021
Seval Yildirim	AVP of Faculty Affairs and Development	Ex-Officio

Membership Composition

One tenured senior rank (Associate or Full professor or equivalent) representative from each constituent unit and the Associate Provost for Faculty Affairs and Development. All elected representatives shall be members of the Faculty Bargaining Unit. The chair shall serve as a member of the Executive Committee.

Membership and Chair Selection

A Chair is elected by the Faculty Senate and faculty representatives are elected by their constituent unit.

Duties/Roles

The committee shall review, formulate and recommend policies governing all matters related to Faculty Affairs to include evaluation, leaves, professional development, and other related matters.

This committee shall review all Faculty Senate approved documents that originated from or were reviewed by this committee that subsequent to Faculty Senate approval have substantive modifications proposed by Academic Affairs, the President, or any other non-Faculty Senate entity. Upon review of the proposed modifications, this committee shall provide the Executive Committee a statement of approval or disapproval of the proposed modifications, or an alternative modification.

Reference

[FSD 88-09.R6](#)

Committee Report

Date committee established (for committees added in 2020 onward)

GENERAL EDUCATION COMMITTEE**Roster:**

Name	Unit	Term (# of years)
David Marshall	College of Arts & Letters	2019-2021
Dong Man Kim	College of Business & Public Administration	2020-2022
Todd Jennings	College of Education	2019-2021
Laura Woodney	College of Natural Sciences	2020-2022
Janelle Gilbert (Chair)	College of Social & Behavioral Sciences	2019-2021
Clare Weber	Associate Provost for Academic Programs	Appointed
Paola Galvez	Student Representative	2020-2021

Membership Composition

Faculty representatives elected by their constituent unit; one tenured senior rank representative from each constituent unit; one non-voting student representative; and one non-voting administrative representative who normally would come from the Office of Undergraduate Studies or the Office of Academic Programs.

Membership and Chair Selection

A non-voting faculty General Education Director (appointed by the Provost).

Duties/Roles

- Review all proposed changes in the general education curriculum and make recommendations to the Curriculum Committee.
- Review all general education course proposals in terms of how well they meet the objectives and appropriate criteria for particular subject areas.
- Begin a regular four-year cyclical review (beginning in the 1991-92 academic year) of the general education program, reviewing Category B in the first year, Category C in the second year, Category D in the third year, and all remaining Categories in the fourth year.
- Evaluate the organization, courses and criteria for each category being reviewed, and propose changes or adjustments that will preserve the consistency, quality and coherence of the overall program.
- Monitor the number of electives approved by any of the Colleges (particularly in the Elective Options and Integrative Capstone Categories) in order to discourage excessive and unwieldy course proliferation.
- Use the number of existing courses from a specific College in a particular category or section as a factor when considering additional course proposals from that College.
- Monitor existing courses to see that they are offered at least once every other year.
- Convene the faculty in regularly scheduled forums to improve the general educational curriculum.

Reference

[FAM 838.4 - Policy Concerning Guidelines For The General Education Program](#)

Committee Report

Curriculum proposals that the committee judges to require additional faculty, staff, equipment, facilities, or financial resources shall be referred to the EPRC for its recommendation.

Date committee established (for committees added in 2020 onward)

LIBRARY COMMITTEE

Roster:

Name	Unit	Term (# of years)
Eric Bayruns-Garcia	College of Arts & Letters	2020-2022
Melika Kordrostami	College of Business & Public Administration	2020-2022
Jemma Kim	College of Education	2019-2021
David Maynard	College of Natural Sciences	2019-2021
Zachary Powell	College of Social & Behavioral Sciences	2020-2022
Cesar Caballero	Dean of the Library	Ex-Officio
VACANT	Student Representative	2020-2021

Membership Composition

One representative elected from each constituent unit, one student representative, and the University Librarian.

Membership and Chair Selection

This is a Faculty Senate committee.

Duties/Roles

The committee shall review and recommend allocation of educational resources within the library.

Reference

[FSD 88-09.R6](#)

Committee Report

Date committee established (for committees added in 2020 onward)

*AD HOC AND SPECIAL
COMMITTEES OF THE FACULTY
SENATE*



ACADEMIC PROGRAM REVIEW/SELF-STUDY REVIEW COMMITTEE

(Special Committee)

Roster:

Name	Unit	Term (# of years)
VACANT	College of Arts & Letters	2020-2021
VACANT	College of Business & Public Administration	2020-2021
Judy Sylva (Chair)	College of Education	2020-2021
Eun-Ok Baek	College of Education	2020-2021
Monideepa Becerra	College of Natural Science	2020-2021
King-To Yeung	College of Social & Behavioral Sciences	2020-2021

Membership Composition

The University Academic Program Review Committee will consist of four senior faculty, one college dean, and one administrative representative.

Membership and Chair Selection

The four senior faculty representatives will be appointed from different colleges (exclusive of the programs currently being reviewed during that cycle) by the Executive Committee of the Faculty Senate. The committee will elect its own chair and proceed according to steps its members agree upon. Appointments to this committee will be for one review cycle. However, committee members may be reappointed. The college dean and administrative representative will be appointed by the VP of Academic Affairs. Faculty representatives are appointed by the Executive Committee, Faculty Senate. Contact person is Clare Weber, Deputy Provost & Vice Provost for Academic Affairs.

Duties/Roles

Its functions are:

1. To approve external reviewers submitted by programs.
2. To certify the integrity of the program review was carried out.
3. At its discretion, to offer additional recommendations.

Reference

[FAM 856.6 - Periodic Academic Program Reviews and Preparation of a Self-Study Report](#)

Committee Report

Date committee established (for committees added in 2020 onward)

ACADEMIC TECHNOLOGIES AND DISTRIBUTED LEARNING COMMITTEE

(Special Committee)

Roster:

Name	Unit	Term (# of years)
Mariam Betlemidze, Chair	College of Arts & Letters	2019-2021
Yongseok Jang	College of Business & Public Administration	2019-2021
Eun-Ok Baek	College of Education	2020-2022
Laura Woodney	College of Natural Sciences	2020-2022
Lisa Looney	College of Social & Behavioral Sciences	2020-2022
Brad Owen	Chief Academic Technologies Officer	Ex-officio
Monideepa Becerra	Interim Director of Teaching Resource Center	Ex-officio
Tatiana Karmanova	AVP & Dean, College of Extended & Global Education	Ex-officio

Membership Composition

One faculty member from each College who shall serve two-year staggered terms, with the possibility of one-year terms to ensure that staggering ensues; three non-voting members: the Director of the Office of Academic Technologies and Innovation; the Faculty Associate of ATI, Dean (or designee) of the College of Extended and Global Education and the Director (or designee) of the Teaching Resource Center.

Membership and Chair Selection

The Committee shall select a chair or co-chair at the beginning of each academic year from among the voting of the committee.

Duties/Roles

- Monitor policy issues that arise with regard to the University Policy and Distributed Learning and shall, as it considers appropriate, (a) refer a particular issue to one of the standing committees of the faculty Senate for the development of a policy or (or) develop a policy on a particular issue itself and then refer the proposed policy to the Executive Committee of the Faculty Senate.
- Monitor and report on instructional technology and distributed learning trends and issues on campus.
- Gather and represent faculty perspectives on questions relating to teaching, learning, or researching with instructional technologies, including distributed learning and other learning technologies, and it will work with ATI to provide services and support to either the Committee or ATI as they choose.
- Recommend to ATI the mechanisms that will support faculty in staying current on instructional technologies and distributed learning, such as opportunities for training, experimenting with emerging technologies, and support from instructional designers.
- Gather feedback from faculty on the effectiveness and usability of instructional technologies employed.

Reference

[FAM 827.3 - Distributed Learning Policy](#)

Committee Report

This committee meets monthly.

Date committee established (for committees added in 2020 onward)

AWARD COMMITTEE

(Special Committee)

Roster:

Name	Unit	Term (# of years)
Dany Doueiri	Co-Chair	2020-2021
Thomas Girshin	College of Arts & Letters	2019-2021
Crystal (Xiaoyu) Huang	College of Business & Public Administration	2019-2021
Jay Fiene	College of Education	2019-2021
Kimberley Cousins	Co-Chair	2020-2021
Christopher Gentry	College of Natural Sciences	2020-2022
Richard Samuelson	College of Social & Behavioral Sciences	2020-2022

Membership Composition

- The current year’s Outstanding Professor Award winner will serve as co-chair with the current year’s Golden Apple Award Winner. If one or both are unable to serve, the missing co-chair(s) shall be appointed by the Executive Committee of the Faculty Senate from among previous winners of any of the awards.
- The Executive Committee of the Faculty Senate shall name a replacement from the same college for any faculty member of the committee who accepts a nomination for a given award.
- The past year’s Outstanding Professor Award and Golden Apple Award winners will serve on the committee following their year as co-chairs.

Membership and Chair Selection

Each college will elect in the Spring semester one tenured instructional faculty member who shall serve a two-year term. The terms will be staggered. A committee member may not serve more than two consecutive terms. If the Committee is missing a member(s) when its duties are scheduled to begin, the EC shall appoint a temporary committee member until a new member is elected. The Administrative Support Coordinator from Academic Affairs will assist in doing the initial solicitation and preparation for the first meeting. The administrative support coordinator from the Office of the Vice President in Academic Affairs will assist by doing the initial solicitation and setting the first meeting.

Duties/Roles

To establish its timetable and procedures, solicit nominations for the awards by announcing the procedures and deadline for nominations, inform individuals of their nominations, review and evaluate the nominations for the awards and recommend to the President the nominees for the awards.

Reference

[Award Policy - FAM 035.3](#)

Committee Report

Date committee established (for committees added in 2020 onward)

COMMITTEE FOR EXCEPTIONAL ASSIGNED TIME (CEAT)
(Special Committee)

Roster:

Name	Unit	Term (# of years)
Lucy Lewis	College of Arts and Letters	2020-2021
Vacant	College of Business & Public Administration	2020-2021
Vacant	College of Education	2020-2021
Lida Amadi	College of Natural Science	2020-2021
Ryan Keating, Chair	College of Social & Behavioral Sciences	2020-2021
Vacant	SSP, ARs, Librarians, and Coaches	2020-2021
Adriana Acuna-Tellez	Student Advocate	2020-2021

Membership Composition

One faculty representative from each college; one representative from among the SSP, ARs, librarians, and coaches; one student representative

Membership and Chair Selection

The student representative is appointed by Associated Students, Inc. All other representatives are appointed by the Executive Committee of the Faculty Senate.

Duties/Roles

This Committee will 1) evaluate faculty applications for course assigned time for exceptional levels of service to students and submit the list to the Provost or designee, and 2) periodically review and, if needed, make recommendations for changes in this policy to the EC of the Faculty Senate.

Reference

[FAM 035.4 - Policy on Assigned Time For Exceptional Service To Students](#)

Committee Report

CSUSB shall expend all funds allocated to the campus under this program by the end of an academic year. The Academic Affairs Office shall provide an accounting of program expenditures by the end of April each year to the Faculty Senate EC and the CSU Chancellor's Office. The Faculty Senate EC will then share this information with senators.

Date committee established (for committees added in 2020 onward)

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COMMERCIALIZATION/COPYRIGHT/FAIR USE COMMITTEE

(Special Committee)

Roster:

Name	Unit	Term (# of years)
Melika Kordrostami	At-Large	2020-2023
Codi Lazar	At-Large	2019-2022
Dennis Amodeo	At-Large	2018-2021
John Griffin	Executive Director UEC	Ex-Officio
Dorota Huizinga (Chair)	Associate Provost for Academic Research	Ex-Officio

Membership Composition

The University Commercialization Committee will be composed by the Associate Provost for Research; ex-officio (Chair); the Executive Director of the UEC ex-officio; and three Faculty. The faculty appointee would serve 3-year revolving appointments (one faculty member replaced each year).

Membership and Chair Selection

The three Faculty are appointed by the Senate Executive Committee. Contact person is AP for Research.

Duties/Roles

The committee will review intellectual property to determine whether the University shall commercialize the invention/creative work through a patent, copyright, and/or license agreement. The Committee may solicit advice/analysis regarding the technology from outside individuals. The inventor/creator must be present at the meeting in which their invention/creation is discussed and must be allowed to speak on their own behalf. In making its assessment, the committee will rely on information provided by both the inventor/creator and the University. Committee deliberations will be in closed session to protect proprietary information. Similarly, committee records will be kept confidential and committee members will sign a Non-Disclosure Agreement. If the University, by either written policy or specific act, chooses not to act upon the right of intellectual property licensure or patent or similar methodology for assertion of rights, ownership passes wholly to the inventor or creator.

When necessary, the committee shall review invention disclosures and other information to evaluate the University's contribution to the development of particular intellectual properties. In many cases the inventor/creator will reach an agreement with the University concerning ownership rights and equity interest without the need for review by the committee. The purpose of the review will be to help the parties reach agreement within the framework of this policy. The final resolution of any disagreement concerning the application or interpretation of this policy will be governed by applicable law and collective bargaining agreements.

Reference

[FAM 500.8 Intellectual Property Policy](#); [FAM 501.5 Reproduction of Copyright Material](#)

Committee Report

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Date committee established (for committees added in 2020 onward)

FACULTY PROFESSIONAL DEVELOPMENT COORDINATING COMMITTEE

(Special Committee)

Roster:

Name	Unit	Term (# of years)
VACANT	College of Arts & Letters	2020-2022
Essia Hamouda	College of Business & Public Administration	2020-2022
Andrew Hughes	College of Education	2019-2021
Wagner Prado	College of Natural Sciences	2020-2022
Kevin Grisham	College of Social & Behavioral Sciences	2019-2021
Eric Milenkiewicz	Librarian	2019-2021
Paulina Tagle	Senior Director of Research and Sponsored Programs	Ex-Officio
Dorota Huizinga	Associate Provost for Academic Research	Ex-Officio
Monideepa Becerra	Interim Director, Teaching Research Center	Ex-Officio

Membership Composition

Six tenure-line faculty members, one from each College/Library who shall serve two-year terms, which are staggered. The Associate Provost for Academic Research, Director of Research and Sponsored Programs, and Director of the Teaching Resource Center shall serve as ex-officio members.

Membership and Chair Selection

The faculty/library members shall be appointed by the Faculty Senate Executive Committee in consultation with the appropriate Constituent Unit Election Officers.

Duties/Roles

The Faculty Professional Development Coordinating Committee (FPDCC) shall coordinate all faculty professional development activities, which fall within the following areas:

- Recommend the distribution of campus faculty professional development funds including Research, Scholarship and Creative Activities (RSCA) funds among the categories of Mini-grants, Faculty Research Awards, and Summer Research Fellowship.
- Recommend funding needs for Faculty Professional Development.
- Explore and recommend additional sources of funding, both on and off campus for Faculty Professional Development.
- Request data from appropriate parties on all expenditures for Faculty Professional Development purposes. Such data shall be used to submit required campus reports to the Chancellor's Office.

Reference

[FAM 854.34 - Policy Statement Concerning Faculty Professional Development](#)

Committee Report

The recommendations indicated above shall be made to the Vice President for Academic Affairs, and the Provost/Vice President for Academic Affairs.

Date committee established (for committees added in 2020 onward)

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FACULTY SENATE CONSTITUTION AND BYLAWS COMMITTEE

(Ad Hoc Committee)

Roster:

Name	Unit	Term (# of years)
Beth Steffel	College of Arts & Letters	N/A
Haakon Brown	College of Business & Public Administration	N/A
Mark Groen	College of Education	N/A
Karen Kolehmainen (Chair)	College of Natural Sciences	N/A
Marcia Marx	College of Social & Behavioral Sciences	N/A
Seval Yildirim	President’s designee	Ex-Officio

Membership Composition

One representative from each constituent unit and one President designee without voting rights.

Membership and Chair Selection

Members are elected by the Faculty Senate and one member designated by the University President.

Duties/Roles

- A. The Faculty Senate shall perform all duties consistent with the formulation, adoption, review and revision of recommendations relating to the policies and operation of the University, within the limits prescribed by this Constitution.
- B. The Faculty Senate shall create committees necessary to the performance of its duties. Regulations and specific charges for these committees shall also be established by the Faculty Senate.
- C. The Faculty Senate, by vote of a majority of its total voting membership, shall adopt all bylaws necessary to the performance of its duties and amend them when necessary. Changes in the bylaws shall not be proposed and voted upon at the same meeting.
- D. The Faculty Senate shall keep a record of its proceedings and shall distribute copies of minutes to the Faculty and to the appropriate administrative officers of the University.
- E. The Faculty Senate shall establish appropriate grievance procedures consistent with regulations of the Trustees of the California State University.

Reference

[FAM 404.35 - Faculty Senate Bylaws;](#)
[FAM 404.36 Faculty Senate Constitution](#)

Committee Report

- Shall initiate and review proposals for revision of the Constitution and Bylaws of the Faculty Senate and make appropriate recommendations to the Senate.
- Shall call regularly scheduled meetings of the Faculty Senate at least once a month during the academic year and special meetings whenever necessary. A regularly scheduled meeting may be canceled for lack of agenda.

Date committee established (for committees added in 2020 onward)

GRADUATE COUNCIL

(Special Committee)

Roster:

Name	Unit	Term (# of years)
Jessica Luck (Chair)	College of Arts & Letters	2020-2022
Thomas Corrigan	College of Arts & Letters	2019-2021
Hang Pei	College of Business & Public Administration	2019-2021
Jing Zhang	College of Business & Public Administration	2020-2022
Enrique Murillo	College of Education	2020-2022
Golge Seferoglu	College of Education	2019-2021
Jeffrey Meyer	College of Natural Sciences	2019-2021
Cheryl Brandt	College of Natural Sciences	2020-2022
Timothy Pytell	College of Social & Behavioral Sciences	2019-2021
Jeremy Murray	College of Social & Behavioral Sciences	2020-2022
VACANT	SRC	2019-2021
Gilma Ramirez	Student Representative	2020-2021
Caroline Vickers	Director of Graduate Studies	Ex-Officio
Dorota Huizinga	Associate Provost for Research; Dean of Graduate Studies	Ex-Officio
Beth Steffel (Co-Chair)	Faculty Senate Chair or designee	Ex-Officio

Membership Composition

Two tenure-line faculty from different departments within each College (at least one of the faculty from each college shall be a graduate coordinator from that college); one representative from a credential program; one additional representative from each college with a doctoral program; one currently registered graduate student; and three ex-officio members: the Dean of Graduate Studies, Associate Provost for Research and Faculty Senate Chair (or designee).

Membership and Chair Selection

Faculty are elected by their respective college faculty for two-year staggered terms; the credential program representative is elected by the College of Education; the student is appointed by the Associated Students Inc. Chair is a faculty member elected by the Council.

Duties/Roles

Responsible for development and review of all policies and procedures pertaining to graduate programs. Graduate Council members are strongly encouraged to hold regular meetings with the Director of Graduate Programs in their Colleges. Council recommendations concerning policies and procedures shall be forwarded to the Faculty senate Executive Committee for consideration

Reference

[FAM 841.36 - Graduate Council Policy](#)

Committee Report

Submit an annual report to the Faculty Senate..

Date committee established (for committees added in 2020 onward)**HONORARY DEGREE COMMITTEE**

(Special Committee)

Roster:

Name	Unit	Term (# of years)
Mary Fong	College of Arts & Letters	2020-2021
Crystal (Xiaoyu) Huang (Chair)	College of Business & Public Administration	2020-2021
VACANT	College of Education	2020-2021
Zhaojing Chen	College of Natural Sciences	2020-2021
Richard Samuelson	College of Social & Behavioral Sciences	2020-2021
Brent Singleton	Librarian	2020-2021
VACANT	University Advancement	Ex-Officio
Shari McMahan	Provost (Or designee)	Ex-Officio

Membership Composition

Five faculty members, one from each college; a member of the library faculty; a representative of the University Advancement office; the Provost or designee.

Membership and Chair Selection

Faculty is selected by the Faculty Senate Executive Committee. The University Advancement office representative is nominated by the President.

Duties/Roles

Each year, each CSU campus may submit the names of up to two candidates for honorary degrees to the Board of Trustees, which makes the final decision on these awards. Recommendations are to be submitted by the campus President after consideration “with a committee, including faculty representation, to review recommendations and to assist in the development and compilation of materials in support of nominations to be forwarded”. The committee is responsible for compiling material to support the candidates it has chosen. No later than December 1st, the committee should forward its choices, together with supporting material, to the President. The President may then decide whether to forward both, one, or neither of the proposed recipients to the Board of Trustees.

Reference

[FAM 035.6 - Procedures for Nominating Honorary Degree Recipients](#)

Committee Report

Early In the Fall term, the Provost shall invite all members of the University community and the general public to submit names of possible recipients of honorary degrees. A deadline of no later than November 1st should be set for those submissions. The Provost shall be responsible for assembling the Honorary Degrees Committee, and instructing the committee on its charge, as soon after the submissions deadline as feasible. Taking into account the system wide guidelines for criteria, exclusions, and procedures the committee shall consider the names submitted and determine no more than two final nominees. In the process it may consult with faculty members or others who are specifically familiar with accomplishments of certain candidates, or with the fields in which these candidates have made their mark, as long as complete confidentiality is maintained.

HONORS COMMITTEE
(Special Committee)

Roster:

Name	Unit	Term (# of years)
Chad Luck	College of Arts & Letters	2019-2021
Pamela Medina	College of Business & Public Administration	2019-2021
Jacqueline Elena Romano	College of Education	2020-2022
Nicole Bournias-Vardiabasis	College of Natural Sciences	2019-2021
Karen Jeng Robinson	College of Social & Behavioral Sciences	2020-2022
Brent Singleton	Librarian	2020-2022
David Marshall (Chair)	Honors Program Director	Ex-Officio
Lesley Davidson-Boyd	Dean of Undergraduate Studies	Ex-Officio
Rina Sellers	Student Representative	2020-2021

Membership Composition

The committee shall consist of one representative from each of the colleges; one representative from the Library, one representative from the Office of the Dean of Undergraduate Studies, one student representative, and the Director of the Honors Program.

Membership and Chair Selection

The college and library representatives shall be appointed by the Executive Committee to two-year staggered terms. The student representative shall be elected to a one year term by the Honors program participants.

Duties/Roles

The Honors Program Committee will serve as a Board of Directors for the Honors Program.

Committee members will act to voice concerns of the separate academic units and to disseminate information from the Committee to the academic and administrative units. The Committee will be actively involved in program design, course planning and admissions/retention decisions. In addition, members of the Committee will be expected to act as advisors and counselors for students in the Honors Program. In addition, members of the Committee will be expected to act as ad hoc advisors for the students in the Honors Program, particularly regarding identification of members for senior Honors projects.

The Committee will be actively involved in selecting, evaluating, and recommending the approval of courses and faculty for the honors program.

Reference

[FAM 842.5 - Policy on a University Honors Program](#)

Committee Report

The Honors Program produces an annual report each year.

Date committee established (for committees added in 2020 onward)**INSTITUTIONAL REVIEW BOARD**

(Special Committee)

(Research Involving Human Subjects)

Roster:

Name	Unit	Term (# of years)
Brian Heisterkamp	College of Arts & Letters	2020-2023
Jing Zhang	College of Business & Public Administration	2018-2022
Jacqueline Romano	College of Education	2020-2023
Nicole Dabbs (Chair)	College of Natural Sciences	2019-2023
King-To Yeung	College of Social & Behavioral Sciences	2020-2023
Armando Barragan	College of Social & Behavioral Sciences	2021-2022
Jacob Jones	College of Social & Behavioral Sciences	2021-2022
Donna Garcia	Past Chair	2020-2021
Laura Carrizales	At-Large	2019-2022
Serena Straka	Community	2020-2023
Melody Robinson	Student Representative	2020-2021
Michael Gillespie	Research Compliance Officer	Ex-Officio
Dorota Huizinga	Administrative Representative	Ex-Officio

Membership Composition

The membership of the Board shall consist of the following persons:

Five tenure-track faculty to include one member from each college representative of the campus community. The terms for each member will be three years and shall be staggered across the colleges; at least one member who is a current undergraduate or graduate student at the university to serve as a student research representative on the IRB committee for a term of one year; one administrative member; at least one member who is not otherwise affiliated with the institution and who is not part of the immediate family of a person who is affiliated with the institution; a prisoner, or a prisoner representative with appropriate background and experience to serve in that capacity, is required to be present and to vote when research involving prisoners/inmates is reviewed by the IRB.

Membership and Chair Selection

The Executive Committee of the Faculty Senate may, in consultation with the Associate Provost for Research, select additional faculty to the Board so long as each has varying backgrounds of expertise to promote complete and adequate review of research activities commonly conducted by the institution. Undergraduate or graduate students are appointed by the Executive Committee of the Faculty Senate in consultation with the Associate Provost for Research and the Associated Students, Inc. Administrative members are appointed by the President. A member not affiliated with the institution is appointed by the Associate Provost for Research in consultation with the Executive Committee of the Faculty Senate. When the IRB reviews research that involves a vulnerable category of participants, such as children, prisoners, pregnant women, or individuals with mental or physical disabilities, the Associate Provost for Research, in consultation with the Executive Committee for the Faculty Senate, shall appoint one or more individuals who are knowledgeable about and experienced in working with these participants if members qualified as such are not already serving on the board. The IRB Chair shall be sufficiently qualified through the experience and expertise and selected by and from the current IRB board. The IRB Chair will have the

ability to conduct a full board meeting ensuring the board stays on track in the deliberations of human research protocols. The IRB Chair will promote respect for the IRB to the university and provide advice and counsel in safeguarding the rights and welfare of 29 human participants. In addition to possessing the professional competence necessary to review specific research activities, the IRB Chair shall be able to ascertain the acceptability of proposed research in terms of institutional commitments and regulations, applicable law, and standards of professional conduct and practice.

Duties/Roles

California State University, San Bernardino and its auxiliary organization(s), will comply with the policies for protection of human participants participating in activities supported directly by grants or contracts from various agencies of the Federal Government, and California State Universities. In fulfillment of its assurance filed with the Office for Human Research Protections (number FWA00004865), this institution has established and will maintain an Institutional Review Board (IRB) competent to review projects and activities that involve human participants. The Board shall determine for each activity as planned and conducted whether participants will be placed at risk and, if risk is involved, whether:

The risk to the participant are so outweighed by the sum of the benefit to the participant and the importance of the knowledge to be gained as to warrant a decision to allow the participant to accept those risks;

The rights and welfare of any such participants will be adequately protected;

Informed consent will be obtained by adequate and appropriate methods.

Reference

[FAM 105.4 Guidelines for the Formation and Review of Institutes and Centers](#)

Committee Report

Submit a report to the Academic Research office on the Federal Wide Assurance document between CSUSB and OHRP.

Date committee established (for committees added in 2020 onward)

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INSTRUCTIONAL QUALITY COMMITTEE

(Special Committee)

Roster:

Name	Unit	Term (# of years)
Thomas Girshin	College of Arts & Letters	2020-2022
Marc Fudge	College of Business & Public Administration	2020-2022
Michael Chen	College of Education	2019-2021
Dorothy Chen-Maynard	College of Natural Sciences	2019-2021
John Reitzel	College of Social & Behavioral Sciences	2020-2022
Gina Schlesselman-Tarango	Library	2019-2021
Rafik Mohamed	Dean, College of Social & Behavioral Sciences	Ex-Officio
Clare Weber	Vice Provost for Academic Programs	Ex-Officio
Monideepa Becerra, Chair	Interim Director of Teaching Resource Center	Ex-Officio
James Graham	Coordinator of Supplemental Instruction	Ex-Officio
Dorota Huizinga	Dean of Graduate Studies	Ex-Officio

Membership Composition

Six tenured faculty members from each College/Library with staggered two-year terms; one College Dean; the Vice Provost for Academic Programs; three ex-officio members including the Director of the Teaching Resource Center and a representative from the Office of Undergraduate and Office of Graduate Studies.

Membership and Chair Selection

Faculty representatives are appointed by the Senate Executive Committee in consultation with the respective College Deans. The College Dean is appointed by the Provost/VP for Academic Affairs.

Duties/Roles

This committee, in conjunction with the Teaching Resource Center, shall study and provide recommendations to the Senate concerning the maintenance of instructional quality, and the systematic review of Instructional Quality Evaluation, and teaching excellence at the University, especially in an environment of rapid growth.

The duties shall also include serving as advisory committee to the Director of the Teaching Resource Center, allocating available funds and encouraging activities in areas such as workshops on instructional improvement, instructional consultation services, innovation in teaching, and curriculum development.

Reference

[FAM 871.4 Teaching Resource Center](#)

Committee Report

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Date committee established (for committees added in 2020 onward)

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PROVOST REVIEW COMMITTEE

(Special Committee)

Roster:

Name	Unit	Term (# of years)
Todd Johnson	College of Arts & Letters	2020-2021
Taewon Yang	College of Business & Public Administration	2020-2021
Stephan Bronack	College of Education	2020-2021
Dawn Blue	College of Natural Sciences	2020-2021
Tiffany Jones	College of Social & Behavioral Sciences	2020-2021

Membership Composition

Five tenured faculty members, one from each College; one administrative representative, one undergraduate or graduate student who is full-time during the period of review; one non-academic staff member who has permanent status within the University and has a position that is related to the Office of the Vice President for Academic Affairs/Provost. Up to three additional members, as seen necessary by the President, may be appointed to the review panel to reflect such concerns as, but not limited to, community interest, diversity goals or specific program constituencies.

Membership and Chair Selection

Tenured faculty members are elected by their respective colleges and elections must not take longer than three weeks. Administrative, student, staff, and additional members are appointed by the President. The review panel elects its Chairperson at the first meeting, which is called by the President of the University.

Duties/Roles

Periodic Reviews of the Vice President for Academic Affairs/Provost are designed to appraise the administrator's leadership, conduct of the office including management of subsidiary administrative offices, establishment of objectives and attainment of academic and administrative goals. An initial periodic review of the Vice President for Academic Affairs/Provost shall occur after three years of service. Therefore, a periodic review shall normally occur every five years unless an early review is called for by special request.

Reference

[FAM 650.7 - Policy Statement Concerning Periodic Review of the Vice President for Academic Affairs/Provost](#)

Committee Report

The review panel shall prepare a written report which shall contain a description of the review process, of the data collected, and of the solicited materials including results of the interviews. The report shall include specific recommendations for future action by the Vice President for Academic Affairs/Provost. The review panel shall then meet with the President of the University to present and discuss the report. After this discussion, a copy of the report shall be presented to the Vice President for Academic Affairs/Provost. Upon acceptance of the report, and within a reasonable period of time, the President of the University shall meet with the Vice President for Academic Affairs/Provosts to discuss the findings of the review panel and the specific recommendations.

Date committee established (for committees added in 2020 onward)

SOTE INSTRUMENT REVIEW

(Ad Hoc Committee)

Roster:

Name	Unit	Term (# of years)
Jo Anna Grant	College of Arts & Letters	N/A
Kathie Pelletier	College of Business & Public Administration	N/A
Sharon Ward	College of Education	N/A
Becky Sumbera	College of Education	N/A
Yasha Karant	College of Natural Sciences	N/A
Janet Kottke	College of Social Behavioral Sciences	N/A
Karen Kursteiner	Undergraduate Student	N/A
Mauricio Cadavid	Graduate Student	N/A
Karen Kolehmainen	FAC Representative (Chair)	Ex-officio
Seval Yildirim	AVP for Faculty Affairs & Development	Ex-officio
Muriel Lopez-Wagner, (Chair)	Instructional Research	Ex-officio

Membership Composition

Five tenured faculty members of senior rank (Professor or Associate Professor or equivalent), one from each college; one lecturer (the lecturer can serve as the college representative); two (one undergraduate and one graduate) students and three ex-officio members: a member of the FAC, the Associate Provost for Faculty Affairs & Development and the Director of Instructional Research (or delegate).

Membership and Chair Selection

Faculty are selected by the Senate Executive Committee. Students will be appointed by the Associated Students, Inc. The Director of Instructional Research (or delegate) will serve as an Ex-officio Chair of the Committee.

Duties/Roles

Undertake a review of the SOTE instrument as an instrument for evaluating teaching effectiveness. If the Committee deems warranted, it can propose revisions to the SOTE to develop an alternative model with a compelling conceptualization.

Reference

<https://www.csusb.edu/faculty-senate/reports/sote>

Committee Report

<https://docs.google.com/document/d/1QTr9Rwh39QKMhfPbF42qP3ery7QSI9kmhlcSjny7oC4/edit?usp=sharing>

Date committee established (for committees added in 2020 onward)

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STUDENT GRADE APPEAL PANEL

(Special Committee)

Roster:

Name	Unit	Term (# of years)
VACANT	College of Arts & Letter	2019-2021
VACANT	College of Arts & Letter	2020-2022
VACANT	College of Business & Public Administration	2019-2021
VACANT	College of Business & Public Administration	2020-2022
VACANT	College of Education	2019-2021
VACANT	College of Education	2020-2022
Daniel Nickerson	College of Natural Sciences	2019-2021
Renwu (John) Zhang	College of Natural Sciences	2020-2022
Christina Villegas	College of Social & Behavioral Sciences	2019-2021
Christine Famega	College of Social & Behavioral Sciences	2020-2022
Graciela Moran	Undergraduate Representative	2020-2021
Nathaly Ramos	Undergraduate Representative	2020-2021
Victoria Ayala	Undergraduate Representative	2020-2021
Daisy Ramos	Undergraduate Representative	2020-2021
VACANT	Undergraduate Representative	2020-2021
Rhejean King-Johnson	Graduate Representative	2020-2021
Suany Echevarria	Graduate Representative	2020-2021
Angelica Agudo	Graduate Representative	2020-2021
VACANT	Graduate Representative	2020-2021
VACANT	Graduate Representative	2020-2021

Membership Composition

Includes twenty (20) members: ten (10) tenured faculty (two from each college), five (5) undergraduate students, and five (5) graduate students.

Membership and Chair Selection

Faculty representatives are appointed by the Executive Committee of the Faculty Senate for two-year staggered terms. Faculty serving on the College or University RPT Committee shall not be eligible to serve on the Grade Appeal Panel.

Duties/Roles

The policy and procedures specified herein deal with student grievances concerned with evaluation by faculty as well as other academic decisions by departments and colleges or the university on academic matters such as admission to majors and programs, academic probation, suspension or dismissal from major or from the university. These procedures are NOT intended to deal with non-academic complaints such as those involving sexual harassment, discrimination, or inappropriate social conduct except as those matters relate to a specific academic decision. Non-academic complaints should be referred to the Vice President for Student Affairs.

Grievances that allege Discrimination, Harassment or Retaliation, as defined by Executive Order 1097, shall be referred to the appropriate Discrimination, Harassment, and Retaliation (DHR) Administrator or

Title IX Coordinator and shall proceed concurrently: (i) under Campus procedures per Executive Order 1037 [the procedures delineated in this policy]; and (ii) under Executive Order 1097. However, the Campus grade appeal procedure shall be placed in abeyance until such time as the Campus and any appeal processes under Executive Order 1097 (Article VI and/or VII) have concluded. The final determination under the procedures mandated by Executive Order 1097 regarding whether Discrimination, Harassment or Retaliation occurred will be provided to the campus Academic Grade Appeal/Grievance Committee within 5 working days. The Committee shall be bound by such determination when considering the grade appeal request under Executive Order 1037. In cases where the EO-1097 investigation determines that EO-1097 was violated, the Committee will proceed directly to Article III, Section 10 of this policy, which authorizes a re-grading of the student's work, or, where other kinds of academic decision are involved, a reconsideration of such decisions. In cases where the EO-1097 investigation does not determine that EO-1097 was violated, students are to be directed to Article II, Section 2 of this policy and instructed to complete the grievance form of this policy without seeking to obtain their instructor's (or decision makers) signature.

Reference

[FAM 840.4- Policy on Grades](#)

[FAM 803.65 - Student Academic Grievance Procedures](#)

Committee Report

The committee meets as needed on a case by case basis (when there is a grade grievance filed), with a subcommittee of 5 of the 20 members. Each sub-committee appoints a chair for each case.

Date committee established (for committees added in 2020 onward)

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TEACHING ACADEMY

(Special Committee)

Roster:

Name	Unit	Term (# of years)
Mihaela Popescu	College of Arts & Letter	2018-2021
Jing Zhang	College of Business & Public Administration	2018-2021
Nicole Klimow	College of Education	2020-2023
Dorothy Chen-Maynard	College of Natural Sciences	2020-2023
VACANT	College of Social & Behavioral Sciences	2021-2024
Gina Schlesselman-Tarango	Library	2020-2023
Lucy Lewis	At-Large	2020-2023
Dan Nickerson	At-Large	2021-2024
Andrew Hughes	At-Large	2019-2022
David Rhoads (Chair)	At-Large	2019-2022
Monideepa Becerra	At-Large	2019-2022
Monideepa Becerra	Interim Director of Teaching Resource Center	Ex-Officio

Membership Composition

The Cabinet will consist of one tenure line faculty member from each academic college and the library; five at-large faculty/library members; and the TRC Director. Members of the cabinet will serve for 3 years with no term limits. At the end of the 3-year term, the member can be re-elected or appointed to the Teaching Academy Cabinet for another 3-year term, as described above.

Membership and Chair Selection

Each College and the Library will have one elected tenure-line member. Five additional at-large members shall be appointed by the Senate in consultation with the Teaching Academy Cabinet; these shall be selected from among all teaching faculty and librarians who apply. The TRC Director will be an ex-officio member. Preference will be given to active members of the Teaching Academy.

Duties/Roles

In collaboration with the Teaching Resource Center, the CSUSB Teaching Academy will support teaching and learning at all levels and in all contexts of university activity, and will serve as a focal point for the university's commitment to this end. In pursuing this goal, the Academy will enhance the intellectual climate, promote discourse among all members of the University community, and serve as an advocate for learning and teaching initiatives and innovations. The core strategies are to 1) foster conversation and inquiry on teaching and pedagogical philosophy, 2) create a safe environment for faculty to learn to become better teachers, and 3) act as an ad hoc advisory board on issues related to teaching, as requested.

Reference

[FAM 871.75 - Teaching Academy](#)

Committee Report

The Committee submits an annual report at the end of the academic year.

UNIVERSITY EVALUATION COMMITTEE

(Special Committee)

Roster:

Name	Unit	Term (# of years)
Jennifer Anderson	College of Arts & Letters	2020-2022
John Jin	College of Business & Public Administration	2019-2021
VACANT	College of Education	2020-2022
Zahid Hasan (Chair)	College of Natural Sciences	2020-2022
Kenneth Shultz	College of Social & Behavioral Sciences	2020-2022
Jill Vassilakos-Long	Librarian	2019-2021
VACANT	SSP-ARII/Ten	2020-2022

Membership Composition

One tenured professor from each academic college; one tenured librarian; one tenured SSPAR. Department Chairs or Associate/Assistant Deans may not serve on this committee. Members shall serve two-year staggered terms. Members of this committee cannot serve concurrently on any evaluation committee at a lower level. Library Evaluators may serve on this committee but must withdraw when a librarian they have evaluated is being evaluated.

Membership and Chair Selection

Tenured professors are elected by the tenure-track faculty of their College; the tenured Librarian is elected by the tenure-track librarians; the tenured SSPAR is elected by the tenure-line SSPARs. The Committee shall elect its Chair.

Duties/Roles

This committee shall conduct performance review for faculty members at the University level in cases where recommendations from the Department, Department Chair, College and Dean are not unanimous as well as in cases involving denial of retention, tenure or promotion. This committee shall also serve as the higher-level peer review committee for Librarians and/or SSP, AR. The committee shall rank faculty in promotion cases, basing their rankings primarily on previous recommendations and rankings.

Reference

[FAM 652.1 Evaluation of Tenure-Line Faculty](#)

[FAM 652.2 Evaluation of Lectures](#)

[FAM 652.3 Evaluation of Student Services Professionals, Academic Related](#)

[FAM 652.4 Evaluation of Library Faculty](#)

[FAM 652.5 Evaluation of Coaches](#)

[FAM 652.6 Election of Department Evaluation Committees](#)

Committee Report

All UEC reports (faculty reviews) are turned in to the academic personnel office.

Date committee established (for committees added in 2020 onward)

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OTHER COMMITTEES AND REPRESENTATIVES



ACADEMIC COUNCIL ON INTERNATIONAL PROGRAMS

Roster:

Name	Unit	Term (# of years)
Liz Martin	At-large	2021-2024

Membership Composition

The term of this office shall be three years. Incumbent member(s) may be reappointed for one additional three-year term; they may not serve more than six consecutive years.

Membership and Chair Selection

Appointed by the Executive Committee, Faculty Senate. Appointments (and reappointments) of member(s) will be announced by February 1st of the final year of an appointment and will become effective on July 1st.

Duties/Roles

Considers and advises the President on matters pertaining to the administration of the University.

Reference

[CSU International Programs](#)

Committee Report

Date committee established (for committees added in 2020 onward)

ADMINISTRATIVE COUNCIL**Roster:**

Name	Unit	Term
Tomas Morales	President	
Shari McMahan	Provost and Vice President for Academic Affairs	
Sam Sudhakar	Vice President and Chief Information Resources & Technology	
Robert Nava	Vice President for University Advancement	
Paz Oliverez	Vice President for Student Affairs	
Doug Freer	Vice President for Administration & Finance	
Seval Yildirim	Associate Provost of Faculty Affairs & Development	
Clare Weber	Deputy Provost and Associate Provost for Academic Programs,	
Dorota Huizinga	Assoc. Provost for Academic Research & Dean of Graduate Studies	
Rachel Beech	Associate Vice President for Enrollment Management	
Dena Chester	University Budget Director	
Larry Rose	Dean, College of Business & Public Administration	
Chinaka DomNwachukwu	Dean, College of Education	
Rueyling Chuang	Dean, College of Arts & Letters	
Sastry Pantula	Dean, College of Natural Sciences	
Rafik Mohamed	Dean, College of Social & Behavioral Sciences	
Jake Zhu	Dean, CSUSB at Palm Desert	
Alex Najera	AVP Human Resources & Co-Chief Diversity Officer	
Lesley Davidson-Boyd	AVP and Dean of Undergraduate Studies	
Tatiana Karmanova	Dean, Extended & Global Education	
Pamela Langford	Director, Alumni Relations & Annual Giving	
Cindi Pringle	Director, Media Relations & Public Information	
Graciela Moran	President, A.S.I. or designee	
Beth Steffel	Chair, Faculty Senate	

Membership Composition

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Membership and Chair Selection

Office of the President. Office of the President. Delegated to the Office of the Vice President for Administration and Finance, 909/537-5130.

Duties/Roles

Considers and advises the President on matters pertaining to the administration of the University.
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Reference

https://www.csusb.edu/policies/administrative-policies-and-practices-process-review-and-approval

Committee Report

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ADVISORY BOARD COMMITTEE**Roster:**

Name	Unit	Term
Montgomery Van Wart	FAD Faculty Research Fellow	
Monideepa Becerra	Interim Director of Teaching Resource Center	
Josephine Mendoza	Director of University Faculty Mentoring Network	
Diana Podolske	Director of Service Learning & Community Engagement	
Ryan Keating	Interim Director, Office of Student Research	
Cynthia Crawford	Director of Research Development	
Beth Steffel	Faculty Senate Chair	
Judy Sylva	Faculty Director of Assessment for Academic Affairs	
Thomas Girshin	Director of Writing Intensive Program	
Sunny Hyon	WASC Report Writer	
Tina Newton	Associate Dean of College of Extended & Global Education	
Hyunkyong Oh	Faculty Director, Center for International Studies/Programs	
Cesar Caballero	Dean of Pfau Library	
Jake Zhu	Dean, CSUSB at Palm Desert	
David Marshall	Director of University Honors Program	
Bradford Owen	Chief Academic Technology Officer, ATI	
Tatiana Karmanova	AVP and Dean, College of Extended & Global Education	
Ruelying Chuang	Dean, College of Arts & Letters	
Rafik Mohamed	Dean, College of Social & Behavioral Sciences	
Lawrence Rose	Dean, College of Business	
Chinaka DomNwachukwu	Dean, College of Education	
Bibiana Diaz	Executive Director of Faculty Center for Excellence	

Membership Composition

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Membership and Chair Selection

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Duties/Roles

The FCE endeavors to promote the development of faculty in areas pertaining to their professional and academic careers. It strives to carry out this mission through the promotion of high-impact research, creative activities, scholarship, and interdisciplinary collaboration.

A commitment to create and implement professional development programs to support all of CSUSB's tenure track faculty, lectures, and graduate students throughout their careers.

To provide workshops, seminars, and other development events planned and administered to offer our educators and students with the best and most current resources related to their department.

To offer comprehensive orientations for our new faculty to provide the best and most current information at the start of their careers to ensure their success.

Reference

Committee Report

Date committee established (for committees added in 2020 onward)

ALCOHOL, TOBACCO, & OTHER RELATED DRUGS ADVISORY COMMITTEE**Roster:**

Name	Unit	Term (# of years)
Nerea Marteache-Solans	At-Large	2020-2023
Leslie Amodeo	At-Large	2020-2023
Shuryo Fujita	At-Large	2020-2023
Alberto Angelo (Chair)	Lead Health Educator-Wellness Coordinator	

Membership Composition

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Membership and Chair Selection

Appointed by the Executive Committee, Faculty Senate.

Contact person is Grace Johnson, Director of Student Health Center.

Duties/Roles**Alcohol, Tobacco and Other Drugs Advisory Council**

The Alcohol, Tobacco and Other Drugs (ATOD) Advisory Council was established in 2001 to ensure that campuses develop comprehensive alcohol policies and programs that are consistent with the campus mission, and have a commitment to holding individuals and student organizations accountable for their behavior and commitment to offering effective education programs which are regularly assessed.

Alcohol, Tobacco and Other Drugs Advisory Council-Policies Sub-Committee

The Policies Sub-Committee reviews relevant campus policies and makes recommendations to the ATOD Advisory Council on an as needed basis.

Alcohol, Tobacco and Other Drugs Advisory Council-Programs Sub-Committee

The Programs Sub-Committee reviews and recommends alcohol, tobacco and other drugs education programs to the ATOD Advisory Council on an as needed basis.

Reference

<https://www.csusb.edu/policies/alcohol-and-other-drugs-policy>

Committee Report

The council meets every month during the academic year.

Date committee established (for committees added in 2020 onward)

The Alcohol, Tobacco and Other Drugs (ATOD) Advisory Council was established in 2001 to ensure that campuses develop comprehensive alcohol policies and programs that are consistent with the campus mission, have a commitment to holding individuals and student organizations accountable for their behavior and a commitment to offering effective education programs which are regularly assessed.

ASSOCIATED STUDENTS INC. BOARD OF DIRECTORS**Roster:**

Name	Unit	Term (# of years)
Rhejean King Johnson	College of Arts & Letters (student)	
Michael Flores	College Of Business & Public Administration (student)	
Suany Echevarria	College Of Education (student)	
Victoria Ayala	College of Natural Sciences (student)	
Nathaly Ramos	College Of Social Behavioral Sciences (student)	
Angela Horner	At-Large	2019-2021

Membership Composition

ASI is governed by a Board of Directors also known as the "BoD". The BoD consists of a variety of students including 3 elected executive officers and student directors representing each of the colleges as well as students-at-large, athletes, graduates, international students, and students residing in the on-campus residence halls. Other members of the board include the Executive Director and representatives on behalf of the President's Office, Faculty Senate, and Staff Council.

Membership and Chair Selection

Appointed by the Executive Committee, Faculty Senate.

Contact person is Vice President, Student Affairs and President of Associated Students Inc.

Duties/Roles

Reference

<https://www.csusb.edu/asi/board-directors>

Committee Report

Date committee established (for committees added in 2020 onward)

ATHLETICS ADVISORY COMMITTEE**Roster:**

Name	Unit	Term (# of years)
George Thomas	College of Arts & Letters	2020-2023
John Dorocak	College of Business & Public Administration	2019-2022
Nena Torrez	College of Education	2020-2023
Dorothy Chen-Maynard (Chair)*	College of Natural Sciences	2018-2021
Norman Meek	College of Social & Behavioral Sciences	2018-2021
VACANT	At-Large	2019-2022
Paul Vicknair*	Faculty Athletics Representative*	
VACANT	Student	2020-2021
VACANT	Student	2020-2021

Membership Composition

One faculty member from each college and one At-Large; two student representatives - ASI; Assistant Athletic Director; Director of Financial Aid; Director of Athletics; Vice President for Student Affairs; Associate Dean for Undergraduate Studies; Chair, Kinesiology Department; and Faculty Athletics Representative.

Membership and Chair Selection

Faculty representatives are appointed by the Executive Committee, Faculty Senate to three-year staggered terms.

*Appointed by the President.

Duties/Roles

The committee serves in an advisory capacity to the President and the Vice President for University Advancement.

The committee's responsibilities include:

- Reviewing and recommending policies governing the intercollegiate athletics program.
- Monitoring the University's relationship with the NCAA and other athletic-related organizations.
- Reviewing and commenting on athletic department budget proposals.
- Reviewing and making recommendations concerning other matters brought forward by the President, the athletics administration, or members of the committee.

Reference

Committee Report

Date committee established (for committees added in 2020 onward)

The above information was obtained from a memo from the President dated April 10, 1989. Refer to memo from Vice President J. Rymer, 4/89. The membership information was provided by J. Zorn via email dated 12/1/99.

CALENDAR COMMITTEE**Roster:**

Name	Unit	Term (# of years)
Todd Johnson	At-Large	2020-2022
Carol Hood	At-Large	2019-2021

Membership Composition

Membership and Chair Selection

Appointed by the Executive Committee, Faculty Senate.

Contract person is Vice Provost, Academic Programs & Deputy Provost, Clare Weber.

Duties/Roles

The campus accessibility establishes the university calendar of dates for the beginning and ending dates of each semester five to seven years in advance. Other more specific dates for deadlines and procedural dates are established by the relevant committee members. The committee also deals with other relevant dates for the campus community.

Reference

Committee Report

Usually the committee meets once per year to establish a future year's calendar and can meet at other times to deal with issues that may necessitate changes to the calendar.

Date committee established (for committees added in 2020 onward)

CAMPUS ACCESSIBILITY ADVISORY BOARD**Roster:**

Name	Unit	Term (# of years)
Jessica Luck	At-Large	2019-2021
Yu Liu	At-Large	2019-2021
Ronald Salloum	At-Large	2020-2022

Membership Composition

Membership and Chair Selection

Appointed by the Executive Committee, Faculty Senate.

Contact person is Vice President of Finance & Administration, Doug Freer.

Duties/Roles

The Campus Accessibility Advisory Board will provide a process to allow for the reporting and resolution of physical or programmatic barriers. When issues arise that are beyond the scope of the membership of this Board, a referral will be made to the Americans with Disabilities Act (ADA) Management Group, which consists of the AVP of Human Resources, the Director of Facilities Services, the Director of Capital Planning, Design and Construction, and the Director of Services to Students with Disabilities.

Reference

<https://www.csusb.edu/caab>

Committee Report

This committee meets three times a year.

Date committee established (for committees added in 2020 onward)

CAMPUS FEE ADVISORY COMMITTEE**Roster:**

Name	Unit	Term (# of years)
Beth Steffel (Co-Chair)**	Chair, Faculty Senate	2020-2021
Jaqueline Hughes*	EPRC Representative	2020-2021
Graciela Moran (Co-Chair)**	ASI President	2020-2021
Mimi Badulis	Administration & Finance	2020-2021
Heather Hopkins	ITS Representatives	2020-2021
Jesse Felix	Student Affairs Representatives	2020-2021
Patrick Bungard	Academic Affairs Representatives	2020-2021
Daisy Ramos	ASI Undergraduate	2020-2021
Jeanette Hazlewood	ASI Undergraduate	2020-2021
Jessica Zacarias	ASI Undergraduate	2020-2021
Nathaly Ramos	ASI Undergraduate	2020-2021
Alexandra Thambi	ASI Undergraduate	2020-2021
Suany Echevarria	ASI Graduate	2020-2021

Membership Composition

Four administrative/ staff representatives from the Division of Academic Affairs; Division of Administration and Finance; Division of Information Technology Services; Division of Student Affairs; Division of University Advancement; Staff Representative; Palm Desert Campus Representative. Six student representatives appointed by the Associate Students, Inc., of which at least one must be a graduate student. The total of students must be one more than the total of administrative, faculty, and staff representatives. President of the Associated Students, Inc., or designee.

* Representative from Educational Policy and Resources Committee

**Chair of Faculty Senate or designee

Membership and Chair Selection

The President shall establish a Campus Fee Advisory Committee (CFAC).

Duties/Roles

The committee will consider proposals for the establishment and adjustment of Category II or III fees and provide recommendations to the President. The President shall consult as appropriate with the ASI Board of Directors and the Faculty Senate concerning these recommendations.

In accordance with Executive Order 1102, adjusting or establishing a Category II fee normally requires a student referendum.

For a specific Category II fee proposal, the Committee will recommend to the President and the President will determine whether a referendum is the best method of consultation or if an alternative method will better suit the campus. (State law requires a referendum for certain types of Category II fees.)

OTHER COMMITTEES AND REPRESENTATIVES

If it is determined that a referendum is required, the Committee will follow established campus guidelines for participating in the conduct of the referendum in accordance with Executive Order 1102. The referendum shall be conducted by the campus or by the student body association.

CFAC responsibilities include other duties as required by Executive Order 1102 or as assigned by the campus.

Reference

<https://www.csusb.edu/policies/guidelines-implementation-campus-fees-policy>

<https://www.csusb.edu/campus-fee-advisory-committee>

<https://www.csusb.edu/campus-fee-advisory-committee/annual-reports>

<https://drive.google.com/file/d/1AuSTazxp10dGt9YYPzmJqUJINIMgs5ye/view?usp=sharing>

Committee Report

Date committee established (for committees added in 2020 onward)

CHILDREN’S CENTER ADVISORY COMMITTEE**Roster:**

Name	Unit	Term (# of years)
Kassandra Harding	At-Large	2020-2022
Amy Van Schagen	At-Large	2019-2021
Stacy Forcino	At-Large	2020-2022
Deanna Herndon	Director of Early Childhood Education Programs	Ex-Officio
VACANT	Administrative Representative	
Daisy Ramos	Student Representative	2020-2021

Membership Composition

The Assistant Vice President, Educational Support Services; one administrative representative; three faculty representatives**; four student/parent representatives, and one student representative . Contact person is the Director of the Children’s Center, Deanna Herndon.

Membership and Chair Selection

Administrative representative appointed by the President; Faculty representatives appointed by the Executive Committee, Faculty Senate; student representative appointed by ASI.

Duties/Roles

- To advise the Assistant Vice President and the Director on operation matters, including curriculum health and safety, program needs, effective utilization of resources, and other factors to maintain the quality of the program.
- To develop and periodically update a fully articulate educational philosophy for the Center.
- To recommend policies on matters relating to the Center, such as enrollment priorities, health and safety, use of the Center for research or training in ways consistent with its primary service function, parent responsibilities and similar matters.
- To advise on the criteria and procedures used for the program evaluation.
- To advise the Assistant Vice President and the Director on criteria used in staff selection.
- To propose methods of student/parent and faculty input into the process of evaluating the performance of the Director and teaching staff of the Center. (Note: Members of the Committee or other persons may not be involved in deliberations on personnel matters. Non-student members may participate in the interview and selection of the Director.)

Reference**Committee Report**

Committee typically meets three times each academic year.

Date committee established (for committees added in 2020 onward)

DEAN'S COUNCIL**Roster:**

Name	Unit	Term
Shari McMahan	Provost & Vice President for Academic Affairs	
Rachel Beech	Associate Vice President for Enrollment Management	
Larry Rose	Dean, College of Business & Public Administration	
Chinaka DomNwachukwu	Dean, College of Education	
Rueyling Chuang	Dean, College of Arts & Letters	
Sastry Pantula	Dean, College of Natural Sciences	
Rafik Mohamed	Dean, College of Social & Behavioral Sciences	
Lesley Davidson-Boyd	Interim AVP and Dean of Undergraduate Studies	
Tatiana Karmanova	Dean, Extended & Global Education	
Jake Zhu	Dean, CSUSB at Palm Desert	
Diane Podolske	Director, Service Learning & Community Engagement	
Cesar Caballero	Dean, Pfau Library	
Tanner Carollo	Assistant Director for Institutional Research	
Beth Steffel	Chair, Faculty Senate	
Clare Weber	Deputy Provost & Associate Provost for Academic Programs	
Seval Yildirim	Associate Provost of Faculty Affairs & Development	
Dorota Huizinga	AP for Academic Research & Dean of Graduate Studies	
Jenna Aguirre	Director of Academic Budget and Planning	
Sandy Bennett	Communications Specialist, Academic Affairs	

Membership Composition

Membership and Chair Selection

Contact person is the Provost & Vice President, Academic Affairs, Shari McMahan.

Duties/Roles

Considers and advises the President and Provost & Vice President, Academic Affairs on all Academic affairs matters.

Reference

Committee Report

Date committee established (for committees added in 2020 onward)

DIVERSITY, EQUITY & INCLUSION BOARD (PRESIDENT COMMITTEE)**Roster:**

Name	Unit	Term (# of years)
Tomas Morales	President	
Douglas Freer	Vice President and Chief Financial Officer	
Daria Graham (Co-Chair)	AVP for Student Affairs and Dean of Students	
Katherine Hartley	Presidential Aide	
Julie Lappin	Associate Vice President & Chief of Staff	
Shari McMahan	Provost and Vice President for Academic Affairs	
Jeanne Durr	Interim Associate Vice President for Human Resources	
Robert Nava	Vice President for Advancement	
Paz Oliverez	Vice President for Student Affairs	
Sam Sudhakar	Vice President and Chief Information Officer	
Seval Yildirim (Co-Chair)	Associate Provost for Faculty Affairs & Development	

Membership Composition

The membership of the DEI Board will consist of representatives from the shared governance bodies including the Faculty Senate, Staff Council and ASI as well as representatives from the cultural centers, affinity groups and experts across campus to increase inclusiveness in our planning and bring a wide variety of perspectives to our DEI activities.

With oversight of an Executive Committee, the Board will be structured with the following sub-committees focused on DEI in:

- student recruitment, retention and graduation
- faculty recruitment, retention and development
- staff recruitment, retention and development
- alumni and community outreach
- curriculum and student learning
- programming

Membership and Chair Selection

This is a President's Committee

Duties/Roles

The Board will be charged to:

- Identify and recommend priorities for diversity, equity, and inclusion work to the President;
- Contribute to the DEI Strategic Plan design process, its finalization and implementation;
- Evaluate and assess the efficacy of the University's diversity strategy and the DEI Strategic Plan and identify metrics for progress;
- Assess and promote the principles and goals identified in the DEI Strategic Plan to cultivate and sustain synergy and collaboration in diversity, equity, and inclusion efforts;
- Identify and support the Council leaders responsible for the implementation of assigned DEI Strategic Plan goals;
- Lead and coordinate activities to develop and maintain the desired campus climate;

- Assist in the development of accountability structures to evaluate and assess the campus climate activities for efficacy;
- Focus on DEI Educational Function, and foster learning around diversity, equity, and inclusion through coordinated events, so-curriculum programming, workshops, and training;
- Focus on DEI Community Function and build a more engaged and aware community around diversity, equity, and inclusion at the institution, including with alumni and the Inland Empire community;
- Focus on the role of diversity, equity, and inclusion in terms of the academic aspects of the institution, including incorporating DEI in the curriculum, inclusive pedagogy, retention and graduation rates;
- Focus on the role of diversity, equity, and inclusion in terms of faculty and staff recruitment, retention and development, diversification of faculty and staff, retention-tenure-promotion, safe space training, inclusion workshops, and diversity champion programs.

Reference

<https://www.csusb.edu/diversity-equity-inclusion/dei-board>

Committee Report

Date committee established (for committees added in 2020 onward)

HIGH IMPACT PRACTICES (HIPS) COMMITTEE

(Ad Hoc Committee)

Roster:

Name	Unit	Term (# of years)
Arturo Fernandez-Gilbert	College of Arts & Letters	n/a
Crystal (Xiaoyu) Huang	College of Business & Public Administration	n/a
Jordan Fullam	College of Education	n/a
Monideepa Becerra	College of Natural Sciences	n/a
Gisela Bichler	College of Social & Behavioral Sciences	n/a
Clare Weber (Chair)	Deputy Provost and AP for Academic Program	Ex-Officio

Membership Composition

One tenure-line faculty member per college.

Membership and Chair Selection

Contact person is Provost McMahan.

Duties/Roles

Come share your thoughts about how to measure HIPs, ensure our students get HIP, and tools to get HIP. Inviting faculty representatives from each of the colleges to join HIPs committee. In support of strategic plan goal 1, objective 1. Meetings will be held on or before June 19th and beginning September 15th for the Fall.

Reference

Committee Report

Date committee established (for committees added in 2020 onward)

INSTRUCTIONALLY RELATED PROGRAMS BOARD**Roster:**

Name	Unit	Term (# of years)
Brian Heisterkamp	At-Large	2019-2021
Dorothy Chen-Maynard	At-Large	2019-2021
Lisa Looney	At-Large	2020-2022
R. Alshnetah	Student Representative	2020-2021
J. Yang	Student Representative	2020-2021
P. Maldonado	Student Representative	2020-2021
E. Carollo	Student Representative	2020-2021
Graceila Moran	Student Representative	2020-2021
Y. Rodriguez	Student Representative	2020-2021
Daria Graham	Administrative Representative	
VACANT	Administrative Representative	
VACANT	Administrative Representative	
VACANT	President of Finance, Associated Students, Inc.	

Membership Composition

The Instructionally Related Programs Board, composed of six students, three faculty and three administrators, and co-chaired by the ASI President for Finance and Assistant Vice President for Student Affairs, is charged with the responsibility for soliciting and evaluating proposals for instructionally related activities, and with recommending to the University President those projects to be funded from the student IRS Fee revenues and the state IRA allocations.

Membership and Chair Selection

Faculty representatives are appointed by the Executive Committee to two-year staggered terms.

Contact person is Assistant Vice President for Student Affairs or Brian Jaworski.

Duties/Roles

Reference

Committee Report

Date committee established (for committees added in 2020 onward)

This Board is established under Executive Order 740.

INTELLECTUAL LIFE AND VISITING SCHOLAR COMMITTEE**Roster:**

Name	Unit	Term (# of years)
Maria Garcia-Puente	College of Arts & Letters	2019-2021
Jason Ryan	College of Business & Public Administration	2019-2021
Golge Seferoglu	College of Education	2020-2022
Pinthusorn Pattayakorn	College of Natural Sciences	2020-2022
Rajrani Kalra	College of Social & Behavioral Sciences	2020-2022

Membership Composition

One faculty representative from each constituent unit to be appointed to two-year staggered terms. by the Executive Committee. The committee consists of one representative from each college, with committee terms staggered among the different colleges to ensure continuity of committee experience.

Membership and Chair Selection

Appointed by the Executive Committee.

Duties/Roles

The Intellectual Life Committee evaluates and makes recommendations on proposals for funding for major University events including presentations by guest lecturers and artists. Proposals are welcomed from all Colleges in the University.

Reference

Committee Report

The committee meets once per year, at the end of the Spring semester, to evaluate Intellectual Life proposals and make funding recommendations to the Office of Academic Programs.

Date committee established (for committees added in 2020 onward)

INTERNATIONAL STUDENT SERVICES ADVISORY COMMITTEE**Roster:**

Name	Unit	Term (# of years)
VACANT	College of Arts & Letters	2019-2021
Benjamin Becerra	College of Business & Public Administration	2020-2022
Young Hwang	College of Education	2019-2021
Hosung So	College of Natural Sciences	2020-2022
Rajrani Kalra	College of Social & Behavioral Sciences	2019-2021

Membership Composition

Faculty members shall serve two-year staggered terms.

Membership and Chair Selection

All members appointed by the Executive Committee, Faculty Senate.

Contact person is Dean, Tatiana Karmanova.

Duties/Roles

Advise in the development and implementation of programs and services for International Students.

Support the increased enrollment of international students, and advise on the design of outreach programs to them.

Review University and campus policies and procedures affecting international students, and make recommendations for change where appropriate.

Assist in the development and review of the annual budget proposal for support of the International Students Program, including necessary presentations to UPAC.

Reference

https://drive.google.com/file/d/1HmTrEA-QgFwX_vZL0qNZIAKaz0QujQE9/view?usp=sharing

Committee Report

Date committee established (for committees added in 2020 onward)

IT GOVERNANCE EXECUTIVE COMMITTEE**Roster:**

Name	Unit	Term
Shari McMahan (Co-Chair)	Provost and Vice President for Academic Affairs	
Sam Sudhakar (Co-Chair)	Vice President and Chief Information Officer	
Cesar Caballero	Dean, Pfau Library	
Rueyling Chuang	Dean, College of Arts & Letters	
Robert Nava	Vice President, University Advancement	
Doug Freer	Vice President, Administration & Finance	
Graciela Moran	President, A.S.I. or designee	
Monideepa Becerra	Interim Director of Teaching Resource Center	
Ian Jacobs	Computer Resources Manager, Staff	
Tatiana Karmanova	Dean, College of Extended & Global Education	
Paz Oliverez	Vice President for Student Affairs	
Sastry Pantula	Dean, College of Natural Sciences	
Larry Rose	Dean, College of Business & Public Administration	
	Director of Technology Support & Distributed Technologies	
Chinaka DomNwachukwu	Dean, College of Education	
Rafik Mohamed	Dean, College of Social & Behavioral Sciences	
Yasha Karant	At-Large (Academic Faculty)	
Caroline Vickers	At-Large (Academic Faculty)	

Membership Composition

Co-Chairs: Provost & Vice President for Academic Affairs, and Vice President for Information Technology Services & CIO

Members: 17

- Dean, College of Extended Learning and Global Education – 1
- Dean, Library – 1
- Deans, Academic Colleges -5
- Faculty Senate – 2
- Teaching Resource Center – 1
- Staff (IT + Academic) – 2
- Staff Council - 1
- Students– 1
- Vice Presidents – 3

Membership and Chair Selection

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Duties/Roles

The IT Governance Executive Committee is responsible for the following:

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Establishing and communicating a campus-wide IT vision that supports the University mission and goals; establishing IT policies that support strategic, campus-wide IT priorities; defining technical architecture and standards for the University; establishing best practices and tools for IT across campus.

IT Governance Values

- Transparency - Governance Committee and processes must be clear. How decisions are made and who has input rights and decision-making rights must be readily apparent to campus.
- Communication - Communication must occur into, out of, and across the committee and with the campus.
- Accountability - Sub-committees and task forces must be held accountable for delivering on their responsibilities. Clear escalations paths for issue resolution must be defined.
- Assessment - Making sure that measurable objectives are met within the agreed upon timeliness.
- Responsibility - Governance structure must focus on results rather than implementation and project management.
- Appropriate Representation - Constituency groups across campus must be represented.
- Active Support - Governance structure requires staff to support the process. Agenda setting, meeting logistics, issue tracking, and communication are all essential aspects of active support.

Reference

<https://www.csusb.edu/its/it-governance>

Committee Report

Date committee established (for committees added in 2020 onward)

PALM DESERT CAMPUS PLANNING & OPERATIONS COUNCIL

Roster:

Name	Unit	Term (# of years)
Dorothy Chen-Maynard	At-Large	2019-2021
Christine Famega	At-Large	2020-2022

Membership Composition

Two At-Large faculty members to serve two-year staggered terms.

Membership and Chair Selection

Appointed by the Faculty Senate Executive Committee

Contact person is Jake Zhu, Dean, Palm Desert Campus.

Duties/Roles

This council works to establish and maintain regular and on-going coordination between the San Bernardino and the Palm Desert campus.

Reference

Committee Report

Date committee established (for committees added in 2020 onward)

PALM DESERT CAMPUS SCHOLARSHIP COMMITTEE**Roster:**

Name	Unit	Term (# of years)
Michael Salvador (Chair)	College of Arts & Letters	2020-2022
Sarah Dunn	College of Natural Sciences	2020-2022
Deirdre Lanesskog	College of Social & Behavioral Sciences	2020-2022
Michael Karp	College of Social & Behavioral Sciences	2020-2022
Pablo Gomez	College of Social & Behavioral Sciences	2020-2022
Chanho Song	Jack H Brown College	2020-2022

Membership Composition

Membership and Chair Selection

Duties/Roles

The presence of full-time faculty at Palm Desert Campus opens the possibility for a uniquely Palm Desert Campus-centered scholarship culture. This committee will generate plans to foster, support and strengthen the research activities at the Palm Desert Campus.

Reference

Committee Report

Date committee established (for committees added in 2020 onward)

This committee was formed in 2020. The committee meets once or twice per month.

PALM DESERT CAMPUS STUDENT ENGAGEMENT COMMITTEE**Roster:**

Name	Unit	Term (# of years)
Michael Salvador	College of Arts & Letters	2020-2022
Damian Palafox	College of Natural Sciences	2020-2022
Jennifer Lotto (Co-Chair)	College of Social & Behavioral Sciences	2020-2022
Michael Karp	College of Social & Behavioral Sciences	2020-2022
Pablo Gomez	College of Social & Behavioral Sciences	2020-2022
Avisinia Rodriguez (Co-Chair)	Student Engagement	2020-2022
Anissa Rogers	Associate Dean, Palm Desert Campus	
Johanna Martinez	Administrative Support Coordinator	
Jesse Neimeyer-Romero	Assistant to the Dean For Academic Scheduling	

Membership Composition

The goal of this committee is to support the staff's efforts to foster student and faculty participation at CSUSB Palm Desert Campus. The PDC Student Engagement Committee will consist of both adjunct and tenure track faculty and staff. At the start of each academic year, the committee will elect its own chair or co-chair(s) and proceed according to steps its members agree upon. Members shall serve two-year staggered terms, with the possibility of one-year terms to ensure that staggering ensues. However, committee members may be reappointed if necessary. The committee may also include non-voting members, such as the Associate Dean (or designee) of the Palm Desert Campus.

Membership and Chair Selection

Faculty representatives are appointed by the Executive Committee, Faculty Senate.

Duties/Roles

- The PDC Student Engagement Committee will collaborate with the PDC Student Engagement Coordinator to connect faculty and students through various events and campus activities.
- The committee will advocate for participation in student engagement activities and events from CSUSB faculty and the Palm Desert Campus community.
- The committee will be responsible for gathering feedback from faculty and students on the effectiveness of campus engagement activities and programs.
- The committee will act as a liaison between faculty and the administration on issues related to student engagement.

Reference

Committee Report

Date committee established (for committees added in 2020 onward)

This committee was established in 2020.

PALM DESERT CAMPUS TEACHING COMMITTEE**Roster:**

Name	Unit	Term (# of years)
Robert Leo	At-Large	2020-2022
Sean Kim	At-Large	2020-2022
Cynthia Schreihans	At-Large	2020-2022
Dorothy Chen-Maynard	At-Large	2020-2022
Lisa Looney (Vice-Chair)	At-Large	2020-2021
Michael Karp (Co-Chair)	At-Large	2020-2022
Jennifer Lotto	At-Large	2020-2022
Deirdre Lanesskog	At-Large	2020-2021

Membership Composition

The presence of full-time faculty at PDC opens the possibility for innovation in teaching practices that are responsive to the local context. This committee will generate plans to foster, support and strengthen the teaching activities at PDC. The PDC Teaching Committee can consist of both adjunct and tenure track faculty. At the start of each academic year, the committee will elect its own chair, vice chair, or co-chair(s) and proceed according to steps its members agree upon. Terms are two-years and staggered; however, committee members may be reappointed if necessary. The committee may also include non-voting members, such as the Associate Dean (or designee) of the Palm Desert Campus.

Membership and Chair Selection

Faculty representatives are appointed by the Executive Committee, Faculty Senate.

Duties/Roles

1. The PDC Teaching Committee will collaborate with faculty to create a community centered around effective teaching.
2. The committee will foster interdepartmental relationships among faculty and staff.
3. The committee will promote excellence in teaching through high impact practices and innovative teaching strategies.
4. The committee will advocate for inclusion and equity in all teaching activities at PDC.
5. The committee will act as a liaison between faculty and the administration on issues related to teaching and assessment at PDC.

Reference

Committee Report

Date committee established (for committees added in 2020 onward)

This committee was established in 2020.

PHILANTHROPIC FOUNDATION BOARD OF DIRECTORS**Roster:**

Name	Unit	Term (# of years)
Mariam Betlemidze	At-Large	2020-2022
Haakon Brown	At-Large	2019-2021
Benjamin Becerra	At-Large	2020-2022
Dorothy Chen-Maynard	At-Large	2019-2021

Membership Composition

Faculty members shall serve two-year staggered terms.

Membership and Chair Selection

Appointed by the Executive Committee, Faculty Senate.

Duties/Roles

The name of this corporation is the California State University, San Bernardino Philanthropic Foundation. The corporation is organized and at all times hereafter will be operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of California State University, San Bernardino. The corporation and all of its functions and activities are to be operated and conducted in the promotion of its charitable purposes as specified in its Articles of Incorporation.

The corporation shall be operated as an auxiliary organization of California State University, San Bernardino ("University"), in accordance with the rules, regulations and policies of the University and the Board of Trustees of the California State University (herein referred to as the "Trustees").

Reference

<https://www.csusb.edu/advancement/philanthropic-foundation/board-directors>

Committee Report**Date committee established (for committees added in 2020 onward)**

POLICE ADVISORY COMMITTEE (UNIVERSITY)**Roster:**

Name	Unit	Term (# of years)
Nina Jamsen (Chair)	Chief of Police	
Christine Famega	At-Large	2020-2022
Daisy Ramos	ASI Director of Internal Affairs	2020-2022
Graciela Moran	ASI President	2020-2022
Alfredo Jesus Barcenas	Staff Council/Alumni	2020-2022
John Decker	Staff	2020-2022
Joanna Barber-Matthews	Police Officer	2020-2022
Joseph Fleming	Lieutenant	2020-2022
Lisa Root	Student Life/Leadership	2020-2022
Daria Graham	Dean of Students	2020-2022
Douglas Freer	Vice President, Administration & Finance	2020-2022

Membership Composition

Diverse group of individuals from departments throughout the CSUSB campus.

Membership and Chair Selection

Members are selected by the department Vice President or the Dean.

- Members will be appointed for one to two-year terms.
- Meetings will be at least once a semester or as agreed upon by the council.
- Appointments will be made in the Spring of each year.
- Faculty member is appointed by Executive Committee of the Faculty Senate

Duties/Roles

- Promote the cause of safety throughout the university, embrace the “If You See Something, Say Something” campaign- campus safety is a community effort.
- Increase awareness of safety conditions and programs among all members of the campus community.
- Assist in describing the means for involving campus University Police Officers in the life of the university in ways that will create an environment that is the “most conducive to the intellectual, cultural, and personal development of its students”.
- Meet regularly with campus constituent groups such as clubs, affinity groups, etc.
- Maintain meeting minutes and present an annual summary to the campus.

Reference

[CSUSB Police Advisory Council](#)

Committee Report

Date committee established (for committees added in 2020 onward)

RECREATION COMMITTEE**Roster:**

Name	Unit	Term (# of years)
George Thomas	At-Large	2020-2022

Membership Composition

The committee shall consist of the following voting members: Student Representative - Chair of the Committee; SMSU Board of Directors Student Representative; four student representatives; one At-Large faculty member to serve a two-year term; one staff representative; one recreation & wellness director (ex officio member)

Membership and Chair Selection

Appointed by the Faculty Senate Executive Committee.

Contract person is Trent Morgan.

Duties/Roles

The purpose of the Recreation Committee shall be to advise on policy, budgets and operation of the recreational activities, facilities (especially the Student Recreation and Fitness Center) and programs of the Recreational Sports Department.

Reference

<https://www.csusb.edu/recreation-wellness/about-us/recreation-wellness-committee>

Committee Report

Date committee established (for committees added in 2020 onward)

SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS**Roster:**

Name	Unit	Term (# of years)
Marc Robinson	At-Large	2019-2021
John Reitzel	At-Large	2020-2022

Membership Composition

The Student Union Board of Directors is comprised of seven students-at-large, the Associated Students Inc., President and Executive Vice President, one alumni representative, the University President or designee, two faculty representatives, one administrative representative, and the Student Union Executive Director.

Membership and Chair Selection

The 7 seven student representatives are elected at the Annual Meeting of the BOD. Students submit applications, the applications are reviewed by the Personnel Committee and the most qualified candidates are forwarded to the full board. Candidates are interviewed and the board votes. From these students, candidates for Chair are nominated from the board or self-nominate and the Board votes. All other members are appointed.

Duties/Roles

The Santos Manuel Student Union (SMSU) Board of Directors oversees the operations, programs and services of the Santos Manuel Student Union, a not-for-profit 501 © (3) corporation. The (SMSU) is one of three auxiliaries at CSUSB and is funded primarily through mandatory student fees.

Reference

<https://www.csusb.edu/smsu/join-pack/board-directors>

Committee Report

The Board of Directors meets monthly during the academic year.

Date committee established (for committees added in 2020 onward)

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SCHOLARSHIP COMMITTEE (UNIVERSITY)**Roster:**

Name	Unit	Term (# of years)
Robert Smith	College of Arts & Letters	2020-2022
Chanho Song	College of Business and Public Administration	2020-2022
Eun-Ok Baek	College of Education	2019-2021
Lida Ahmadi	College of Natural Sciences	2020-2022
VACANT	College of Social and Behavioral Sciences	2019-2021
Gilna Samuel	At-Large	2020-2022
VACANT	At-Large	2019-2021

Membership Composition

The Scholarship Committee consists of the Dean of Undergraduate Studies, Director of Financial Aid (the Director Chairing the committee), one faculty member from each College and two At-Large appointed by the Executive Committee of the Faculty Senate and three members of the staff. All appointments are for two-years staggered terms.

Membership and Chair Selection

Appointed by the Executive Committee, Faculty Senate.

Contact person is the Director, Financial Aid, Diana Minor

Duties/Roles

The Committee requires a commitment of approximately 80 hours per year with its work concentrated in the Spring semester during which the scholarship recipients are selected for the subsequent academic year.

Reference

Committee Report

Date committee established (for committees added in 2020 onward)

SPACE PLANNING ADVISORY COMMITTEE (SPAC)**Roster:**

Name	Unit	Term (# of years)
Lucy Lewis	At-Large	2020-2022
Lesley Leighton	At-Large	2019-2021
Dorothy Chen-Maynard	At-Large	2020-2022
Daisy Ramos	ASI Representative	2020-2021
Eric Chan	Manager of Facilities Planning & Space Utilization	
Jennifer Sorenson (Chair)	AVP Facilities Planning & Management	
Leatha Elsdon	Director of Facilities Planning, Design & Construction	
Julie Lappin	Associate Vice President & Chief of Staff	
James Trotter	Assistant Director, Academic Technologies & Innovation	
Jenna Aguirre	Director of Academic Budget and Planning	
Antonio Guijarro	Academic Resources Analyst	
Molly Springer	Associate Vice President, Student Equity	
Monica Alejandre	Associate Vice President for Operations	
Patrick Bungard	Administrative Analyst Specialist	
Ruth Landeros	Administrative Support Coordinator	

Membership Composition

SPAC will consist of the following: Director/Executive Facilities Officer for Capital Planning, Design and Construction (Committee Chair), one (1) person represented from each of the five division Vice Presidents, one (1) appointee from the President's Office, one (1) appointee from the Faculty Senate, and one (1) appointee from the Associate Students, Inc.

Membership and Chair Selection

The committee will compile its recommendations and forward them to the President for consideration and decision.

Duties/Roles

The Space Planning Advisory Committee (SPAC) has been tasked with reviewing individual requests for the assignment and reassignment of existing space in accordance with the CSU guidelines. The committee will compile its recommendations and forward them to the President for consideration and decision.

Reference

<https://www.csusb.edu/facilities-planning-management/space-planning-advisory-committee>

Committee Report

Date committee established (for committees added in 2020 onward)

SPOUSAL HIRING TASK FORCE

(Ad Hoc Committee)

Roster:

Name	Unit	Term (# of years)
Lucy Lewis	College of Arts & Letters	N/A
Rong Chen	College of Arts & Letters	N/A
Matthew Poole	College of Arts & Letters	N/A
Jessica Luck	College of Arts & Letters	N/A
Nena Torrez	College of Education	N/A
Dorothy Chen-Maynard	College of Natural Sciences	N/A
Monty Van Wart (Chair)	FAD Faculty Research Fellow	N/A
Larry Gains	College of Social & Behavioral Sciences	N/A

Membership Composition

At least 5 faculty representatives; ideally from each of the five constituent units.

Membership and Chair Selection

Appointed by the Executive Committee and one faculty member appointed by the Provost to serve as committee chair.

Duties/Roles

The Spousal/Partner Hiring Task force was created to examine spousal/partner hiring practices as a way to recruit and retain high-caliber and diverse faculty.

Reference

Committee Report

The task force will meet every two to three weeks until completion.

Date committee established (for committees added in 2020 onward)

STUDENT AFFAIRS FACULTY ADVISORY BOARD**Roster:**

Name	Unit	Term (# of years)
Kelly Dortch	College of Arts & Letters	2020-2022

Membership Composition

The Division of Student Affairs Faculty Advisory Board will consist of faculty representatives to governing boards and units within the Division of Student Affairs (ie., ASI, SMSU, Athletics, and Housing, etc.), faculty who represent the five Colleges and the Palm Desert Campus (appointed by Deans), and leadership from the Division of Student Affairs, including the Vice President for Student Affairs and AVP/Dean of Students.

Membership and Chair Selection

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Duties/Roles

- Work collaboratively to integrate student engagement and leadership development into course curriculum and identify areas where this integration already exists and may serve as a model for others.
- Gain insight from faculty about ways the Student Affairs can support course, program, and degree requirements (e.g. GE course “cumulative experience”, etc.).
- Identify Student Affairs units that faculty can promote to enhance students’ access to resources, engagement in campus life, opportunities for personal, professional, and leadership development, and overall health and well-being.
- Promote faculty awareness of the Student Affairs units and the programs and services they deliver to identify possible areas for partnership and collaboration.

Expectations of the Division of Student Affairs Faculty Advisory Board Members:

- Participate in 2-hour meetings on a monthly basis.
- Participate in occasional sub-committee work.
- Length of terms (1-2 years, depending on position and availability).

Reference

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Committee Report

The Division of Student Affairs Faculty Advisory Board will convene beginning in the Fall 2020, on a monthly basis.

Date committee established (for committees added in 2020 onward)

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STUDENT AID COMMITTEE**Roster:**

Name	Unit	Term (# of years)
Mary Texeira	At-Large	2019-2021

Membership Composition

Membership and Chair Selection

Appointed by the Executive Committee, Faculty Senate.

Contact person is the Director of Financial Aid, Diana Minor

Duties/Roles

The committee reviews and makes decisions on students appealing loss of their financial aid primarily because they have not made satisfactory academic progress as stipulated by their financial award.

Reference

Committee Report

The committee meets every two weeks for approximately 45 minutes, including the summer months.

Date committee established (for committees added in 2020 onward)

STUDENT HEALTH ADVISORY COMMITTEE**Roster:**

Name	Unit	Term (# of years)
Alexis Norris	At-Large	2019-2021

Membership Composition

The committee shall be composed of the following representatives:

- A faculty member identified by the Executive Committee of the Faculty Senate.
- A staff member identified by the President.
- Two undergraduate students identified by the A.S.I. President.
- One graduate student identified by the A.S.I. President.
- A representative from the Health Center staff, chosen by the staff.
- A representative from the Services to Students with Disabilities Office identified by the Director of that office.
- The Director of the Health Center (non-voting).

Membership and Chair Selection

Duties/Roles

The charge to this committee will be to review programs, procedures and policies concerning the operation of the Health Center, and to make recommendations concerning their adoption and implementation to the Director.

Reference

<https://www.csusb.edu/student-health-center/health-promotion/student-health-advisory-committee>

Committee Report

Date committee established (for committees added in 2020 onward)

STUDENT RESEARCH COMPETITION - GRADUATE**Roster:**

Name	Unit	Term (# of years)
VACANT	College of Arts & Letters	2019-2021
Jing Zhang	College of Business & Public Administration	2019-2021
VACANT	College of Education	2020-2022
Lynn Scow	College of Natural Sciences	2020-2022
Leslie Amodeo	College of Social and Behavioral Sciences	2020-2022

Membership Composition

The "Graduate Student Research Competition" committee selects five graduate students to represent CSUSB at the state competition.

Membership and Chair Selection

Appointed by the Executive Committee, Faculty Senate. Contact person is Dorota Huizinga, Associate Provost for Academic Research and Graduate Studies.

Duties/Roles

The committee selected by the Faculty Senate participates in a preliminary campus competition in which they select the students who will form the team to represent CSUSB at the state competition. Each committee judges 15-minute presentations given by the students.

Each entry consisting of an oral presentation and a written abstract is judged on the following criteria:

- Clarity of purpose
- Appropriateness of methodology
- Interpretation of results
- Value of the research or creative activity
- Ability of the presenter to articulate the research or creative activity
- Organization of the material presented
- Presenters' ability to handle questions from the jury and general audience

Each committee also selects the overall outstanding undergraduate and graduate presenters who receive a monetary award from the Office of Graduate Studies.

Reference

<https://www.csusb.edu/student-research/events-and-calendar/csusb-student-research-competition>

Committee Report

The committee provides feedback in the forms of written comments and one-to-one advising to each selected student to help improve their presentation.

Date committee established (for committees added in 2020 onward)

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STUDENT RESEARCH COMPETITION - UNDERGRADUATE**Roster:**

Name	Unit	Term (# of years)
VACANT	College of Arts & Letters	2020-2022
Essia Hamouda	College of Business & Public Administration	2019-2021
VACANT	College of Education	2020-2022
Daniel Nickerson	College of Natural Sciences	2019-2021
Manpreet Dhillon Brar	College of Social & Behavioral Sciences	2020-2022

Membership Composition

The “Undergraduate Student Research Competition” committee selects five undergraduate students to represent CSUSB at the state competition.

Membership and Chair Selection

Appointed by the Executive Committee, Faculty Senate. Contact person is Dorota Huizinga, Associate Provost for Academic Research and Graduate Studies.

Duties/Roles

The committee selected by the Faculty Senate participates in a preliminary campus competition in which they select the students who will form the team to represent CSUSB at the state competition. Each committee judges 15-minute presentations given by the students.

Each entry consisting of an oral presentation and a written abstract is judged on the following criteria:

- Clarity of purpose
- Appropriateness of methodology
- Interpretation of results
- Value of the research or creative activity
- Ability of the presenter to articulate the research or creative activity
- Organization of the material presented
- Presenters’ ability to handle questions from the jury and general audience

Each committee also selects the overall outstanding undergraduate and graduate presenters who receive a monetary award from the Office of Graduate Studies.

Reference

<https://www.csusb.edu/student-research/events-and-calendar/csusb-student-research-competition>

Committee Report

The committee provides feedback in the forms of written comments and one-to-one advising to each selected student to help improve their presentation.

Date committee established (for committees added in 2020 onward)

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SUSTAINABILITY COMMITTEE
(FORMERLY: ENERGY ROADMAP WORKING GROUP)

Roster:

Name	Unit	Term
Thomas McGovern	College of Arts & Letters	2020-2023
Breana Coates	College of Business & Public Administration	2020-2023
VACANT	College of Education	2020-2023
Breanna Putman	College of Natural Sciences	2019-2022
Steven Childs	College of Social & Behavioral Sciences	2019-2022
Dorothy Chen-Maynard	Appointed Co-Chair	2020-2023
Jeremy Dodsworth	At-Large	2019-2022
Kenneth Shultz	At-Large	2019-2022
Cesar Caballero	Dean, Pfau Library	
Miguel Martin (Chair)	Facilities, Planning and Management Sustainability	2020-2021
Yvette Relles Powell	Student Representative	2020-2021

Membership Composition

Faculty members shall serve three-year staggered terms. Faculty representation from each College is requested to work with staff and students beginning in April.

Membership and Chair Selection**Duties/Roles**

The purpose of the Committee will be to provide guidance and recommendations on implementing the sustainability goals that our University has publicly committed to. The Sustainability Committee ensures campus-wide engagement and participation in sustainability commitments and the Resilient CSUSB Plan. The Committee facilitates implementation of the Plan, other sustainability commitments, and monitors their progress. It also establishes and gives oversight to Working Groups charged with specific actions that support Resilient CSUSB goals. It's important that all areas of CSUSB understand their role and responsibilities, and have the opportunity to be a part of and influence the work of the committee.

Reference

<https://www.csusb.edu/sustainability/sustainability-committee>

Committee Report

The Sustainability Committee will be an advisory/recommending body while the working groups will be implementing tasks and reporting each quarter to the Committee. This will be captured in the governance documents that should be developed in collaboration. Faculty representatives from each College will work with members of their College to support the sustainability efforts of the University.

Date committee established (for committees added in 2020 onward)

UNIVERSITY BUDGET ADVISORY COUNCIL**Roster:**

Name	Unit	Term
Sam Sudhakar	Vice President and Chief Information Officer	N/A
Doug Freer (Co-Chair)	Vice President, Administration and Finance	N/A
Shari McMahan (Co-Chair)	Provost and Vice President for Academic Affairs	N/A
Paz Oliverrez	Vice President for Student Affairs	N/A
Robert Nava	Vice President for University Advancement	N/A
M. Monir Ahmed	AVP, Administration and Finance	N/A
Beth Steffel	Chair, Faculty Senate	N/A
Donna Garcia	Vice Chair, Faculty Senate	N/A
Jacqueline Hughes	Chair, Educational Policy and Resources Committee	N/A
Karen Kolehmainen	Chair, Faculty Affairs Committee	N/A
Daisy Ramos	ASI Representative	N/A
Jake Zhu	Dean, Palm Desert Campus	N/A
Cesar Calderon	Staff Representative	N/A
Gabby Guzman-Trejo	Staff Representative	N/A
Rueyling Chuang	Dean Representative	N/A

Membership Composition

The University Budget Committee will be comprised of the following members:
 Following officeholders are the permanent members of the council – Provost & VP of Academic Affairs (co-chair); VP Admin & Finance (co-chair); VP Student Affairs; VP University Advancement; VP IT; AVP Admin & Finance; Faculty Senate Chair; Vice Chair - Faculty Senate (or designee); Educational Policy & Resources Committee Chair (or designee); Faculty Affairs Committee Chair (or designee); ASI President. Following appointees serve on a two year rotation: College Dean Representative (2); MPP Representative; Staff Representatives (2); Campus Budget Officer serves as the staff to the committee.

Membership and Chair Selection

College Dean, MPP, and Staff Representative are appointed by the President.

Duties/Roles

Working with the President and Vice President, the University Budget Advisory Committee shall: Provide advice/recommendations to maintain a highly transparent, informative, and participatory campus general operating fund budgeting process; advise the President on format and frequency of annual budget data to the campus community in a thorough and consistent manner; review and advise the President; regarding significant budget actions external to the campus such as the initial CSU budget proposal. Advise the President during the fiscal year regarding significant or unanticipated events that have a significant effect upon campus budget allocations.

Reference

Committee Report

UNIVERSITY ENTERPRISES CORPORATION BOARD OF DIRECTORS**Roster:**

Name	Unit	Term (# of years)
Jeremy Dodsworth	At-Large	2019-2022
Vacant	At-Large	2020-2023

Membership Composition

The University Enterprises Corporation (UEC)'s Board of Directors is made up of two (2) Faculty Directors. as the UEC Bylaws state. The term of office shall be for a period of three (3) years.

The Commercial Enterprises Committee shall include faculty and student board members.

Membership and Chair Selection

Faculty Directors shall be elected by the Board of Directors from person(s) recommended by the Faculty Senate and nominated by the University President. Contact person is the Director of the UEC.

Duties/Roles

The Commercial Enterprises Committee shall review and oversee the corporation's commercial operations. The committee will be primarily concerned with the integrity, financial viability, and quality of service and efficiency of the commercial programs. The Committee will assure commercial enterprises are serving their identified missions in support of the University.

Reference

<https://www.csusb.edu/university-enterprises-corporation/board-directors>

Committee Report

Date committee established (for committees added in 2020 onward)

COLLEGE AND DEPARTMENT COMMITTEES



COLLEGE AND DEPARTMENT COMMITTEES`

DEPARTMENT EVALUATION COMMITTEES – 2020-2021 AY

COLLEGE OF ARTS AND LETTERS

Art	Communication Studies Mary Texeira C. Lyon Thomas Corrigan	English	World Languages
Music	Philosophy William Vanderburgh, Chair Chris Naticchia John Mumma	Theatre Arts	

COLLEGE OF EDUCATION

Educational Leadership and Foundations (TEF) Michael Chen Amy Leh	Special Education, Rehabilitation, and Counseling (SRC) Lorraine Hedtke Connie McReynolds Judy Sylva	Teacher Education and Foundations (TEF) Young Suk Hwang (Chair) Jordan Fullam Mark Groen
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COLLEGE OF NATURAL SCIENCES

Biology Yeon Kim Brett Stanley, Chair	Chemistry/ Biochemistry	Computer Science & Engineering Haiyan Qian (Chair) George Georgiou Ernesto Gomez	Geological Sciences John Tate	
Health Science Lal Mian Alexandru Roman Andre Harrington	Kinesiology	Mathematics	Nursing Teresa Dodd-Butera Younglee Kim Hosung So	Physics

COLLEGE OF SOCIAL & BEHAVIORAL SCIENCE

Anthropology	Criminal Justice	Economics K. Konyar, Chair Mayo Toruno M. Kahout	Geography Norman Meek Bo Xu Rajrani Kalra	History
Political Science Scot Zentner, Chair Deborah Parsons Christina Villegas	Psychology	Social Work	Sociology	

COLLEGE AND DEPARTMENT COMMITTEES`

Lecturer

Fabian Borges (Chair)
Meredith Conroy
Antony Field

JACK H. BROWN COLLEGE

Accounting and Finance Info. and Decision Sciences Management Marketing

Public Administration

Kimberly Collins
Alexandru Roman
Mihaela Popescu

DEPARTMENT EVALUATION COMMITTEES POLICY

Membership: A Department Evaluation Committee shall be composed of three tenured elected faculty, two of whom must be at the rank of Professor and the third shall be a Professor or an Associate Professor who is not presently being considered for promotion. Annually, the members of the department shall nominate and elect committee members from within the department or from related academic disciplines. The list of nominations shall be publicly posted in the department as they are received. If, after nominations are closed, there are two or more candidates per position from within the department nominations will not be accepted for persons outside of the department. The call for nominations shall run for at least five working days. A member of a department evaluation committee cannot serve concurrently as a member of a College Evaluation Committee or the University Evaluation Committee, but may serve concurrently on other department evaluation committees.

Functions: This committee shall conduct performance reviews at the departmental level as well as periodic evaluations.

COLLEGE/OTHER EVALUATION COMMITTEES

ARTS & LETTERS

Alison Petty, Art and Design	2019-2021
Johanna. Smith, Theatre Arts	2019-2021
Lucy Lewis , Music (Associate)	2020-2022
Brian Heisterkamp , Communication Studies (Professor)	2020-2022

BUSINESS & PUBLIC ADMINISTRATION

John Dorocak, Acct. & Finance	2019-2021
Barbara Sirotnik, IDS	2019-2021
Jason Ryan, Marketing (Professor)	2020-2022
Montgomery Van Wart, Public Administration (Professor)	2020-2022

EDUCATION

Nancy Acevedo-Gil, TEF (Professor)	2019-2021
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COLLEGE AND DEPARTMENT COMMITTEES`

Jemma Kim, SRC (Professor)	2021-2023
Cherie Ward, SRC (Professor)	2020-2022
Neena Torrez, TEF (Professor)	2020-2022

LIBRARY EVALUATION COMMITTEE

Bonnie Petry	2019-2021
Eva Sorrell	2020-2022
Risa Lumley	2020-2020

NATURAL SCIENCES

Giovanna Lloset, Mathematics	2019-2021
Carol Hood, Physics	2019-2021
Joan Fryxell, Geological Sciences (Professor)	2020-2022
Amanda Rymal, Kinesiology (Associate Professor)	2020-2022

SOCIAL & BEHAVIORAL SCIENCES

Gisela Bichler, Criminal Justice	2019-2021
Mary Texeira, Sociology	2019-2021
Donna Garcia, Psychology (Professor)	2020-2022
Tom Long, History (Professor)	2020-2022

SSP,AR EVALUATION COMMITTEE

VACANT, (SSP.AR.)	2020-2022
VACANT, (SSP.AR.)	2020-2022
VACANT, (SSP,AR) Library	2020-2022

COACHES

Paul Vicknair, Faculty Representative	2020-2022
Bryan Haddock, Fac Rep Selected by Coaches	2020-2022
Dorothy Chen-Maynard, Athletics Advisory Rep.	2020-2022

COLLEGE/OTHER EVALUATION COMMITTEE POLICY

COLLEGE EVALUATION COMMITTEE

Membership (composition): A College Evaluation Committee shall be composed of four tenured full time senior faculty members. At least three shall hold the rank of Professor and one may be an Associate Professor who is not presently being considered for promotion. Department Chairs or Associate Deans may not serve on this committee. Members shall be elected to staggered two year terms by the faculty of the college. In the case of College committees, no more than one member may come from a single department unless there are too few departments in that college. If there are too few departments in that college, at least one member should come from each department.

Functions: This committee shall conduct performance review at the College level as well as periodic evaluations for tenured faculty who have not been considered for promotion during the past five years.

COLLEGE AND DEPARTMENT COMMITTEES`

LIBRARY EVALUATION COMMITTEE (FSD 85-187v2.R10)

Membership: The Library Evaluation Committee shall be composed of three elected tenured members, two of whom must be at the rank of Librarian and the third, Associate Librarian or Librarian. Library Evaluators may serve on this committee but must withdraw whenever a librarian they evaluate is evaluated. The committee shall elect a chair who shall hold the rank of Librarian. In the event of insufficient eligible/willing members to serve on the Library Evaluation Committee, the Library shall elect members from other academic discipline(s). Such election shall take place by assembling a panel of eligible members from among whom the necessary members shall be chosen. A member of this committee shall not serve concurrently as a member of the University Evaluation Committee.

Functions: This committee shall conduct performance review at the Library level as well as periodic evaluations.

SSP, AR EVALUATION COMMITTEE (FSD 85-187v3.R10)

Membership: SSP, AR Evaluation Committee shall be composed of three elected tenured members, one of whom must be at the rank of SSP, AR III and two who may be SSP, AR III, II or SSP, AR I. The committee shall elect a chair who shall hold the rank of SSP, AR III or II. No committee member shall participate in deliberations concerning his/her own evaluation or the evaluation of individuals holding higher rank. During the election process, an alternate may be selected to serve in the event of disqualification of a committee member. In the event of insufficient eligible/willing members to serve on the SSP, AR Evaluation Committee, the tenured SSP, ARs shall elect members from another academic discipline(s). Such election shall take place by assembling a panel of eligible members from among whom the necessary members shall be chosen. A member of this committee shall not serve concurrently as a member of the University Evaluation Committee.

Functions: This committee shall conduct performance review at the departmental level as well as periodic evaluations.

COACH EVALUATION COMMITTEE (FSD 85-187v4.R11)

Membership: The Coach Evaluation Committee (CEC) shall be composed of the Faculty Athletics Representative, a tenured faculty member from the Intercollegiate Athletics Advisory Committee (IAAC), selected by the committee, and one additional tenured faculty member, nominated by the coaches and approved by the Vice President in charge of Athletics.

Functions: This committee shall conduct periodic evaluations of the coaches.

PROFESSIONAL AWARDS COMMITTEE

ARTS & LETTERS

Robert Knop, Music	2019-2021
Mo Bahk, Communication Studies	2019-2021
VACANT	2020-2021
Karen Jervasi, World Languages and Literature	2020-2022

COLLEGE AND DEPARTMENT COMMITTEES`

Matthew Poole, Art and Design 2020-2022

BUSINESS AND PUBLIC ADMINISTRATION

Xiang Liu, Acct. & Finance 2019-2021
Marc Fudge, Public Admin 2019-2021
Nasrin Mohabbati, IDS 2019-2021
Jing Zhang, Management 2020-2022
Chanho Song, Marketing 2020-2022

EDUCATION

VACANT 2019-2021
VACANT 2019-2021
Jacqueline Elena Romano, TEF 2020-2022
Jay Fiene, ELT 2020-2022
Karen Escalante, TEF 2020-2022

LIBRARY

John Hernandez 2019-2021
VACANT 2020-2022
VACANT 2020-2022

NATURAL SCIENCES

VACANT 2019-2021
Christopher Hill, Kinesiology 2019-2021
Codi Lazar, Geological Sciences 2020-2022
Sara Callori, Physics 2020-2022
Younglee Kim, Nursing 2020-2022

SOCIAL AND BEHAVIORAL SCIENCES

Christina Hassija, Psychology 2019-2021
Christina Villegas, Political Science 2019-2021
Tim Pytell, History 2020-2022
Rajrani Kalra, Geography 2020-2022
Yasemin Dildar, Economics 2020-2022

COLLEGE PROFESSIONAL AWARDS COMMITTEES POLICY

Each College Professional Awards Committee shall consist of five faculty members from that College; no more than one per department in colleges where there are five or more departments. If there are fewer than five departments in that College, at least one member should come from each department. The Library Professional Awards Committee shall have three members. Members of each College/Library Professional Awards Committee shall be bargaining-unit-three tenure-track faculty, **elected** by the faculty/library of the college or library under the supervision of the appropriate Constituent Unit Elections Officer. Committee members shall be elected to two-year staggered terms.