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## Staff Council Regular Meeting Minutes (10/2/2019)

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CALIFORNIA STATE UNIVERSITY  
**SAN BERNARDINO**

**STAFF COUNCIL**

**REGULAR MEETING MINUTES**

**Wednesday, October 2, 2019 | 2:00pm**

College of Education - 336

California State University, San Bernardino

ZOOM Link: <https://csusb.zoom.us/j/738126102>

- I. CALL TO ORDER 2:07 pm
- II. ROLL CALL:  
 Present: Patricia A., Stacy B., Alfredo B., Tiffany B., Robert G., Kim H., Felipe J., Katrina M., Susan M. Lonelle M., Kimberlain P., Diana Q., Randy R., Guadalupe S., Jen. S.  
 Absent: Carlos H., Lorena S., Jenny C., Diana Q.
- III. APPROVAL OF MINUTES  
 Motion to Approve – Felipe J, Susan M. - unanimous
- IV. APPROVAL OF THE AGENDA  
 Motions to Approve – Randy, Kimberlain - unanimous
- V. PUBLIC COMMENT  
 Public comment is designated as a time for the public to address the Staff Council during a scheduled meeting on items of business or issues/concerns.  
 Jody Buckley – Office of Sustainability open for business
- VI. REPORTS
  - a. Alfredo Barcnas, Chair – ITS leaders meeting
  - b. Stacy Brooks, Vice Chair – nothing to report
  - c. Felipe Jimenez, Treasurer – nothing to report, but checking on account balances
  - d. Robert Garcia, Secretary – nothing to report
  - e. Staff Council Members
- VII. PRESENTATIONS
- VIII. NEW BUSINESS
  - a. Recognitions, celebration and/or shout outs –  
 Vice Chair Stacy – shout out for Printing Services – great job, great service, sweet, loving and fantastic.

Tiffany B. – Staff awesomeness, add to website, design materials, discuss in sub-committees.

**A. ACTION ITEM: ELECTION OF SC EVENTS COMMITTEE**

Staff Council will receive nominations for and select the committee members to serve on the Events Committee.

Motion to discuss – Jen Skinner., Kimberlain Porter

Nominations – minimum of 3 members: Tiffany B., Kim Hunsaker, Lonelle M., Susan M. Stacy. B

Approved - unanimous

**B. ACTION ITEM: ELECTION OF SC BYLAWS COMMITTEE**

Staff Council will receive nominations for and select the committee members to serve on the Bylaws Committee.

Motion to discuss: Randy, Katrina M., - minimum of 3 members

Nominees: Randy, Felipe, Rob, Guadalupe, Katrina M.

Approved - unanimous

**C. ACTION ITEM: ELECTION OF SC RECOGNITION & STAFF APPRECIATION COMMITTEE**

Staff Council will receive nominations for and select the committee members to serve on the Recognition & Staff Appreciation Committee.

Nominees: Jen S., Patricia, Guadalupe, Tiffany, Kim P., Lonelle M.

Approved – unanimous

Motion. by Stacy, Randy – replace Patricia A. with Lonelle M.

**D. ACTION ITEM: APPOINTMENT OF SC DELEGATES**

Staff Council will receive nominations for and select (2) members to serve as volunteer coordinators that will work with the Staff Council Chair managing the ask me list serv and coordinating requests for committees.

Motion to discuss: Stacy, Felipe

Nominees – Patricia, Tiffany

Approved - unanimous

**IX. ANNOUNCEMENTS**

Patricia A. – Nov. 2, ALFSS will be hosting Dia De Los Muertos, Education Fair 9am – 3pm

Alfredo B. – ASI meetings, attend as guest and invite them to attend our meeting. BOD – Tuesday, 12:00 pm, Student Union 219.

Jen. S – Procurement Annual Vendor Oct 28 10am to 1pm, SMSU event center

Tiffany – Coyote One-Stop Advising Oct 15 9:30 to 3:30 pm, UH Plaza

**X. ADJOURNMENT**

M. Katrina, Randy R. – 2:37 pm (unanimous)

