Faculty Senate Committee Reports (June 2018)

CSUSB Faculty Senate

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STANDING COMMITTEES
OF THE FACULTY SENATE
CURRICULUM COMMITTEE

No report submitted.

This year the committee was composed of the following members:

UNIVERSITY CURRICULUM COMMITTEE

T. Provenzano, Arts & Letters/Library  CHAIR  2016-2018
H. Brown, Business & Public Administration  2017-2019
T. Long, Social & Behavioral Sciences/Student Affairs  2017-2019
J. Sylva, Education  2016-2018
D. Smith, Natural Sciences/Coaches  2016-2018
R. Chen (Interim), Administrative Representative  Ex-officio
K. Nicholl, Administrative Representative  Ex-officio
F. Beer, Administrative Representative  Ex-officio
Student Representative  2017-2018
EDUCATIONAL POLICY AND RESOURCES COMMITTEE

Members:
M. Groen, Chair 2017-2018
E. Baek, Education 2017-2019
R. Keating, Social & Behavioral Sciences 2017-2019
M. Fudge, Business & Public Administration 2016-2018
VACANT, Arts & Letters/Library 2016-2018
Y. Karant, Natural Sciences/Coaches 2016-2018
C. Weber, Administrative Representative Ex-officio
Student Representative 2017-2018

No report submitted.
Elections Committee:
H. Brown, Business & Public Administration (Chair)
Y. Karant, Natural Sciences
T. Long, Social & Behavioral Sciences/Student Affairs
N. Tórrrez, Education
R. Chen, Arts & Letters

No report submitted.
EXECUTIVE COMMITTEE:

K. Kolehmainen, Chair, Natural Sciences
H. Brown, Vice Chair, Business & Public Administration
J. Kottke, Executive Secretary, Social & Behavioral Sciences
J. Vassilakos-Long, At-Large, Arts & Letters/Library
N. Tórrez, At-Large, Education
M. Groen, Chair, Educational Policy & Resources Committee
R. Chen, Chair, Faculty Affairs Committee
J. Ullman and B. Steffel, Statewide Academic Senators
T. Moráles, President or S. McMahan, Provost & Vice President, Academic Affairs (President’s designee)

The EC held 21 meetings during 2017-2018 to discuss policies, business and enact regulations on behalf of the Faculty Senate. Minutes of meetings can be found on the Faculty Senate website.
2017-2018 Year-end Report to the Faculty Senate
Faculty Affairs Committee

Committee members

Jennifer Andersen, CAL
Jonathan Anderson, JHBC
Rong Chen, Chair
Dorothy Chen-Maynard, CNS
Larry Gaines, SBS
Dwight Sweeney, COE
Paul Vicknair, AVP of Faculty Affairs and Development

Meetings

The FAC has been following an every-other-week meeting schedule since October 2017. It met six times in Fall 2017, 11 times in Winter 2018, and 10 times in Fall 2018. Each meeting lasts 1.5 hours. There has been hardly any absences and the chair took minutes and sent them to the committee for verification after each meeting (with possibly two or three lapses).

Tasks Completed

1. **Electronic FARs for post-tenure review**
   The EC asked the FAC to look into the possibility of allowing faculty going through post-tenure reviews to also submit their FARs electronically. However, there is no language in the FAM that prohibits that practice and Academic Personnel "is moving towards" doing so.

2. **HR codes**
   The referral had the FAC to check if the HR codes mentioned in a CO memo “have any effect on our FAMs and if so do changes need to be made?” The FAC determined that they do not.

3. **FAM 035.4: Assigned Time for an Exceptional Level of Service to Students**
   Updated, revised, approved by the senate and has been implemented as of Spring 2018.

4. **Lecturer Evaluation Form**
   Assisted by the Office of Faculty Affairs and Development, the FAC recommended to the EC and the full senate a new form for evaluating lecturers. The form is now in use for the 2017-2018 cycle of lecturer evaluation.
5. **FAM 642.76: Lecturer hiring policy**  
   Heavily revised and passed by the senate in June 2018.

6. **FAM 653.43: Range Elevation Policy**  
   Updated due to the changes in the CBA. Passed by the senate in June 2018.

7. **FAM 642.4: Tenure-line Faculty Hiring Policy**  
   Heavily revised and passed the senate in June 2018, with two amendments proposed by Senate Fishman and Rowen, respectively.

8. **FAM 650.7: Provost Review Policy**  
   Tabled for next year. The policy had been approved by the senate but the provost suggested that a very different policy be adopted. Due to the amount of vetting that is needed, the FAC decided to postpone the policy for 2018-2019.

9. **Faculty Evaluation Timelines**  
   The office of Faculty Affairs and Development created timelines for different types of faculty and the documents went through the senate as an information item in June 2018.

10. **Graduate Programs Policies**  
    Discussions were had about a few graduate policies but the FAC determined that these policies were within the charge of EPRC.

11. **Reclassification of SSP-ARs**  
    Discussions were had about creating a policy for the reclassification of SSP-ARs. No conclusion could have been reached.

12. **GRIF policy**  
    Discussions were had about this policy but there were not enough time to shepherd it through the senate.
GENERAL EDUCATION COMMITTEE

Members:

T. Jennings, Education 2017-2019
B. Owen, Arts & Letters/Library 2017-2019
J. Gilbert, Social & Behavioral Sciences/SSP, AR’s Chair 2017-2019
D. Kim, Business & Public Administration 2016-2018
L. Woodney, Natural Sciences/Coaches 2016-2018
C. Seal, Administrative Representative
Student Representative 2017-2018

No report submitted.
LIBRARY COMMITTEE

Members:
S. Swartz, Education 2017-2019
C. Brandt, Natural Sciences/Coaches 2017-2019
D. Kim, Business & Public Administration 2016-2018
C. Sweeney, Arts & Letters/Library 2016-2018
S. Tibbetts, Social & Behavioral Sciences/Student Affairs 2016-2018
C. Caballero, Administrative Representative Ex-officio 2017-2018
Student Representative 2017-2018

No report submitted.
AD HOC AND SPECIAL COMMITTEES
OF THE
FACULTY SENATE
AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE  
(Special Committee)

AWARD COMMITTEE

Prof. Janiskee and I were approached by the Office of Academic Affairs to co-chair the committee that selects the Outstanding Professor Award, Golden Apple Award, Outstanding Lecturer, and Outstanding Service Award for the AY 2016-2017. Our selection to co-chair this committee is based on Faculty Senate regulations that requires recipients of the Outstanding Professor and Golden Apple Awards from the prior academic year to take on this responsibility.

In coordination with Ms. Janette Garcia and Mr. Antonio Guijarro from the Office of Academic Affairs, we met with the rest of the award committee members in November 2016 to discuss the process and logistics of the selection criteria. We then individually reviewed the files of all faculty who were nominated for the respective awards between December 2016 and March 2017. The committee reconvened in March 2017, discussed the ratings, deliberated, selected the award recipients and wrote its recommendations to President Morales. The committee also accompanied President Morales along with several administrators, staff, and faculty members during the "ambush" when each winner is visited to his/her class and is the award is announced. To the best of our knowledge, this completes our roles as co-chairs of the committee.
COMMERCIALIZATION/ COPYRIGHT / FAIR USE COMMITTEE

Members:

D. Senteney, At-Large  2015-2018
R. Addante, At-Large  2017-2020
K. Yeung, At-Large  2016-2019
John Griffin, Director UEC (ex officio)
Cynthia Crawford (Interim) (ex officio)

No report submitted.
AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

ACADEMIC AND DISTRIBUTED TECHNOLOGIES COMMITTEE

Members:

VACANT, Arts & Letters/Library 2017-2019
Y. Jang, Business & Public Administration 2017-2019
A. Leh, Education 2016-2018
VACANT, Natural Sciences 2016-2018
J. Kremling, Social and Behavioral Sciences 2016-2018
M. Chen, Director of Academic Technologies and Innovation
T. Nelson, Director of Teaching Resource Center
T. Karmanova, College of Extended Learning

No report submitted.
EVALUATION COMMITTEE (University)

The University Evaluation Committee (UEC) reviewed and made recommendations on eight cases during the 2016-2017 Academic Year. All cases were reviewed during the spring 2017 quarter.

Seven of the eight cases reviewed were faculty WPAF’s that were not unanimous for retention, tenure, and/or promotion. Of the seven controversial cases, three (43%) were faculty members going up for early tenure and/or promotion. In addition, one of the WPAF’s reviewed was for a librarian. In this latter case, the committee served as the higher-level peer review committee.

The breakdown of files reviewed from the various colleges and other entities was as follows:

<table>
<thead>
<tr>
<th></th>
<th>CAL</th>
<th>CBPA</th>
<th>CEDUC</th>
<th>CNS</th>
<th>CSBS</th>
<th>Library</th>
<th>SSP, AR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Files Reviewed</td>
<td>2</td>
<td>1</td>
<td>0</td>
<td>3</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
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</table>

The UEC reviewed 13, 10, 5, 15, and 11 cases in the academic years 2015/16, 2014/15, 2013/14, 2012/13, and 2011/12, respectively. Thus, the load this year is somewhat similar to recent years. The academic year 2013/14 stands out with a disproportionately low number of files.

The distribution above indicates that all colleges are doing an excellent job preparing faculty for promotion and tenure, particularly those faculty members going up “on time”.

The UEC, during the academic year 2016/17, consisted of five members instead of the usual seven because there was no representative from the College of Education and the faculty member elected from the College of Natural Sciences had to take a last-minute leave of absence due to health reasons. We strongly encourage the EC to make sure there is full representation from all colleges in future UECs.

A list of all committee members is provided below. The Committee worked together harmoniously, with everyone carrying an appropriate share of the work load. However, the load on each member was more than 25% higher due to the vacancies in the Colleges of Education, as well as the unanticipated sick leave for the representative from the College of Natural Sciences. Therefore, we again strongly urge the EC to make sure there is full representation on the UEC every year. In addition, contingencies for emergency appointments need to be available to replace committee members who are unable to contribute to the committee due to unforeseen circumstances. Each member of the committee worked very hard and did his/her best to provide a thorough and fair evaluation of each file. It was a pleasure and an honor to be a part of the committee.

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<th>Committee Member</th>
<th>Constituency Represented</th>
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<td>Mohammad Bazaz</td>
<td>College of Business and Public Administration</td>
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<td>Zahid Hasan (sick leave)</td>
<td>College of Natural Sciences</td>
</tr>
<tr>
<td>Shelley Pope</td>
<td>SSP, AR</td>
</tr>
<tr>
<td>Kenneth Shultz (Chair)</td>
<td>College of Social and Behavioral Sciences</td>
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<tr>
<td>Wendy Smith</td>
<td>College of Arts and Letters</td>
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<tr>
<td>Jill Vassilakos-Long</td>
<td>Library</td>
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<tr>
<td>VACANT</td>
<td>College of Education</td>
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FACULTY PROFESSIONAL DEVELOPMENT COORDINATING COMMITTEE

Members:

B. Quarton, Library 2017-2019
VACANT, Education 2017-2019
J. Reitzel, Social & Behavioral Sciences 2017-2019
X. Liu, Business & Public Administration 2016-2018
A. Menton, Arts & Letters 2016-2018
A. Horner, Natural Sciences 2016-2018
R. Weiss, Director (interim), Sponsored Programs Ex-officio
C. Crawford, (interim) Associate Provost for Research Ex-officio
D. Fischman, Director, Teaching Resource Center Ex-officio

No report submitted.
MEMBERS:

CAL: J. Andersen
BPA: P. Kirwan
COE: M. Groen
CNS: K. Kolehmainen
SBS: J. Kottke

This committee met on a regular basis throughout the year.

They are currently working on several revisions to both the constitution and bylaws and plan to make a presentation for ratification by the Faculty Senate in one of the first meetings in the 2018-2019 AY.
GRADUATE COUNCIL

MEMBERS:

J. Luck, Arts and Letters 2017-2019
K. Gray, Arts and Letters 2018-2020
H. Pei, Business & Public Administration 2017-2019
A. Ni, Business & Public Administration 2016-2018
S. Jindra, Education 2017-2019
J. Kim, Education 2016-2018
M. Becerra, Natural Sciences 2017-2019
C. Dunn, Natural Sciences 2016-2018
M. Lewin, Social & Behavioral Sciences 2017-2019
L. Smith, Social & Behavioral Sciences 2016-2018
L. Diaz-Rico, from EdD 2017-2019
L. Ajayi, from Credential Program 2016-2018
Student Representative 2017-2018
F. Beer, AVP Research/Graduate Studies Ex-Officio
K. Kolehmainen or designee (J. Ullman) Ex-Officio
I. Members of the Graduate Council (see Appendix A)

II. Meeting dates (meeting minutes available upon request)
   2017: October 3, October 26, November 16, December 5
   2018: January 18, February 8, March 2, April 6, June 7
   Committee meetings – bi-quarterly

I. Issues of the Graduate Council 2017-2018
   A. tor quarter-to-semester conversion issues to submit to the Q2S Steering
      Committee on the following 2017-2018 topics:
      1. -curriculum documents
      2. ster calendar and room utilization
   B. with Graduate Studies to finalize the Strategic Plan
   C. ease support for graduate students and programs
   D. ease funding for graduate teaching and research assistants (linked to C
      above)
   E. t on policy issues concerning graduate programs

II. ts on above
   • Objective A has been accomplished. The Quarter-to-Semester Steering
     Committee has had input from the Graduate Council on the issues above. The
     members of the Graduate Council have been particularly concerned that an
     adequate number pf rooms are available for 4-unit classes, and that the weekly
     time schedule fits evening classes.

   • Work is completed on Objective B. The Graduate Council has had
     representation on the Graduate Studies Strategic Planning committee; the
     Strategic Plan is ready for dissemination

   • Work continues on Objectives C and D. Working with the Office of Graduate
     Studies, a faculty survey was sent in Winter quarter 2018 to query attitudes and
     needs regarding graduate study at CSUSB. The coordinators are concerned that
     their workload be adequately compensated; that the expected student-faculty
     ratio for graduate courses be under 1:15; and that the work expected within
     graduate courses by adequately measured by k-factors, to be compensated for
     comparative difficulty compared to undergraduate courses.
III. ctive E. The Graduate Council affirmed the following policy changes:
   • MA project and theses approval signatures may be submitted electronically.
   • The Writing Requirement for Graduate Classification is no longer needed, as it is not required by the CO.
   • The minimum admission criteria for graduate programs should be set at 2.5, not 3.0. This will eliminate unnecessary paperwork in filing for a low-GPA exemption.

VI. Mission Statement; See Appendix B
APPENDIX A
MEMBERS OF THE GRADUATE COUNCIL

College of Arts and Letters
K. Gray, C. Vickers

Jack H. Brown College of Business and Public Administration
Ya Ni, H. Pei

College of Education
L. Ajayi, L. Díaz-Rico, S. Jindra, J. Kim

College of Natural Sciences
Monideepa Becerra
Corey Dunn

College of Social and Behavioral Sciences
M. Lewin
L. Smith

Student Representative
Megan Davis

Ex-Officio
D. Huizinga, Dean of Graduate Studies
C. Vickers, Faculty Director of Graduate Studies

Designated Representative, Faculty Senate
J. Ullman
Mission Statement

The Graduate Council of California State University, San Bernardino, consisting of elected representatives from the five Colleges, seeks to support and enhance the graduate programs of CSUSB. These programs play a crucial role in the educational, social, and economic life of both the University and the Inland Empire communities. CSUSB graduate programs, through teaching, research, and professional development activities, are at the forefront of growing the Inland Empire’s workforce and citizenship capacities by encouraging graduate candidates to develop the knowledge and skills, such as critical thinking, innovation, and leadership skills, necessary to succeed in both the local and global economies. CSUSB graduate programs provide leadership for institutions in the community, including K–12 public and private schools, community colleges, government institutions, and industry.

The Graduate Council promotes enhanced institutional support for graduate faculty members in their instructional, advisement, and program leadership roles. The Graduate Council is committed to the diversity goals of CSUSB in the recruitment and support of graduate students as they pursue masters and doctoral degrees, as well as recruitment of talented undergraduate students who will consider CSUSB’s and other graduate programs as gateways to professional and academic careers.
Preamble

The graduate programs of California State University, San Bernardino (CSUSB) play a crucial role in the educational, social, and economic life of both the University and the Inland Empire communities. CSUSB graduate programs, through teaching, research, and professional development activities, are at the forefront of growing the Inland Empire’s workforce and citizenship capacities by encouraging graduate candidates to develop the knowledge and skills, such as critical thinking, innovation, and leadership skills, necessary to succeed in both the local and global economies. CSUSB graduate programs continue to provide staffing for institutions in the community, including K–12 public and private schools, community colleges, government institutions, and industry.

Furthermore, CSUSB graduate programs are committed to the diversity goals of CSUSB as they vigorously recruit and support talented graduate students to pursue doctoral degrees and apply to become CSU faculty members. In addition, the graduate programs are dedicated to influencing the trajectory of undergraduate students’ careers and professions after their first degrees. Through formal and informal interactions, faculty and staff members help undergraduate students, as they proceed through their undergraduate years, to consider CSUSB and other graduate programs as gateways to careers requiring advanced academic preparation.

The Graduate Council, which consists of elected representatives from the five Colleges, has identified the following issues as important, and asks the Quarter to Semester Transformation (Q2ST) Committee to consider them in their deliberations.

a. Definition of Terms: “Conversion” and “Transformation”

The Graduate Council asks for definition of the terms “conversion” and “transformation” in the context of the Q2S, and specification of the funding and faculty remuneration that will be attached to each of the concepts.

b. Proposal for Faculty Compensation

Accompanying the Q2S conversion, the Graduate Council recommends provision of a uniform compensation across all Colleges for services such as directed/independent study (12 students comprise 4 WTUs), comprehensive examination grading (grading 100 examinations comprises 4 WTUs), thesis/project advisement (6 theses/projects comprise 4 WTUs), and summer recruitment and advisement (remuneration based on FTE-equivalence).

c. Compensation for Graduate Coordinators

The Graduate Council recommends provision of an equitable and appropriate reassigned-time compensation for graduate coordinators across Colleges.
d. Program Flexibility
The Graduate Council recommends provision for flexibility so that graduate programs, if they so desire, may determine variable unit sizes for graduate courses, i.e., 1-2- or 3-unit courses.
HONORARY DEGREE COMMITTEE

Members:
VACANT, Arts & Letters
C. Huang, Business & Public Administration
S. Robertson, Education
S. Sumida, Natural Sciences
R. Addante, Social and Behavioral Sciences
B. Singleton, Library Provost or Designee
University Advancement Rep.

The Honorary Degree Committee met one time, November 2, 2017, 2-3pm (AD-103). The meeting was led by Provost McMahan and was attended by Brent Singleton, Crystal Huang, Ron Fremont, and Richard Addante (via telephone). Three potential honorary degree candidates were reviewed and discussed. It was agreed that one of them had the requisite qualifications to move forward in the process. Meeting adjourned.
HONORS COMMITTEE

Members:

L. Lewis, Arts & Letters 2017-2019
C. Huang, Business & Public Administration 2017-2019
Q. Sun, Natural Sciences 2017-2019
VACANT, Education 2016-2018
B. Singleton, Library 2016-2018
J. Wellman, Social & Behavioral Sciences 2016-2018
D. Marshall, Chair, Honors Program Director Ex-officio
C. Seal, Dean, Undergraduate Studies Ex-officio
Student Representative 2017-2018

No Report Submitted.
INSTITUTIONAL REVIEW BOARD
(Research Involving Human Subjects)

Members:

C. Vickers, Arts & Letters 2015-2018
VACANT, Business & Public Administration 2015-2018
E. Martinez, Education 2015-2018
N. Dabbs, Natural Sciences 2017-2020
K. Yeung, Social & Behavioral Sciences 2017-2020
C. Crawford, Administrative Representative Ex-officio

No report submitted.
AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE
(Special Committee)

INSTRUCTIONAL QUALITY COMMITTEE

Members:
L. Bartle, Library 2017-2019
I. Riggs, Education 2017-2019
D. Maynard, Natural Sciences 2017-2019
K. Collins, Business & Public Administration 2016-2018
K. Gervasi, Arts & Letters 2016-2018
VACANT, Social & Behavioral Science/Student Affairs 2016-2018
R. Mohamed, Dean Social & Behavioral Science 2016-2018
C. Weber, Deputy Provost & Vice Provost Academic Program Ex-officio
J. Grant, Director, Teaching Resource Center Ex-officio
C. Seal, Dean Undergraduate Studies Ex-officio
D. Huizinga, Dean Graduate Studies Ex-officio

No report submitted.
SOTE INSTRUMENT REVIEW AD-HOC COMMITTEE

Members:
Allen Menton – Arts & Letters
Marc Fudge – Business & Public Administration
Kathryn Howard – Education
Yasha Karant – Natural Sciences
Jan Kottke – Social & Behavioral Sciences
Catherine Spencer – Lecturer
Karen Kursteiner – Undergraduate Student
Mauricio Cadavid – Graduate Student
VACANT – FAC Rep (Chair) Ex-Officio
J. Vicknair – AP Academic Personnel
M. Lopez-Wagner – Institutional Research

No report submitted.
STUDENT GRADE APPEAL PANEL

Members:
S. Huh, Business & Public Administration 2017-2019
A. Louque, Education 2017-2019
VACANT, Arts & Letters 2017-2019
L. Mink, Natural Sciences 2017-2019
D. Yaghoubian, Social & Behavioral Sciences 2017-2019
J. Luck, Arts & Letters 2016-2018
L. Hedtke, Education 2016-2018
R. Zhang, Natural Sciences 2016-2018
X. Liu, Business & Public Administration 2016-2018
C. Famega, Social & Behavioral Sciences 2016-2018

No report submitted.
TEACHING ACADEMY

Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>T. Nelson</td>
<td>Arts &amp; Letters</td>
<td>2015-2018</td>
</tr>
<tr>
<td>K. Yeung</td>
<td>Social and Behavioral Sciences (Chair)</td>
<td>2015-2018</td>
</tr>
<tr>
<td>J. Zhang</td>
<td>Business &amp; Public Administration</td>
<td>2017-2020</td>
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<td>VACANT</td>
<td>Education</td>
<td>2017-2020</td>
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<tr>
<td>D. Chen-Maynard</td>
<td>Natural Sciences</td>
<td>2017-2020</td>
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<tr>
<td>L. Bartle</td>
<td>Library</td>
<td>2017-2020</td>
</tr>
<tr>
<td>D. Rhoads</td>
<td>At-large</td>
<td>2016-2019</td>
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<td>J. Simon</td>
<td>At-large</td>
<td>2016-2019</td>
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<td>VACANT</td>
<td>At-large</td>
<td>2016-2019</td>
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<tr>
<td>K. Collins</td>
<td>At-large</td>
<td>2017-2020</td>
</tr>
<tr>
<td>D. Fischman</td>
<td>Ex-Officio</td>
<td></td>
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</tbody>
</table>

No Report Submitted.
OTHER COMMITTEES AND REPRESENTATIVES
ACADEMIC COUNCIL ON INTERNATIONAL PROGRAMS

MEMBERS:

E. Martin, At-Large (System Representative) 2015-2018

No report submitted.
Administrative Council

Members:
T. Morales, President
S. McMahan, Provost/Vice President, Academic Affairs
S. Sudhakar, Vice President, Information Resources & Technology
R. Fremont, Vice President, University Advancement
B. Haynes, Vice President, Student Affairs
D. Freer, Vice President, Administration and Finance
J. Vicknair, (Interim) Associate Provost, Academic Personnel
C. Weber, Associate Provost, Academic Programs Deputy Provost
C. Crawford, (Interim) Associate Provost, Research
F. Beer, (Interim) Dean of Graduate Studies
O. Rosas, Associate Vice President, Enrollment Services/Outreach
D. Chester, Associate Vice President, Financial Operation/Budget
L. Rose, Dean, Business & Public Administration
J. Fiene, Dean, Education
T. Ballman, Dean, Arts & Letters
K. Fleming, Dean, Natural Sciences
R. Mohamed, Dean, Social & Behavioral Sciences
S. Brown-Welty, Dean, CSUSB at Palm Desert
C. Seal, AVP and Dean Undergraduate Studies
T. Karmanova, Dean, Extended Learning
C. Portillo, Director, Human Resources
P. Langford, Director, Alumni Relations & Annual Giving
C. Pringle, Director, Media Relations & Public Information President, A.S.I. or designee
K. Kolehmainen, Chair, Faculty Senate

Contact person is Dr. T. Morales, President, CSUSB

No report submitted.
Alcohol, Tobacco, & Other Related Drugs Advisory Committee

Committee Members:

N. Marteache, At-large  2016-2018
Policies Sub-Committee
A. Norris, At-Large  2017-2020
Programs Sub-Committee
D. Weiss, At-Large  2017-2020

Contact person is Grace Johnson, Director Student Health Center.

No report submitted.
ASSOCIATED STUDENTS INC. BOARD OF DIRECTORS

Members:

A. Horner, At Large 2017-2019

Contact person is Vice President, Student Affairs and President of Associated Students Inc.

No report submitted.
ATHLETICS ADVISORY

Fall 2017 Athletics Advisory Committee Quarterly Meeting  
October 30, 2017  
9:00 to 10:00 AM  
HP Founders Room  
DRAFT

Present: Meredith Conroy, At-Large, John Dorocak, Jack Brown Business & Public Administration, Steve Tibbetts, Social & Behavioral Science, Guillermo Escalente, Natural Sciences, Nena Tórrez, Education, Dwight Sweeney, Faculty Athletics Representative* Shawn Ferrell, Athletic Director, Morgan Walker, Compliance Coordinator, Brian Haynes, VP Student Affairs, Darnell Hutch from Coyote Radio, Housing, and Rec. and Fitness, Bryan Haddock, Chair Kinesiology Department, Dorothy Chen-Maynard, Chair of the Committee

Meeting was called to order by Chair Chen-Maynard at 9:05 AM.
I. INTRODUCTIONS
II. Athletic Director Farrell noted that CSUSB will develop a championship culture and we will grow student athletes’ welfare, success, career and personal development.
Title IX Fundraising event raised $35,000 with a net of $25,000.
Athletic Department is moving forward with "Athletic Village" concept where there will be some changes made to provide these services:
1. Founders Room will be converted to Student-Athlete Academic Success study space and Meghan will be moved into this room to assist student athletes.
2. Locker rooms for volleyball and basketball student-athletes will be updated.
3. Creating a video/meeting room to be used by the sports and the department. A space will be converted in the arena that is currently being used for storage.
Search is underway for Senior Associate Athletic Director/SWA, also search is underway for Development Officer for Athletics.
G. Escalente is working with teams to provide sports nutrition, he is working with soccer, track and field. Supermarket tours and cooking classes are to be planned to assist athletes to eat better on a budget.
Proposed Subcommittees for participation of campus community members and athletes:
1. Wellness Committee: will seek support from Kinesiology, Psychology, and Nutrition faculty. Laura will work with this committee representing Athletic Department.
2. Marketing Committee: to increase participation of campus and community members to fill the seats in the events. Will include members from Office of Student Engagement. Darnell will work with Steve, Meredith, and others.
3. Academic Committee: mentors and tutors are needed to support the student athletes. Meghan will represent the Athletic Department.
III. Sports Update

Volleyball next game November 3 and 4th at home
Cross Country 8th place
Women Soccer 9th place
Men Soccer 7th place
Basketball first game is Nov 3 against Upper Iowa and Women November 11.

IV. Coaches Evaluation - Coaches Activity Report (CAR) for soccer coaches should be ready for evaluation by the committee. Shawn will let the committee know when the packets are complete for review. Coaches will submit their CARs at the end of the season; therefore, committee can work on evaluation throughout the year rather than at the end of the Academic year.

Morgan talked about compliance, if anyone has any questions, please call him or Athletic Department regarding anything related to student athletes.

A possibility of having marketing interns to assist Athletic Department and solicit funding from Jack Brown Business and Public Administration College. A subcommittee of Dwight, Shawn, Brian, John, and Dorothy to develop a proposal to be submitted to Dean Larry Rose.

Meeting Adjourned at 10:05 AM.

Submitted by: Dorothy Chen-Maynard
Winter 2018 Athletics Advisory Committee Quarterly Meeting Minutes
February 26, 2018
9:00 AM – 10:00 AM
HP-105
DRAFT

Present: Meredith Conroy, At-Large, John Dorocak, Jack Brown Business & Public Administration, Steve Tibbetts, Social & Behavioral Science, Guillermo Escalante, Natural Sciences, Nena Tórrez, Education, Shawn Farrell, Athletics Director, Morgan Walker, Associate Athletics Director, Chelsea Herman, Senior Associate Athletics Director/Senior Woman Administrator, Brian Haynes, VP Student Affairs, Roseanna Ruiz, Financial Aid and Scholarships, Dorothy Chen-Maynard, Chair of the Committee

Meeting was called to order by Chair, Dorothy Chen-Maynard, at 9:00 AM.

I. Approval of Minutes – AAC Meeting 10/30/17
Minutes were tentatively approved by consensus.

II. Introductions

III. Welcome from Director of Athletics

Athletics Director, Shawn Farrell, introduced Chelsea Herman, newly appointed Senior Associate Athletics Director/Senior Woman Administrator (SWA). It was clarified that per NCAA legislation, each NCAA athletics institution designation an SWA. The person is the senior female executive staff member. Shawn further explained that he, Chelsea and Morgan, make-up the Athletics Executive Team, with Chelsea focusing the public facing areas (marketing, facilities, game operations, etc) and Morgan focusing on the internal facing areas (compliance, academics, athletics training, etc). All members of the Athletics Executive Team have sport supervision responsibilities.

IV. Fall Sports Update

Sport recaps from Shawn Farrell, Director of Athletics:
Women’s Cross Country placed 8th at the conference championship.

Women’s Soccer finished in 9th place and the team had an Academic All-American, Gaby Evaristo, and an All-Region Player-1st team, Rachael Figg.

Men’s Soccer finished in 7th place and had two All-Conference Players, Tony Lo and Danny Ortiz.

Women’s Volleyball were the regular season champions of the south division for the CCAA, 2017 CCAA Tournament Champions, 2017 NCAA West Regional Champions (CSUSB beat the #1 team in the nation in the regional semi-finals), and competed in the first round of the National (Elite 8) Tournament. The department is thankful for President Morales who attended the finals at the CCAA Tournament in San Francisco with his wife, Evy. In addition, President Morales sponsored a rooter bus for fans to attend and watch the team compete at Cal Baptist for all 3 days of the NCAA Regional Tournament. The program boasted 2 All-Americans, Hailey Jackson and Lauren Nicholson.

Women’s Basketball wrapped up their season finishing 9th in conference.

Men’s Basketball finished in 7th place, earning first round tournament play at Chico State, the first time in 3 years. The CCAA Basketball Championship Tournament will be hosted at Cal Poly Pomona starting on Friday, March 2nd.

Baseball is now under the helm of new Head Baseball Coach, Mike Nadeau, who began his tenure right before the start of the academic year. His main objective this year was to keep spirits high, but after competing against nationally ranked CSUSM (no. 21), the Coyotes split the series in the first weekend of conference play.
Softball has experienced some injuries early in the season, but they are expected to have a solid performance this year and is projected to finish in the top half of the conference.

Women’s Track & Field opened the season on February 24th at the Rossi Relays at Claremont Mudd College. During the meet, the program broke 8 school records! In addition, the Athletics Department partnered with Cajon High School in developing a MOU that allows our student-athletes to have access to their brand new facility on a daily basis.

Men’s Golf’s season is underway with a number of tournaments on the horizon.

General Athletics Department Updates from Shawn Farrell, Director of Athletics:
• The department is making progress in converting the Founder’s Room to the Student-Athlete Academic Success Center. The department has full support from Facilities, Planning & Construction, therefore, we have an ambitious construction timeline of a projected completion date in the summer 2018. Current challenges include the current contracts and groups scheduled in the Founder’s Room, but conversations are in progress.
• In regards to academic performance, Shawn Farrell reported that the fall 2017 quarter boasted the best academic performance, with a cumulative GPA of over 3.0 for all student-athletes. The department goal is obtaining an overall 3.15 GPA for all student-athletes, and last year the overall GPA was over a 3.0. In addition, 24% of students earned a 3.5 GPA or higher (i.e. 1 in 4 student-athletes). Currently, 56% of student-athletes are achieving a 3.0 GPA or higher, but the overall department goal is 75%.
• It is the department’s focus to support academic success, timely graduation through Athletics support, and to create a culture of competition in all aspects of academia for student-athletes.
• Athletics overall has made a number of esthetic improvements within the department and building. Improvements include new (to us) gently used furniture in the main office and building lobby, painting the interior doors to the Coussoulis Arena in University colors, new branding on all Athletics’ office doors to ensure proper identity, and working on plans to upgrade the main office to obtain new furniture and to add additional workspaces. These upgrades provide a positive message to our student-athletes and the campus community.
• Athletics is currently in the recruitment process for the Associate Director of Athletics for Development (e.g. Director of Development) under the direction of University Advancement. Our new member of the team has an expected start date of April/May.

V. Coach Evaluations
a. Status of CAR Submission – Review and Evaluate
• Dorothy Chen-Maynard reported that the CAR is mandatory for all coaches to complete as a self-evaluation of their programs.
• Once the CAR is completed, the next step would be for the Coaches Evaluation Committee (members include Dorothy Chen-Maynard, Dwight Sweeney, and Bryan Haddock) to proceed with the formal procedure.
• The Athletics Director and the Coach Evaluations Committee will perform separate evaluations, and per the evaluation policy, it should be done at the end of each season to ensure enough time for committee members to review.

VI. Upcoming Contests
• Shawn Farrell reported that Baseball and Softball are at home, and Men’s Basketball will be competing in the first round of conference play at Chico State on February 27th.
• Shawn Farrell reported that online streaming will be available, and at the conference level, ADs are discussing options to provide closed captioning to ensure compliance to ADA mandates.
• Shawn Farrell updated the committee that Mark Reinhiller, Associate Athletics Director for Athletics Communications, will be retiring and
here through the end of May. In addition, the department has updated the names of our sub-units:

- Sports Information will now be Athletics Communications
- Strength & Conditioning will now be Sports Performance
- Athletics Training will now be Sports Medicine

VII. Committee Updates
• Dorothy Chen-Maynard asked for all the sub-committees to meet and to be prepared to provide updates at the spring meeting.

• The Wellness Committee was asked to work with Vilayat Del Rossi, Assistant Director of Fitness & Wellness, to discuss partnerships with Recreation & Wellness. Members of the Wellness Committee are Guillermo Escalante, Dorothy Chen-Maynard, and Bryan Haddock.

• The Attendance/Engagement Committee includes Meredith Conroy and Steve Tibbetts, and Chelsea Herman, to discuss how to increase attendance at athletic events.

• The Academic Committee will work with Mary Ulatan-Robles in regards to building the Athletics Department Internship program. Guillermo Escalante offered a partnership with Athletics and Kinesiology through KINE 493, to provide an opportunity to advertise internship opportunities to current Kinesiology students. The Academic Committee will assist the Athletics Department in formulating goals and to provide guidance in building the program for obtainable learning objectives. Meghan will represent Athletics on the committee, and John Dorocak will serve from the Athletics Advisory Committee.

VIII. Future Meetings
A DOODLE poll will be sent to all AAC committee members before the end of the winter quarter to gauge availability for the spring 2018 quarterly meeting.

IX. Questions/Final Remarks
• Nena Tórrez recommended enhancing the health education programs offered by the Athletics Department for health & wellness issues for student-athletes. Shawn Farrell reported that Laura Tropila, Associate Athletics Director, has partnered with the campus’ Health Educator to provide team trainings on various areas of health-related issues. Athletics has partnered with The Obershaw Den to provide special hours for student-athletes in need to gain food access.

• Morgan Walker reported that at least once a quarter, the department holds various Life Skills Presentations offered to all student-athletes. Past topics included financial management and Title IX. The Athletics Department holds two presentations per quarter for all student-athletes.

• Dorothy Chen-Maynard asked Morgan Walker to provide a calendar of events for the members of the Athletics Advisory Committee to be shared at the spring quarterly meeting.

• Morgan Walker reported that Meghan McGarry had sent a poll to student athletes to gauge what they would be interested in for the presentations.

• Dorothy Chen-Maynard suggested that the department reach out to faculty members on-campus to partner with them to provide programming for student-athletes.

• Dorothy Chen-Maynard recommended developing a web page for online resources for student-athletes that focuses on relevant issues.

• Meeting was adjourned by Chair, Dorothy Chen-Maynard, at 1000 AM.

• Minutes submitted by Mary Ulatan-Robles.
Committee Members:

M. Conroy, At-Large  2016-2019
J. Dorocak, Business & Public Administration  2016-2019
S. Tibbetts, Social & Behavioral Science  2015-2018
G. Escalente, Natural Sciences  2015-2018
VACANT, Arts & Letters  2017-2020
N. Tórrez, Education  2017-2020
D. Sweeney, Faculty Athletics Representative*
D. Chen-Maynard, Chair*
OTHER COMMITTEES AND REPRESENTATIVES
(Faculty Representatives)

CALENDAR COMMITTEE

D. Chen-Maynard, At Large  2016-2018
C. Hood, At Large  2017-2019

Contact person is Associate Provost, Academic Programs, Deputy Provost, C. Weber.

No report submitted.
OTHER COMMITTEES AND REPRESENTATIVES
(Faculty Representatives)

CAMPUS ACCESSIBILITY ADVISORY BOARD

Members:
I. Han, At Large * 2017-2019
J. Vassilakos-Long, At Large * 2016-2018
J. Luck, At Large * 2017-2019
MEMORANDUM
FROM:  Douglas R. Freer, Vice President
       Faculty Senate

ID:  #

DATE:  June 8, 2018

RE:  2017-2018 Year-End Committee Report

Chair, Campus Accessibility Advisory Board Committee

The Campus Accessibility Advisory Board (CAAB) committee meets on a quarterly basis.

This year the CAAB committee discussed the revised accessible PDF version of the Campus Accessibility Guide, the accessibility standards in the classrooms, placement of the building evacuation chairs, incorporating new accessible interchangeable tablet arm desk chairs to classrooms, the ADA Barrier Removal plan, protocols for ensuring ADA accessible paths of travel during campus construction, the enforcement program to improve compliance and availability of ADA parking on campus, the coordinated efforts with other institutional committees, such as ATI, and also discussed various ADA related projects on campus.

Please see the enclosed attendance lists.
California State University, San Bernardino
CAMPUS ACCESSIBILITY ADVISORY BOARD (CAAB)
2017-18 Attendance List

November 2, 2017

**Members Present:** Amy Beran, Sarah Buenaventura, Marci Daniels, Doug Freer, Thomas Gaffery, Ilseop Han, Randy Hanlin, April Lane, Jessica Luck, Richelle Marracino, Leon McNaught, Cesar Portillo, Jorge Razo, Donita Remington, David Reyes, Jenny Sorenson, Jody Van Leuven, Jill Vassilakos-Long

**Members Absent:** Hamid Azhand, Leigh Connell, Doris Egbo, Leatha Elsdon, Beth Jaworski, Yasra Serhan

**Guests Present:** Dayna Brown, Felix Zuniga

March 1, 2018

**Members Present:** Hamid Azhand, Amy Beran, Marci Daniels, Doris Egbo, Leatha Elsdon, Doug Freer, Thomas Gaffery, Ilseop Han, Randy Hanlin, Jessica Luck, Richelle Marracino, Leon McNaught, Cesar Portillo, Donita Remington, Jenny Sorenson, Sue Trapp, Jody Van Leuven, Jill Vassilakos-Long

**Members Absent:** Sarah Buenaventura, Leigh Connell, Nina Jamsen, Beth Jaworski, Yusra Serhan, David Reyes

**Guests Present:** Alisha Carnahan, April Wing

June 6, 2018

**Members Present:** Sarah Buenaventura, Leigh Connell, Marci Daniels, Leatha Elsdon, Doug Freer, Jessica Luck, Richelle Marracino, Leon McNaught, Cesar Portillo, Hector Ramirez, Donita Remington, Jenny Sorenson, Sue Trapp, Jill Vassilakos-Long, Anthony Vega

**Members Absent:** Amy Beran, Doris Egbo, Ilseop Han, Randy Hanlin, David Reyes, Yusra Serhan

**Guests Present:** Dayna Brown
CAMPUS FEE ADVISORY

Members:

K. Kolehmainen** (Chair) 2017-2018
M. Groen* 2017-2018

No report submitted.
All members agreed that quarterly meetings would be sufficient for the 2017-2018 year.

Meeting Date: 11/08/17

Deanna Herndon, Amy Van Schagen, Iris Riggs (Nena Torres was unable to attend)

At this meeting, members discussed their areas of expertise and the director discussed the areas that could use consultation/recommendations at the Children’s Center as well as the direction she envisioned for the center. The group went over the proposed duties and decided about the purpose and future goals of the committee. They concluded that the areas they would discuss at future meetings would include working on the quality of teacher/child interactions, implementing a teacher coaching plan, and integrating a new approach to curriculum. In addition, the members discussed strategies for encouraging current teachers to align their teaching practices with new center philosophy. The committee proposed several recommendations for reaching the proposed goals in which the director implemented at the center over fall quarter.

The committee attempted to meet on several occasions over winter quarter, but unforeseen circumstances prevented the scheduled meetings. However, the members communicated via email and continued to share resources. The committee did not meet over spring quarter because the director was on maternity leave.
COLLEGIALITY AND RESPECT COMMITTEE

Members:
A. Menton, At Large *
D. Chen-Maynard, At Large *
J. Kremling, CFA Representative
D. Nguyen, Student Rep
M. Patton, Student Rep Student Rep
R. Garcia/Union Rep
E. Ferreira, Staff Rep
A. Roberson, Staff Rep
A. Salazar, Staff Rep
C. Caballero, Admin Rep
D. Wilson, Admin Rep
S. McMahan, Provost, Co-Chair
A. Gutierrez, ASI President, Co-Chair
K. Kolehmainen, Senate Chair, Co-Chair

No report submitted.
DIVERSITY COMMITTEE (UNIVERSITY)

Members:
L. Ajayi, Education 2016-2018
C. Hood, Natural Sciences/Coaches 2016-2018
K. Gervasi, Arts & Letters/Library 2017-2019
J. Anderson, Business & Public Administration 2017-2019
H. Shon, Social and Behavioral Sciences/SSP, ARs 2017-2019

Contact person is Dean Cabellaro

No report was submitted.
ENERGY CONSERVATION COMMITTEE

Committee:
J. Dodsworth, At Large* 2015-2018
E. Melchiorre, At Large* 2016-2019
K. Walker, Chair, Energy & Sustainability Manager
J. Sorenson, Facilities Services
C. Caballero, Library
VACANT, Budget Planning & Administration
J. Macias, Facilities Planning & Policy Coordinator
A. Satterlund, Student Affairs
L. Wilke, Heating & Air Conditioning Services
VACANT, Heating & Air Conditioning Services
VACANT, Public Safety
Student Representative 2017-2018
Report on activities in Energy Roadmap Working Group (formerly Energy Conservation Committee)  
Prepared by Jeremy Dodsworth, Assistant Professor of Biology  
28 June 2018

Formerly the Energy Conservation Committee, the Energy Roadmap Working Group (ERWG) is one working group (along with working groups for Water, Food & Waste, Transportation & Mobility, Education & Community, and Building & Land Use) involved in developing the Resilient CSUSB sustainability plan. The ERWG is chaired by Jennifer Sorenson (Facilities), and was co-lead by Kristine Walker (Office of Sustainability) until she left for another position in December 2017; Kristine has temporarily been replaced by Miguel Martin (Facilities, Office of Sustainability), and a search for her replacement as the Energy and Sustainability Manager in the Office of Sustainability is ongoing.

The overall goal of the ERWG is to work towards CSUSB being a net zero energy campus, which is an ambitious goal. Major efforts so far have mainly involved planning and assessments/audits that will provide the necessary information to most effectively plan how net zero energy can be achieved.

The ERWG met five times during the 2017-2018 academic year, with the major goal of developing strategies and actions for energy conservation (at the main and PDC campuses) to support the Resilient CSUSB initiative. Summarized below are the typical attendees and dates/agendas for the meetings, as well as a summary of the strategies and actions that were developed. These were presented as part of a Resilient CSUSB draft plan in April 2018 (www.csusb.edu/sites/csusb/files/Resilient%20CSUSB%20Plan_draft_v1.1.pdf). Additional updates are available on the Office of Sustainability website (www.csusb.edu/sustainability).

**Typical ERWG attendees:**
Jennifer Sorenson, Lead (Director of Facilities)  
Kristine Walker, contributor/facilitator (Office of Sustainability)  
Miguel Martin, contributor/facilitator (Facilities, Office of Sustainability)  
Juan Marcias, contributor (Facilities)  
Hamid Azhand, contributor (Facilities)  
Gerardo Garcia-Sotelo, contributor (ITS)  
Maulik Ankolia, student intern  
Erik Melchiorre, contributor (Geology)  
Jeremy Dodsworth, contributor (Biology)  
Anitra Timmons, scribe (Office of Sustainability)

**ERWG meetings and agenda items**

**Meeting #1 (27 Sept 2017) Agenda items**  
- Introductions  
- Review the charter  
- Planning framework  
- SWOT analysis

**Meeting #2 (1 Nov 2017) Agenda items**
• Review purpose and desired outcomes
• Discuss role and designate Group Representative
• NREL (Renewable Production/Net Zero Analysis) and Edison (Energy efficiency projects) updates
• Campus feedback
• SWOT analysis

Meeting #3 (25 Jan 2018) Agenda items:
• Intern presentation on Energy Usage and Conservation Program possibilities
• Discuss Taskforce feedback on strategies (From Juan’s presentation)
• Develop draft actions, timelines and resources around strategies

Energy Meeting #4 (28 Feb 2018) Agenda Items:
• Discuss Taskforce feedback on actions (Develop Timelines and Needed Resources)
• Discuss results of NREL assessment
• Incorporate any SCE audits to date
• Clean up final draft of Roadmap for last pass (if needed) to the Taskforce

Meeting #5 (5 June 2018) Agenda Items
• Updates on NREL and SCE assessments/audits
• Update on search for lead (Kristine’s replacement)
• Review plans for summer and next year

Strategies and Actions developed by the ERWG

Research other institutions and sources for ideas
Action items for this strategy:
• Research other successful higher education programs and resources useful to build an energy conservation program (local examples being CSUDH and UCSD).
• Evaluate business process re-engineering (BPR) to identify efficiencies
• Evaluate cost and energy savings for conversion of fluorescent fixtures to LED
• Evaluate power consumption and life cycle of computers and other equipment

Development of Energy Information Systems (EIS)
Implementing an EIS will allow for more efficient control of energy consuming systems. Importantly, it will also allow for monitoring by various users, contributing to greater visibility/awareness of energy use on campus, education on energy use, and outreach efforts.
Actions for this strategy:
• Obtain proposal for Skyspark EIS (software for implementing EIS)
• Identify budget and research possible rebates
• Convert existing ION energy meters to be compatible with future EIS
• Convert building controls from pneumatic to digital
• Identify and implement lighting control system to be integrated into EIS
• Implement EIS once software and equipment updates are in place
Southern California Edison energy audits

These audits will identify buildings/targets on campus that where energy use is highest and/or efficiency can be most improved.

Actions for this strategy: Through the IOU/CSU/UC Partnership, Southern California Edison (SCE) is offering free American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) Level 2 audits. The SB Library and all 3 Palm Desert Buildings first to audit as a test. Need to evaluate value of final first set of audits then create a staging list for next audits.

National Renewable Energy Laboratory (NREL) Assessment

Representatives from NREL visited campus and performed an assessment of the potential and feasibility for implementation of renewable energy projects and strategies. A detailed report by NREL has been prepared and is currently being reviewed by the Office of Sustainability, and a summary of this report will be made. National Renewable Energy Lab (NREL) Net Zero Energy team will provide a plan for each campus for renewable energy projects and strategies. Circuitry/infrastructure into the campus doesn't appear to support significant renewable installation. SCE to provide a report of current service/capacity, when it will likely change, and how we can proceed with a renewable energy plan.

Actions for this strategy:
- Keep up with Chancellor's Office Master Enabling Agreement (MEA) for solar energy
- Obtain and review NREL estimate of what goals in reduction through energy efficiency and conservation and what goal for production the campus should shoot for to achieve Net Zero Energy Campus.

Develop Energy Strategic Plan

The requirements are open from the Chancellor's Office. We have some documentation/guides from SCE. Also NREL should provide some clues as to how to approach this. The general feeling of the Roadmap Working Group will be it will be made up of the Roadmap with some formatting to fulfill the requirement. This is basically an opportunity to bring it all together across Conservation, Energy Efficiency, and Production as found in the Roadmap.
OTHER COMMITTEES AND REPRESENTATIVES

INSTRUCTIONALLY RELATED PROGRAMS BOARD

Committee:

L. Lewis, At Large 2017-2019
B. Heisterkamp, At Large 2017-2019
D. Chen-Maynard, At Large
Student Representative
Student Representative
Student Representative
Student Representative
Student Representative
Student Representative
Student Representative
Administrative Representative
Administrative Representative
Administrative Representative
President of Finance, Associated Students Inc. 2016-2018

Contact person is the Assistant Vice President for Student Affairs or A. Satterlund.

IRA Notes for the 2017-2018 Year

• The IRA committee met 5 times throughout the year
  o 1 time in the Fall
  o 1 time in the Winter
  o 3 times in the Spring

• In the Fall the committee decided to create an opportunity for additional funding opportunities
  o In the Winter the committee funded 2 additional programs

• In the spring quarter the committee put out a call for proposals and received 25 proposals
  • In total the committee funded 19 proposals totaling about $600,000.

Submitted by: Dorothy Chen-Maynard
INTELLECTUAL LIFE AND VISITING SCHOLAR COMMITTEE

Committee:

M. Garcia Puente, Arts & Letters/Library 2017-2019
L. Guo, Business and Public Administration 2017-2019
A. Louque, Education 2016-2018
T. Owerkowicz, Natural Sciences 2016-2018
N. Marteache Solans, Social and Behavioral Sciences 2016-2018

No report submitted.
INTERNATIONAL STUDENT SERVICES ADVISORY COMMITTEE

Committee:
VACANT, Arts & Letters/Library 2017-2019
D. Kim, Business & Public Administration 2016-2018
Y. Hwang, Education 2017-2019
H. Oh, Natural Sciences 2016-2018
R. Kalra, Social & Behavioral Sciences/Student Affairs 2017-2019

No report submitted.
(Faculty Representative)

PALM DESERT CAMPUS PLANNING & OPERATIONS COUNCIL

Committee:

D. Chen-Maynard, At Large  2017-2019
C. Famega, At Large  2016-2018
June 25, 2018

Dear EPRC/Faculty Senate:

Attached is the 2018 Annual Report for the Palm Springs Institute of Environmental Sustainability (PSIES). PSIES goals are to encourage and implement innovative academic and community programs that explore the complexities of environmental sustainability and emphasize the interrelationships among ecological systems in the Coachella Valley and the State of California. Key activities of the institute are to develop an outreach program that educates the community and policy makers on economic and effective achievement of environmental sustainabi ty. Over the past several year PSIES has held numerous symposia, conferences, lectures, and the annual Expo.

As I am retiring effective June 30, 2018, this will be my last submitted report for the PSIES. I am hopeful my successor will continue to see the value of the Institute to the Coachella Valley and will continue to support the programs offered.

Dr. Sharon Brown-Welty
Dean, CSUSB Palm Desert Campus++
Ancillary Unit Annual Report  
Deadline: October 30th (Submitted June, 2018)

This report is required by FAM 105.4 ffSD 87-1 7.R6) -- POLICY GUID ELINES FOR THE FORMATION AND REVIEW OF INSTITUTES AND CENTERS. The report is due by October 30th of each year. Please make sure to sign and forward scanned signed copies of the report. Thank you.

<table>
<thead>
<tr>
<th>Basic Information</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Ancillary Unit's name</td>
<td>Palm Springs Institute for Environmental Sustainability</td>
</tr>
<tr>
<td>Director(s)</td>
<td>Vacant- Dr. Brown-Welty serving as Interim Director</td>
</tr>
<tr>
<td>Administrator to whom the unit reports</td>
<td>Dr. Sharon Brown-We Ity, Dean CSUSB Palm Desert</td>
</tr>
</tbody>
</table>

Purpose and current goals (as approved by Faculty Senate)  
In order to accomplish its mission, the Institute will:

- Encourage and implement innovative academic programs that explore the complexities of environmental sustainability and emphasize the interrelationships among ecological systems;
- Encourage and model the development of green building and related technologies; and,
- Develop outreach programs that educate the community and policy makers on economic and effective achievement of environmental sustainability.

<table>
<thead>
<tr>
<th>Advisory Board</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Member</td>
<td>Affiliation</td>
</tr>
<tr>
<td>Wes Ahlgren</td>
<td>Coachella Valley Economic Partnership</td>
</tr>
<tr>
<td>Fred Bell</td>
<td>Noble and Company</td>
</tr>
<tr>
<td>Rob Bernheimer</td>
<td>Robert A. Bernheimer, Law Corp.</td>
</tr>
<tr>
<td>Rick Daniels</td>
<td>City Manager, Desert Hot Springs</td>
</tr>
<tr>
<td>Juan De Lara</td>
<td>Risk Manager, Federated Mutual Insurance</td>
</tr>
<tr>
<td>Bobielynn Galvan</td>
<td>California Women for Agriculture</td>
</tr>
<tr>
<td>Gretchen Gutierrez</td>
<td>Desert Valley Builders Association</td>
</tr>
<tr>
<td>Dan Martinez</td>
<td>City of Indio</td>
</tr>
<tr>
<td>Deborah McGarrey</td>
<td>The Gas Company (Sempra Energy)</td>
</tr>
<tr>
<td>Lance O'Donnell</td>
<td>02 Architecture</td>
</tr>
<tr>
<td>Eddie S. Wang</td>
<td>Glorious Land Company, LLC</td>
</tr>
<tr>
<td>Carolyn Williams</td>
<td>Sempra Energy</td>
</tr>
<tr>
<td>Senator Francis A. Wong</td>
<td>Genesis Hotel Development</td>
</tr>
</tbody>
</table>
Activities during previous academic year (2017 - 2018)

<table>
<thead>
<tr>
<th>Activity (please describe)</th>
<th>Funds spent</th>
<th>Goal advanced (and extent)</th>
</tr>
</thead>
<tbody>
<tr>
<td>We held our annual Environmental and Sustainability Expo that brought 300 Coachella Valley school-aged children to the CSUSB Palm Desert Campus on Friday, May 4th. The Expo kicked off with keynote speaker, Deborah McGarrey, Public Affairs Manager from Southern California Gas Company speaking on &quot;The Future of Natural Gas&quot;. Following the keynote speaker, representatives from local green industries, including Coachella Valley Mosquito and Vector Control District, SMaRT Education, Renova Energy and the CSUSB Water Resources Institute - Salton Sea Archives were on hand to encourage students to learn more about working in green science fields. Students also participated in interactive presentations given by The Living Desert, AES Renewable Energy and local science teachers. Students were also given a tour of the campus' Gold LEED certified, Palm Desert Health Science Building. This year's sponsors include Southern California Gas Company, Renova Energy, Palm Springs Air Museum, Coachella Valley Unified School District, Desert Sands Unified School District, Palm Springs Unified School District and Coachella Valley Water District. We are very appreciative of all the sponsors and speakers who participated this year!</td>
<td>Advances Outreach Goal #3 and Promotes Sustainability (Goal #2). The event drew media attention from local television stations and was attended by more than 300 K-12 students, 15 K-12 teachers and other local businesses.</td>
<td></td>
</tr>
<tr>
<td>Use of funds</td>
<td>Internal funds</td>
<td></td>
</tr>
<tr>
<td>-------------------</td>
<td>----------------</td>
<td>-----------------</td>
</tr>
<tr>
<td></td>
<td>Previous academic year</td>
<td>Current academic year (projected)</td>
</tr>
<tr>
<td>A. Salaries</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>B. AssIGNED time</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>C. Telephone/fax</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>D. Office supplies</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>E. Other</td>
<td>$10,260.75</td>
<td>$0</td>
</tr>
<tr>
<td>Total</td>
<td>$10,260.75</td>
<td>$0</td>
</tr>
</tbody>
</table>

On a separate sheet, please itemize A., B., and E.

Please also describe planned activities for the current academic year:

For the Expo in 2018, all three school districts have agree to pick up the cost of the buses, substitute teachers, and the district coordinators. This is an external fund donation of $7,500. In addition, Southern California Gas donated $5,000 and the Palm Springs Air Museum donated $1,200. After deductions for the donation cost recovery fees, there was a balance of $13,700. After subtracting expenses, that leaves a balance of approximately $2,500 for the 2018 - 2019 Expo.
### Funding:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean's Innovation Fund: SoCal Gas</td>
<td>$0</td>
</tr>
<tr>
<td>Donation</td>
<td>$5,000</td>
</tr>
<tr>
<td>School Districts</td>
<td>$7,500</td>
</tr>
<tr>
<td>Palm Springs Air Museum</td>
<td>$1,200</td>
</tr>
</tbody>
</table>

Total $13,700

### Expenditures:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$0</td>
</tr>
<tr>
<td>Faculty assigned time</td>
<td>$0</td>
</tr>
<tr>
<td>Telephone/fax</td>
<td>Subsumed in PDC operations (minimal)</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>Subsumed in PDC operations (minimal)</td>
</tr>
<tr>
<td>Other (explain)</td>
<td>Buses and Coordinators $6,056.00</td>
</tr>
<tr>
<td></td>
<td>Snacks</td>
</tr>
<tr>
<td></td>
<td>Tote bags</td>
</tr>
<tr>
<td></td>
<td>Posters</td>
</tr>
<tr>
<td></td>
<td>T-shirts</td>
</tr>
<tr>
<td></td>
<td>Supplies</td>
</tr>
<tr>
<td></td>
<td>Lunches</td>
</tr>
<tr>
<td></td>
<td>Cost Recovery for Donations</td>
</tr>
</tbody>
</table>

Total $10,260.75
### Unit Reporting Person recommendation

<table>
<thead>
<tr>
<th>Name and title:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>X Keep on active status.</td>
<td></td>
</tr>
<tr>
<td>Move to probationary status.</td>
<td></td>
</tr>
<tr>
<td>Move to inactive status.</td>
<td></td>
</tr>
</tbody>
</table>

Recommendations and comments including the criteria and data reviewed. Please attach additional page(s) as necessary:

---

STOP FORWARD A SCANNED COPY OF TIDS REPORT TO CMASSEY@CSUSB.EDU AND SEND THE ORIGINAL COPY TO THE FACULTY SENATE AD-155. THE SENATE OFFICE WILL TAKE CARE OF THE REMAINING PORTIONS OF THE REPORT. THANK YOU.

### Educational Policy and Resources Committee recommendation (Only after 3 or 5 year review)

<p>| | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Keep on active status.</td>
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</tr>
<tr>
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<td></td>
</tr>
<tr>
<td>Move to inactive status.</td>
<td></td>
</tr>
</tbody>
</table>

Recommendations and comments including the criteria and data reviewed. Please attach additional page(s) as necessary:

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### Provost recommendation (Only after 3 or 5 year review)

<p>| | |</p>
<table>
<thead>
<tr>
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<th></th>
</tr>
</thead>
<tbody>
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<td></td>
</tr>
<tr>
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<td></td>
</tr>
<tr>
<td>Move to inactive status.</td>
<td></td>
</tr>
</tbody>
</table>

Recommendations and comments including the criteria and data reviewed. Please attach additional page(s) as necessary:

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### President decision (Only after 3 or 5 year review)

<p>| | |</p>
<table>
<thead>
<tr>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
</tr>
<tr>
<td>Move to probationary status.</td>
<td></td>
</tr>
<tr>
<td>Move to inactive status.</td>
<td></td>
</tr>
</tbody>
</table>

---

Date
Recommendations and comments including the criteria and data reviewed. Please attach additional page(s) as necessary:

President Signature

Date
Planned activities for 2018-2019 academic year:

• Build on the successful annual Expo. Seek commitments from all three school districts for the 2019 Expo.

• Identify a new director.

• Add additional board members

• Continue to expand participation and dialog with local municipalities.

• Identify additional funding opportunities

• Explore ways to become involved to study and help resolve the issues related to the Salton Sea
PHILANTHROPIC FOUNDATION BOARD OF DIRECTORS

Members:
D. Chen-Maynard, At-Large 2017-2019
A. Roman, At-Large 2017-2019
P. Okpala, At-Large 2016-2018
D. Senteney, At-Large 2016-2018

No report submitted.
RECREATION COMMITTEE

Members:

M. Conroy, At Large  2016-2018

No report submitted.
SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS

Members:

M. Fong, At Large (Comm. Studies) 2017-2019
J. Mendoza, At Large (Computer Science and Engineering) 2016-2018

No report submitted.
(Faculty Representatives)

SCHOLARSHIP COMMITTEE (UNIVERSITY)

Members:

- E. Baek, Education 2017-2019
- K. Yeung, Social & Behavioral Sciences/Student Affairs 2017-2019
- C. Song, Business & Public Administration 2016-2018
- L. Lewis, Arts & Letters/Library 2016-2018
- Y. Kim, Natural Sciences 2016-2018
- N. Henley, At-Large 2016-2018
- C. Johnson, At-Large 2016-2018

No report submitted.
SPACE PLANNING ADVISORY COMMITTEE

Committee:

M. Kohout, At-Large  2016-2018

A. Horner, At-Large  2016-2018

R. Keener, At-Large  2017-2019

No report submitted.
STUDENT AID COMMITTEE

Committee:
Shuryo Fujito, At Large 2017-2019

2017-2018 STUDENT AID COMMITTEE
The committee reviews and makes decisions on appeals of 2nd level or higher for students appealing their loss of financial aid due to not having met the satisfactory academic progress (SAP) policy requirements set forth by the Title IV regulations. In the 2017-18 academic year, the committee reviewed 449 appeals as follows: Fall 2017=238, Winter 2018=187, and Spring 2018=81.

Meeting Frequency:
The committee meets on Thursdays for approximately 1 hour during the regular academic year. The committee begins meeting in the summer months to review SAP appeals for the upcoming academic year, after the annual SAP process is completed, usually in mid-July.

University SAP Committee Members:
LaKeisha Rivers, Associate Director of FAO (Chair); Veronica Amerson, Director of EOP; Stephanie Martinez, Teacher Education; Erika Hernandez, Advising and Academic Services; and Diane Fass, Counseling and Psychological Services.
STUDENT HEALTH ADVISORY COMMITTEE

Members:

M.Becerra, At Large 2017-2019

No report submitted.
CSUSB Student Research Competition Overview

On February 23rd, 2018, the OSR organized the annual CSUSB Student Research Competition to select the students that would represent our campus at the annual CSU statewide student research competition at Sacramento State University on May 4th-5th, 2018. The table below shows the timeline followed.

Table 1. Event Planning Timeline

<table>
<thead>
<tr>
<th>Task</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Set campus deadline for application. (Deadline extended to February 5th)</td>
<td>Summer 2017</td>
</tr>
<tr>
<td>Prepare application and make announcement to campus (info/application are updated on website).</td>
<td>Fall 2017</td>
</tr>
<tr>
<td>Once presentation date is set, reserve room(s) for presentations (SMART rooms if possible).</td>
<td>Summer 2017</td>
</tr>
<tr>
<td>Faculty Senate selects committee members in August.</td>
<td>Fall 2017</td>
</tr>
<tr>
<td>Competition information from the Chancellor was received on November 21st.</td>
<td>Fall 2017</td>
</tr>
<tr>
<td>Contact committee for availability to set date for presentations (send a call for more jurors if needed).</td>
<td>Fall 2017</td>
</tr>
<tr>
<td>Organize event (e.g. signage, food, review criteria, room, etc.)</td>
<td>December 2017</td>
</tr>
<tr>
<td>Campus announcements were sent from October until the day of the event.</td>
<td>February 2018</td>
</tr>
<tr>
<td>Review applications for completeness. Separate applications into undergraduate and graduate.</td>
<td>February 2018</td>
</tr>
<tr>
<td>Presentation times scheduled.</td>
<td>February 2018</td>
</tr>
<tr>
<td>Once presentations times are set, prepare applications into packets and deliver to committee along with information packet (presentation times/location, sample score sheet, etc.).</td>
<td>February 12th, 2018</td>
</tr>
<tr>
<td>Review applications for any AV equipment needs</td>
<td>February 12th, 2018</td>
</tr>
<tr>
<td>Prepare score sheets for students (1 per student), ranking sheet for each category, minute signs, door signs, sign-in sheets, etc.</td>
<td>February 12th, 2018</td>
</tr>
<tr>
<td>Competition and selection of students.</td>
<td>February 26th, 2018</td>
</tr>
<tr>
<td>Prepare letters to students notifying them of their acceptance &amp; meeting date.</td>
<td>February 26th, 2018</td>
</tr>
<tr>
<td>Prepare letters to students that were not selected.</td>
<td>February 26th, 2018</td>
</tr>
<tr>
<td>Prepare thank you letters for faculty serving on the committee.</td>
<td>February 28th, 2018</td>
</tr>
<tr>
<td>Host team meeting to provide delegates with overview of conference and training</td>
<td>March 6th, 2018</td>
</tr>
<tr>
<td>Prepare an Oral Presentation workshop with Dr. Abell (CSU Competition Coach)</td>
<td>March 12th, 2018</td>
</tr>
<tr>
<td>One-on-one training with coach</td>
<td>March 12th- April 27th</td>
</tr>
<tr>
<td>Prepare applications to be sent by deadline to state competition host.</td>
<td>March 14th, 2018</td>
</tr>
<tr>
<td>Graphic design support from ASI</td>
<td>April 16th, 2018</td>
</tr>
<tr>
<td>Host mock presentation</td>
<td>April 23rd, 2018</td>
</tr>
</tbody>
</table>
Participation

Student participants must be current students enrolled at CSUSB. Alumni/alumnae who received their degrees in spring, summer or fall 2017 are also eligible. Student research should be appropriate to the student’s discipline and career goals although proprietary research is excluded, presentations from all disciplines are invited.

During the competition, students are divided into undergraduate and graduate divisions into each of the following categories:

- Behavioral and Social Sciences
- Biological and Agricultural Sciences
- Business, Economics and Public Administration
- Creative Arts and Design
- Education
- Engineering and Computer Science
- Health, Nutrition, and Clinical Sciences
- Humanities and Letters
- Physical and Mathematical Sciences
- Interdisciplinary

Faculty chosen by the Faculty Senate, and OSR Awards Committee served and jurors and their rating were used to select the CSUSB delegates. The Faculty Senate selected ten faculty (5 for undergraduate and 5 for graduate) to serve on the jury. This year, additional jurors were added. Due to the smaller number of student participants (17), there were fewer oral presentation sessions, which resulted in less faculty needed as jurors. This year, there were only eight faculty jurors out of the 16 appointed. Table 2 lists the faculty names and colleges of those who were appointed and those who participated.

Table 2. List of 2017 Faculty Volunteers

<table>
<thead>
<tr>
<th></th>
<th>Faculty</th>
<th>College</th>
<th>Committee</th>
<th>Participation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>K. Gervasi</td>
<td>CAL</td>
<td>Senate</td>
<td>No</td>
</tr>
<tr>
<td>2</td>
<td>S. Pryor</td>
<td>JHBC</td>
<td>Senate</td>
<td>No</td>
</tr>
<tr>
<td>3</td>
<td>D. Amodeo</td>
<td>SBS</td>
<td>Senate</td>
<td>Yes</td>
</tr>
<tr>
<td>4</td>
<td>J. Kim</td>
<td>COE</td>
<td>Senate</td>
<td>No</td>
</tr>
<tr>
<td>5</td>
<td>R. Zhang</td>
<td>CNS</td>
<td>Senate</td>
<td>No</td>
</tr>
<tr>
<td>6</td>
<td>I. Han</td>
<td>CNS</td>
<td>Senate</td>
<td>Yes</td>
</tr>
</tbody>
</table>
The OSR makes every effort to recruit students from each college to participate. The OSR contacted faculty from each college to request assistance with encouraging students to present. Emails were sent to past CSUSB Student Research Competition and Meeting of the Minds participants. Invitations were sent to the 2017 Summer Research Program awardees, and flyers were created. Despite these efforts, the number registrants were still lower than previous years. As Table 3 demonstrates, the Colleges of Natural Sciences, and Arts and Letters have led the way with the largest number participants for this academic year.

Table 3. Student/ Faculty Participation

<table>
<thead>
<tr>
<th>College</th>
<th>Undergraduate</th>
<th>Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>College of Arts and Letters (CAL)</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Jack H. Brown College of Business and Public Administration</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>College of Education (COE)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>College of Natural Sciences (CNS)</td>
<td>6</td>
<td>8</td>
</tr>
<tr>
<td>College of Social and Behavioral Sciences (SBS)</td>
<td>4</td>
<td>2</td>
</tr>
<tr>
<td>John M. Pfau Library</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>Total</td>
<td>11</td>
<td>11</td>
</tr>
</tbody>
</table>

During the 2018-2019 academic year, the OSR intends to recruit students by informing the Department Chairs, sending monthly announcements to the OSR Advisory Board, advertisement in the quarterly newsletters, and establishing partnerships with ASI and Student Engagement for marketing purposes.
CSU Student Research Competition

For the CSU Student Research Competition, each campus is allowed to submit up to ten entries in the ten categories. This year CSUSB submitted seven entries (eleven students) to represent CSUSB. Table 4 below lists the teams.

Table 4. CSUSB Student Teams

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Level</th>
<th>Department</th>
<th>College</th>
<th>Title</th>
<th>Faculty Mentor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ariana</td>
<td>Cano</td>
<td>G</td>
<td>Communication Studies</td>
<td>CAL</td>
<td>Cultural Value in Instant Messenger: An Analysis Between Mexico and The U.S.</td>
<td>Fred Jandt</td>
</tr>
<tr>
<td>Qi</td>
<td>Guo</td>
<td>G</td>
<td>Instructional Technology program</td>
<td>COE</td>
<td>The Effect of Mobile Application for TOEFL Pronunciation and Speaking Learners</td>
<td>Eun-Ok Baek</td>
</tr>
<tr>
<td>Tong</td>
<td>Feng</td>
<td>G</td>
<td></td>
<td>COE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lu</td>
<td>Jia</td>
<td>G</td>
<td></td>
<td>COE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rafael</td>
<td>Alamilla</td>
<td>UG</td>
<td>Kinesiology</td>
<td>CNS</td>
<td>Physiological Profile of Special Weapons and Tactics Law Enforcement Officers</td>
<td>Jason Ng</td>
</tr>
<tr>
<td>Miranda</td>
<td>Reid</td>
<td>UG</td>
<td>Kinesiology</td>
<td>CNS</td>
<td>The Effects of Motorized vs. Non-motorized Treadmill on Voluntary Oxygen Consumption, Heart Rate and Rate of Perceived Exertion in Collegiate Cross-Country Females: A Preliminary Analysis</td>
<td>Nicole Dabbs</td>
</tr>
<tr>
<td>Jazmin</td>
<td>Garcia</td>
<td>UG</td>
<td>Biology</td>
<td>CNS</td>
<td>Development of a high throughput Drosophila melanogaster Assay to Identify the Toxicity Potential of Organophosphates</td>
<td>Nicole Bournias-Vardiabasis</td>
</tr>
<tr>
<td>Raquel</td>
<td>Elias</td>
<td>UG</td>
<td>Biology</td>
<td>CNS</td>
<td>Effects of glyphosate-based herbicide Roundup on Drosophila melanogaster</td>
<td>Becky Talyn</td>
</tr>
<tr>
<td>Kelly</td>
<td>Muller</td>
<td>UG</td>
<td>Biology</td>
<td>CNS</td>
<td>Effects of Glyphosate-based Herbicide Roundup on Drosophila Melanogaster</td>
<td>Becky Talyn</td>
</tr>
<tr>
<td>Maryori</td>
<td>Hernandez</td>
<td>UG</td>
<td>Biology</td>
<td>CNS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maryam</td>
<td>Badoella</td>
<td>UG</td>
<td></td>
<td>CNS</td>
<td></td>
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</tr>
</tbody>
</table>
To help the students prepare for the competition, they were required to participate in six-weeks of coaching led by Dr. Pamela Abell who has an extensive background in public speaking, be advised by ASI Graphics Designer on the design of their PowerPoint presentation, and participate in mock presentations. Table 5 below shows the schedule of preparatory activities.

Table 5. Activity Schedule

<table>
<thead>
<tr>
<th>Activity</th>
<th>Date</th>
<th>Task</th>
</tr>
</thead>
<tbody>
<tr>
<td>Team Meeting #1</td>
<td>March 6th from 12-2pm</td>
<td>The purpose of this meeting will be to provide delegates with an overview of the conference and provide information on upcoming meetings. Dr. Christina Hassija and Ms. Danielle White will provide general information about the conference and general strategies to improve your existing presentations. Homework: Summarize your project in one sentence and bring this to the next group meeting. When crafting your sentence (thesis statement) think about the following prompts: “If all I can say to the world is one sentence, what would I say,” “Why should other people care about your research?,” and “What is the big idea of this research and why should people care?”</td>
</tr>
<tr>
<td>Team Meeting #2</td>
<td>March 12th from 3-5pm</td>
<td>The purpose of this meeting will be to continue to develop your presentation and oral speaking skills. During this meeting, students will create talking points and offer feedback to their peers. Homework: Finalize speech structure. Complete recordings of speech sections to review during coaching session 1.</td>
</tr>
<tr>
<td>Coaching (at least two sessions per student)</td>
<td>March 12th – April 27th</td>
<td>Delegates will meet with Dr. Abell for at least two individual coaching sessions. After the first coaching session, students will need to finalize their PowerPoint slides and have them ready for graphic design support.</td>
</tr>
<tr>
<td>Graphic Design Support</td>
<td>April 16th from 10-12pm</td>
<td>Delegates will take their finalized slides and receive assistance and support to improve quality of slides (e.g., incorporate videos, animation, colors, etc.).</td>
</tr>
<tr>
<td>Mock Presentations</td>
<td>April 23rd – 27th (date TBD based on students availability)</td>
<td>Delegates will give a formal presentation to their peers and the OSR Directors and staff. Final feedback for improvement will be given.</td>
</tr>
<tr>
<td>CSU Competition</td>
<td>May 4th – 5th</td>
<td></td>
</tr>
</tbody>
</table>

While there were no winners from CSUSB this academic year, the OSR now has greater insight into what it will take to be successful and more competitive during the next statewide
competition. Overall, this experience was a great opportunity for the delegates that increased their sense of belonging to CSUSB, and established friendships.

(Left to right-Front) Dr. Nicole Dabbs, Ariana Cano, Miranda Reid, Dr. Christina Hassija, Jazmin Garcia, Tong Feng.
(Right to left-Back) Dr. Dorota Huizinga, Lu Jia, Rafael Alamilla, Dr. Jason Ng
(2018 CSU Student Research Competition, Sacramento State University)

Recommendations

1. Advertise event to campus to increase student attendance.

Goals

1. Increase student participation by 5 percent at the CSUSB competition.

Committees:
STUDENT RESEARCH COMPETITION - GRADUATE
K. Gervasi, Arts & Letters/Library 2017-2019
S. Pryor, Business & Public Admn. 2017-2019
D. Amodeo, Social & Behavioral Sci./Student Affairs 2017-2019
J. Kim, Education 2016-2018
R. Zhang, Natural Sciences 2016-2018

STUDENT RESEARCH COMPETITION - UNDERGRADUATE
I. Han, Natural Sciences 2017-2019
Y. Jang, Business & Public Administration 2017-2019
E. Martinez, Education 2016-2018
E. Martin/R. Lumley, Arts & Letters/Library 2016-2018
C. Ward, Social & Behavioral Sciences/Student Affairs 2016-2018
UNIVERSITY BUDGET COUNCIL

Members:

S. Sudhakar, Vice President, Information Resources and Technology
D. Freer, Vice President, Administration and Finance (Co-Chair)
S. McMahan, Provost/Vice President, Academic Affairs (Co-Chair)
B. Haynes, Vice President, Student Affairs
R. Fremont, Vice President, University Advancement
M. Ahmen, AVP, Administration and Finance
K. Kolehmainen, Chair, Faculty Senate
H. Brown, Vice Chair, Faculty Senate
M. Groen, Chair, Educational Policy and Resources Committee
A. Bodman, Chair, Faculty Affairs Committee
, ASI Representative
D. Wilson, MPP Representative
C. Calderon, Staff representative
G. Guzman, Staff Representative VACANT, Dean Representative

No report submitted.
UNIVERSITY ENTERPRISES CORPORATION BOARD OF DIRECTORS

Members:

J. Mendoza, At-Large  2017-2020
B. Sirotnik, At-Large  2016-2019

No report submitted.
COLLEGE AND DEPARTMENT COMMITTEES
DEPARTMENT EVALUATION COMMITTEES

COLLEGE OF ARTS AND LETTERS

Art            Communication Studies            English World Languages
M. Texeira
C. Lyon
T. Corrigan

Music            Philosophy            Theatre Arts
M. Davidson
C. Naticchia
W. Vanderburgh

COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

Accounting and Finance            Info. and Decision Sciences            Management            Marketing

Public Administration
D. Baker
V. Seitz
M. Fudge

COLLEGE OF EDUCATION

Educational Leadership and Technology (ELT)            Special Education, Rehabilitation, and Counseling (SRC)
Teacher Education and Foundations (TEF)

COLLEGE OF NATURAL SCIENCES

Biology            Chemistry/ Biochemistry            Computer Science & Engineering
Geological Sciences
L. Mink
J. Noblet, Chair
J. Tate

Health Science
Kinesiology
Mathematics
Nursing
Physics
T. Dodd-Butera
D. Sweeney
D. Tamalis

COLLEGE OF SOCIAL & BEHAVIORAL SCIENCE

Anthropology            Criminal Justice            Economics            Geography            History
N. Meek
B. Xu
R. Kalra

Psychology            Social Work            Sociology
A. Field, Chair
M. Clark
S. Zetner

No reports submitted.
COLLEGE EVALUATION COMMITTEES:

ARTS & LETTERS
S. Fraser, Music 2017-2019
B. Spence, Art 2017-2019
S. Hyon, English 2016-2018
B. Heisterkamp, Communication Studies 2016-2018

BUSINESS AND PUBLIC ADMINISTRATION
J. Dorocak, Acct. & Finance 2017-2019
B. Sirotnik, IDS 2017-2019
J. Ryan, Marketing 2016-2018
M. Van Wart, Public Admin. 2016-2018

EDUCATION
VACANT, 2017-2019
VACANT, Leadership & Technology 2017-2019
B. Nelson, Special Edu. Rehabilitation & Counseling 2016-2018
I. Riggs, Teacher Education and Foundations 2016-2018

LIBRARY
B. Petry 2017-2019
E. Sorrell 2016-2018
S. Magedanz 2016-2018

NATURAL SCIENCES
M. Jetter, Mathematics 2017-2019
P. Orwin, Biology 2017-2019
J. Fryxell, Geological Sciences 2016-2018
J. Noblet, Chemistry & Biochemistry 2016-2018

SOCIAL AND BEHAVIORAL SCIENCES
M. Lewin, Psychology 2017-2019
M. Teixeira, Sociology 2017-2019
M. Kohout, Geography & Environmental Studies 2016-2018
T. Long, History 2016-2018

SSP, AR
J. Tan, (SSP, AR.) 2016-2018
D. Chavez, (SSP, AR.) 2016-2018
B. Petry (SSP, AR) Library 2016-2018

COACH
D. Sweeney, Faculty Representative 2017-2018
B. Haddock, Fac Rep Selected by Coaches 2017-2018
D. Chen-Maynard, Athletics Advisory Rep. 2017-2018

No report submitted.
PROFESSIONAL AWARDS COMMITTEE

MEMBERS:

PROFESSIONAL AWARDS COMMITTEE
(Manijeh Badiee , chair)

ARTS & LETTERS
T. Johnson, Music 2017-2019
T. Corrigan, Communication Studies 2017-2019
VACANT, 2016-2018
D. Carlson, English 2016-2018
K. Ervin, Theatre Arts 2016-2018

BUSINESS AND PUBLIC ADMINISTRATION
X. Liu, Acct. & Finance 2017-2019
VACANT, Public Admin. 2017-2019
VACANT, IDS 2017-2019
H. Addae, Management 2016-2018
C. Song, Marketing 2016-2018

EDUCATION
VACANT, 2016-2018
VACANT, 2016-2018
S. Robertson, SRC 2016-2018
E. Baek, Educational Leadership 7 Technology 2017-2019
K. Kowalski, Teacher Education & Foundations 2017-2019

LIBRARY
B. Quarton 2017-2019
E. Sorrel 2016-2018
R. Lumley 2016-2018

NATURAL SCIENCES
N. Dyakevich, Mathematics 2017-2019
C. Lazar, Geological Sciences 2017-2019
P. Okpala, Health Science & Human Ecology 2016-2018
H. Qiao, Computer Science & Engineering 2016-2018
R. Zhang, Biology 2016-2018

SOCIAL AND BEHAVIORAL SCIENCES
M. Badiee, Psychology 2017-2019
VACANT 2017-2019
C. McAllister, Social Work 2016-2018
J. Munoz, Sociology 2016-2018
A. Field, Political Science 2016-2018

No reports submitted.