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FACULTY SENATE

CAL STATE, SAN BERNARDINO

2010-2011

COMMITTEE BOOK

September 2010

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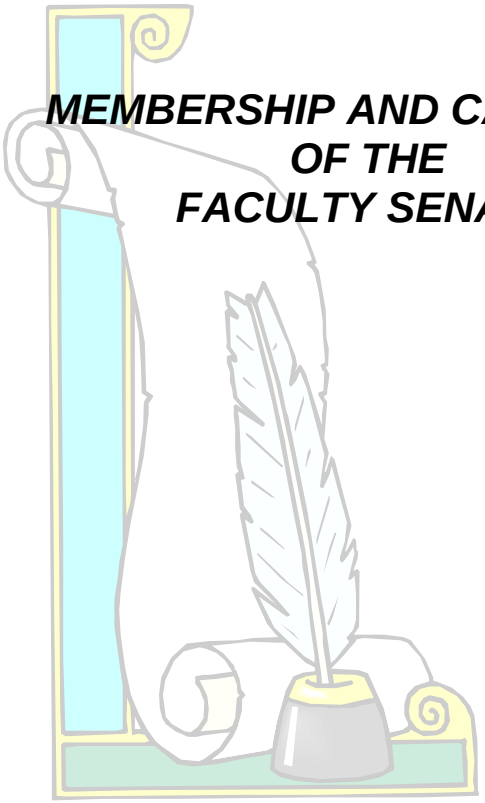


MEMBERSHIP AND CALENDAR OF THE FACULTY SENATE

ROSTER OF THE 45th FACULTY SENATE

Last Name	First Name	Terms	Department	Areas
Agars	Mark	2009-11	Psychology	SBS
Barrett	Buckley	2009-12	Library	Statewide
Beer	Francisca	2009-11	Accounting & Finance	BPA
Brantley	Diane	2010-12	Lang., Literacy, & Culture	EDU
Carter	Nathan	2009-11	Communication Studies	A&L
Chen-Maynard	Dorothy	2009-11	Health Science	CNS
Cousins	Kim	2010-12	Chemistry & Biochemistry	CNS
Gallo	Beverly	2010-11	Philosophy	Lecturer
Gau	Jacinta	2010-12	Criminal Justice	SBS
Groen	Mark	2010-12	Leadership & Curriculum	EDU
Gutierrez	Juan	2009-11	Leadership & Curriculum	EDU
Hackel	Jeff	2009-11	Geography and Environmental Studies	SBS
Johar	Vic	2009-11	Marketing	BPA
Karant	Yasha	2010-12	Computer Science & Engineering	CNS
Kolehmainen	Karen	2010-12	Physics	CNS
Kowalski	Kurt	2009-11	Edu. Psychology & Counseling	EDU
Kremling	Janine	2009-11	Criminal Justice	SBS
Li	Jiong	2010-12	Art	A&L
Lo	Min-Lin	2009-11	Mathematics	CNS
Montoro-Rodriguez	Julian	2010-12	Sociology	SBS
Moore-Steward	Thelma	2009-11	Leadership & Curriculum	EDU
Naticchia	Chris	2009-11	Philosophy	A&L
Ni	Anna	2010-12	Public Administration	BPA
Pelletier	Kathie	2010-12	Management	BPA
Qiao	Haiyan	2010-12	Computer Science & Engineering	CNS
Rizzo	Terry	2010-12	Kinesiology	CNS
Rhodes	Jackie	2010-12	English	A&L
Rohm	Tapie	2008-11	Information & Decision Sciences	Statewide
Ruml	Ted	2010-12	English	A&L
Schubert	Keith	2009-11	Computer Science & Engineering	CNS
Singleton	Brent	2009-11	Library	Library
Tan	Jeff	2010-12	Counseling Center	SSP, AR
Ullman	Jodie	2010-12	Psychology	SBS
Verdi	Mick	2010-12	Edu. Psychology & Counseling	EDU
Vickers	Caroline	2009-11	English	A&L
Wilcox-Herzog	Amanda	2009-11	Psychology & Human Development	SBS
Wilkin	Linda	2009-11	Kinesiology	CNS
Karnig	Al		President	Non-Voting
Bodman	Andrew		Provost/VP, Academic Affairs	Non-Voting
Plemons	Justine		ASI President	Voting

SENATE MEETINGS
2010-2011

EXECUTIVE COMMITTEE MEETINGS	FACULTY SENATE MEETINGS
Agenda setting meetings	
Tuesday, October 5, 2010 2:00 - 4:00 pm, AD-145	**Tuesday, October 12, 2010** **2:00 - 4:00 pm, Pine Room**
Tuesday, October 26, 2010 2:00 - 4:00 pm, AD-145	**Tuesday, November 2, 2010** **2:00 - 4:00 pm, Pine Room**
Tuesday, November 16, 2010 2:00 - 4:00 pm, AD-145	**Tuesday, November 23, 2010** **2:00 - 4:00 pm, Pine Room**
Tuesday, January 11, 2011 2:00 - 4:00 pm, AD-145	**Tuesday, January 18, 2011** **2:00 - 4:00 pm, Pine Room**
Tuesday, February 1, 2011 2:00 - 4:00 pm, AD-145	**Tuesday, February 8, 2011** **2:00 - 4:00 pm, Pine Room**
Tuesday, March 1, 2011 2:00 - 4:00 pm, AD-145	**Tuesday, March 8, 2011** **2:00 - 4:00 pm, Pine Room**
Tuesday, April 5, 2011 2:00 - 4:00 pm, AD-145	**Tuesday, April 12, 2011** **2:00 - 4:00 pm, Pine Room**
Tuesday, April 26, 2011 2:00 - 4:00 pm, AD-145	**Tuesday, May 3, 2011** **2:00 - 4:00 pm, Pine Room** **(Elections)**
Tuesday, May 24, 2011 2:00 - 4:00 pm, AD-145	**Tuesday, May 31, 2011** **2:00 - 4:00 pm, Pine Room** **(Elections)**
The Executive Committee meets every Tuesday during the AY, beginning September 21, 2010, unless otherwise noted.	**Tuesday, June 7, 2011** **2:00 - 4:00 pm, Pine Room** **(if necessary)**

STANDING COMMITTEES OF THE FACULTY SENATE

STANDING COMMITTEES OF THE FACULTY SENATE

CURRICULUM COMMITTEE

T. Provenzano, Arts & Letters/Library	2010-2012
W. Stewart, Business & Public Administration	2009-2011
D. Parsons, Social & Behavioral Sciences/Student Affairs	2009-2011
E. Baek, Education	2010-2012
D. Smith, Natural Sciences/Coaches (CHAIR)	2010-2012
J. Zorn, Administrative Representative	Ex-officio
D. Ford, Administrative Representative	Ex-officio
S. Kamusikiri, Administrative Representative	Ex-officio
Student Representative	2010-2011

1. Membership: One representative of senior rank (Associate or Full Professor or equivalent) elected from each constituent unit, one student representative, the Dean of Graduate Studies, and the Associate Provost for Academic Programs. The student representative must be an upper division or graduate student who has completed two or more quarters at the University.

2. Duties: This committee shall review all curriculum proposals, including experimental courses. It shall approve student proposals for undergraduate special majors and proposals for special masters programs. It shall review credential programs, graduate degrees and other post-baccalaureate programs and curriculum. It shall be responsible for implementing campus policy on course deletion.

   Committee recommendations concerning program proposals shall be forwarded to the Faculty Senate. The committee shall act for the Senate in approving course proposals.

   Curriculum proposals which the committee judges to require additional faculty, staff, equipment, facilities, or financial resources shall be referred to the Educational Policy and Resources Committee for its recommendation.

   College representatives to the University Curriculum Committee shall also be members of their respective college curriculum committees.

STANDING COMMITTEES OF THE FACULTY SENATE

EDUCATIONAL POLICY AND RESOURCES COMMITTEE

C. Naticchia, **Chair**	2010-2011
J. Sylva, Education	2009-2011
D. Lund, Social & Behavioral Sciences/Student Affairs	2009-2011
H. Dyck, Business & Public Administration	2010-2012
T. Ruml, Arts & Letters/Library	2010-2012
J. Mendoza, Natural Sciences/Coaches	2010-2012
J. Zorn, Administrative Representative	Ex-officio
Student Representative	2010-2011

1. **Membership**: A chair elected by the Faculty Senate, one representative of senior rank elected from each constituent unit, one student representative, and the Associate Provost for Academic Programs. All representatives shall be of senior rank (Associate or Full Professor or equivalent). The chair shall serve as a member of the Executive Committee.

2. **Duties**: This committee shall evaluate, initiate and review educational policies and plans. The committee shall familiarize itself with the budget process, be informed of budget allocations at the divisional level, make budget recommendations to the President or designee. The committee shall review and recommend annually policies regarding the allocation of educational resources within the audio-visual service and computer services areas. The committee shall also act as a consultative body in matters regarding facilities planning. All recommendations shall be made to and approved by the Faculty Senate.

   The committee shall participate in the development of the academic master plan; and review and develop criteria for the adoption, modification or termination of courses and programs (e.g., majors, minors, credential programs, options, tracks, concentrations, emphases, general education, continuing education, and other self-supporting programs such as institutes and centers). It shall review and initiate recommendations concerning grading standards and practices, admissions policies, academic disqualification and probation, each annual academic calendar, and non-traditional modes of instruction (e.g., credit by examination, credit for prior experience, advanced placement, media-based instruction, internships, computer-assisted instruction).

   When appropriate, this committee shall meet with the Dean of Extended Education and/or with extension program coordinators to originate and review proposals for courses, programs, conferences, etc., and to initiate and review policy recommendations affecting Extended Education (e.g., extension, summer session, open university, etc.). Curriculum recommendations of the committee dealing with degree applicable items shall be sent to the Curriculum Committee. The committee shall act for the Senate in a review of all non-credit Extension courses and programs not subject to specific departmental approval, and shall review all Extended Education policies.

   This committee shall consult with appropriate standing committees of the Faculty Senate when considering policy in areas affecting the duties of those committees.

STANDING COMMITTEES OF THE FACULTY SENATE

ELECTIONS COMMITTEE – 2010-2011

K. Kolehmainen, Natural Sciences
J. Kremling, Social & Behavioral Sciences/Student Affairs
M. Groen, Education **(Chair)**
T. Ruml, Arts & Letters
E. Sorrell, Library
M. Vaziri, Business & Public Administration

1. **Membership**: The Vice Chair of the Faculty Senate shall serve as the Chair of the Elections Committee and be the representative of his or her constituent unit. The Faculty Senate shall elect from its voting membership one representative from each remaining constituent unit.

2. **Duties**: The Elections Committee shall administer all provisions of Articles II and III of the Bylaws.

Refer to FSD 88-09.R7

STANDING COMMITTEES OF THE FACULTY SENATE

EXECUTIVE COMMITTEE – 2010-2011

J. Ullman, **CHAIR,** Social a& Behavioral Sciences
M. Groen, Vice Chair, Education
D. Chen-Maynard, Executive Secretary, Natural Sciences
N. Carter, At-Large, Arts & Letters/Library
F. Beer, At-Large, Business & Public Administration
C. Naticchia, Chair, Educational Policy & Resources Committee
M. Verdi, Chair, Faculty Affairs Committee
B. Barrett and/or T. Rohm, Statewide Academic Senators
A. Karnig, President or A. Bodman, Provost & Vice President, Academic Affairs (President's designee)

1. **Membership**: The Executive Committee shall consist of the Chair, Vice Chair, and Executive Secretary of the Faculty Senate, two other members of the Faculty Senate who shall serve at-large, and the President or designee. The President or designee shall not be a voting member. Each elected member of the Executive Committee shall be from a different Constituent Unit. The order for electing members of the Executive Committee shall be Chair, Vice Chair, Executive Secretary, and Members At-Large. In addition, the chair of the Educational Policies and Resources Committee and the chair of the Faculty Affairs Committee shall be members of the Executive Committee.

2. **Duties**:

   (A) The Executive Committee shall prepare the agenda for the meetings of the Faculty Senate.

   (B) The Executive Committee shall interpret the meaning and intent of all articles of the Constitution and bylaws except as specified in Article II, Section J of the bylaws.

   (C) The Executive Committee shall make appropriate nominations and appointments to campus committees when necessary.

   (D) Other duties of the Executive Committee shall include, but may not be limited to, acting on behalf of the Faculty Senate when the Senate is not meeting regularly, such as in the summer.

Refer to FSD 86-24.R4 & FSD 88-09.R7

STANDING COMMITTEES OF THE FACULTY SENATE

FACULTY AFFAIRS COMMITTEE

M. Verdi, **Chair**	2010-2011
R. Sandlin, Education	2009-2011
P. Schram, Social & Behavioral Sciences/Student Affairs	2009-2011
D. Baker, Business & Public Administration	2010-2012
C. Vickers, Arts & Letters/Library	2010-2012
S. Kinzey, Natural Sciences/Coaches	2010-2012
R. Dickson, Administrative Representative	Ex-officio

1. **Membership**: A chair elected by the Faculty Senate, one representative of senior rank elected from each constituent unit, and the Associate Provost for Academic Personnel. All elected representatives shall be tenured, of senior rank (Associate or Full Professor or equivalent) and members of the Faculty Bargaining Unit. The chair shall serve as a member of the Executive Committee.

2. **Duties**: This committee shall review, formulate and recommend policies governing all matters related to Faculty Affairs to include evaluation, leaves, professional development, etc.

Refer FSD 88-09.R7

STANDING COMMITTEES OF THE FACULTY SENATE

GENERAL EDUCATION COMMITTEE

S. Spitzer, Education	2009-2011
T. Roy, Arts & Letters/Library	2009-2011
A. Butt, Social & Behavioral Sciences/SSP, AR's (CHAIR)	2009-2011
R. Bhuyan, Business & Public Administration	2010-2012
J. Chavez, Natural Sciences/Coaches	2010-2012
M. Clark, Administrative Representative	
Student Representative	2010-2011

1. **Membership**: One tenured member of senior rank elected from each constituent unit, one student representative, and the Dean of Undergraduate Studies.

2. **Duties**: This committee shall review all proposed changes in the general education curriculum and make recommendations to the Curriculum Committee.

   It shall review all general education course proposals in terms of how well they meet the objectives and appropriate criteria for particular subject areas.

   It shall begin a regular four-year cyclical review of the general education program, reviewing Category B in the first year, Category C in the second year, Category D in the third year, and all remaining Categories in the fourth year. (This process shall begin in the 1991-92 academic year.) It shall evaluate the organization, courses and criteria for each category being reviewed, and propose adjustments or changes that are deemed necessary to preserve the consistency, quality and coherence of the overall program.

   It shall monitor the number of electives approved by any of the Colleges (particularly in the Elective Options and Integrative Capstone Categories) in order to discourage excessive and unwieldy course proliferation. It shall use the number of existing courses from a specific College in a particular category or section as a factor when considering additional course proposals from that College. It shall monitor existing courses to see that they are offered at least once every other year.

   It shall convene the Faculty in regularly scheduled forums addressed to improvement of the general educational curriculum.

   Curriculum proposals which the committee judges to require additional faculty, staff, equipment, facilities, or financial resources shall be referred to the Educational Policy and Resources Committee for its recommendation.

Refer FSD 88-09.R7

STANDING COMMITTEES OF THE FACULTY SENATE

LIBRARY COMMITTEE

J. Jesunathadas, Education	2009-2011
B. Leatham, Natural Sciences/Coaches	2009-2011
D. Kim, Business & Public Administration	2010-2012
J. Li, Arts & Letters/Library	2010-2012
B. Ricco, Social & Behavioral Sciences/Student Affairs	2010-2012
C. Caballero, Administrative Representative	Ex-officio
Student Representative	2010-2011

1. **Membership**: One representative elected from each constituent unit, one student representative, and the University Librarian.

2. **Duties**: The committee shall review and recommend allocation of educational resources within the library.

Refer to FSD 88-09.R7

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

DISTANCE LEARNING COMMITTEE

B. Steffel, Arts & Letters/Library	2009-2011
K. Ogilvie, Business & Public Administration	2009-2011
E. Baek, Education	2010-2012
M. Chao, Natural Sciences	2010-2012
H. Shon, Social and Behavioral Sciences	2010-2012
J. Monaghan, Director of Distributed Learning	
M. Ross, Director of Academic Computing & Media	
R. Santiago, Director of Teaching Resource Center	
T. Karmanova, College of Extended Learning	

Membership: The Distributed Learning Committee shall include one faculty member from each College. Members shall serve two-year staggered terms. The committee shall also include, as non-voting members, the Director of the Office of Distributed Learning; the Dean (or designee) of the College of Extended Learning; the Vice-President (or designee) of Information Resources and Technology, and the Director (or designee) of the Teaching Resource Center. The committee shall select a chair at the beginning of each academic year from among the voting members of the committee.

Duties: This Committee will monitor policy issues that arise with regard to the University Policy on Distributed Learning and shall, as it considers appropriate, (1) refer a particular issue to one of the standing committees of the Faculty Senate for the development of policy or (2) develop a policy on a particular issue itself and then refer the proposed policy to the Executive Committee. The Distributed Learning Committee shall monitor and report on distributed learning trends and issues on the campus.

Refer to FSD 01-01.R2

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

EVALUATION COMMITTEE (University)

VACANT, Business & Public Administration	2009-2011
VACANT, Arts & Letters	2009-2011
X. Zhang, Library	2009-2011
VACANT, Education	2010-2012
Z. Hasan, Natural Sciences	2010-2012
B. Ricco, Social & Behavioral Sciences	2010-2012
L. Kamptner, (SSP-ARII/Ten)	2010-2012

1. **Membership**: The University Evaluation Committee shall be composed of one tenured Professor elected from each College by the tenure-track faculty of the College; one tenured Librarian elected by the tenure-track librarians; and one tenured SSP,AR. Department Chairs or Associate Deans may not serve on this committee. Library Evaluators may serve on this committee but must withdraw whenever a librarian they evaluate is evaluated. Members shall serve two-year staggered terms. The Committee shall elect a Chair. A member of this committee cannot serve concurrently as a member of a Department, Library, SSP,AR or College Evaluation Committee.

2. **Duties**: This committee shall conduct performance review for faculty members at the University level in cases where recommendations from the Department, Department Chair, College and Dean are not unanimous as well as in cases involving non-retention and denial of tenure or promotion. This committee shall also serve as the higher level peer review committee for librarians. In addition, the committee shall rank faculty in promotion cases, basing their rankings primarily on previous recommendations and rankings.

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

FACULTY PROFESSIONAL DEVELOPMENT COORDINATING COMMITTEE

E. Sorrell, Library	2009-2011
VACANT, Education	2009-2011
S. Carrere, Social & Behavioral Sciences	2009-2011
K. Ogilvie, Business & Public Administration	2010-2012
A. Sheil, Arts & Letters	2010-2012
S. Yang, Natural Sciences	2010-2012
E. Shimakawa, Director, Sponsored Programs	Ex-officio
J. Thompson, Associate Provost, Research	Ex-officio
S. Kamusikiri, Dean, Graduate Studies	Ex-officio
R. Santiago, Director, Teaching Resource Center	Ex-officio

1. **Membership:**
   Six tenure-track faculty members, one from each College/Library. These shall be appointed by the Faculty Senate Executive Committee in consultation with the appropriate Constituent Unit Election Officers. Faculty members shall serve two-year terms. Terms shall be staggered.

   The following persons shall serve as ex-officio members of the committee: the Associate Provost for Academic Personnel, the Dean of Graduate Studies, and the Director of Sponsored Programs.

2. **Duties:** The Faculty Professional Development Coordinating Committee shall coordinate all faculty professional development activities which fall within the following areas: Leaves, Grants, Teaching Excellence, and College-Based Support. (See Attachment 1). Specifically, the committee shall:

   1. Recommend the distribution of campus faculty professional development funds for the categories of mini-grants awards, teaching excellence activities and college miscellaneous support.
   2. Recommend the distribution of Research, Scholarship and Creative Activities funds among the categories of Mini-grants, Paid-Term Leaves, and Summer Fellowships.
   3. Recommend funding needs for faculty professional development.
   4. Explore and recommend additional sources of funding, both on and off campus, for faculty professional development.
   5. Request data from appropriate parties on all expenditures for faculty professional development purposes. Such data shall be used to submit required campus reports to the Chancellor's Office.

   The recommendations indicated above shall be made to the Provost/Vice President for Academic Affairs.

   Refer to FSD 88-11.R3

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Ad Hoc Committee)
(Faculty Representatives)

FACULTY SENATE CONSTITUTION AND BYLAWS COMMITTEE--NOT ACTIVE 2010-2011 AY

Membership: One representative from each constituent unit elected by the Faculty Senate and one member designated by the University President.

Duties: This committee shall initiate and review proposals for revision of the Constitution and Bylaws of the Faculty Senate and make appropriate recommendations to the Senate.

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

HONORARY DEGREE COMMITTEE – 2010-2011

P. Baluyut, Arts & Letters
X. Liu, Business & Public Administration
T. Moore-Steward, Education
S. Sumida, Natural Sciences
J. Kaufman, Social and Behavioral Sciences
X. Zhang, Library
Provost or Designee
University Advancement Rep.

Preamble: Each year, each CSU campus may submit the names of up to two candidates for honorary degrees to the Board of Trustees, which makes the final decision on these awards. Recommendations are to be submitted by the campus President after consultation "with a committee, including faculty representation, to review recommendations and to assist in the development and compilation of materials in support of nominations to be forwarded."

Procedures:

1. Each Spring term, the Executive Committee of the Faculty Senate shall constitute an Honorary Degrees Committee for the following academic year. This committee will be composed of:
    a. The provost or designee.
    b. Five Faculty members, one from each college, selected by Senate Executive Committee.
    c. A member of the library staff, selected by the Senate Executive Committee.
    d. A representative of the University Advancement office, nominated by the President.
2. Early in Fall term, the Provost shall invite all members of the University community and the general public to submit names of possible recipients of honorary degrees. A deadline of no later than November 1 should be set for these submissions.
3. The Provost shall be responsible for assembling the Honorary Degrees Committee, and instructing the committee on its charge, as soon after the submissions deadline as feasible. Taking into account the system wide guidelines for criteria, exclusions, and procedures, the committee shall consider the names submitted and determine no more than two final nominees. In the process it may consult with faculty members or others who are specifically familiar with the accomplishments of certain candidates, or with the fields in which these candidates have made their mark, as long as complete confidentiality is maintained.

The committee is responsible for compiling material to support the candidates it has chosen. No later than December 1, the committee should forward its choices, together with the supporting material, to the President. The President may then decide whether to forward both, one, or neither of the proposed recipients to the Board of Trustees.

FSD 98-19

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

HONORS COMMITTEE

T. Smith, Arts & Letters	2009-2011
K. Ogilvie, Business & Public Administration	2009-2011
Y. Kakihara, Natural Sciences	2009-2011
VACANT, Education	2010-2012
L. Bartle, Library	2010-2012
P. Vang, Social & Behavioral Sciences	2010-2012
S. Finsen, **Chair**, Honors Program Director	Ex-officio
M. Clark, Dean, Undergraduate Studies	Ex-officio
Student Representative	2010-2011

1. **Membership**: This committee shall consist of one representative from each of the Colleges; one representative from the Library; one representative from the Office of the Dean of Undergraduate Studies, one student representative; and the Director of the Honors Program. The college and library representatives shall be appointed by the Executive Committee to two-year staggered terms. The student representative shall be elected to a one year term from and by the Honors program participants.

2. **Duties**: The Honors Program Committee will serve as a Board of Directors for the Honors Program.

   The Committee's first order of responsibility will be to develop and submit for curriculum review and approval through regular curricular channels and on appropriate program and course proposal forms a complete honors program. A final draft of the complete program (after department- and college-level reviews have been completed) shall be due in the Office of Academic Programs by December 4, 1989 for technical review prior to review by the General Education Committee, the Curriculum Committee, and the Senate.

   Committee members will act to voice concerns of the separate academic units and to disseminate information from the Committee to the academic and administrative units. The Committee will be actively involved in program design, course planning and admissions/retention decisions. In addition, members of the Committee will be expected to act as advisors and counselors for students in the Honors Program.

   The Committee will be actively involved in selecting, evaluating, and recommending the approval of courses and faculty for the honors program.

FSD 88-19

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

INSTITUTIONAL REVIEW BOARD
(Research Involving Human Subjects)

S. Ward, At-Large (Psychology)	2008-2012
C. Lyon, At-Large	2009-2013
B. Phalen, At-Large	2007-2011
J. Thompson, Administrative Representative	Ex-officio
D. Garcia, Psychology	
R. McCaslin, Social Work	
J. Coleman, Community Representative	
N. Johnson, Community Representative	
M. Gillespie, Secretary	
Student Representative	
F. Fernandez, Prisoner Representative	
B. Degnan, Prisoner Represntative	

1. **Membership:** The membership of the board shall consist of four persons as follows:
   A. Three qualified tenure track faculty appointed by the Executive Committee of the Faculty Senate in consultation with the Director of Sponsored Programs. The members shall serve four-year terms. These terms are to be staggered.
   B. One administrative representative appointed by the President.
2. **Duties**: California State University, San Bernardino and its auxiliary organization, The Foundation for The California State University, San Bernardino, will comply with the policies for protection of human subjects participating in activities supported directly by grants or contracts from the various agencies of the Federal Government, State Government, and California State Universities. In fulfillment of its assurance, this institution has established and will maintain an Institutional Review Board competent to review projects and activities that involve human subjects. The Board shall determine for each activity as planned and conducted whether subjects will be placed at risk and, if risk is involved, whether:
   l. the risks to the subject are so outweighed by the sum of the benefit to the subject and the importance of the knowledge to be gained as to warrant a decision to allow the subject to accept those risks;
   2. the rights and welfare of any such subjects will be adequately protected;
   3. legally effective informed consent will be obtained by adequate and appropriate methods. For more detailed explanation see FSD67-03.R6

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

INSTRUCTIONAL QUALITY COMMITTEE

L. Kong, Library	2009-2011
J. Jesunathadas, Education	2009-2011
Y. Kakihara, Natural Sciences	2009-2011
R. Bhuyan, Business & Public Administration	2010-2012
R. Chuang, Arts & Letters	2010-2012
M. Texeira, Social & Behavioral Science/Student Affairs	2010-2012
E. Yasuhara, Dean (Arts & Letters)	
J. Zorn, Associate Provost	Ex-officio
R. Santiago, Director, Teaching Resource Center	Ex-officio
Undergraduate Studies Rep	Ex-officio
Graduate Studies Rep	Ex-officio

1. **Membership**

1.1 Six tenured faculty members are as follows: One each from the colleges of Business and Public Administration, Education, Arts and Letters, and Natural Sciences; one from the constituent unit of Social and Behavioral Sciences; and one from the Library, appointed by the Senate Executive Committee in consultation with the respective College Dean. Terms of office shall be for two years. Terms shall be staggered.

1.2 A College Dean appointed by the Provost/Vice President for Academic Affairs.

1.3 The Associate Provost for Academic Programs.

1.4 Ex-officio members will include the Director of the Teaching Resource Center, and a representative each from the Office of Undergraduate and the Office of Graduate Studies.

2. **Duties**

This committee shall study and provide recommendations to the Senate concerning the maintenance of instructional quality and teaching excellence at the University, especially in an environment of rapid growth.

The duties shall also include allocating available funds and encouraging activities in areas such as workshops on instructional improvement, instructional consultation services, innovation in teaching, and curriculum development.

Refer to FSD 88-12.

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

OUTSTANDING PROFESSOR and the GOLDEN APPLE AWARD SELECTION COMMITTEE

T. Rohm, **Chair**	2010-2011
S. Huh, Business & Public Administration	2009-2011
S. Nam, Education	2009-2011
M. Doane, Arts & Letters/Library	2009-2011
J. Mendoza, Natural Sciences	2010-2012
J. Kottke, Social & Behavioral Sciences/Student Affairs	2010-2012
J. Thompson, Administrative Representative	Ex-officio
Student Representative	2010-2011
Alumni Representative	

1. **Membership**:

   1.1 One tenure-track instructional faculty member elected from each constituent unit who shall serve a two-year term, and a chair appointed annually by the Executive Committee of the Faculty Senate from among previous outstanding professors and Golden Apple Award winners. The five terms will be staggered. A committee member may not serve more than two consecutive terms.

   1.2 One graduate or undergraduate student to be appointed by the Associated Students' Board of Directors.

   1.3 One member appointed by the President to represent the administration of the university.

   1.4 One representative of the Alumni Association.

   The Executive Committee of the Faculty Senate shall name a replacement from the same constituent unit for any tenure-track instructional faculty member of the committee who accepts a nomination.

2. **Duties**:

   2.1 To establish its timetable and procedures.

   2.2 To solicit nominations for the current year's award by announcing the procedures and deadline for nominations to faculty, students, and alumni.

   2.3 To inform individuals of their nominations.

   2.4 To review and evaluate the nominations for the local award.

   2.5 To recommend to the President a nominee who shall be the campus Outstanding Professor and a nominee who shall be the Golden Apple Award winner for the current academic year.

3. For a more detailed explanation see FSD 79-220.R8.

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Ad Hoc Committee)
(Faculty Representatives)

REVIEW OF COLLEGE DEANS – 2010-2011

Dean Nassar

P. Schram – Criminal Justice
E. Wong – Psychology
M. Texeira – Sociology
N. Meek – Geography
J. Charkins – Economics

Dean Caballero

Vacant – Arts & Letters
Vacant – Business & Public Administration
J. Sylva – Education
H. Qaio – Natural Sciences
Vacant – Social & Behavioral Sciences

Membership: Five tenured faculty members elected from the College whose Dean is to be reviewed. No more than one faculty member shall be elected from any department.

Duties: The review panel shall consider the performance of the College Dean in the context of the diverse activities of the position. This shall include but may not be limited to the objectives, goals and expectations for leadership and management of the position including the supervisory relationships with subordinates. As part of the review process the panel shall assess the strengths as well as weaknesses of the performance of the College Dean and evaluate that individual's overall effectiveness in terms of relationships with the University as a whole.

Membership: Five tenured faculty members, one from each College shall be elected. Elections officers shall conduct the election of these members. Elections shall be held in a timely fashion.

Duties: The review panel shall consider the performance of the Academic Affairs Central Administrator in the context of the diverse activities of the position. This shall include but may not be limited to the objectives, goals and expectations for leadership and management of the position including the supervisory relationships with subordinates. As part of the review process the panel shall assess the strengths as well as weaknesses of the performance of the Academic Affairs Central Administrator and evaluate that individual's overall effectiveness in terms of relationships with the University as a whole.

FSD 85-189.R2

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Ad Hoc Committee)
(Faculty Representatives)

SEARCH FOR COLLEGE DEANS – 2010-2011

Dean of the College of Business & Public Administration

F. Derakhshan – Management
V. Seitz – Marketing
W. Stewart – IDS
M. Vaziri – Accounting & Finance
C. Young – Public Administration

Dean of the College of Education

R. Sandlin – EPC
J. Sarcella – SMTE
Vacant –
Vacant –
Vacant –

Membership: Five (5) faculty members, at least three (3) tenured and of senior rank, elected from within the College whose Dean is to be appointed. In Colleges with five (5) or more departments, no more than one (1) faculty member shall be elected from the same department. In colleges with fewer than five (5) departments, at least one (1) member shall be elected from each department. Elections for these positions must be completed within the three (3) week period immediately following the request that a committee must be formed.

Duties:

The College Dean's Recruitment Committee shall review all applicants' files. Procedures for doing so shall be established by the committee. Criteria and standards for the review process shall be established by the committee in consultation with the Vice President for Academic Affairs.

In consultation with the Vice President for Academic Affairs, the committee shall select a finalist list of candidates for on-campus interviews.

After consultation with the recruiting committees of the appropriate departments, the committee shall complete arrangements for these on-campus interviews.

The committee shall take an active part in these on-campus interviews of all finalists.

After the completion of all on-campus interviews of all finalists, the committee shall prepare recommendations on these finalists and submit them without any preferential order to the Vice President for Academic Affairs.

The Vice President for Academic Affairs shall present the names of these finalists along with the committee's recommendations and with additional recommendations, if appropriate, to the President of the University.

FSD 87-06

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE
(Ad Hoc Committee)
(Faculty Representatives)

SOTE ONLINE AD-HOC COMMITTEE

Javier Tornier
Jim Monaghan
Kathie Pelletier
Kim Cousins
Laurel Lilienthal
Linda Wilkin
Luisa Hawkins
Rowena Santiago
Ruth Sandlin
Tom Moody
Mick Verdi, Chair

The SOTE Online Ad-Hoc Committee is charged with looking at putting the SOTE online.

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)
(Faculty Representatives)

STUDENT GRADE APPEAL PANEL

VACANT, Business & Public Administration	2009-2011
M. Balderrama, Education	2009-2011
M. Doane, Arts & Letters	2009-2011
I. Han, Natural Sciences	2009-2011
Z. Chen, Social & Behavioral Sciences	2009-2011
M. Fong, Arts & Letters	2010-2012
S. Spitzer, Education	2010-2012
VACANT, Natural Sciences	2010-2012
F. Beer, Business & Public Administration	2010-2012
C. Famega, Social & Behavioral Sciences	2010-2012

This panel is established under the Student Academic Grievance Procedures, (FSD#69-41.7), originating from the Student Services and Programs Committee. The panel is a source of persons to serve on hearing committees for student grievances concerned with evaluation by faculty.

There shall be a standing Grade Appeal Panel of twenty (20) members: ten (10) tenured faculty (two from each college), five (5) undergraduate students, and five (5) graduate students.

The ten tenured faculty members shall be selected by the Faculty Senate through its established procedures and will serve staggered two-year terms. Faculty serving on College or University RPT Committees shall not be eligible to serve on the Grade Appeal Panel.

In the event a member is unable to complete the term of office, a replacement shall be appointed to complete the unexpired term, following the original appointment procedures.

Faculty representatives are appointed by the Executive Committee of the Faculty Senate.

OTHER COMMITTEES AND REPRESENTATIVES

OTHER COMMITTEES AND REPRESENTATIVES

ACADEMIC AFFAIRS COUNCIL

K. Dill-Bowerman, Dean, Business & Public Administration
J. Fiene, Dean (Interim), Education
E. Yasuhara, Dean, Arts & Letters
R. Carlson, Dean, Natural Sciences
J. Nassar, Dean, Social & Behavioral Sciences
S. Kamusikiri, Dean, Graduate Studies
M. Clark, Dean, Undergraduate Studies
T. Karmanova, Dean, Extended Learning
F. Jandt, Dean, CSUSB at Palm Desert
C. Caballero, University Librarian
J. Ullman, Chair, Faculty Senate 2010-2011
J. Zorn, Associate Provost, Academic Programs
R. Dickson, Associate Provost, Academic Personnel
J. Thompson, Associate Provost, Research
S. Freund, Vice President, Information Resources & Technology
L. Sharp, Vice President, University Advancement
F. Rincon, Vice President, Student Affairs
A. Bodman, Provost and Vice President, Academic Affairs
A. Karnig, President

Contact person is Provost/Vice President, Academic Affairs.

Functions: Considers and advises the President and Provost/Vice President for Academic Affairs on all academic affairs matters.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

ACADEMIC COUNCIL ON INTERNATIONAL PROGRAMS

A. Muhtaseb, At Large (System Representative) 2009-2012

Appointed by the Executive Committee, Faculty Senate.

The term of office shall be three years. Incumbent member may be reappointed for one additional three-year term; they may not serve more than six consecutive years Appointments (and reappointments) of members will be announced by February 1 of the final year of an appointment and will become effective on July 1.

Ref. FSD 69-10.R4

OTHER COMMITTEES AND REPRESENTATIVES

ADMINISTRATIVE COUNCIL

A. Karnig, President
A. Bodman, Provost/Vice President, Academic Affairs
S. Freund, Vice President, Information Resources & Technology
L. Sharp, Vice President, University Advancement
F. Rincon, Vice President, Student Affairs
R. Gardner, Vice President, Administration and Finance
R. Dickson, Associate Provost, Academic Personnel
J. Zorn, Associate Provost, Academic Programs
J. Thompson, Associate Provost, Research
O. Rosas, Associate Vice President, Enrollment Services/Outreach
B. Wilson, Associate Vice President, Financial Operation/Budget
K. Dill-Bowerman, Dean, Business & Public Administration
J. Fiene, Dean (Interim), Education
E. Yasuhara, Dean, Arts & Letters
R. Carlson, Dean, Natural Sciences
J. Nassar, Dean, Social & Behavioral Sciences
F. Jandt, Dean, CSUSB at Palm Desert
T. Karmanova, Dean, Extended Learning
D. West, Director, Human Resources
P. Langford, Director, Alumni Relations & Annual Giving
C. Pringle, Director, Media Relations & Public Information
President, A.S.I. or designee
J. Ullman, Chair, Faculty Senate 2010-2011

Contact person is Dr. A. Karnig, President, CSUSB

Functions: Considers and advises the President on matters pertaining to the administration of the University.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

Alcohol, Tobacco, & Other Related Drugs Advisory Committee

A. Petty, At-large 2010-2012

Policies Sub-Committee

C. Lindfelt, At-Large 2009-2011

Programs Sub-Committee

B. Steffel, At-Large 2009-2011

Appointed by the Executive Committee, Faculty Senate.

Contact person is Assistant to the Vice President for Student Affairs, Helga Kray.

Alcohol, Tobacco and Other Drugs Advisory Council
The Alcohol, Tobacco and Other Drugs (ATOD) Advisory Council was established in 2001 to insure that campuses develop comprehensive alcohol policies and programs that are consistent with the campus mission, have a commitment to holding individuals and student organizations accountable for their behavior and a commitment to offering effective education programs which are regularly assessed. The council meets every other month during the academic year.

Alcohol, Tobacco and Other Drugs Advisory Council-Policies Sub-committee
The Policies sub-committee reviews relevant campus policies and makes recommendations to the ATOD Advisory Council on an as needed basis.

Alcohol, Tobacco and Other Drugs Advisory Council-Programs Sub-committee
The Programs sub-committee reviews and recommends alcohol, tobacco and other drugs education programs to the ATOD Advisory Council on an as needed basis.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

ASSOCIATED STUDENTS INC. BOARD OF DIRECTORS

G. Hirshberg, At Large 2009-2011

Appointed by the Executive Committee, Faculty Senate.

Contact person is Vice President, Student Affairs and President of Associated Students Inc.

This Board is the governing body of the Associated Students, Inc. One faculty member serves as an ex-officio, voting member of the ASI Board.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

ATHLETICS ADVISORY

J. Loutzenheiser, At-Large, Business & Public Administration	2010-2013
J. Dorocak, Business & Public Administration	2010-2013
N. Meek, Social & Behavioral Science	2009-2012
C. Freiling, Natural Sciences	2009-2012
B. Singleton, Arts & Letters	2008-2011
N. Torrez, Education	2008-2011
D. Sweeney, Faculty Athletics Representative*	
VACANT, **Chair***	

Faculty representatives are appointed by the Executive Committee, Faculty Senate to three-year staggered terms.

*Appointed by the President.

Membership: Director of Athletics
Vice President for Student Affairs
Associate Dean for Undergraduate Studies
Chair, Kinesiology Department
Faculty Athletic Representative
One faculty member from each college and one at-large.
Two student representatives - ASI
Assistant Athletic Director
Director of Financial Aid

Responsibilities of the Committee: The committee serves in an advisory capacity to the President and the Vice President for University Advancement.

The committee's responsibilities include:

- Reviewing and recommending policies governing the intercollegiate athletics program.
- Monitoring the University's relationship with the NCAA and other athletic-related organizations
- Reviewing and commenting on athletic department budget proposals
- Reviewing and making recommendations concerning other matters brought forward by the President, the athletics administration, or members of the committee

The above information was obtained from a memo from the President dated April 10, 1989.
Refer to memo from Vice President J. Rymer, 4/89. The membership information was provided by J. Zorn via email dated 12/1/99.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

BOOKSTORE ADVISORY COMMITTEE

R. Bhuyan, Business & Public Administration	2010-2012
B. Xu, Social & Behavioral Science	2009-2011
D. Pederson, Natural Sciences	2009-2011
M. Davidson, Arts & Letters	2010-2012
VACANT, Education	2010-2012
D. Burns, Administrative Representative	

The role of the Bookstore Advisory Committee is to provide input and feedback to Follett, regarding services, products, policies, marketing, etc. The Committees are comprised of faculty, staff, administration, and students. The Committees will meet quarterly (Fall, Winter and Spring quarters).

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

CALENDAR COMMITTEE

D. Chen-Maynard, At Large	2010-2012
K. Kolehmainen, At Large	2009-2011

Appointed by the Executive Committee, Faculty Senate.

Contact person is Associate Provost, Academic Programs, Jenny Zorn.

The Calendar Committee establishes the university calendar of dates for the beginning and ending dates of each quarter five to seven years in advance. Other more specific dates for deadlines and procedural dates are established by the relevant committee members. The committee also deals with other relevant dates for the campus community. Usually the committee meets once per year to establish a future year's calendar and can meet at other times to deal with issues that may necessitate changes to the calendar.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

CAMPUS ACCESSIBILITY ADVISORY BOARD

VACANT, At Large (Arts & Letters)*	2009-2011
E. Sorrell, At Large (Library)*	2010-2011
A. Moffett, At Large *	2009-2011
B. Xu, Director, Public Safety	
K. Cole, Director, Health Center or designee	
K. Doyle, Director, Services to Students with Disabilities	
VACANT, Learning Center	
C. Caballero, Library	
Plant Operations Representative	
ASI Representative	

NOTE: This committee meets twice quarterly.

Contact person is VP Gardner.

*Appointed by the Executive Committee, Faculty Senate.

The CAAB will provide a process to allow for the reporting and resolution of physical or programmatic barriers. When issues arise that are beyond the scope of the membership of this board, a referral will be made to the Americans with Disabilities Act (ADA) Management Group, which consists of the Director of Human Resources, the Director of Facilities Services, the Director of Capital Planning, Design and Construction, and the Director of Services to Students with Disabilities.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

CAMPUS FEE ADVISORY

J. Ullman**** (Chair)** 2010-2011
C. Naticchia* 2010-2011

* Representative from Educational Policy and Resources Committee
******Chair of Faculty Senate or designee.

Refer to the "Campus Fee Policy."

The Committee will consider proposals for the establishment and adjustment of Category II or III fees and provide recommendations to the President. The President shall consult as appropriate with the ASI Board of Directors and the Faculty Senate concerning these recommendations.

In accordance with Executive Order 1034, adjusting or establishing a Category II fee normally requires a student referendum.

- For a specific Category II fee proposal, the Committee will recommend to the President and the President will determine whether a referendum is the best method of consultation or if an alternative method will better suit the campus. (State law requires a referendum for certain types of Category II fees.)

- If it is determined that a referendum is required, the Committee will follow established campus guidelines for participating in the conduct of the referendum in accordance with Executive Order 1034. The referendum shall be conducted by the campus or by the student body association.

CFAC responsibilities include other duties as required by Executive Order 1034 or as assigned by the campus.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

CAMPUS TRANSPORTATION COMMITTEE (aka – Parking Committee)

M. Davidson, At-Large 2009-2011

*Appointed by the Executive Committee, Faculty Senate

Contact person, Quentin Moses, Parking Services

The Transportation Committee will be responsible for the short and long term interest of the university and student body in regards to parking and transportation matters. The committee will serve as an advisor committee to look at issues including but not limited to: budgetary review of fines and forfeitures; formulation of new parking strategies; act as an oversight board and hear and address concerns brought forth by the university community; serve as advisors on capitol improvements affecting student parking; and any other matters brought forth concerning transportation and parking. Its findings and recommendations will be used to determine the best course of action in regards to parking and transportation related issues at CSU San Bernardino.

OTHER COMMITTEES AND REPRESENTATIVES

CHILDREN'S CENTER ADVISORY COMMITTEE

E. Melchiorre, At Large *	2009-2011
C. Ward, At Large *	2010-2012
J. Li, At Large*	2010-2012
Barb Kirby, Director/Assistant Vice President	Ex-officio
VACANT, Administrative Representative	
Student representative	2010-2011

*Appointed by the Executive Committee, Faculty Senate.

Contact person Director of the Children's Center, Barb Kirby.

1. **Membership**: The Assistant Vice President, Educational Support Services, one administrative representative (appointed by the President), three faculty representatives (appointed by the Faculty Senate), four student/parent representatives, and one student representative (appointed by the Associated Student body).

2. **Duties**:

   A. To advise the Assistant Vice President and the Director on operational matters, including curriculum health and safety, program needs, effective utilization of resources, and other factors to maintain the quality of the program.
   B. To develop and periodically update a fully articulate educational philosophy for the Center.
   C. To recommend policies on matters relating to the Center, such as enrollment priorities, health and safety, use of the Center for research or training in ways consistent with its primary service function, parent responsibilities and similar matters.
   D. To advise on the criteria and procedures used for program evaluation.
   E. To advise the Assistant Vice President and the Director on criteria used in staff selection.
   F. To propose methods of student/parent and faculty input into the process of evaluating the performance of the Director and teaching staff of the center. (Note: Members of the Committee or other persons may not be involved in deliberations on personnel matters. Non-student members may participate in the interview and selection of the Director.)

OTHER COMMITTEES AND REPRESENTATIVES

COPYRIGHT / FAIR USE COMMITTEE (UNIVERSITY)

S. Fraser, Arts & Letters	2009-2011
B. Nelson, Education	2009-2011
P. Vang, Social & Behavioral Sciences/SSP,ARs	2009-2011
H. Sun, Business & Public Administration	2010-2012
N. Dyakevich, Natural Sciences	2010-2012
J. Vassilakos-Long, Library	2010-2012
J. Monaghan (ex officio)	
J. Thompson (ex officio)	

One faculty representative from each college, one representative from the Library and SSP-ARs appointed by the Executive Committee to two-year staggered terms.

Contact person is J. Thompson.

The committee was charged with reexamining the Intellectual Property policies and Tech Transfer policies on campus with the goal of revising FAM 575 – Intellectual Property Policy. The Committee was also charged with creating a copyright policy in order to develop a procedure/identify a support office to assist faculty in obtaining copyright from external sources and develop a procedure/identify an office to monitor and correct copyright violations (both internal and external copyrighted material).

OTHER COMMITTEES AND REPRESENTATIVES

DINING SERVICES ADVISORY COMMITTEE

J. Loutzenhiser, At-Large	2010-2012
H. Brown, At-Large	2010-2012
M. Verdi, At-Large	2009-2011
D. Burns, Administrative Representative	

The role of the Dining Services Advisory Committee is to provide input and feedback to Sodexo, regarding services, products, policies, marketing, etc. The Committees are comprised of faculty, staff, administration, and students. The Committees will meet quarterly (Fall, Winter and Spring quarters).

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

DIVERSITY COMMITTEE (UNIVERSITY)

T. Moore-Steward, Education	2010-2012
G. Llosent, Natural Sciences/Coaches	2010-2012
A. Harrington, Arts & Letters/Library	2009-2011
R. Bhuyan, Business & Public Administration	2009-2011
M. Texeira, Social and Behavioral Sciences/SSP,ARs	2009-2011

Contact person is Dean Milton Clark

Appointments are made by the Executive Committee of the Faculty Senate, one from each constituent unit.

OTHER COMMITTEES AND REPRESENTATIVES

ENERGY CONSERVATION COMMITTEE

C. Freiling, At Large (Education)*	2009-2012
E. Melchiorre, At Large (Geological Sciences)*	2010-2013
T. Simpson, **Chair**, Facilities Services	
C. Caballero, Library	
VACANT, Budget Planning & Administration	
H. Azhand, Facilities Planning & Policy Coordinator	
H. Kray, Student Affairs	
L. Wilke, Heating & Air Conditioning Services	
VACANT, Heating & Air Conditioning Services	
VACANT, Public Safety	
Student Representative	2010-2011

*Appointed by the Executive Committee, Faculty Senate.

Membership: Faculty members shall serve three-year staggered terms.

OTHER COMMITTEES AND REPRESENTATIVES

FACILITIES PLANNING COMMITTEE

VP R. Gardner, Administration and Finance	
T. Jennings, At-Large	2010-2012
K. Williams, At-Large	2010-2012
T. Simpson, Facilities Senate	
Vacant, Student Representative	
O. Owens, TNS	
Q. Moses, Parking Services	
Retired, M. Lootens, VACANT, CPDC	
H. Azhand, Chair	
K. Hunsaker	
M. Wahl	
F. Rincon	

The committee's charge is to review and make recommendations concerning the physical development of the University. The committee's recommendations are forwarded to the Vice President's Council and then to the Administrative Council for review and final submittal to the President for approval.

The committee meets on a "Quarterly" and/or as-needed basis.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

FOUNDATION BOARD OF DIRECTORS

A. Karnig, Administrative Representative	Ex-officio
A. Bodman, Administrative Representative	Ex-officio
R. Gardner, **Treasurer**, Administrative Representative	Ex-officio
F. Rincon, Administrative Representative	Ex-officio
VACANT (UA), Administrative Representative	Ex-officio
E. Teyber, At Large, Faculty Representative **President**	2009-2011
B. Sirotnik, At Large, Faculty Representative	2010-2012
D. Chen-Maynard, At Large, Faculty Representative	2010-2012
Student Representative	2010-2011
D. Burns	

Contact person is Debbie Burns.

Membership: Faculty members shall serve two-year staggered terms. Appointed by the Executive Committee of the Faculty Senate.

The Foundation's one goal is to support the University's educational mission by providing quality services that complement the instructional program. The University depends upon the Foundation to provide services that cannot be supported with state funds.

The primary activities of the Foundation include the administration of sponsored programs and the University's gift and endowment funds, along with the management of bookstore and dining operations. Surplus funds generated by the Foundation are allocated to the University to support activities central to the University's mission.

The Foundation and its Board of Directors are committed to operating in a manner that is ethical, professional and in the best interest of the University

OTHER COMMITTEES AND REPRESENTATIVES

INSTRUCTIONALLY RELATED PROGRAMS BOARD

R. Bhuyan, At Large	2009-2011
T. Johnson, At Large	2009-2011
B. Heistercamp, At Large	2010-2012
Student Representative	
Student Representative	
Student Representative	
Student Representative	
Student Representative	
Student Representative	
Administrative Representative	
Administrative Representative	
Administrative Representative	
President of Finance, Associated Students Inc.	

Contact person is the Assistant Vice President for Student Affairs.

Faculty representatives are appointed by the Executive Committee to two-year staggered terms.

The Instructionally Related Programs Board, composed of six students, three faculty and three administrators, and co-chaired by the ASI President for Finance and Assistant Vice President for Student Affairs, is charged with the responsibility for soliciting and evaluating proposals for instructionally related activities, and with recommending to the University President those projects to be funded from the student IRS Fee revenues and the state IRA allocations. This board is established under Executive Order 740.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

INTELLECTUAL LIFE AND VISITING SCHOLAR COMMITTEE

A. Fernandez-Gibert, Arts & Letters/Library	2009-2011
R. Bhuyan, Business and Public Administration	2009-2011
S. Franklin-Guy, Education	2010-2012
E. Gomez, Natural Sciences	2010-2012
J. Kaufman, Social and Behavioral Sciences	2010-2012

Two faculty representatives from each constituent unit appointed to two year staggered terms by the Executive Committee.

The Intellectual Life Committee evaluates and makes recommendations on proposals for funding for major University events including presentations by guest lecturers and artists. Proposals are welcomed from all Colleges in the University. The committee consists of one representative from each college, with committee terms staggered among the different colleges to ensure continuity of committee experience. The committee meets once per year, at the end of the Spring quarter, to evaluate Intellectual Life proposals and make funding recommendations to Office of Academic Programs.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

INTERNATIONAL STUDENT SERVICES ADVISORY COMMITTEE

M. Choi, Arts & Letters/Library	2009-2011
R. Bhuyan, Business and Public Administration	2009-2011
B. Piller, Education	2009-2011
Y. Kakihara, Natural Sciences	2009-2011
J. Kremling, Social & Behavioral Sciences/Student Affairs	2009-2011
E. Algan, Arts & Letters/Library	2010-2012
D. Kim, Business & Public Administration	2010-2012
E. Baek, Education	2010-2012
H. So, Natural Sciences	2010-2012
R. Kalra, Social & Behavioral Sciences/Student Affairs	2010-2012

All members appointed by the Executive Committee, Faculty Senate. Faculty members shall serve two-year staggered terms.

Contact person is Director of International Student Services, Paul Amaya.

Duties:

1. Advise in the development and implementation of programs and services for International Students.

2. Support the increased enrollment of international students, and advise on the design of outreach programs to them.

3. Review University and campus policies and procedures affecting international students, and make recommendations for change where appropriate.

4. Assist in the development and review of the annual budget proposal for support of the International Students Program, including necessary presentations to UPAC.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

OUTCOMES ASSESSMENT COMMITTEE (UNIVERSITY)

S. Fraser, Arts & Letters	2010-2012
H. Sun, Business & Public Administration	2010-2012
VACANT, Education	2010-2012
D. Turner, Natural Sciences	2010-2012
S. Tibbetts, Social & Behavioral Sciences	2010-2012
T. Johnson, Arts & Letters	2009-2011
K. Ogilvie, Business & Public Administration	2009-2011
J. Jesunathedas, Education	2009-2011
Y. Kakihara, Natural Sciences	2009-2011
S. Carrere, Social & Behavioral Sciences	2009-2011

Two faculty representatives from each college appointed to two-year staggered terms by the Executive Committee.

Contact person is Dean Kamusikiri.

Membership: This is a Faculty Senate-appointed committee made up of one representative from each of the five colleges (Arts & Letters, Business & Public Administration, Education, Social & Behavioral Sciences, Natural Sciences) and the five College Outcomes Assessment Coordinators. Additional members include the AVP for Assessment, Dean of Undergraduate Studies, Assoc. Provost for Academic Programs, and the Dir. of Institutional Research.

Duties: The committee reviews assessment plans and provides guidance and feedback to departments and programs. It also reviews and approves funding requests from departments for outcomes assessment activities.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

PALM DESERT CAMPUS PLANNING & OPERATIONS COUNCIL

D. Marshall, At Large	2009-2011
R. Lillie, At Large	2010-2012

Membership: Two at-large faculty members to be appointed by the Faculty Senate Executive Committee to serve two-year staggered terms.

Duties: This council works to establish and maintain regular and on-going coordination between the San Bernardino campus and the Palm Desert campus.

Contact person is F. Jandt, Dean

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

RECREATION COMMITTEE

C. Molstad, At Large 2010-2012

Membership: One at-large faculty member to be appointed by the Faculty Senate Executive Committee to serve a two-year term.

Duties: The purpose of the Recreation Committee shall be to advise on policy, budgets and operation of the recreational activities, facilities (especially the Student Recreation and Fitness Center) and programs of the Recreational Sports Department. .

Contact person is Rick Craig

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

SCHOLARSHIP COMMITTEE (UNIVERSITY)

VACANT, Education	2009-2011
K. Campbell, Social & Behavioral Sciences/Student Affairs	2009-2011
K. Pelletier, Business & Public Administration	2010-2012
A. Petty, Arts & Letters/Library	2010-2012
M. Jetter, Natural Sciences	2010-2012
Y. Kim, At-Large	2010-2012
M. Popescu, At-Large	2010-2012

Appointed by the Executive Committee, Faculty Senate.

Contact person is the Director, Financial Aid.

1. Membership: The Scholarship Committee consists of the Dean of Undergraduate Studies, Director of Financial Aid, (the Director chairing the committee), one faculty member from each College and two at-large appointed by the Executive Committee of the Faculty Senate and three members of the staff. All appointments are for two-year terms.

2. Duties: The Committee requires a commitment of approximately 80 hours per year with its work concentrated in the Spring quarter during which the scholarship recipients are selected for the subsequent academic year.

OTHER COMMITTEES AND REPRESENTATIVES

(Ad Hoc Committee)

SELF-STUDY REVIEW COMMITTEE

D. Chen-Maynard, Natural Sciences
VACANT, Education
VACANT, BPA
VACANT, Social and Behavioral Sciences not from Social Science

Faculty representatives are appointed by the Executive Committee, Faculty Senate.

Contact person is J. Zorn, Associate Provost, Academic Programs.

University Self-Study Review Committee:

The Self-Study Review Committee will consist of four faculty from outside the college under review, one college dean (usually chosen from the college reviewed the previous year), and one administrative representative.

The faculty will be selected, one from each college (exclusive of the college currently being reviewed), by the Executive Committee of the Faculty Senate from among the senior faculty. The college dean and administrative representative will be appointed by the President. The committee will elect its own chair and proceed according to steps its members agree upon.

Appointments to this committee will be for one year. However, committee members may be reappointed.

Functions of University Self-Study Review Committee**:**

1. To approve external reviewers nominated by programs,
2. To approve and review document drafts,
3. To assist writing and revision or report where needed,
4. To note (and where possible reconcile) discrepancies between the program's views and the conclusions and recommendations of the outside consultant,
5. To summarize the department and college findings,
6. To make recommendations to the Dean, Provost, President, and Budget/Planning committees,
7. To report to the Faculty Senate.

The Report of the University Review Committee should include discussion of the following:

1. Does the department culture encourage and reward high-quality teaching?
2. Are department teaching loads reasonably similar to those at comparable universities?

3. Are the department's grading practices reasonably similar to those of the College and University? If not, is there a reasonable justification for the deviation?
4. An overall evaluation of the unit=s efforts to promote teaching and learning. This should include a discussion of the department=s strengths and weaknesses.
5. Is the department provided with services and resources adequate to its mission, goals, and objectives?
6. Suggestions about how the program could improve its performance.

The Review Process:

The self-study representatives and the college dean will meet, following the annual calendar (see Appendix II, "Self-Study Deadline Calendar"), with the Associate Provost for Academic Programs, (the campus-wide self-study coordinator) for orientation, directions and questions. At that time, data from Institutional Research and Academic Programs offices will be supplied. (See Appendix III, "Data to be Included in Self-study Reports.")

Self-Study reports will be written by the end of fall term. Drafts will be reviewed and revised during December. The final version of report will be completed by mid-January and distributed. Each department/program report will be reviewed by all members of that department/program, the College Dean, the Dean of Graduate Studies (where master's degrees are offered) and the Associate Provost for Academic Programs. The report will then be forwarded to the University Self-Study Review Committee, an ad hoc committee of the Faculty Senate. This committee will read all department, program and college reports, meet with those under review, ensure the general accuracy and consistency of these self-study reports, and prepare a brief report of its major findings and recommendations, including results of annual reviews of outcomes assessments.

A summary statement for each department/program be will prepared by members of the University-level Self-Study Committee and reviewed by the College Dean prior to being forwarded to the President, Provost, and Budget/Planning Committee. The Associate Provost for Academic Programs will further summarize the findings and report them to the Chancellor's Office for presentation to the CSU Board of Trustees.

SCHEDULE OF REVIEW - (Based on a 5 year review.)

2010-11	Communication Studies Philosophy World Languages and Literature Music Art Social Science- B.A. and M.A. Theatre

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

STUDENT AID COMMITTEE

R. Keener, At Large 2009-2011

Appointed by the Executive Committee, Faculty Senate.

Contact person is the Associate Vice President, Enrollment Services, Olivia Rosas.

The committee reviews and makes decisions on students appealing loss of their financial aid primarily because they have not made satisfactory academic progress as stipulated by their financial award. The committee meets every two weeks for approximately 45 minutes, including the summer months.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

STUDENT HEALTH ADVISORY COMMITTEE

T. Coleman, At Large 2009-2011

Contact person is the Health Services Assistant, Student Health Center, Elaine Burkholder.

Membership: The committee shall be composed of the following representatives.

- A faculty member identified by the Executive Committee of the Faculty Senate.
- A staff member identified by the President.
- Two undergraduate students identified by the A.S.I. President.
- One graduate student identified by the A.S.I. President.
- A representative from the Health Center staff, chosen by the staff.
- A representative from the Services to Students with Disabilities Office identified by the Director of that office.
- The Director of the Health Center (non-voting).

Duties: The charge to this committee will be to review programs, procedures and policies concerning the operation of the Health Center, and to make recommendations concerning their adoption and implementation to the Director.

Refer to memo from C.C. McCarron, Student Health Center dated July 15, 1991.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

STUDENT RESEARCH COMPETITION - GRADUATE

M. Choi Arts & Letters/Library	2009-2011
K. Pelletier, Business & Public Admn.	2009-2011
T. Jones, Social & Behavioral Sci./Student Affairs	2009-2011
B. Nelson, Education	2010-2012
B. Phalen, Natural Sciences	2010-2012

Appointed by the Executive Committee, Faculty Senate.

Contact person is S. Kamusikiri, Dean, Graduate Studies.

The two committees selected by the Faculty Senate participate in a preliminary campus competition in which they select the students who will form the team to represent CSUSB at the state competition. Each committee judges 15 minute presentations given by the students.

Each entry consisting of an oral presentation and a written abstract is judged on the following criteria:

- Clarity of purpose
- Appropriateness of methodology
- Interpretation of results
- Value of the research or creative activity
- Ability of the presenter to articulate the research or creative activity
- Organization of the material presented
- Presenter's ability to handle questions from the jury and general audience

The "Graduate Student Research Competition" committee selects five graduate students to represent CSUSB at the state competition. The committee provides feedback in the forms of written comments and one-to-one advising to each selected student to help improve their presentation.

Each committee also selects the overall outstanding undergraduate and graduate presenters who receive a monetary award from the Office of Graduate Studies.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

STUDENT RESEARCH COMPETITION - UNDERGRADUATE

I. Han, Natural Sciences	2009-2011
K. Pelletier, Business & Public Administration	2009-2011
VACANT, Education	2010-2012
B. Singleton, Arts & Letters/Library	2010-2012
M. Lewin, Social & Behavioral Sciences/Student Affairs	2010-2012

Appointed by the Executive Committee, Faculty Senate.

Contact person is S. Kamusikiri, Dean, Graduate Studies.

The two committees selected by the Faculty Senate participate in a preliminary campus competition in which they select the students who will form the team to represent CSUSB at the state competition. Each committee judges 15 minute presentations given by the students.

Each entry consisting of an oral presentation and a written abstract is judged on the following criteria:

- Clarity of purpose
- Appropriateness of methodology
- Interpretation of results
- Value of the research or creative activity
- Ability of the presenter to articulate the research or creative activity
- Organization of the material presented
- Presenter's ability to handle questions from the jury and general audience

The "Undergraduate Student Research Competition" committee selects five undergraduate students to represent CSUSB at the state competition. The committee provides feedback in the forms of written comments and one-to-one advising to each selected student to help improve their presentation.

Each committee also selects the overall outstanding undergraduate and graduate presenters who receive a monetary award from the Office of Graduate Studies.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS

T. Jones, At Large (History)	2009-2011
B. Spence, At Large (Art)	2010-2012

Appointed by the Executive Committee, Faculty Senate.

Contact person is Mark Day, Director, Santos Manuel Student Union.

Santos Manuel Student Union Board of Directors
The Santos Manuel Student Union (SMSU) Board of Directors oversees the operations, programs and services of the Santos Manuel Student Union, a not-for-profit 501 (c) (3) corporation. The SMSU is one of three auxiliaries at CSUSB and is funded primarily through mandatory student fees. The board of directors meets monthly during the academic year.

OTHER COMMITTEES AND REPRESENTATIVES

TEACHING ACADEMY

VACANT, Arts & Letters	2009-2012
K. Pelletier, Business & Public Administration	2009-2012
B. London, Education	2009-2012
Y. Karant, Natural Sciences	2009-2012
P. Robertshaw, Social and Behavioral Sciences	2009-2012
K. Gervasi, Arts & Letters	2010-2013
R. Bhuyan, Business and Public Administration	2010-2013
D. Brantley, Education	2010-2013
T. Coleman, Natural Sciences	2010-2013
J. Gilbert, Social and Behavioral Sciences	2010-2013
N. Carter, Arts & Letters	2008-2011
D. Baker, Business & Public Administration	2008-2011
VACANT, Education	2008-2011
B. Leatham, Natural Sciences	2008-2011
T. Pytell, Social & Behavioral Sciences	2008-2011
L. Bartle, Library	2008-2011

Membership: There will be 16 members in the Teaching Academy at any given year. The allocated number of members per College is 3, plus one from the Library.

IQC/TRC will provide the Executive Committee of Faculty Senate with guidelines and basic criteria (i.e., outstanding accomplishments in Teaching, demonstrated or potential for leadership, and evidences of commitment to promoting teaching excellence on campus) for nominations. The nomination procedure will be as follows:

- Senate makes an open call for self-nominations and forwards nominations to Executive Committee (EC) of Faculty Senate.
- EC of Senate will select final nominations from each college and library to complete the committee (this will be adjusted later, when membership rotation is implemented)
- EC of Senate will forward final list to TRC/IQC
- TRC sends letters of acceptance. Nominees complete Membership Forms
- Provost confirms appointment of new Teaching Academy members.

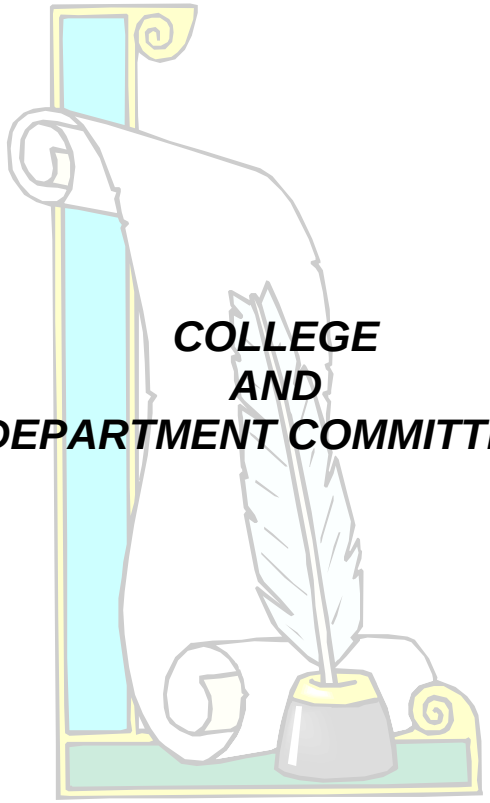
Mission: The CSUSB Teaching Academy will support teaching and learning at all levels and in all contexts of university activity, and will serve as a focal point for the university's commitment to this end. In pursuing this goal, the Academy will enhance the intellectual climate, promote discourse among all members of the University community, and serve as an advocate for learning and teaching initiatives and innovations.

Refer to FSD 04-10

OTHER COMMITTEES AND REPRESENTATIVES

(UNIVERSITY) BUDGET COUNCIL

S. Freund, Vice President, Information Resources and Technology
R. Gardner, Vice President, Administration and Finance (Co-Chair)
A. Bodman, Provost/Vice President, Academic Affairs (Co-Chair)
F. Rincon, Vice President, Student Affairs
VACANT, Vice President, University Advancement
B. Wilson, Associate Vice President, Financial Operations
E. Yasuhara, Dean, College of Arts and Letters
J. Ullman, Chair, Faculty Senate
M. Groen, Vice Chair, Faculty Senate
T. Ruml, Chair, Educational Policy and Resources Committee
M. Verdi, Chair, Faculty Affairs Committee
VACANT, ASI Representative
VACANT, (rotating member)
VACANT, (rotating member)
VACANT, (rotating member)



COLLEGE AND DEPARTMENT COMMITTEES

COLLEGE AND DEPARTMENT COMMITTEES

DEPARTMENT EVALUATION COMMITTEES – 2010-2011 AY

COLLEGE OF ARTS AND LETTERS

Art
T. McGovern, Chair
B. Spence
J. Smith

Communication Studies
J. Grant
R. Chuang
M. Fong

English
J. Rhodes, Chair
M. Boland
S. Hyon

World Languages
A. Wolfgang, Chair
A. Gallegos-Ruiz
A. Fernandez-Gibert

Music
J. Radomski, Chair
M. Perry
K. Ervin

Philosophy
C. Naticchia, Chair
T. Roy
M. Davidson

Theatre Arts
K. Ervin, Chair
T. Smith
J. Smith

COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

Accounting and Finance
J. Estes, Chair
F. Beer
M. Vaziri

Info. and Decision Sciences
T. Rohm, Chair
K. Farahbod
B. Wilson

Management
D. Dorst, Chair
G. Patterson
E. Reza

Marketing
N. Razzouk
V. Seitz

Public Administration
D. Baker
M. Clarke
H. Dyck

COLLEGE OF EDUCATION

Educational Leadership & Curriculum
A. Louque
S. Swartz
M. Skillings

Educational Psychology & Counseling
R. Ascroft
Y. Hwang
J. Sylva

Language, Literacy & Culture
R. London
M. McCabe
B. Flores

Science, Math, & Technology
B. Newberry, Chair
J. Jesunathadas
J. Scarcella

COLLEGE OF NATURAL SCIENCES

Biology	Chemistry/ Biochemistry	Computer Science & Engineering	Geological Sciences
M. Chao	L. Shamansky, Chair	K. Schubert, Chair	E. Melchiorre
T. Metcalf	K. Cousins	A. Concepcion	S. McGill
J. Skillman	B. Stanley	J. Mendoza	S. Sumida

Health Science	Kinesiology	Mathematics	Nursing	Physics
D. Fahey, Chair	L. Wilkin, Chair	B. Ventura, Chair	K. Clrak	K. Kolemainen, Chair
K. Clark	D. Fahey	S. Addington	C. Freiling	T. Usher
L. Mian	P. Vicknair	G. Griffing	C. Hoffman	L. Woodney

COLLEGE OF SOCIAL & BEHAVIORAL SCIENCE

Anthropology	Criminal Justice	Economics	Geography	History
R. Barber, Chair	S. Tibbetts, Chair	P. Asheghain	N. Meek, Chair	C. Riggs
W. Niewoehner	P. Schram	E. Nelsson	M. Kohout	D. Yaghoubian
K. Nadeau	C. Famega	J. Charkins	J. Mulvihil	T. Pytell

Political Science	Psychology	Social Work	Sociology
M. Clark, Chair	J. Ullman, Chair	R. McCaslin, Chair	M. Marx, Chair
L. Gains	A. Wilcox-Herzog	T. Davis	E. Valdez
N. Meek	M. Riggs	J. Chang	M. Texiera

Membership: A Department Evaluation Committee shall be composed of three tenured elected faculty, two of whom must be at the rank of Professor and the third shall be a Professor or an Associate Professor who is not presently being considered for promotion. Annually, the members of the department shall nominate and elect committee members from within the department or from related academic disciplines. The list of nominations shall be publicly posted in the department as they are received. If, after nominations are closed, there are two or more candidates per position from within the department, nominations will not be accepted for persons outside of the department. The call for nominations shall run for at least five working days. A member of a department evaluation committee cannot serve concurrently as a member of a College Evaluation Committee or the University Evaluation Committee, but may serve concurrently on other department evaluation committees.

Functions: This committee shall conduct performance reviews at the departmental level as well as periodic evaluations.

COLLEGE AND DEPARTMENT COMMITTEES

COLLEGE EVALUATION COMMITTEES

ARTS & LETTERS

K. Collins, Art	2009-2011
T. Provenzano, Theatre Art	2009-2011
C. Vickers, English	2010-2012
R. Correa, World Lang. & Literature	2010-2012

BUSINESS AND PUBLIC ADMINISTRATION

J. Dorocak, Acct. & Finance	2009-2011
B. Sirotnik, IDS	2009-2011
S. Bockman, Management	2010-2012
C. Young, Public Admin.	2010-2012

EDUCATION

M. Verdi, EPC	2009-2011
B. London, Lang., Literature, & Culture	2009-2011
A. Leh, SMTE	2010-2012
J. Gutierrez, Leadership & Curriculum	2010-2012

LIBRARY

B. Petry	2009-2011
B. Barrett	2010-2012
B. Quarton	2010-2012

NATURAL SCIENCES

K. Williams, Biology	2009-2011
R. Trapp, Mathematics	2009-2011
J. Tate, Chemistry & Biochemistry	2010-2012
S. McGill, Geological Sciences	2010-2012

SOCIAL AND BEHAVIORAL SCIENCES

S. Zetner, Political Science	2009-2011
J. Montoro-Rodriguez, Sociology	2009-2011
K. Shultz, Psychology and Human Development	2010-2012
J. Hanson, History	2010-2012

SSP,AR

J. Vassilakos-Long, (Librarian)	2010-2012
C. Hoffman, (SBS Rep.)	2010-2012
S. Pope, (SSP,AR) Counseling	2010-2012

COACH

D. Maynard, Chemistry	2009-2011
B. Haddock, Kinesiology & Physical Education	2010-2012
D. Chen-Maynard, (Assoc.) Health Science	2009-2011

COLLEGE EVALUATION COMMITTEE (FSD 85-187v1.R12)

Membership (composition): A College Evaluation Committee shall be composed of four tenured full time senior faculty members. At least three shall hold the rank of Professor and one may be an Associate Professor who is not presently being considered for promotion. Department Chairs or Associate Deans may not serve on this committee. Members shall be elected to staggered two year terms by the faculty of the college. In the case of College committees, no more than one member may come from a single department unless there are too few departments in that college. If there are too few departments in that college, at least one member should come from each department.

Functions: This committee shall conduct performance review at the College level as well as periodic evaluations for tenured faculty who have not been considered for promotion during the past five years.

LIBRARY EVALUATION COMMITTEE (FSD 85-187v2.R10)

Membership: The Library Evaluation Committee shall be composed of three elected tenured members, two of whom must be at the rank of Librarian and the third, Associate Librarian or Librarian. Library Evaluators may serve on this committee but must withdraw whenever a librarian they evaluate is evaluated. The committee shall elect a chair who shall hold the rank of Librarian. In the event of insufficient eligible/willing members to serve on the Library Evaluation Committee, the Library shall elect members from other academic discipline(s). Such election shall take place by assembling a panel of eligible members from among whom the necessary members shall be chosen. A member of this committee shall not serve concurrently as a member of the University Evaluation Committee.

Functions: This committee shall conduct performance review at the Library level as well as periodic evaluations.

SSP,AR EVALUATION COMMITTEE (FSD 85-187v3.R10)

Membership: SSP,AR Evaluation Committee shall be composed of three elected tenured members, one of whom must be at the rank of SSP,AR III and two who may be SSP,AR III, II or SSP,AR I. The committee shall elect a chair who shall hold the rank of SSP,AR III or II. No committee member shall participate in deliberations concerning his/her own evaluation or the evaluation of individuals holding higher rank. During the election process, an alternate may be selected to serve in the event of disqualification of a committee member. In the event of insufficient eligible/willing members to serve on the SSP,AR Evaluation Committee, the tenured SSP,ARs shall elect members from other academic discipline(s). Such election shall take place by assembling a panel of eligible members from among whom the necessary members shall be chosen. A member of this committee shall not serve concurrently as a member of the University Evaluation Committee.

Functions: This committee shall conduct performance review at the departmental level as well as periodic evaluations.

COACH EVALUATION COMMITTEE (FSD 85-187v4.R10)

Membership: The Coach Evaluation committee shall be composed of one tenured member elected from the Department of Kinesiology and Physical Education and two other members elected from among the tenured faculty of the university.

Functions: This committee shall conduct periodic evaluations of head coaches and assistant coaches.

COLLEGE AND DEPARTMENT COMMITTEES

PROFESSIONAL AWARDS COMMITTEE

ARTS & LETTERS

A. Crane, Music	2009-2011
VACANT,	2009-2011
B. Spence, Art	2010-2012
E. Algan, Communication Studies	2010-2012
VACANT,	2010-2012

BUSINESS AND PUBLIC ADMINISTRATION

S. Huh, Acct. & Finance	2009-2011
K. Ogilvie, Management	2009-2011
VACANT, IDS	2009-2011
VACANT, Public Admin.	2010-2012
VACANT, Marketing	2010-2012

EDUCATION

A. Leh, SMTE	2010-2012
D. Brantley, Ledership & Curriculum	2010-2012
VACANT, Language, Literacy & Culture	2010-2012
J. Jesunathadas	2009-2011
S. Nam, Educ. Psychology & Counseling	2009-2011

LIBRARY

L. Bartle	2009-2011
E. Sorrell	2010-2012
J. Vassilakos-Long	2010-2012

NATURAL SCIENCES

L. Newcomb, Biology	2009-2011
A. Moffett, Kinesiology	2009-2011
O. Robinson, Nursing	2010-2012
B. Phalen, Health Science & Human Ecology	2010-2012
E. Gomez, Computer Science & Engineering	2010-2012

SOCIAL AND BEHAVIORAL SCIENCES

C. Lyon, History	2009-2011
L. Rivera, Pyschology and Human Development	2009-2011
D. Chau, Political Science	2010-2012
J. Kremling, Criminal Justice	2010-2012
C. Famega, Criminal Justice	2010-2012

1. Each College Professional Awards Committee shall consist of five faculty members from that College; no more than one per department in colleges where there are five or more departments. If there are fewer than five departments in that College, at least one member should come from each department. The Library Professional Awards Committee shall have three members. Members of each College/Library Professional Awards Committee shall be bargaining-unit-three tenure-track faculty, **elected** by the faculty/library of the college or library under the supervision of the appropriate Constituent Unit Elections Officer. Committee members shall be elected to two-year staggered terms.

Refer to FSD 88-02.R4 (Section 6.4.1)