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FACULTY SENATE

C A L S T A T E ,
S A N B E R N A R D I N O

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COMMITTEE REPORTS BOOK



June 2016

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STANDING COMMITTEES OF THE FACULTY SENATE

CURRICULUM COMMITTEE

Once again, Academic Scheduling Administrative Analyst and Specialist Kim Nicholl has done a remarkable job of keeping the curriculum work on task. This year she has been instrumental in keeping the committee in tune with changing technology as we embark upon the difficult work of changing to semesters. Her previous suggestion that some electronic meetings involving simple house-cleaning operations in curriculum has permitted us to streamline in-person meetings and concentrate on the more exacting curricular concerns. This change has been very successful.

We were able to conduct our business in five collegial meetings. In addition to handing specific curricular changes, we are dealing with new electronic forms that will, ultimately, make the process easier for academic committees across the campus.

This year the committee was composed of the following members:

CURRICULUM COMMITTEE

T. Provenzano, Arts & Letters/Library (Chair)	2014-2016
W. Stewart, Business & Public Administration	2013-2015
T. Long, Social & Behavioral Sciences	2013-2015
J. Sylva, Chair, Special EdEducation	2014-2016
D. Smith, Natural Sciences/Coaches	2014-2016
R. Chen, Administrative Representative	Ex-officio
K. Nicholl, Administrative Representative	Ex-officio
J. Thompson, Administrative Representative	Ex-officio

This year, the committee conducted routine business regarding curriculum changes. The committee is gearing up to face the semester transition. There is, however, some disagreement within the committee about whether to ask for a moratorium of new course work until the semester conversion is complete.

STANDING COMMITTEES OF THE FACULTY SENATE

EDUCATIONAL POLICY AND RESOURCES COMMITTEE

Members:

Yasha Karant, Chair, College of Natural Sciences

Mary Boland, College of Arts and Letters

Harold Dyck, College of Business and Public Administration

Tiffany Jones, College of Social and Behavioral Sciences

Dwight Sweeney, College of Education

Brett Stanley, College of Natural Sciences

Rong Chen, ex officio, Interim Associate Vice President, Academic & International Programs

During the 2015-2016 academic year, the EPRC conducted the following business:

1. EPRC established an ad hoc sub-committee to evaluate the resources required for optimal teaching, research, and creative activities, and service under a semester system. The committee, chaired by EPRC member Mary Boland, and comprised of faculty members Kim Cousins, Bob Ricco, Barbara Sirotnik, and Joseph Jesunathadas, produced a comprehensive report on the question in Fall 2015. The report was reviewed and approved by EPRC in Fall 2015 and endorsed by Senate resolution on January 19th, 2016. On June 4th, 2016, members of the subcommittee were contacted by Kim Costino, Director of Q to S conversion, and informed that President Morales has asked the Q to S Steering Committee to make a workload recommendation based on the campus's current financial situation. The Q to S steering committee has asked the "workload committee" to collaborate in this process: to hear an updated budget projection from AVP Doug Freer and then to consult with and advise the Q to S steering committee. A meeting between the "workload committee" and AVP Freer is set for June 14, 2016. The workload committee will consult with the Q to S steering committee on June 16, 2016 to share information and plans to move toward a recommendation. The ad hoc workload committee has agreed to work together through the summer in order to advise the Q to S steering committee of their recommendations at their first Fall meeting.
2. EPRC reviewed and approved the 2016-2026 Academic Master Plan.
3. Policies:
 - A. EPRC produced several policies this year:
 - Policy on Academic Freedom for Faculty Use of CSUSB Information (the Senate passed this policy on February 9th, 2016);
 - Missed Class Time and Makeup Policy (passed by Senate at the 6/7/2016 meeting);
 - An updated Office Hours Policy (passed by Senate at the 6/7/2016 meeting).

- B. EPRC reviewed one request to consider a policy update to the FAM Syllabus Policy to add a mandatory statement on Emergency Preparedness. EPRC agreed with EC that a brief statement with a link to the policies online would be sufficient for the syllabus. EPRC forwarded an advisory memo EC to this effect and suggesting that emergency preparedness materials be made available on the Academic Affairs website. Interim Associate VP Chen will look into establishing a link to such materials. When that is available, EPRC will revisit the issue to provide policy update and syllabus language.
- C. EPRC investigated concerns about the use of captionists in the classroom. Specifically, a faculty member had expressed concerns about 1) advanced notification to instructors re: captionists appearing classrooms, and 2) proper handling and disposal of transcribed lectures and other intellectual property. EPRC worked with Marcelle Daniels, director of SSD, to ensure that the policy for note disposal was clearly articulated and that information about captionists, including treatment of notes, would be forwarded to faculty in a timely fashion. SSD will also be creating a “for faculty” tab on their website which will include the updated policy.
4. Request for a Department: EPRC investigated the proposal for a Department of Aerospace and Military Science Studies and issued an advisory memo EC and FAC. EPRC declined to approve the Department request, and instead referred the issue to EC and FAC for clarification as to whether a department can be established when none of its faculty are subject to FAM guidelines. EPRC remains concerned about issues of shared governance should temporary Military faculty attain, as requested in the proposal, full participation rights of tenure stream faculty. (EPRC did note that the AFROTC contract signed by President Karnig would allow for military faculty to be noted as adjunct, however.) EPRC did confirm that many other universities across the U.S. have established ROTC departments, although not all have. These departments are housed in a range of locations including academic colleges, extended learning, undergraduate studies, etc. EPRC did not see that the anticipated funding needs for such a department, if established, would drain excessive resources from other college needs; EPRC was curious, however, to know how the funding (approx. \$8000.) compared to that received by similarly sized departments, proportional to FTE and CEL revenue.
5. Ancillary Units:
- A) EPRC reviewed these established centers and institutes:
- College of Education Research and Assessment Center
 - Center for Aging
 - Learning Research Institute.
- B) EPRC reviewed these Ancillary Unit requests:
- Request for a new Ancillary unit, the Research Institute for Public Management and Governance (RIPMG) submitted by Professors Alexandru Roman and Jonathan Anderson. EPRC approved the request.

Request from Faculty Director Rueyling Chuang to treat the Center for International Studies Programs as an administrative unit rather than as an ancillary unit for reporting purposes. EPRC approved the request.

STANDING COMMITTEES OF THE FACULTY SENATE

FACULTY AFFAIRS COMMITTEE

Report to be submitted.

STANDING COMMITTEES OF THE FACULTY SENATE

GENERAL EDUCATION COMMITTEE

Report to be submitted.

STANDING COMMITTEES OF THE FACULTY SENATE

LIBRARY COMMITTEE

No report submitted.

***AD HOC AND SPECIAL COMMITTEES
OF THE
FACULTY SENATE***



AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE
(Special Committee)

AWARD COMMITTEE

The purpose of this report is to communicate the activities of the University Awards Committee for AY 2015-2016. This committee is responsible for the review and selection of the Outstanding Professor Award, Golden Apple Award, Outstanding Scholarship, Research, and Creative Activity Award, and the Lecturer of the Year Award.

Leadership for this committee is composed of the previous winners of the Outstanding Professor Award and the Golden Apple Award winners. Committee members are representatives from the five colleges.

Co-Chairs of the 2015-2016 University Awards Committee:

Kenneth S. Shultz, Professor of
Psychology 2014-2015 Outstanding
Professor Award Winner

Thomas Long, Associate
Professor of History 2014-2015
Golden Apply Award Winner

Members of the 2015-2016 University Awards Committee:

Janet Kottke (College of Social and Behavioral
Sciences) Oraib Mango (College of Arts and
Letters)

Ya (Anna) Ni (College of Business and Public
Administration) Stuart Sumida (College of
Natural Sciences)

VACANT (College of Education)

Review of Award Dates and Deadline – Our first task was to meet with Janette Garcia to discuss the timing of announcements and awards: Golden Apple call for nominations announced in spring, award announced in fall; Outstanding Professor call for nominations announced in early fall, award announced in winter; Outstanding Scholarship call for nomination announced in late fall; award announced beginning of spring; Outstanding Lecturer call for nomination announced end of winter, award announced end of spring.

Golden Apple Award - During the fall quarter our committee worked through both electronic means and face to face meetings to review files for the Golden Apple Award. This process included several steps to first reduce nominations to eligible candidates, next rank files for discussion, and finally discuss top files to select the winner. This year the award was announced at the middle of winter quarter.

Outstanding Professor Award – During the fall quarter our committee worked through both electronic means and face to face meetings to review files for the Outstanding Professor Award. This process included several steps to first reduce nominations to eligible candidates, next rank files for discussion, and finally discuss top files to select the winner. This year the award was announced at the end of winter quarter.

Outstanding Lecturer – The committee followed the process of ranking files to identify top candidates, and then met to reach consensus on the winner. The award was announced in winter quarter.

Outstanding Scholarship, Research, and Creative Activity Award – The committee followed the process of ranking files to identify top candidates, and then met to reach consensus on the winner. The award was announced in spring quarter during the research symposium – Meeting of the Minds.

Award	Total Nominees	Eligible Nominees	Winner
Outstanding Lecturer	4	4	Cynthia Cotter – English
Golden Apple	4	4	Dany Doueiri – World Languages
Outstanding Professor	25	9	Brian Janiskee – Political Science
Outstanding Scholarship	6	5	Timothy Usher - Physics

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

COMMERCIALIZATION/ COPYRIGHT / FAIR USE COMMITTEE

Committee did not meet during the 2015-16 AY.

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

DISTRIBUTED LEARNING COMMITTEE

No report submitted.

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

EVALUATION COMMITTEE (University)

The University Evaluation Committee (UEC) reviewed and made recommendations on thirteen cases during the 2015-2016 Academic Year. One case was reviewed during the fall 2015 quarter, another two in the winter 2016 quarter, and the remaining ten in the spring 2016 quarter.

Nine of the thirteen cases reviewed were faculty WPAF's that were not unanimous for retention, tenure and/or promotion. In addition, two of the WPAF's reviewed were for librarians and another two for SSP, ARs. In these latter four cases the committee served as the higher level peer review committee.

The breakdown of files reviewed from the various colleges and other entities was as follows:

	CAL	CBPA	CEDUC	CNSCI	CSBS	Library	SSP, AR
Files Reviewed	4	2	1	1	1	2	2

The UEC reviewed 10, 5, 15, and 11 cases in the academic years 2014/15, 2013/14, 2012/13, and 2011/12, respectively. Thus, the load this year is somewhat similar to recent years. The academic year 2013/14 stands out with a disproportionately low number of files.

The distribution above indicates that all colleges are doing an excellent job preparing faculty for promotion and tenure, particularly those faculty members going up "on time".

In our review of the files, we noticed that in some cases, RPT committees, chairs, and deans did not recognize the major change in the current RPT document that the faculty are to be rated at their current rank instead of the rank that they are requesting to be promoted to.

We encourage the EC to revisit the language of the RPT document to clarify that the current RPT document has not changed the standards, that existed in previous versions of the RPT document, for retention/tenure/promotion at the Assistant, Associate, and Professor levels.

The UEC, during the academic year 2015/16, consisted of five members instead of the usual seven because there were no representatives from the colleges of Business and Public Administration and Education. We strongly encourage the EC to make sure there is full representation from all colleges in future UECs.

A list of all committee members is provided below. As usual, the Committee worked together harmoniously, with everyone carrying an appropriate share of the load. However, the load on each member was more than 25% higher due to the vacancies in the Colleges of Education as well as Business and Public Administration. Therefore, we again strongly urge the EC to make sure there is full representation on the UEC every year. Each member of the committee worked very hard and did his/her best to provide a thorough and fair evaluation of each file. It truly was a pleasure and an honor to be a part of the committee.

Committee Member

Zahid Hasan (Chair)
Terry Schmitt
Kenneth Shultz
Wendy Smith
Xiwen Zhang
VACANT
VACANT

Constituency Represented

College of Natural Sciences
SSP, AR
College of Social and Behavioral Sciences
College of Arts and Letters
Library
College of Business and Public Administration
College of Education

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE
(Special Committee)

FACULTY PROFESSIONAL DEVELOPMENT COORDINATING COMMITTEE

1. **Introductions/Committee Roster:** The committee members including (in alphabetical order) Lasisi Ajayi, Annika Anderson, Mohammad Bazaz, Allen Menton, Laura Newcomb, Brent Singleton, Jeffrey Thompson, and Rachel Weiss met at the end of Winter Quarter of 2016. There were a few new members who needed some background/explanation of the funding sources, mission of the committee, allocation of the funds and the proposal review process. The first 30-40 minutes were devoted to elaborating on these items (see points 2-6).
2. **Mission of the Committee:** To set allocations for internal grants (e.g. Professor Across Borders, Summer Research Fellowships and Faculty Professional Development Grants). We discussed the allocation of the money, how to award the fellowships and how many applicants can be fully funded.
3. **Chair Election:** There was a need for a new chair of the committee. Annika Anderson agreed to be the incumbent of that position. She will compile the minutes and write the annual report to the Senate. The annual report (typically requested at the end of spring) will include the agenda, list of awardees, and the new budget.
4. **2015-2016 Budget Update/Background and Explanation of Funding Sources:** We discussed the FPDCC 2015-2016 budget which includes:
 - a. Research, Scholarship and Creative Activity (RSCA) funds that are based on the number of full-time faculty. These funds come from the Chancellor's Office. The allocation for 2016-2017 is \$95,453.45.
 - b. Indirect Cost Recovery (IDC) funds which are external funds that any faculty can use for professional development.
5. **Current Awardees:** In 2015, the committee awarded all \$60,000 of the summer fellowship funds. Ninety percent of applicants received mini-grants (24 faculty members) while sixty-seven percent (20 faculty members) were awarded summer grants. Additionally, there were 16 faculty members who were given Professor Across Border awards. It was noted that a third of the applications came from the College of Arts and Letters.
6. **2016-2017 Budget Allocation:**
 - a. **Faculty Professional Development Grants (i.e. Mini-Grants):** Since assigned time/course release is important for faculty with heavy teaching loads, the committee took this into consideration when finalizing the budget. There were 26 applications for the 2016-2017 Mini-grants. The committee adopted the budget for 2016-2017 (approved by a vote of 3 of the 3 voting members). The budget for Mini-Grants is \$90,000 at \$4,500 maximum. This should allow 21 awards (approximately 77% funding rate).
 - b. **Summer Research Fellowships:** There were 43 applications for the 2016 Summer Research Fellowships. The 2016-2017 adopted budget for Summer Fellowships is \$90,000 at \$3,000 maximum. This should allow 30 awards (approximately 70% funding rate).
 - c. **Professors Across Borders:** The 2016-2017 adopted budget for Professors Across Borders is \$20,500. This should allow 8 awards (approximately 50% funding rate). Any funds remaining from the Mini-Grant/Summer Fellowship allocations will be added to the Professors Across Borders allocation.
7. **The Review Process:** The committee discussed the review process. All proposals will go through a blind review process, in which, the appropriate College Professional Awards Committee ranks the proposals and distributes awards based on the budget adopted by The Faculty Professional Development Coordinating Committee.
8. **InfoReady Review Website/Portal:** The committee also discussed the new electronic submission process. The chancellor's office purchased the subscription for the InfoReady Review website/portal.

9. Other discussions/Future considerations

- a. Should funds be restricted to junior faculty members?
- b. Should funds be seed monies that can be used to get external grants?
- c. Should we change the distribution for grants in order to fund all three programs equally?

Some faculty members ask for less money than the maximum allocated amount. Should that have some weight in our allocation decisions

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

GRADUATE COUNCIL

- I. Members of the Graduate Council (see Appendix A)
- II. Meeting dates (meeting minutes available upon request) 2015:
October 15, November 18
2016: January 27/28, March 15, April 27, June 1 Committee meetings – bi-quarterly
- III. Objectives of the Graduate Council 2015-2016
 - A. Craft a Mission Statement for the Graduate Council
 - B. Prepare a Graduate Council position on the Quarter-to-Semester Conversion
 - C. Work with Graduate Studies to prepare data analysis for a Strategic Plan
 - D. Increase support for graduate students and programs
 - D.1. Increase funding for graduate teaching and research assistants (subset of above)
- IV. Final Reports 2015-2016
 - *Mission Statement for the Graduate Council* (Appendix B)
 - *Graduate Council Position Paper on Q2S Conversion* (Appendix C)
- V. Other comments
 - Objectives A and B have been accomplished
 - Work continues on Objectives B, C, and D. The Graduate Council has representatives on both the Quarter-to-Semester Conversion and Graduate Studies Strategic Analysis committees, whose work is ongoing. In fall 2016, the Council plans to send the survey presented in Appendix D to the graduate coordinators using Qualtrics.

APPENDIX A
MEMBERS OF THE GRADUATE COUNCIL

Name	Dept./Program	College	(Representing)
Thompson, Jeff	Dean, Graduate Studies		Ex-officio
Craig Seal	Coordinator, MBA	CBPA	Program Coord.
Brantley, Diane	Teacher Education & Fdns.	CoE	At Large
Díaz-Rico, Lynne, (Chair)	Doctoral Program	CoE	Doctoral Studies
Monideepa Becerra	Health Sciences & Human Ecology	CNS	At Large
Gutierrez, Juan* *Sabbatical (W/2016) Lasisi Ajayi (Alt.)	Chair, Teacher Education and Foundations	CoE	Credential Programs
J. David Jerez-Gomez	Coordinator, MA in Spanish, World Language and Literatures	CAL	Program Coord.
Jetter, Madeleine	CNS, Mathematics	CNS	Program Coord.
Susan Jindra	Coordinator, MS in Ed., Administration	CoE	Program Coord.
Manijeh Badiee	M. S. in Psychology	CSBS	At Large
Muhtaseb, Ahlam	Communication Studies	CAL	Program Coord.
Qiu, Ranfeng (Stella)	Management	CBPA	At Large
Schoepfer, Andrea	Graduate Coordinator, Criminal Justice	CSBS	Program Coord.

APPENDIX B
CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO GRADUATE
COUNCIL
Mission Statement

The Graduate Council of California State University, San Bernardino, consisting of elected representatives from the five Colleges, seeks to support and enhance the graduate programs of CSUSB. These programs play a crucial role in the educational, social, and economic life of both the University and the Inland Empire communities. CSUSB graduate programs, through teaching, research, and professional development activities, are at the forefront of growing the Inland Empire's workforce and citizenship capacities by encouraging graduate candidates to develop the knowledge and skills, such as critical thinking, innovation, and leadership skills, necessary to succeed in both the local and global economies. CSUSB graduate programs provide leadership for institutions in the community, including K-12 public and private schools, community colleges, government institutions, and industry.

The Graduate Council promotes enhanced institutional support for graduate faculty members in their instructional, advisement, and program leadership roles. The Graduate Council is committed to the diversity goals of CSUSB in the recruitment and support of graduate students as they pursue masters and doctoral degrees, as well as recruitment of talented undergraduate students who will consider CSUSB's and other graduate programs as gateways to professional and academic careers.

APPENDIX C
GRADUATE COUNCIL POSITION PAPER ON Q2S CONVERSION

Preamble

The graduate programs of California State University, San Bernardino (CSUSB) play a crucial role in the educational, social, and economic life of both the University and the Inland Empire communities. CSUSB graduate programs, through teaching, research, and professional development activities, are at the forefront of growing the Inland Empire's workforce and citizenship capacities by encouraging graduate candidates to develop the knowledge and skills, such as critical thinking, innovation, and leadership skills, necessary to succeed in both the local and global economies. CSUSB graduate programs continue to provide staffing for institutions in the community, including K–12 public and private schools, community colleges, government institutions, and industry.

Furthermore, CSUSB graduate programs are committed to the diversity goals of CSUSB as they vigorously recruit and support talented graduate students to pursue doctoral degrees and apply to become CSU faculty members. In addition, the graduate programs are dedicated to influencing the trajectory of undergraduate students' careers and professions after their first degrees.

Through formal and informal interactions, faculty and staff members help undergraduate students, as they proceed through their undergraduate years, to consider CSUSB and other graduate programs as gateways to careers requiring advanced academic preparation.

The Graduate Council, which consists of elected representatives from the five Colleges, has identified the following issues as important, and asks the Quarter to Semester Transformation (Q2ST) Committee to consider them in their deliberations.

a. Definition of Terms: “Conversion” and “Transformation”

The Graduate Council asks for definition of the terms “conversion” and “transformation” in the context of the Q2S, and specification of the funding and faculty remuneration that will be attached to each of the concepts.

b. Proposal for Faculty Compensation

Accompanying the Q2S conversion, the Graduate Council recommends provision of a uniform compensation across all Colleges for services such as directed/independent study (12 students comprise 4 WTUs), comprehensive examination grading (grading 100 examinations comprises 4 WTUs), thesis/project advisement (6 theses/projects comprise 4 WTUs), and summer recruitment and advisement (remuneration based on FTE-equivalence).

c. Compensation for Graduate Coordinators

The Graduate Council recommends provision of an equitable and appropriate reassigned-time compensation for graduate coordinators across Colleges.

d. Program Flexibility

The Graduate Council recommends provision for flexibility so that graduate programs, if they so desire, may determine variable unit sizes for graduate courses, i.e., 1- 2- or 3-unit courses.

APPENDIX D GRADUATION COORDINATOR
SURVEY
(to be sent out in the Fall of 2016 using Qualtrics)

For the academic year 2015-2016:

How many graduate programs were you responsible for at CSUSB? List each program and the number of students in each program.

How many graduate students received Teaching Assistant/Associate (TA) positions?

What is your current budget for TA positions?

For the academic year 2016-2017

How many graduate programs were you responsible for at CSUSB? List each program and the number of students in each program.

How many graduate students received Teaching Assistant/Associate (TA) positions?

What is your current budget for TA positions?

General questions

Who sets the budget for TA positions?

Please describe your hiring policy of graduate students as TAs?

Please discuss some barriers you face during hiring of graduate students as TAs?

Please discuss some benefits you see in your graduate program, when graduate students are hired as TAs?

What is the primary goal of your graduate program? (options set include: training students for Doctoral program, license for practice, professional masters, other βmultiple answers allowed)

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE
(Special Committee)

HONORARY DEGREE COMMITTEE – 2015-2016

No report submitted.

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

HONORS COMMITTEE

The University Honors Program Ad Hoc Senate Committee activities were divided into two discrete phases. The first, handled through email discussions, endeavored to plan a means of reviewing the Honors Program and planning for the convening of an inclusive task force to re-envision the shape of the program. These tasks respond to the President's call to convert the Honors Program into an Honors College. While the committee has reserved judgement on whether or not the University's best way forward is such a conversion, there is agreement that revisions to the program are needed. Through email, the committee approved a plan to form a task force that includes faculty from each college, staff from relevant campus offices, and members of the Honors Program.

Having developed that plan in the Fall quarter, the committee sent a call for letters of interest to the university's faculty and invited staff and students to participate in the task force, which was subdivided among four areas of focus: General Education, Majors & Minors, Co-Curriculum, and Student Life & Support. The entire task force was convened in the Winter quarter to begin sketching a plan under the leadership of Program Director and ex officio committee chair.

Subsequently, the task force met twice more to advance its goals.

At the initial convening, the task force identified several priorities that should govern the revision of the University Honors Program, regardless of whether it determines that the best course is to remain a program or convert to a college. These priorities are:

1. Define clear, purposeful outcomes that provide a clear direction and basis for the program's curriculum;
2. Conceive a holistic program that integrates curriculum, co-curriculum, and student support services;
3. Continue the commitment to service as a key element of the program.

The taskforce also discussed problems with the existing program and its shape. One concern arose as particularly important: the difficulty of high-unit majors, particularly in the natural sciences, to accommodate the requirements of the Honors Program. Discussions revealed, however, that this problem arises from the limited number of course times offered by the program. Were the program to grow, an increase in the numbers of sections offered would go a long way to remedy the issue. The current size of the program (125 students) is actually much smaller than programs at comparable institutions.

At the second set of meetings, the taskforce undertook the first of the three priorities as its focus for the remainder of the academic year. In initial discussions, the group agreed that adding outcomes over and above those that have been developed recently for both the institution and General Education may create an overly complicated space. Therefore, the taskforce engaged in a review of outcomes from other honors programs/colleges nationally alongside CSUSB's recently approved outcomes. Those meetings identified areas of emphasis among the university's General Education outcomes.

The subsequent meeting engaged members of the taskforce in "unpacking" what the emphasized GE outcomes might mean within Honors. The discussions yielded a framework in which to write outcomes for Honors that are intricately bound to and aligned with the GE outcomes. At the suggestion of the taskforce, David Marshall undertook a first writing of the aligned outcomes. That document (attached) is currently in circulation among the members of the task force for review and comment.

The document should make clear that the desire to remain committed to service continues to be central to the identity and mission of the Honors Program as it moves to a revision of its curriculum and considerations of a move to becoming a college. Given the taskforce's have nearly arrived at the definition of outcomes, work will begin in the Fall of next academic year to begin conceptualizing a curriculum proposal for the revised Honors Program, one that, as noted above, is holistic and integrated, including an Honors Living and Learning Community that may be initiated as the program moves to new facilities in the planned residence hall.

University Honors Program Outcomes Revision

Existing Program Outcomes

The University Honors Program has intended to develop three areas in students, articulated as three goals. The current “over-arching goals” of the Honors Program are:

- Academic Excellence
- Community Engagement in a Diverse Society
- Personal Growth

These three goals have been ill-defined and have played little role in shaping either the curriculum or co-curriculum of the University Honors Program. As a result, the cohesiveness of the program has been minimal and little in the way of meaningful assessment of the program has occurred.

Development of Aligned Outcomes

After its initial meetings, the Honors Task Force identified core program priorities that derive from the Institutional and General Education Learning Outcomes. These areas of focus emphasize community engagement, leadership and integrative learning, all with an eye to critical and creative problem solving. Having begun with CSUSB’s Institutional and General Education Learning Outcomes, the five University Honors Program outcomes are aligned to the institution’s stipulated educational goals.

Arranged in a scaffolded sequence, the outcomes work from fundamental literacies, through complex, integrative learning, towards more sophisticated, collaborative applications of knowledge to addressing problems. These outcomes will provide the framework for the development of the Honors Program’s curricular and co-curricular elements, and Program staff and faculty will assess the program on their basis. To that end, the program’s future curriculum, living and learning community, and any other co-curricular activities will need to adhere to the educational goals indicated by the outcomes.

Proposed University Honors Program Learning Outcomes

1. **Critical Literacies** (aligned to GE outcome 3)

Differentiate the ways that, within information creation, oral, quantitative, technological, and written expression shape and are shaped by values, assumptions, and contexts.

2. **Integrative Learning** (aligned to GE outcomes 1, 2, & 6)

Identify, explain, and adapt the epistemologies by which knowledge is constructed to understand and pose solutions to academic and community problems.

3. **Collaboration** (aligned to GE outcome 8)

Define and enact clear roles within groups that build on individual strengths and ideas to complete complex projects and address complex problems.

4. **Diverse & Global Perspectives** (aligned to GE outcomes 4 & 5)

Describe, debate, and integrate a variety of perspectives, including cultural, social, academic, political, and religious perspectives, in differing contexts to contribute to and collaborate within communities large and small.

5. **Leadership within Communities** (aligned to GE outcome 7)

Apply ethical reasoning and integrative knowledge to identify problems in ways that accommodate the interests and needs of a variety of communities (including one’s role in them) and initiate actions to address them.

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

INSTITUTIONAL REVIEW BOARD

(Research Involving Human Subjects)

No report submitted.

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE
(Special Committee)

INSTRUCTIONAL QUALITY COMMITTEE

No report submitted

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Ad Hoc Committee)
(Faculty Representatives)

SOTE INSTRUMENT REVIEW AD-HOC COMMITTEE

No report submitted.

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)
(Faculty Representatives)

STUDENT GRADE APPEAL PANEL

AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)
(Faculty Representatives)

TEACHING ACADEMY

No report submitted.



OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

ACADEMIC COUNCIL ON INTERNATIONAL PROGRAMS

The CSU Academic Council (ACIP) is an advisory body of the Office of International Programs (OIP), located at the Office of the Chancellor at the CSU headquarters in Long Beach.

Dr. Aurora Wolfgang, Department of World Languages and Literatures, is the ACIP Representative from CSUSB for 2015-16. She served as the chair of the Faculty Affairs sub-committee of the ACIP, and she participated in the recruitment of Resident Directors for 2017-18, in addition to attending the two yearly meetings of the ACIP.

ACIP MEETINGS

The ACIP held its Fall meeting on October 29-31, 2015 (CSU Chancellor's Office) and the Spring meeting was cancelled due to the planned faculty strike. An additional meeting was held on Feb. 20-21, 2015 at the Chancellor's Office to interview potential Resident Directors (Italy, Spain) and review IP student applications.

CSU IP ENROLLMENTS

For 2016-17, the Office of International Programs accepted applications from 25 CSUSB students applicants were who will be studying in the following countries: Australia (3), Canada (3), Denmark (1), France (1), Germany (2), Ghana (1), Italy (3), South Korea (1), Spain (3), Sweden (3), Taiwan (3), United Kingdom (1).

The program in China has been suspended as of 2017 due to consistently low student enrollments. CSU IP is currently looking into alternative programs for CSU students to study in China, including sending our students to the UC program in China. The position for the Resident Director in China has also been eliminated due to the program closure. Because the Resident Director supplied all the program support for the students in the China program, it became prohibitively expensive to send a faculty member to China for a year with a small number of students (5 students had applied for 2017-18).

No applications were submitted for Resident Director for the France program for 2017-18, even after CSU IP extended the deadline 3 weeks. Consequently, Leo Van Cleve, the Director of CSU IP, asked Dr. Aurora Wolfgang to serve as Resident Director in France for 2017-18 (given her 2 years of RD experience), which she accepted. She will be stepping down from her role on the ACIP in 2016-17.

FACULTY APPOINTMENTS

The CSU Chancellor's Office appointed the following International Resident Directors for AY 2017-18:
France: Dr. Aurora Wolfgang, CSU San Bernardino
Italy: Dr. Irina Costache, CSU Channel Islands
Spain: Dr. Michael Lee, CSU East Bay

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

Alcohol, Tobacco, & Other Related Drugs Advisory Committee

No report submitted.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

ASSOCIATED STUDENTS INC. BOARD OF DIRECTORS

No report submitted.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

ATHLETICS ADVISORY

No report submitted.

OTHER COMMITTEES AND REPRESENTATIVES
(Faculty Representatives)

CALENDAR COMMITTEE

No report submitted.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

CAMPUS ACCESSIBILITY ADVISORY BOARD

The Campus Accessibility Advisory Board (CAAB) committee meets on a quarterly basis, typically on a Thursday from 2:00- 4:00 pm.

This year the CAAB committee discussed the approval of the revised Grade Grievance Policy based on Executive Order 1096, the installation of gate arms in place of bollards in select locations on the campus, the recruitment for a fulltime ATI Coordinator, the replacement of all campus courtesy phones in hallways to meet ADA compliance standards, the revision of the Campus Accessibility Guide, the approval of the Americans with Disabilities Act Application for Accommodation Policy, the continued education of the campus community that emails with graphics are not accessible with assistive devices, the coordinated efforts with other institutional committees, such as ATI, and also discussed various ADA related projects on campus.

OTHER COMMITTEES AND REPRESENTATIVES

CHILDREN'S CENTER ADVISORY COMMITTEE

No report submitted.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

DIVERSITY COMMITTEE (UNIVERSITY)

No report submitted.

OTHER COMMITTEES AND REPRESENTATIVES

ENERGY CONSERVATION COMMITTEE

Faculty Representatives

- Jeremy Dodsworth
- Erik Melchiorre (on sabbatical in 2015-2016)

Report

There were not any meetings of the Energy Conservation Committee in the 2015-2016 academic year. The primary reason for this is that the previous Director of Facilities Management, Tony Simpson, left his position at CSUSB earlier this year. The current Director of Facilities Management, Jennifer Sorenson, was not aware of the existence of the committee. She further indicated that they currently have an open Sustainability/Energy Manager position, which has yet to be filled (see email correspondence below). Both Erik Melchiorre and I have been in contact with Jennifer Sorenson, and will work with her and the new Sustainability/Energy Manager to resume meetings of this committee in the Fall of 2016.

OTHER COMMITTEES AND REPRESENTATIVES

FACILITIES PLANNING COMMITTEE

The committee did not meeting during the 2015-16 AY.

OTHER COMMITTEES AND REPRESENTATIVES

INSTRUCTIONALLY RELATED PROGRAMS BOARD

No report submitted.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

INTELLECTUAL LIFE AND VISITING SCHOLAR COMMITTEE

In the counseling & guidance program, we were fortunate enough to fund a visiting scholar who spoke to our students on each campus. Dr. Marcela Polanco spoke to the topic “Working in the Borderlands: Serving multi-cultural families in the Inland Empire.” As an academic who’s counseling and theoretical practices transcend English and Spanish, she has written and presented extensively about the challenges in capturing meaning when translating languages for counseling.

She both provided lectures, case examples and offered a 5 hours workshop for our graduate students. They responded overwhelmingly positively as so many of our students are first generation, from Spanish-Speaking homes and understand the gulf that is created between languages. Her approach was warm and hands on while challenging the effects of discourse and power in the counseling conversation and the Westernization of counseling literature. I could not imagine a better fit than to have Dr. Polanco present.

My appreciation to the Intellectual Life Committee for making this opportunity available to our students.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

INTERNATIONAL STUDENT SERVICES ADVISORY COMMITTEE

No report submitted

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

PALM DESERT CAMPUS PLANNING & OPERATIONS COUNCIL

Committee did not meet 15/16 AY.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

PHILANTHROPIC FOUNDATION BOARD OF DIRECTORS

No report submitted.

OTHER COMMITTEES AND REPRESENTATIVES
(Faculty Representative)

RECREATION COMMITTEE

No report submitted.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

SCHOLARSHIP COMMITTEE (UNIVERSITY)

No report submitted.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

STUDENT AID COMMITTEE

The committee reviews and makes decisions on appeals of 2nd level or higher for students appealing their loss of financial aid due to not having met the satisfactory academic progress (SAP) policy requirements set forth by the Title IV regulations. In the 2015-16 academic year, the committee reviewed 502 appeals as follows: Fall 2015=243, Winter 2016=209, and Spring 2016=136.

Meeting Frequency:

The committee meets on Tuesdays and Thursdays for approximately 1 hour during the regular academic year. The committee begins meeting in the summer months, after the annual SAP process is completed, usually in mid-July.

University SAP Committee Members:

LaKeisha Rivers, Associate Director of FAO (Chair); Dr. Jeffrey Thompson, Dean Grad Studies; Veronica Amerson, Director of EOP; Stephanie Martinez, Teacher Education; Eduardo Mendoza, Advising and Academic Services; and Diane Fass, Counseling and Psychological Services.

OTHER COMMITTEES AND REPRESENTATIVES
(Faculty Representative)

STUDENT HEALTH ADVISORY COMMITTEE

No report submitted.

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

STUDENT RESEARCH COMPETITION – GRADUATE & UNDERGRADUATE

Introduction

The Student Research Competition is held to promote excellence in undergraduate and graduate scholarly research and creative activity by recognizing outstanding student accomplishments throughout the twenty-three campuses of the California State University. The annual CSUSB student research competition is designed to select the students that will represent CSUSB at the Annual CSU statewide student research competition. The CSUSB Student Research Competition took place on February 27th. This year's CSU Competition took place at CSU, Bakersfield on April 29th and 30th, 2016.

Student participants must be current students enrolled at CSUSB. Alumni/ alumnae who received their degrees in spring, summer or fall 2015 are also eligible. Student research should be appropriate to the student's discipline and career goals although proprietary research is excluded, presentations from all disciplines are invited.

During the competition students are divided into undergraduate and graduate divisions in each of the following categories:

- Behavioral and Social Sciences
- Biological and Agricultural Sciences
- Business, Economics and Public Administration
- Creative Arts and Design
- Education
- Engineering and Computer Science
- Health, Nutrition and Clinical Sciences
- Humanities and Letters
- Physical and Mathematical Sciences
- Interdisciplinary

Each campus is allowed to submit up to ten entries in the ten categories listed above. This year CSUSB submitted five entries (six students) to the CSU competition. This year CSUSB's Janhavi Dhargalkar was awarded 2nd place for the Behavioral & Social Sciences – Undergraduate category for her research presentation titled "Effects of Repeated Paroxetine and Fluoxetine Treatment on Affective Behavior and BDNF levels of male and female adolescent rats".

Event Planning Timeline

The Office of Student Research (OSR) organized the event. The table below shows the timeline followed.

Set campus deadline for application. (Deadline extended to February 5 th)	Summer 2015
Prepare application & make announcement to campus (info/application are updated on website).	Summer 2015
Once presentation date is set, reserve room(s) for presentations (SMART rooms if possible).	Summer 2015
Committee members are selected by Faculty Senate in August.	Fall 2015
Competition information from the Chancellor was received in October.	Fall 2015
Contact committee for availability to set date for presentations (send a call for more jurors if needed).	Fall 2015
Organize event (e.g. signage, food, review criteria, room, etc.)	December 2015
Campus announcement	December 2015
Review applications for completeness. Separate applications into undergraduate and graduate.	February 2016
Presentation times scheduled.	February 2016
Once presentations times are set, prepare applications into packets and deliver to committee along with information packet (presentation times/location, sample score sheet, etc.).	Completed by February 19, 2016
Prepare score sheets for students (1 per student), ranking sheet for each category, minute signs, door signs, sign-in sheets, etc.	Completed by February 19, 2016
Review applications for any AV equipment needs	Completed by February 22, 2016
Prepare thank you letters for faculty serving on the committee.	February 26 th , 2016
Competition and selection of students.	Completed Friday, 29, 2016
Prepare letters to students notifying them of their acceptance & meeting date.	March 2 nd , 2016
Prepare letters to students that weren't selected.	March 2 nd , 2016
Prepare applications to be sent by deadline to state competition host.	March 8 th , 2016

Participation

The student research competition was announced to campus in December via email, and the application deadline was January 29, 2016. The application deadline was later extended to February 5th.

Students were invited through their faculty as well as contacted by our office via an individual email sent to all students through the Office of the Registrar.

Each session was evaluated by faculty jurors. The need for faculty depends on the number of student participants and their field of expertise. The Faculty Senate selected 10 faculty (5 undergraduate and graduate) to serve on the jury. This year additional jurors were reached through campus email. Table 1 shows the number of undergraduate, graduate, and faculty that participated per college.

Table 1. Student/ Faculty Participation

College	Undergraduate Participation	Graduate Participation	Faculty Participation
College of Arts and Letters (CAL)	1	1	2
College of Business and Public Administration (CBPA)	0	0	0
College of Education (COE)	0	1	1
College of Natural Sciences (CNS)	6	3	7
College of Social and Behavioral Sciences (SBS)	4	3	5
John M. Pfau Library	n/a	n/a	0
Total	11	8	15

This academic year, participation decreased by 30 percent, with only 19 students participants. The student presentations were evaluated by the 15 faculty from all colleges except CBPA. However, the event was attended by 30 students and faculty from different colleges.

Table 2 lists the faculty name and college of those who participated as faculty jurors during the competition.

Table 2. List of 2016 Faculty Volunteers

Faculty	College
M. Becerra	CNS
G. Escalante	CNS
T. Owerkowicz	CNS
A.Ryma	CNS
C. Davis	CNS
J. Dodsworth	CNS
J. Jesunathadas	CNS
M. Badiee	SBS
J. Leventon	SBS
D. MacDonald	SBS
A. Huhn	SBS
K. Gervasi	SBS
M. Garcia-Puente	AL
A. Menton	AL
C. Gentry	CE

Table 3 lists the students selected to represent CSUSB at the 30th Annual CSU Student Research Competition.

Table 3. CSUSB Student Team

Student	Major	Class level
Nicole Sauls	Kinesiology	Undergraduate
Teresa Ubina	Biology	Graduate
Maricela Gallardo	Biology	Undergraduate
Janhavi Dhargalkar	Biological Psychology	Undergraduate
Breanna Bunnell	National Security Studies	Graduate
Courtney Doussett	Educational Leadership	Graduate

Recommendations

1. For next year (2017), a survey should be developed to evaluate faculty feedback.
2. To increase participant attendance, promotion of the event should be ongoing throughout the fall quarter and leading up to the event.
3. Invite OSR students to present.
4. Inform Deans of participation numbers from their respective colleges.
5. Inform students that they can bring guests.
6. Update juror packets so that they look “more professional”.
7. Include a requirement for SRT and OSR student grant recipients.

Attachments

1. Student Participation List

CSUSB Student Research Competition

February 20, 2016

Student Name	Level	Major	College	Presentation Title	Faculty Sponsor	Faculty Email
Caitlyn Roark	UG	Economics	SBS	<i>Water Rates and Water Consumption in California</i>	Daniel MacDonald	dmacdonald@csusb.edu
Jarhavi Dhargalkar	UG	Biological Psychology	SBS	<i>Effects of Repeated Paroxetine and Fluoxetine Treatment on Affective Behavior and BDNF Levels of male and female adolescent rats</i>	Cynthia Crawford	ccrawfor@csusb.edu
Kevin Silberman	UG	Psychology	SBS	<i>Motivated Reasoning and Beliefs About Sexual Orientation</i>	Donna Garcia	dgarcia@csusb.edu
Jazmine Baez	UG	Sociology	SBS	<i>Play in Various Cultures</i>	Steven King	sking@csusb.edu
Samhan Alsolami	UG	Biology Pre-Med	CNS	<i>Effects of Exercise and heat shock on Alzheimer's Drosophila</i>	Nicole Bourmas-Vardiabasis	nbourma@csusb.edu
Joanna Machuca	UG	Mathematics	CNS	<i>Radio Number for Eighth Power Paths</i>	Min-In Lo/Belisario Ventura	milo@csusb.edu
Adrianna Mitchell	UG	Kinesiology	CNS	<i>Effects of Phosphatidic Acid on Resistance Trained Men</i>	Guillermo Escalante	gescalan@csusb.edu
Tabitha Toral	UG	Kinesiology	CNS	<i>Effects of Phosphatidic Acid on Resistance Trained Men</i>	Guillermo Escalante	gescalan@csusb.edu
Nicole Suais	UG	Kinesiology	CNS	<i>The Relationship Between SasyMedical's Concussion Management System Application and Biodex Balance System SD during the Balance Error Scoring System Test</i>	Nicole Dabbs	ndabbs@csusb.edu
Donald Kharulrah	UG	English-Creative Writing	AL	<i>Reconciliation of Science, Media, and Audience</i>	Margaret Doane	mdoane@csusb.edu
Breanna Bunnett	G	National Security Studies	SBS	<i>ISIS Water Wars in Iraq: Battle for Control of Key Dams</i>	Norman Meek	nmeek@csusb.edu
Aaron Holmes	G	National Security Studies	SBS	<i>Artificial Islands in the South China Sea</i>	Norman Meek	nmeek@csusb.edu
William Howlett	G	Social Sciences and Global	SBS	<i>Chinese Cyber-Warfare: Rise of Chinese Hacker Culture</i>	Jeremy Murray	jmurray@csusb.edu
Teresa Urbina	G	Biology	CNS	<i>Developmental Toxicity Testing of E-Cigarette Vapor</i>	Nicole Bourmas-Vardiabasis	nbourma@csusb.edu
Marcels Galardo	UG	Biology	CNS	<i>Developmental Toxicity Testing of E-Cigarette Vapor</i>	Nicole Bourmas-Vardiabasis	nbourma@csusb.edu
Patricia Holt-Torres	G	Biology	CNS	<i>Potential Anti-Staphylococcal Properties of Varrovarax Parad</i>	Paul Owen	powen@csusb.edu
Tamara Born	G	Teaching Mathematics	CNS	<i>Discovering and Applying Geometric Transformations</i>	David Fischman	dfischman@csusb.edu
Courtney Doussett	G	Educational Leadership	CE	<i>The Impact of a Classroom-based Physical Activity Program</i>	Marta Mahoney	mmahoney@csusb.edu
Anber Hurtado	G	English Composition	AL	<i>Fooding, Non-Alignment, and Identity in News Media: A Case Study on the Press Conference</i>	Wendy Smith	wsmith@csusb.edu

OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS

Compiled by Dr. Mary Fong and Dr. Josephine Mendoza, SMSU Board of Directors Faculty Representative Members, with assistance from the SMSU Administrative Office.

The Student Union Board of Directors oversees the operations and programs of the non-profit Santos Manuel Student Union. The SMSU is an auxiliary enterprise of California State University, San Bernardino and is incorporated as a California Non-Profit Corporation. Board members are also part of standing committees which advise the Board on matters concerning the SMSU. The Board meets every second Thursday of the month between October and June at 10:00 a.m. Eight Standing Committees of the Board meet once a quarter depending on need.

Senate Appointed Members:

Dr. Mary Fong, Professor, Communication Studies Department
Dr. Josephine Mendoza, Professor, Computer Science & Engineering Department

Summary of Board of Directors Accomplishments

Approved the lease and equipment purchase for the Palm Desert Campus Rec Center
Approved the space for the DREAMers Center
Approved the 2016-2017 Operating Budgets for the SMSU and Student Recreation & Wellness Center
Approved the conversion of SU 213 to the Prayer & Meditation Room located next to the Foot-Washing Station
Approved the remodel of the Cross Cultural Center to include the Pan-Asian Center, Interfaith Center, Latino/Latina Center, Native American Center, and the Pan-African Center

Summary of the Personnel Committee Accomplishments

Reviewed the SMSU Personnel Policies Manual
Reviewed the established managerial objectives for Executive Director
Reviewed position description of existing positions
Reviewed applications for the SMSU Board of Directors Student Representative position

OTHER COMMITTEES AND REPRESENTATIVES

UNIVERSITY ENTERPRISES CORPORATION BOARD OF DIRECTORS

No report submitted.