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MINUTES

February 27, 2019

2:00 – 3:00 pm CE-336

PRESENT: T. Bookman, S. Brooks, , C. Huesca, J. Casillas, L. Cromwell, S. Mendoza, R. Rouch, S. Wildes, R. Garcia, D. Quijano

1. New Business

a. Approve Minutes

Rouch/m and Huesca/s the motion to pass the SC Minutes of January 23, 2019 as amended. **Passed.**

b. Career Series Proposal-Guest Polet Millian-Veloz

- This proposal will not be moving forward.

c. Annual Faculty Campaign – Carolina VanZee

- Was staff for the Call Center now Director of Annual Giving
- Will run the Faculty Staff Campaign – This year will be in April for 6 weeks
- Focus this year for the Veterans Success Center (both campuses)
- Will send out annual packet as done yearly (at the end of March this year)
- We are going digital this year and form will be online, along with payroll deduction form
- Will launch new website which will include a way to fund raise onsite (crowd funding)
- June 4th 11:30 to 2:00PM –will have In-N-Out lunch for those who donate during the campaign and they will give out gift cards also
- Staff Emergency Fund – will be on website if you want to donate by payroll deduction. Forms should be available soon. Carolina will notify us.
- We will get notified going forward when someone donates to the Staff Emergency Fund
- We need to change our Staff Emergency Form
- Stater Bros is sending \$1,000 in gift cards for our Coyote Champ Packs. They also have a grant we can apply for annually through Stater Bros Charities
- Snacks for the colleges will be given by students to different colleges during campaign
- Annual Giving will donate \$1,000 to the Coyote Champ Packs

d. Replacing April Lane's position

- Would like to wait until election time which is fast approaching.

e. Picture Taking – Robert Whitehead

- Take Group picture at our next meeting March 13th
- Select an indoor and outdoor location

f. Bylaws

- Bring your suggestions to the next meeting if you want to make changes before the new year

g. EDD 2019 Days Planning Committee

- Quijano/m and Rouch/s motion to have Susan Mendoza as the SC Rep on this committee. **PASSED.**

33rd Employee Service Awards Event – April 30th

- Stacy Brooks volunteered and was voted to be the SC Rep on this committee.

2. Old Business

3. Officer Reports

a. Chair - Elections – Rob will send out an email

b. Vice Chair - None

c. Secretary - None

d. Treasurer - We have spent about \$2,000.00. Star keeps records of all payments regarding the Champ Packs.

4. Committee Updates

a. Staff Emergency Fund

b. SC Event Planning Sub Committee -

c. PDC Coyote Fast Break – will solicit dates for next event March 15, 2 vehicles going – can accommodate 7 people. Notify Lola if you can go.

e. Coyote Fast Break: March 22nd or **March 29th**. Will do a Doodle Poll.

d. Coyote Champ Packs: Got a check for \$1,000 from Advancement and \$1,000 from Stater Bros. Will send out dates when we put packs together. We should be able to give out about 500.

- Stacy Brooks has 7 departments donating scantrons and blue books
- Academic Advising (50) will supply the testing materials for bags we give them
- Den will donate granola bars and will give them 100
- PDC – we will give them 50
- We can give them out in the SMSU per ASI
- Build dates March 11 or March 12 – Carlos will send out an email

- Most of Faculty Senate want to donate and will pass an envelope
- ASI said they are willing to hand out
- Big thank you to Carlos, Stacy, Lola and Sylvia

Adjournment

Next Meeting: March 13, 2019 Time: 2:00 – 3:30PM, Location: CE-336