2-27-2019

Staff Council Minutes (2/27/2019)

CSUSB Staff Council

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MINUTES
February 27, 2019
2:00 – 3:00 pm   CE-336


1. New Business
   a. Approve Minutes
      Rouch/m and Huesca/s the motion to pass the SC Minutes of January 23, 2019 as amended. Passed.

   b. Career Series Proposal-Guest Polet Millian-Veloz
      • This proposal will not be moving forward.

   c. Annual Faculty Campaign – Carolina VanZee
      • Was staff for the Call Center now Director of Annual Giving
      • Will run the Faculty Staff Campaign – This year will be in April for 6 weeks
      • Focus this year for the Veterans Success Center (both campuses)
      • Will send out annual packet as done yearly (at the end of March this year)
      • We are going digital this year and form will be online, along with payroll deduction form
      • Will launch new website which will include a way to fund raise onsite (crowd funding)
      • June 4th 11:30 to 2:00PM –will have In-N-Out lunch for those who donate during the campaign and they will give out gift cards also
      • Staff Emergency Fund – will be on website if you want to donate by payroll deduction. Forms should be available soon. Carolina will notify us.
      • We will get notified going forward when someone donates to the Staff Emergency Fund
      • We need to change our Staff Emergency Form
      • Stater Bros is sending $1,000 in gift cards for our Coyote Champ Packs. They also have a grant we can apply for annually through Stater Bros Charities
      • Snacks for the colleges will be given by students to different colleges during campaign
      • Annual Giving will donate $1,000 to the Coyote Champ Packs

   d. Replacing April Lane’s position
      • Would like to wait until election time which is fast approaching.
e. Picture Taking – Robert Whitehead
   • Take Group picture at our next meeting March 13th
   • Select an indoor and outdoor location

f. Bylaws
   • Bring your suggestions to the next meeting if you want to make changes before the new year

g. EDD 2019 Days Planning Committee
   • Quijano/m and Rouch/s motion to have Susan Mendoza as the SC Rep on this committee. PASSED.

33rd Employee Service Awards Event – April 30th
   • Stacy Brooks volunteered and was voted to be the SC Rep on this committee.

2. Old Business

3. Officer Reports
   a. Chair - Elections – Rob will send out an email
   b. Vice Chair - None
   c. Secretary - None
   d. Treasurer - We have spent about $2,000.00. Star keeps records of all payments regarding the Champ Packs.

4. Committee Updates
   a. Staff Emergency Fund
   b. SC Event Planning Sub Committee -
   c. PDC Coyote Fast Break – will solicit dates for next event March 15, 2 vehicles going – can accommodate 7 people. Notify Lola if you can go.
   d. Coyote Fast Break: March 22nd or March 29th. Will do a Doodle Poll.
   d. Coyote Champ Packs: Got a check for $1,000 from Advancement and $1,000 from Stater Bros. Will send out dates when we put packs together. We should be able to give out about 500.
      • Stacy Brooks has 7 departments donating scantrons and blue books
      • Academic Advising (50) will supply the testing materials for bags we give them
      • Den will donate granola bars and will give them 100
      • PDC – we will give them 50
      • We can give them out in the SMSU per ASI
      • Build dates March 11 or March 12 – Carlos will send out an email
• Most of Faculty Senate want to donate and will pass an envelope
• ASI said they are willing to hand out
• Big thank you to Carlos, Stacy, Lola and Sylvia

Adjournment

Next Meeting:  March 13, 2019  Time:  2:00 – 3:30PM,  Location:  CE-336