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## Staff Council Minutes (5/16/2018)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
STAFF COUNCIL

MINUTES

May 16, 2018  
2:00 – 3:00 pm  
CE-336

Present: A. Carnahan, J. Casillas, L. Dorsey, R. Garcia, K. Hunsaker, M. Huston, A. Lane, S. Maldonado, J. Poore, F. Villalpando, S. Wildes

Ex-Officio present: D. Freer

1. **Approval of May 2 Minutes**

It was m/A. Lane, s/J. Casillas to approve the minutes. **APPROVED**

2. **Old Business**

a. Working Parent Support Group

S. Wildes announced that the Working Parent Support Group meets once a month and the next meeting will take place in mid-June. This group ranges from new parents to parents whose children are adults. Included sub-groups: blended families, single parents, breast feeding, and fur babies. The group will provide encouragement cards for staff to send to other staff members .

b. Staff Council Feedback Survey Discussion, continued

J. Casillas shared some ideas for Staff Council to look into regarding some of the reoccurring feedback from the survey. Staff recognition, walking groups, and networking events were brought up for discussion. D. Freer stated that enhancing staff awards at convocation would be a great opportunity for Staff Council. It was decided that a sub-committee will be formed to take the lead on these ideas at the next meeting.

3. **Officer Reports**

a. Chair

R. Garcia reported that although S. Brooks volunteered to fill the vacant position on the Shared Governance Task Force , the seat needs to be filled by a current sitting member of Staff Council. It was m/J. Casillas, s/ K. Hunsaker to have R. Garcia fill the vacant position.

b. Vice Chair

M. Huston had no new business.

c. Secretary

L. Cromwell had no new business.

d. Treasurer

L. Dorsey reported that there is currently \$3,400 remaining of the Staff Council funds.

This amount includes the \$300 that was allotted for the Mother's Day Celebration. Dorsey also requested that any invoices be sent to her for payment.

#### 4. New Business

##### a. Mother's Day Celebration Debrief

S. Wildes stated that the Mother's Day Celebration was a great event and shared some of the messages that some staff members posted on the message board. It was decided that Staff Council will hold a similar social event for Father's Day, scheduled for Thursday, June 14, 2018 from 10:30 am – 12:00 pm.

#### 5. Committee Updates

M. Huston stated that the Shared Governance Task Force is currently creating criteria for the external consultant as well as working with procurement. The committee will be reviewing proposals starting May 17, 2018.

#### 6. One-Minute Items

##### a. J. Poor informed the group that a Prince tribute band will be playing on May 19, 2018 at Riverside Municipal. He also announced that Sports & Entertainment Marketing will be having two scholarship fundraising events:

i. Inland Empire 66ers game – June 7, 2018

ii. 11<sup>th</sup> Annual Spring Classic golf tournament – June 11, 2018

##### b. M. Huston suggested creating an RSVP form for Staff Council to use to track interest for social events.

##### c. A. Lane informed that group that there is a Meeting of the Minds competition for students in the morning on May 17, 2018 in the SMSU Events Center, followed by a research session in the afternoon. She encouraged staff to go support the students and event.

##### d. S. Wildes stated that Advising & Academic Services has a new scholarship for students – the Dreamers Graduate Scholarship. Dickey's will be donating a portion of the funds received from anyone who says "dreamers" while purchasing food from May 19<sup>th</sup> – June 2, 2018.

#### 7. Dates to Know

##### a. Thursday, June 15 – Palm Desert Campus Commencement Ceremonies

##### b. Saturday, June 16 – Commencement Ceremonies (Citizens Business Bank Arena)

#### 8. Adjournment

The meeting adjourned at 2:40 pm.

**Next Meeting:** May 30, 2018  
Time: 2:00 – 3:00 pm  
Location: CE-336