University Diversity Committee Minutes (10/3/13)

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California State University, San Bernardino
University Diversity Committee

Thursday, October 3, 2013

MINUTES

Committee Members Present: Caballero, Carswell, Collins, Davis, Eaton, Evans-Carthen, Harrington, Moore, Murillo-Moyeda, Tan, Texeira, Zuniga

Committee Members Absent: Esfandiari

Ex Officios Present: Bateman, Contreras

I. Approval of Minutes from Planning Retreat held on August 29th
   a. Collins moves to approve the minutes with the addition of those who attended the planning retreat to be noted on the minutes. Harrington seconds. Tan abstains.

II. Budget Report
   a. Contreras reports on the budget. She reports that UDC currently does not have their rollover from last year but we do have a baseline. Collins asks when we will be able to meet to allocate monies to certain areas of the budget. Caballero says that will be taken care of soon.

III. Subcommittee Reports
   a. Event Funding Requests
      i. Murillo-Moyeda reports that we currently have no event funding requests to discuss. The ones that came through over the summer were discussed, decided on and approved via email.
   b. Conversations on Diversity
      i. Evans-Carthen reports that the next Conversations on Diversity event is going to take place on Thursday, October 10th. She asks that the committee be there between 9:15 and 9:30. She adds that if anyone is interested in joining for lunch after the event to email her and Iwona. Evans-Carthen informs the committee of the next two events; the winter quarter one is going to be on February 13th followed by the spring quarter event on May 13th. She adds that the next subcommittee meeting for the conversations on diversity is November 7th from 9:00-10:00am in SH 126 for anyone who is interested in joining.
      ii. Tan suggests drafting a thank you letter for the presenters to give to them at the end of each event.
   c. Diversity Training
      i. Evans-Carthen reports that the training that took place earlier this week went great with 21 people in attendance. She adds that they plan to keep the training material the same until after winter and spring quarter. There was a suggestion to remove the “1” after the name of the training (Stepping Stones) in order to avoid confusion of people thinking it is a series. Evans-Carthen adds
that they ran a little over on time and Harrington suggests asking people to arrive 15 minutes early so the training can start right on time.

d. Diversity Initiative Program
i. Caballero reports that the initiative was presented to Admin Council as well as Academic Affairs Council and it is currently in the works of being put on the Faculty Senate agenda. Davis and Collins would like to attend the Faculty Senate meeting where this will be presented. Caballero requests that those involved in this initiative work on the document individually and then they can all meet to put it together before presenting it in front of the Faculty Senate.

e. UDC webpage
i. Tan informs committee to email him with any suggested changes to the website.

IV. Old Business
a. Review and approve list of goals from retreat
The committee reviews and discusses the list of goals from the retreat. The committee points out number two on the list- faculty to reflect student population. Murillo-Moyeda suggests having a member from academic personnel who helps with the recruiting of faculty to be a part of this community. Texeira suggests changing the wording to reflect that this committee will act as a support role to this item. Caballero adds that the committee can agree on objectives to be added under each of the goals. Texeira suggests changing the wording on some of the goals to better reflect what is meant by them. Texeira suggests changing number nine on the list to simply read “diversity training.” There was a fairly detailed discussion on the UDC's role regarding faculty searches and diversity. It was decided that this issue would be looked at carefully in the future to decide on appropriate language for this goal. Caballero states that soon we will work on the wording of each of these items. Collins moves to approve the list of goals with corrections. Davis seconds. The list of goals are approved. Caballero adds that the committee should be thinking of wording for action items with objections.

V. New Business
a. A. Review and approve 2013-2014 schedule of regular meetings
The committee discusses the schedule for the meetings and it is agreed on that the meetings will continue to be held on the first and third Thursday of the month. Caballero adds that if there is not enough material on the agenda for the second meeting of the month then an email will be sent out informing the committee that the meeting has been cancelled. Bateman agrees to create the schedule of meetings and send it out to the committee.

b. Report on the UDC/WAG Joint Committee
Caballero informs the committee that they are continuing to plan the format, concepts and topics that will be covered at the symposium on race which is going to be held sometime in April. Evans-Carthen adds that they plan to have keynote speakers, breakout sessions and collaboration at the end. Texiera nominates Ed Gomez to be a part of this group.

c. Review Subcommittees
Bateman passes around a list of the subcommittees and asks everyone to double check to be sure it is accurate. Moore agrees to join the subcommittee on Event Funding Requests.