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## **Draft: Department of Nursing Master of Science in Nursing ePortfolio Policy**

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## Master of Science in Nursing ePortfolio Policy

### 1. ePortfolio Purpose:

The MSN ePortfolio is a collection of personal artifacts assembled for three specific purposes:

1. To demonstrate achievement of the MSN program learning outcomes (published on page X, MSN Student Handbook).
2. To demonstrate professional development over the course of the MSN program, showcasing work to show to future employers.
3. To assist in preparation for the Comprehensive Exam.

Each student will begin a professional ePortfolio upon entry into the program, add to it during the courses in the program, and submit the completed portfolio in NURS 690 Preparation for the Comprehensive Exam. The student will create an account in Portfolium, an ePortfolio platform supported by CSUSB.

The ePortfolio will be seen by faculty members across a student's MSN program; students are required to give access to their current faculty members. Students are welcome to invite others to see their portfolio, as well.

The ePortfolio must be completed and submitted before the student takes the Comprehensive Exam.

### 2. ePortfolio Learning Outcomes:

Students will be able to:

1. Discuss specific examples of how they applied theoretical knowledge in clinical/professional situations.
2. Describe and explain how specific MSN assignments/projects relate to achievement of MSN Program Learning Outcomes, including core and specialty/concentration competencies.
3. Synthesize their MSN educational experience into a description of their learning and its potential contribution to their preferred professional future.

### 3. Process of ePortfolio Development: Portfolio development will begin as the student enter the MS in Nursing program and will continue through completion of the program. It will be submitted for grading in NURS 690.

1. In Orientation and/or NURS 601, students will receive an introduction to the ePortfolio
  - a. Purpose of the ePortfolio
  - b. Open the Portfolium account (video tutorial)
  - c. Connect with faculty Portfolium accounts
  - d. MSN courses with assignments to include in the ePortfolio
  - e. Other artifacts to include in the ePortfolio
2. In subsequent courses across the MSN Program, students will add artifacts to the ePortfolio
  - a. Add the following required List 2 PLO-related course-embedded artifacts to the ePortfolio at the conclusion of each selected course.

- b. Add required List 3 artifacts descriptive of your professional development
- 3. In NURS 690, students will complete and submit the ePortfolio.
  - a. Finalize ePortfolio with all required and individual/voluntary artifacts.
  - b. Write three Reflective Narratives
    - Narrative #1 - describe your professional/career goals; address the prompts
    - Narrative #2 - synthesis of learning and development of competencies; address the PLO-related prompts
    - Narrative #3 - synthesis of professional development during the MS in Nursing program; address the professional development prompts
  - c. The ePortfolio must be submitted by the 5th week of the quarter (7<sup>th</sup> week of the semester) in NURS 690.
- 4. **ePortfolio Contents:**
  - 1. **List 1: Background information (items marked with \* are required):**
    - a. Diplomas for educational degrees\*
    - b. Transcripts of college/university courses/degrees
    - c. Licenses & certifications (e.g., specialty practice, PHN certificate)\*
    - d. Documentation of microcertifications/badges earned prior to beginning the MSN program
    - e. Past publications and presentations (podium and poster)
  - 2. **List 2: Artifacts Demonstrating MSN Program Learning Outcome Achievement**
    - a. PLO 1 through 6: Core MSN competencies - specific course-related **artifacts**, with a **description** explaining/framing each, to demonstrate each PLO/competency;
      - NURS 630 - Interview with Advanced Practice Nurse
      - NURS 655 - Theory Application Paper
      - NURS 645 - Research Proposal
      - NURS 600 - Population Assessment Paper
      - NURS 610 - Program Plan and Evaluation Paper
      - NURS 620 - Health Policy Paper
      - Two Wild Card Assignments - select two (2) other assignments of your own choosing showcasing your achievement of learning/competencies
    - b. PLO 7: Role/Specialization competencies - specific course-related **artifacts**, with a **description** explaining/framing each, to demonstrate specialty competencies
      - Population-Based Nursing
        - NURS 654 - Cultural Practices Review of Literature Paper
        - NURS 688 - Clinical Log with Reflection
      - Advanced Community/Public Health Nursing
        - NURS 681 - Clinical Log with Reflection
        - NURS 682 - Clinical Journal
        - NURS 688 - Clinical Log with Reflection
      - Nurse Educator
        - NURS 658 - Curriculum Development Paper
        - NURS 659 - Teaching & Evaluation Project Description
        - NURS 660 - Video Content Creation Assignment (link)
        - NURS 688 - Clinical Log with Reflection

**3. List 3: Artifacts Demonstrating Recent Professional/Career Development\*\***

- a. Certificates of continuing education, with supporting documents (e.g., conference brochures, proceedings) completed while in the MSN program\*
- b. Documentation of microcredentials/badges earned while in the MSN program
- c. Memberships in professional organization (e.g., students, practicing nurses)\*
- d. Supervisor evaluations
- e. Letters of recommendation
- f. Scholarships
- g. Honors, and Awards
- h. Work from Professional Roles:
  - Signal Projects & Initiatives, whether individually or as a team/committee member (e.g., EBP projects, QI projects, research projects, grant proposals - Office of Student Research)
  - Publications
  - Presentations, Podium, Panel, Poster
- i. Professional Volunteer Activities (e.g., on professional boards, volunteer service in community-based health agencies/organizations, health fairs, etc.)\*

**4. Resume/Curriculum Vitae**

- a. Current resume or curriculum vitae with brief commentary of skills and abilities demonstrated in each position\*

**5. Reflective Narratives Addressing Specific**

- a. Narrative #1 - Professional/career goals\*
- b. Narrative #2 - Synthesis of learning in achievement of PLO'S and competencies\*
- c. Narrative #3 - Synthesis of professional development over the course of the MS in Nursing program\*

**5. Evaluation of the ePortfolio:**

The ePortfolio is evaluated by the graduate faculty in NURS 690 using a scoring rubric. The ePortfolio must be satisfactorily completed before the student is cleared to take the Comprehensive Exam.

**6. Use of ePortfolio Data for Program Assessment**

Aggregated data from students' ePortfolios may be used by the Graduate Coordinator to support assessment of program quality for accreditation purposes. No personally-identifiable information will be collected.

\*Required

\*\*While in the MSN program