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University Diversity Committee Minutes (12/1/05)

CSUSB University Diversity Committee

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California State University, San Bernardino

University Diversity Committee

Thursday, December 01, 2005

Present: Asbell, Baeza, Carthen, Carswell, Clark, Diaz, Kakihara, Murillo-Moyeda, Thibodeaux, Torrez

Absent: Brown, Constant, Futch, Rice, Texeira, Zhang

I. Approval of Minutes

Carthen noted a correction to the minutes on iiib – “keynote followed by,” should be changed to “keynote speaker and” and iiic – correct the word “posting.” Diaz moved to approve the minutes. Carswell seconded. Motion approved.

II. Budget Report

Valencia reported she encumbered the funds for the winter and spring speakers for Conversations On Diversity.

III. Subcommittee Reports

a. Event Funding

No funding requests at this time.

b. Conversations on Diversity

Carthen provided an update on the winter event. Carthen reported the subcommittee will be working on the flyer. Both the flyer and agenda will be available at the first UDC meeting in winter.

Carthen sent the letter for B.D. Wong for the spring event. Carthen reported Kakihara spoke with Academic Affairs regarding funds from Intellectual Life and UDC can not submit a request until January. Carthen reported updates on the status of co-sponsors for the speaker. Asbell will check with the LGBT Center for co-sponsoring the spring event. Thibodeaux stated she may be able to obtain free lodging at the Riverside Mission Inn.

c. Diversity Webpage

Murillo-Moyeda provided an update on the webpage. She reported they are still working on the online application. Murillo-Moyeda reported the subcommittee has not met with Casadonte and Evans regarding revising the webpage and a cost
estimate due to Zhang’s unavailability until January. Carswell spoke with Casadonte, and he provided her with a copy of the outline for the webpage.

UDC reviewed the proposed outline and made modifications to the layout. Torrez suggested moving organizations further down on the outline. Carthen suggested adding a “Contact Us” section or link. Torrez suggested adding to the bottom of each page – “Contact us.” Clark suggested on the Events Calendar, change “conferences” to Conversations on Diversity. Clark suggested we make Conversations On Diversity its own page. Torrez suggested adding Diversity Training on the website. Murillo-Moyeda agreed with Torrez, and it was suggested that it be added between Diversity Awards and Reports. Another suggestions was that we post the diversity training dates on the UDC Events calendar.

Clark moved UDC authorize Cassadonte to move forward with the revisions on the outline (page 2) for an active webpage for the committee to consider. Torrez seconded. Carthen asked if there was any cost associated with the changes. Carswell said there is no cost associated with outlining the webpage to reorganize it based on the recommendations of UDC. It will be a container without contents. The cost will be incurred once the information is posted into the webpage “shell.”

Clark recommended a book “Don’t Make Me Think” for UDC members to read before UDC reviews the webpage. Clark asked if UDC would like to have a couple of copies available in Undergraduate Studies for members to check out. There was general agreement, so Undergraduate Studies will use some UDC funds to purchase two copies of that book.

IV. Safe Zone Training for Diversity Trainers

Asbell distributed copies of the Safe Zone Program booklet used at the Safe Zone training. This packet will be distributed to diversity trainers, and she will invite the trainers to a Safe Zone Training. Asbell stated there will be several trainings scheduled in the winter quarter. Asbell asked UDC members to review the packet and submit questions and recommendations to her via email. Asbell suggested encouraging the diversity trainers to attend the training to develop a broader range of views.

V. New Business

Carthen talked with UDC about the diversity scorecard. Carthen and Carswell searched the CSU webpages and they did not have any scorecards. Clark stated there is one. Clark will meet with Carthen.

Clark asked UDC members to volunteer one hour to work the UG Information Table at the beginning of the quarter. Clark asked members to contact Valencia to schedule a date.
Meeting adjourned at 3:30 pm.