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California State University, San Bernardino

University Diversity Committee

February 10, 2005

Present: Andrade, Carswell, Carthen, Clark, Constant, Daniels, Futch, Murillo-Moyeda, Ramirez, Teixeira, Torres, Zhang,

Absent: Agars, Baeza, Brotherton, Gil-Gomez, Kakihara, McDonald, Newman

I. Approval of Minutes

Constant moved to approve the minutes. Andrade seconded. Two abstentions. Motion approved.

II. Budget Report

Valencia reported she added the approved funding proposals to the budget report. Valencia requested \$500 to help cover the cost of a student assistant, who provides support to the UDC. Futch moved to approve \$500 to provide support for a student assistant. Teixeira seconded. Motion approved.

III. Subcommittee Reports

a. Funding Guidelines

Murillo-Moyeda presented a funding request from the International Institute for \$500. The subcommittee recommended funding the proposal. Andrade questioned the requested amount because the budget and the requested amount are both total \$3750. It does not show there is a need for the additional \$500. Murillo-Moyeda moved that after she has confirmed the budget and requested amount with International Institute, the co-chair will fund if need is demonstrated. Carthen seconded. One opposed. Motion approved.

Teixeira requested an additional \$225 to cover the setup charge for 300 chairs in the Lower Commons quad area for the Tim Rice presentation. Carthen moved to approve. Daniels seconded. Motion approved. Two abstentions.

b. Diversity Initiative Grant

Andrade distributed the second draft copy of the student initiative grant. Andrade asked which GPA should be used for the requirements and the committee decided students must have a 2.9 CSUSB GPA. Andrade noted that she did not include: “of junior standing” and “the student must have a declared major in the criteria. Daniels inquired if letters of recommendation were required. She suggested

adding structure to the letters of recommendation. Andrade suggested students must be of junior standing but be eligible to apply in the last quarter of their sophomore year. Andrade asked how many letters of recommendation should be required. Daniels suggested two letters of recommendation with one letter from a CSUSB faculty and/or staff member.

c. Diversity Webpage

Zhang provided a review of the UDC web page. Zhang stated the events webpage is currently down and UDC would need Academic Computing Media's advice on it. Zhang explained she had a problem getting information for sponsored events. Carswell stated current and upcoming events should be on the front page.

Clark asked UDC members to review and note changes that should be made by Academic Computing and Media. Constant inquired about the cost from Academic Computing and Media to maintain the UDC website. Carthen suggested Clark speak with M. Ross.

Clark will ask the Undergraduate Studies tech person to review the UDC website and bring a recommendation to UDC. Zhang registered strong concern about the possibility of removing the database from the website. Zhang stated if no one else wants to maintain database, she would.

Torres suggested taking UDC webpage and database to Milton Clark with the notation that only a few pages will need to be updated periodically. Zhang does not think it should be re-designed. Clark is concerned with cost, reprogramming and redesign.

Carswell suggested tabling the discussion and invite M. Ross to a meeting. Clark will talk with M. Ross and M. Casadonte, Zhang and the U.S. tech on the UDC webpage. Teixeira suggested UDC members review the website prior to next meeting.

IV. New Business

Carthen asked is there a policy (UDC) that protects employees from retaliation from expressing "ouches". Clark said that he would pursue this with Carthen after the meeting.