7-8-2020

Staff Council Regular Meeting Agenda (7-8-2020)

CSUSB Staff Council

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STAFF COUNCIL
REGULAR MEETING AGENDA
Wednesday, July 8, 2020 | 2:00pm
California State University, San Bernardino
ZOOM Link: https://csusb.zoom.us/j/98525563730

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

IV. APPROVAL OF THE AGENDA

V. PUBLIC COMMENT
   Public comment is designated as a time for the public to address the Staff Council during a scheduled meeting on items of
   business or issues/concerns.

VI. REPORTS

VII. PRESENTATIONS

VIII. STAFF RECOGNITIONS

IX. NEW BUSINESS

   A. ACTION ITEM: CONFIRMATION OF THE 2020 STAFF COUNCIL EXECUTIVE COMMITTEE MEMBERS
      Staff Council will confirm Jessica Madrigal, Rodrigo Mercado, Ian Banuelos, Auvenida Pena, and Jaime Espinoza as
      committee members to the 2020 Executive Committee elections as defined by Article VI Section 3.

   B. ACTION ITEM: APPROVAL OF $21.00 SPONSORSHIP FOR THE CSUSB 21 DAY FITNESS CHALLENGE
      Staff Council will consider a sponsorship approval requested by the Staff Development Center for an e-gift.

   C. ACTION ITEM: APPROVAL OF $1,230.00 FOR STAFF COUNCIL POLOS & DESIGN
      Staff Council will discuss the approval of using funds to purchase polos for its 2020-2021 members.

   D. ACTION ITEM: AUGIE AWARD CONTINUATION & STATUS
      Staff Council will discuss the status of the Augie Award and its future continuation.

   E. DISCUSSION ITEM: 2020 AUGIE DAY
      Staff Council member Kim Hunsaker will provide an update on 2020 Augie Day.

   F. DISCUSSION ITEM: STAFF COUNCIL COMMITTEE PROTOCOL FOR 2020-2021
      Staff Council will discuss the protocols for committees for the 2020-2021 term in regards to appointments.

X. ANNOUNCEMENTS

XI. ADJOURNMENT
Virtual sample is not perfectly to scale and is intended to show approximate, relative size and location of imprint.

Imprint color(s):
- White
- Embroidered

Decoration Method: Embroidered

Actual imprint size: 3.5”W x 1.53”H

Customer Approval: ________________ Date: ____________

Any additional revisions may incur additional costs. Ask your rep for details. Artwork may be approved by replying to our email “Approved,” or signing and returning via fax or email.
## QTY DESCRIPTION

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<th>Port Authority Ladies Rapid Dry Polo.</th>
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<td><strong>Decoration Method:</strong> Embroidery</td>
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<td><strong>Setup Charge:</strong> Digitizing</td>
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<td><strong>Decoration Location:</strong> Front Left Chest</td>
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<td><strong>Decoration Size:</strong> See Virtual Proof for size and placement.</td>
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**Virtual Proof (Value $25) [Includes one revision]**

**SHIPPING INSTRUCTIONS & COMMENTS**

**CONDITIONS & AGREEMENTS**

This order shall not be effective until acceptance thereof by IMAGEN, INC. and such acceptance may be either by notification to customer or by our commencement of work on the merchandise ordered. Due to the process of manufacturing items to customer's specifications, overruns or underruns, of not more than 10%, will occur. These will be deemed acceptable by the customer and billed on a pro-rata basis. All claims must be made in writing within 10 days of receipt of shipment artwork, separations, dies, plates, molds and embroidery tapes made by IMAGEN, INC. shall at all times remain the sole and exclusive property of IMAGEN, INC.

**CUSTOMER INSTRUCTIONS & COMMENTS**

Standard production time is 15 business days after artwork approval.

**SALES ORDER**

#31984-1

Jun/29/2020

**JONATHAN DAVID**

Tel: 626-803-0230
jonathan@imagenagency.com

**Est. Delivery Date**
Jul/14/2020

**Client ID**
1171903

**Ship Via**
Our Discretion

**FOB**
Factory

**Terms**
Due on Receipt

**IMAGEN, INC.**

346 W. Foothill Blvd.
Monrovia, CA
United States, 91016

Tel: (626) 593-9618
info@imagenagency.com
www.imagenagency.shop