Staff Council Annual Report (2019-2020)

CSUSB Staff Council
19/20
Staff Council
Annual Report
CAL STATE SAN BERNARDINO

Alfredo Barcenas
Chair

Stacy Brooks
Vice Chair

Robert Garcia
Secretary

Felipe Jimenez
Treasurer
Let me begin this brief message by thanking the hard work of our dedicated staff in a year that will go down as the most challenging our campus has ever faced. The work you do on behalf of our university is truly remarkable and the resiliency to do so is even more so inspiring.

The 2019-2020 academic came with many challenges, some of which will continue to take place as we head into a new one. Our sudden transition to a telecommuting lifestyle drastically shaped the way in which we operated, but it also provided and introduced us with new opportunities in terms of technology and personal growth. And while we wait for the time when we are able to set foot on campus and greet each other in person, I know our work will continue to progress and our mission to our students will remain the same.

I am pleased to present this report on behalf of the this years Staff Council, highlighting the work and commitment by each member. We are proud of this years accomplishments as we continue to solidify our place as key stakeholders in the shared governance process. A special thanks is in order to CSUSB President Tomás Morales and his Vice Presidential Cabinet for their continued support in our mission to represent our colleagues across the university.

I kindly invite you to read the following report which also serves as a reflection to our 2019-2020 Agenda.

With Coyote Pride,

Alfredo Barcenas
Chair ’19-’20
The 2019-2020 Staff Council Agenda

Staff Council will promote collegiality among staff members and various campus stakeholders through continued participation in shared governance practices.

The first goal our council set out at the beginning of the 2019 term was aimed at enhancing stakeholder participation through various shared governance opportunities. In addition to serving on multiple campus wide committees, being included in the modification of the CSUSB Strategic Plan, and participating in a CSU Board of Trustees visit, this years council was directly involved in the creation of a shared governance statement which was later ratified by other CSUSB governing bodies.

Visit: https://www.csusb.edu/shared-governance

Following this historic milestone, Staff Council amended their bylaws to include two new voting members that would be selected by the Associated Students, Inc. (student representation) and the Faculty Senate (faculty representation) beginning July 2020.

And finally, as an effort to promote collegiality and to highlight the work of our campus community, the council added a staff recognition piece to their agenda which serves to recognize CSUSB staff members. The council is currently developing a monthly recognition component for the Fall of 2020.
The 2019-2020 Staff Council Agenda

Staff Council will launch and increase marketing, branding and communication efforts to the campus community at large.

This year’s council began to enhance their communication methods by inviting the campus community to Staff Council meetings and events. Aside from an increase in campus communication, the Staff Council elections cycle also saw its largest participation rate to this date with 23 members of the campus community seeking a seat on next year’s council.

Here are a few other notable accomplishments:

- Agendas and website information sent out prior to council meetings
- Addition of public comment on all staff council agendas
- Email communication on events

Increase and promote staff focused events throughout the academic year.

With the sudden impact of the global pandemic, on-campus programming was paused for the entire campus community. However, our council was able to encourage participation in the 2020 US Census through a formal resolution and utilize virtual platforms to host several online events under a new program called “Staff Chat”, a program aimed at connecting staff via Zoom.
Committee Involvement

Administrative Council
Alfredo Barcenas

Bylaws Committee
Randy Rouch (Chair), Rob Garcia, Felipe Jimenez, Katrina McDowell, Guadalupe Saldivar, Diana Quijano

Elections Committee
Rob Garcia (Chair), Jenny Casillas, Lorena Segovia, Diana Quijano

Events Committee
Tiffany Bookman (Chair), Stacy Brooks, Kim Hunsaker, Susan Mendoza, Lonelle Minesinger, Diana Quijano

Employee Development Days Committee
Susan Mendoza

GI 2025 Transparent Policies and Procedures Committee
Tiffany Bookman

Information Technology Governance Executive Committee
Randy Rouch

Search: Associate Vice President of Enrollment Management
Patricia Aguilera

Search: Title IX Investigator
Rob Garcia

Staff Emergency Fund Committee
Tiffany Bookman (Chair), Felipe Jimenez, Stacy Brooks, Jenny Casillas, Sarai Maldonado

Shared Governance Task Force
Alfredo Barcenas, Rob Garcia, Patricia Aguilera

Staff Recognition Committee
Lonelle Minesinger, Guadalupe Saldivar, Jenn Skinner

Superstar Celebration Planning Committee
Kim Hunsaker, Diana Quijano

Undocumented Student Services Center Advisory Committee
Stacy Brooks

University Budget Advisory Committee
Stacy Brooks

US Census Complete Count Committee
Guadalupe Saldivar

Search: Associate Vice President for Student Success and Educational Equity
Kim Hunsaker

Search: Associate Vice President and Dean of Students
Guadalupe Saldivar

Search: Director of the Student Health Center
Alfredo Barcenas
Staff Council at a Glance

$5,000

Staff Emergency Fund

Donation received from Vice President Robert Nava and University Advancement to support the SC Emergency Fund.

19

Campus Wide Committees

Staff Council service on both internal and external committees at CSUSB.

23

Election Candidates

Largest number of candidates in a Staff Council election cycle.

2

Additional Voting Members

Includes one student representative and 1 faculty representative on SC.
2019-2020 Staff Council Membership

Patricia Aguilera
Financial Aid

Alfredo Barcenas
ASI

Tiffany Bookman
Undergraduate Studies

Stacy Brooks
College of SBS

Jenny Casillas
ITS

Robert Garcia
ITS

Carlos Huesca
Parking Services

Kim Hunsaker
Student Health Center

Felipe Jimenez
College of A&L

Sarai Maldonado
Career Center

Katrina McDowell
Parking Services, PDC

Susan Mendoza
Risk Management

Lonelle Minesinger
ITS

Kimberlian Porter
Accounts Payable

Diana Quijano
College of Education

Randy Rouch
ITS

Guadalupe Felix Saldivar
Career Center

Lorena Segovia
College of E&GE

Doug Freer, Ph.D.
Vice President
Administration & Finance